

**Town of Amherst  
Planning Commission Minutes  
October 1, 2008**

A meeting of the Town of Amherst Planning Commission was called to order by Chairperson June Driskill in the Council Chambers of the Town Hall at 7:30 PM on October 1, 2008. It was noted that there is one "vacant" seat on the Planning Commission and a quorum was present as indicated below:

P June Driskill	P William Jones
A Lyle Garrette	P Steve LaBar
P William Hathaway	A Richard Wydner
	X (One vacant seat)

Town Manager Jack Hobbs was present in his capacity as Secretary to the Commission.

The minutes of the June 4, 2008 Commission meeting were approved on a motion by Mr. Hathaway, seconded by Mr. Jones, and carried 4-0 according to the following:

June Driskill	Aye	William Jones	Aye
Lyle Garrette	Absent	Steve LaBar	Aye
William Hathaway	Aye	Richard Wydner	Absent
		(One vacant seat)	

**Comprehensive Plan**

The Commission reviewed the Chapters 20 and 21 of the work done to date on the Comprehensive Plan update project. The Secretary was asked to edit the document per the Commission's discussion, post the draft on the Town's web site and ask known interested parties to return comments on the draft for consideration at the Commission's December meeting.

**Planning and Zoning Forms**

The Secretary gave a report on the need and effort to update the forms and fact sheets used to implement the Zoning and Subdivision Ordinance due to the series of changes to the ordinance down through the years. The Commission indicated that it would appreciate the opportunity to review this work at the appropriate time.

**Ambriar Small Area Plan Ordinances**

It was reported that the proposed Zoning and Subdivision Ordinance amendments relating to the Ambriar area were approved at the June 11 Town Council meeting.

**Plat on Waughs Ferry Road**

Pursuant to §18.1-1206 of the Zoning and Subdivision Ordinance, the Secretary reported that he had approved a two-lot subdivision of the Ruth Sergeant property on Waughs Ferry Road.

There being no further business, Mr. Hathaway made a motion that was seconded by Mr. LaBar and carried 4-0 according to the following to adjourn the meeting at 8:15 PM:

June Driskill	Aye	William Jones	Aye
Lyle Garrette	Absent	Steve LaBar	Aye
William Hathaway	Aye	Richard Wydner	Absent
		(One vacant seat)	

\_\_\_\_\_  
June Driskill, Chairperson

Attest: \_\_\_\_\_