

Required contents for a full Rezoning Application:

- A completed application form, attached.
- A completed certificate of owner's representative, if appropriate.
- A signed cover letter outlining the background and clear justification for the proposed changes.
- Clear mapping showing the extent of where the changes are proposed, including property lines, adjacent streets, buildings, etc.
- A site plan showing the proposed development of the property.
- Applications for conditional zoning should clearly indicate such and include clear supplemental information such as any proffers being made.
- Fees as required by Section 18.1-1009 of the Zoning and Subdivision Ordinance.

All documentation should be on reproducible 8½ X 11 paper.



DATE _____

**APPLICATION FOR REZONING
TOWN OF AMHERST
POST OFFICE BOX 280
AMHERST, VIRGINIA 24521
(804) 946-7885**

APPLICANT _____ OWNER _____
ADDRESS _____ ADDRESS _____
CITY _____ CITY _____
TELEPHONE NO. _____ TELEPHONE NO. _____

REPRESENTATIVE _____ ADDRESS _____
CITY _____ TELEPHONE NO. _____

LOCATION OF REQUEST _____

TAX MAP NO. _____ LOT AREA _____

EXISTING ZONING _____ PROPOSED ZONING _____

STATEMENT BY APPLICANT

Applicants are reminded that §18.1-1002 of the Town Code requires signs describing the action requested under this application to be posted on the property.

As (OWNER) (CONTRACT PURCHASER WITH OWNER'S WRITTEN CONSENT, ATTACHED) (OWNER'S AGENT) of the property listed above, I/we hereby petition the Amherst Town Council to rezone the above described property.

Signature of Applicant Date

PLANNING COMMISSION PUBLIC HEARING

Time Date

PLANNING COMMISSION ACTION

Zoning Administrator Date

TOWN COUNCIL PUBLIC HEARING

Time Date

TOWN COUNCIL ACTION

Clerk of Council Date

