

AMHERST TOWN COUNCIL
AGENDA – WEDNESDAY, SEPTEMBER 13, 2017

1. Call to Order in Town Hall (7:00 PM)

2. Pledge of Allegiance

3. Invocation

Any invocation that may be offered before the official start of the Amherst Town Council meeting shall be the voluntary offering to, and for, the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the audience is required to attend or participate in the invocation, and such decision will have no impact on their right to participate actively in the business of the Council. Copies of the policy governing invocations and setting forth the procedure by which a volunteer may deliver an invocation are available upon request at the Town Hall.

4. Citizen Comments

Per the Town Council's policy, any individual desiring to speak before the Council who has not met the agenda deadline requirement will be allowed a maximum of three minutes to speak before the Town Council. Any individual representing a bona fide group will be allowed a maximum of five minutes to speak before the Town Council. Placement on the agenda is at the Mayor's discretion.

5. Special Matters

A. Personnel Recognition – Mayor Tuggle

Lead Water Treatment Plant Operator Becky Cash and Interim Town Manager Pete Huber are scheduled to be presented and officially introduced to the community.

B. Constitution Week Presentation - Sally Glynn

Sally Glynn (127 Vista Drive) has asked for time on the agenda to give a presentation on Constitution Week.

C. Charter Change Public Hearing – Town Manager Hobbs

A duly advertised public hearing on the charter change amendment that would, if approved, move the Town to a staggered election cycle is scheduled for this meeting.

D. Second Stage – Suny Monk

Mrs. Monk has asked for time on the agenda to remind the Town Council of her group's "Come to the Table" community dinner and plans for the installation of refurbished ArtMeters.

E. Presentation of a "2-Page Paper" - Glenwood Burley

Mr. Burley has asked for time on the agenda to present a "paper" to the Town Council.

6. Consent Agenda

A. Town Council Minutes – August 9 and 31, 2017 meetings

7. Correspondence and Reports

A. Planning Commission – September 6, 2017 meeting minutes

B. Staff Reports

- i. Town Manager Monthly Report
- ii. Acting Police Chief Monthly Report
- iii. Office Manager Monthly Report
- iv. Clerk of Council Monthly Report
- v. Public Works Monthly Reports
- vi. Town Attorney Monthly Report

C. Council Committee Reports

- i. Finance Committee – *Mrs. Carton*
- ii. Public Safety and Community Relations – *Mr. Higginbotham*
- iii. Utilities Committee – *Mr. Watts*
- iv. Personnel Committee – *Mr. Bunch*
- v. Interim Town Manager Selection Committee – *Mrs. Carton & Mr. Watts*
Minutes from the August 15 and 23, 2017 sessions.

8. Discussion Items

A. Bike Lanes – *Town Attorney Berry*

Councilors have indicated a desire to discuss the new bicycle lane ordinance at this meeting. The pavement markings for downtown crosswalks and N. Main Street bike lane striping might also be considered.

B. Audit Schedule Adjustment – *Office Manager Wright*

The auditors have requested an adjustment to the schedule for the presentation of their work.

C. Facility Access Roads Maintenance – *Town Manager Hobbs*

A report will be given on a significant situation involving procurement at variance to the Town's policy, unapproved spending and damage to Town property.

D. Pavement Millings Investigation – *Town Manager Hobbs*

An oral report on a requested state police investigation into the road milling issue will be presented.

E. Customer Service - *Town Manager Hobbs*

Staff suggests a Council discussion on changing or reinforcing the Town's "customer work" policy.

F. Interim Management – *Interim Town Manager Huber*

Pete Huber has indicated that he plans to attend the meeting and has asked for some discussion per the materials contained in the agenda package.

G. Speyer application Change Public Hearing – *Town Manager Hobbs*

The Councilors may wish to discuss the Speyer matter that is currently being considered by Amherst County.

H. Anticipated Town Council Agenda Items for Next Month – *Town Manager Hobbs*

- i. *Review of the bid strategy for the water plant, W. Court Street and Ambriar projects*
- ii. *Christmas Parade Permit*

9. Matters from Staff

10. Matters from Town Council

11. Citizen Comments

12. Closed Session

Staff requests that the Town Council convene in closed session to discuss the police chief selection item and possibly other personnel matters. Motions to go into and come out of a closed session might be:

IN: I move that the Town Council go into closed session for the purpose of discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body per the exemption at §2.2-3711A.1 of the Code of Virginia.

OUT: I move that the Town Council certify that to the best of each councilors' knowledge that (i) only public business matters lawfully exempted from open meeting requirements under Title 2.2, Chapter 37 and §15.2-2907 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the session. *(The second motion should be decided by roll call vote.)*

13. Adjournment