

**Town of Amherst  
Planning Commission Minutes  
January 6, 2016**

A meeting of the Town of Amherst Planning Commission was called to order by Chairperson June Driskill in the Council Chambers of the new Town Hall at 174 S. Main Street at 7:30 PM on January 6, 2016. It was noted that a quorum was present as indicated below:

P Kevin Belcher	P William Jones
P June Driskill	A Kenneth Bunch
P Ted Finney	A Rachel Thompson (late)
P Clifford Hart	

Mrs. Thompson arrived late as noted below. Town Manager Jack Hobbs was present in his capacity as Secretary to the Commission.

Minutes from the December 2, 2015 Commission meeting were approved on a motion by Mr. Jones, seconded by Mr. Hart, and carried 5-0 according to the following:

Kevin Belcher	Aye	William Jones	Aye
June Driskill	Aye	Kenneth Bunch	Absent
Ted Finney	Aye	Rachel Thompson	Absent
Clifford Hart	Aye		

Mrs. Thompson entered the meeting.

**Urban Development Area Project**

Mike Callahan and Jaclyn Garet from Renaissance Planning Group came forward to give a progress report on the Urban Development Area project. There was a discussion on:

- potential urban development areas,
- preparation for the community meeting,
- a review of the Town's planning documents and ordinances relative to the principals of traditional neighborhood planning, and
- prototype designs.

The Commission agreed to participate in a community meeting on February 3 at 5 PM in the Town Hall.

**Sign Ordinance**

The Secretary reported that updating the Sign Ordinance is still on the Commission's work plan.

**Patteson Variance**

The Secretary reported there has been no progress on John Patteson's appeal to the circuit court of the variance decision issued by the Board of Zoning Appeals.

There being no further business, the meeting adjourned at 8:44

PM on a motion by Mr. Finney that was seconded by Mr. Hart and carried 6-0 according to the following:

Kevin Belcher	Aye	William Jones	Aye
June Driskill	Aye	Kenneth Bunch	Absent
Ted Finney	Aye	Rachel Thompson	Aye
Clifford Hart	Aye		

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June Driskill, Chairperson

Attest: \_\_\_\_\_