

**AMHERST TOWN COUNCIL
AGENDA – WEDNESDAY, MARCH 9, 2016**

1. Call to Order in Town Hall (7:00 PM)

2. Moment of Silence

3. Citizen Comments

Per the Town Council's policy, any individual desiring to speak before the Council who has not met the agenda deadline requirement will be allowed a maximum of three minutes to speak before the Town Council. Any individual representing a bona fide group will be allowed a maximum of five minutes to speak before the Town Council. Placement on the agenda is at the Mayor's discretion.

4. Special Matters

A. Second Stage – *Sunny Monk*

Mrs. Monk would update the Town Council on her the group's 2015 activities, an arts challenge grant project idea and funding a new Cinema in Amherst program.

B. S. Main Street Christmas Decorations – *Vernon Wood*

Mr. Wood has been asked to give a presentation on the installation of Christmas decorations on S. Main Street from the Wells Fargo bank to Ambriar Shopping Center.

C. S. Main Street Welcome Sign – *Bob Hoffman*

An Amherst Rotary Club proposal to improve and maintain the S. Main Street welcome sign is included in the agenda package.

D. Vietnam War Memorial – *John Mason*

John Mason from VFW Post 9877 has asked for time on the agenda to discuss a proposal to install a memorial in the MiniPark.

E. Spring 2016 Amherst Cruise In Event – *Pat Dreher*

Pat Dreher from the Amherst County Chamber of Commerce has asked that the Town support an event on April 23.

5. Consent Agenda

A. Town Council Minutes – *January 13, 2016 meeting*

B. Miscellaneous Items

- i. Authorize the Town Manager to award a lawn care contract to Grasshopper Lawn Care.
- ii. Reject all proposals received for the hay at Brockman Park
- iii. Authorize the Town Manager to award a firearms broker contract to Chowan's Auction Inc. re for the machine gun sale
- iv. Authorize the Town Manager to award a contract for the FY16 audit work
- v. Approve a resolution authorizing applications for health department grant/loan funding
- vi. Approve Main Street bicycle accommodation resolution
- vii. Approve the Tyler annexation petition/out of town water connection application
- viii. Approve the purchase of the replacement dump bed for the flatbed truck
- ix. Authorize the purchase of a sponsorship for the Amherst County Chamber of Commerce Business Appreciation Awards dinner

6. Correspondence and Reports

A. Correspondence

- i. Planning Commission Minutes – *February 3, 2016 meeting*
- ii. Planning Commission Minutes – *March 2, 2016 meeting (to be presented at the meeting)*
- iii. Town Manager Monthly Report
- iv. Director of Public Utilities Monthly Report
- v. Police Chief Monthly Report
- vi. Town Attorney Monthly Report

B. Finance and IT Committee - *Mrs. Thompson*

C. Public Safety Committee – *Mr. Bumgarner*

D. Utilities Committee – *Mr. Watts*

E. Community Relations Committee – *Mr. Higginbotham*

Minutes from the January 25 and March 1, 2016 meetings are in the agenda package.

F. Personnel Committee – *Mr. Mozingo*

G. Town Hall Renovations Committee – *Mayor Kilgore*

Items left to complete include the Council Chamber meeting room table and the sound and video surveillance systems.

7. Discussion Items

A. Pedestrian Safety – Police Chief Robert Kimbrel

Chief Kimbrel has been asked to give an update on the crosswalk signage, placement and pricing issue.

B. Report on Budget Status – Town Manager Jack Hobbs

An oral status report on the budget will be offered.

C. Front Office Status Report – Town Manager Jack Hobbs

An oral report on the status of the Office Manager hiring process and work to get set up for this new employee will be offered.

D. Committee Appointments - Town Manager Jack Hobbs

The Council will note that a series of committee seats expire on June 30. Further, the Council might discuss the creation of a temporary steering committee that would serve as a sounding board for a VDOT-provided consultant who would lead a pedestrian safety/walkability study later this year.

E. Project Status Reports – Town Manager Jack Hobbs

Oral reports on the variety of projects outlined in staff reports can be provided as the Council desires.

F. Joint Meeting with Board of Supervisors – Mayor Paul Kilgore

Mayor Kilgore will lead a discussion re meeting with the Board of Supervisors. Councilors are asked to bring their calendars to the meeting.

8. Matters from Staff

9. Matters from Town Council

A. Closed Session

A motion to go into closed session to discuss a real estate matter might be:

I move that the Town Council convene in closed session for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body per the exemption at §2.2-3711A.3 of the Code of Virginia.

A motion to come out of closed session might be:

I move that the Town Council certify that to the best of each councilors' knowledge that (i) only public business matters lawfully exempted from open meeting requirements under Title 2.2, Chapter 37 and §15.2-2907 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the session. (This second motion needs to be acted upon via the roll call method.)

10. Adjournment