

**Town of Amherst
Planning Commission Minutes
December 2, 2015**

A meeting of the Town of Amherst Planning Commission was called to order by Chairperson June Driskill in the Council Chambers of the new Town Hall at 174 S. Main Street at 7:30 PM on December 2, 2015. It was noted that a quorum was present as indicated below:

| | |
|-----------------|-------------------|
| A Kevin Belcher | P William Jones |
| P June Driskill | P Kenneth Bunch |
| P Ted Finney | A Rachel Thompson |
| P Clifford Hart | |

Town Manager Jack Hobbs was present in his capacity as Secretary to the Commission.

Urban Development Area Project

Mike Callahan and Vlad Gavrilovic from Renaissance Planning Group came forward to lead a kickoff worksession on the Urban Development Area project. Items that were covered include a discussion on the consultant's preliminary findings, the project schedule, a discussion on problem areas and opportunities and preparations for the planned community meeting.

Minutes from the October 7, 2015 Commission meeting were approved on a motion by Mr. Jones, seconded by Mr. Finney, and carried 5-0 according to the following:

| | | | |
|---------------|--------|-----------------|--------|
| Kevin Belcher | Absent | William Jones | Aye |
| June Driskill | Aye | Kenneth Bunch | Aye |
| Ted Finney | Aye | Rachel Thompson | Absent |
| Clifford Hart | Aye | | |

Sign Ordinance

An article on the need to update sign regulations and a model sign ordinance developed by the Virginia Local Government Attorneys association were distributed.

The Commission agreed to meet on the first Wednesday of the month in 2016 per a calendar proposed by the Secretary.

Patteson Variance

The Secretary Manager reported there has been no progress on John Patteson's appeal to the circuit court of the variance decision issued by the Board of Zoning Appeals.

There being no further business, the meeting adjourned at 8:45 PM on a motion by Mr. Jones that was seconded by Mr. Hart and carried 5-0 according to the following:

| | | | |
|---------------|--------|-----------------|--------|
| Kevin Belcher | Absent | William Jones | Aye |
| June Driskill | Aye | Kenneth Bunch | Aye |
| Ted Finney | Aye | Rachel Thompson | Absent |
| Clifford Hart | Aye | | |

June Driskill, Chairperson

Attest: _____