

**AMHERST TOWN COUNCIL  
AGENDA – WEDNESDAY, JULY 13, 2016**

**1. Call to Order in Town Hall (7:00 PM)**

**2. Moment of Silence**

**3. Citizen Comments**

*Per the Town Council's policy, any individual desiring to speak before the Council who has not met the agenda deadline requirement will be allowed a maximum of three minutes to speak before the Town Council. Any individual representing a bona fide group will be allowed a maximum of five minutes to speak before the Town Council. Placement on the agenda is at the Mayor's discretion.*

**4. Special Matters**

**A. Main Street Waterline Replacement Project Report – Brad Craig, Mattern & Craig**

*A mid-project review, coinciding with the most difficult part of the construction effort (i.e. from the traffic light to the circle), is underway by the design engineer/construction administration consultant. A brief presentation on the status of the project has been scheduled for this meeting after which he will be available to answer questions.*

**5. Consent Agenda**

**A. Town Council Minutes – June 8 & 28, 2016 meetings**

**6. Correspondence and Reports**

**A. Grant Award Letters**

*Letters confirming grant awards from the Virginia Commission for the Arts and the Virginia Department of Health are included in the agenda package. An email from VDOT on the Rt. 60 sidewalk project is included.*

**B. Staff Reports**

- i. Town Manager Monthly Report
- ii. Director of Public Utilities Monthly Report
- iii. Police Chief Monthly Report
- iv. Office Manager Monthly Report
- v. Town Attorney Monthly Report

**C. Finance and IT Committee - Mrs. Thompson**

**D. Public Safety Committee – Mr. Bumgarner**

**E. Utilities Committee – Mr. Watts**

**F. Community Relations Committee – Mr. Higginbotham**

**G. Personnel Committee – Mr. Mozingo**

**7. Discussion Items**

**A. Recodification Project – Town Manager Jack Hobbs**

*Staff recommends approval of a contract for recodification services per information contained in the agenda package.*

**B. W. Court Street Waterline Replacement Project – Town Manager Jack Hobbs**

*Staff recommends approval of a contract for the engineering work associated with this project per information contained in the agenda package.*

**C. Pedestrian Safety Steering Committee Appointments – Town Manager Jack Hobbs**

*Staff recommends that the Town Council should appoint a steering committee for the upcoming downtown pedestrian safety and walkability study project sponsored by VDOT and the Central Virginia Metropolitan Planning Organization*

**D. IDA/EDA Merger – Town Manager Jack Hobbs**

*Staff suggests that the Town Council might begin discussing the IDA/county EDA merger proposed in the recent Amherst County Comprehensive Economic Development Strategy document at the August meeting.*

**E. Project Status Reports – Town Manager Jack Hobbs**

*Oral reports on the variety of projects underway can be provided as the Council desires.*

**F. Anticipated August 10 Town Council Meeting Agenda Items**

- a. Introduction of Second Stage (farmers market) Manager Sierra Spicer*
- b. MiniPark Renaming*
- c. Watershed Management Memorandum of Understanding Presentation*
- d. Communication Planning Project Presentation*
- e. Cigarette Tax Discussion*
- f. IDA Appointment (Jim Meade)*
- g. Continuation of the IDA/EDA Merger Discussion*

**8. Matters from Staff**

**9. Matters from Town Council**

**A. Property Maintenance at Church & Millner Streets – Councilor Higginbotham**

*Councilor Higginbotham has indicated that he will ask the Town Council to take action to require better maintenance of the property at the Church and Millner Street intersection.*

**10. Adjournment**