

TOWN OF AMHERST PLANNING COMMISSION
Wednesday, January 6, 2021
AGENDA

1. **Call to Order** – *Mrs. Driskill, Chair*
2. **Determination of Quorum**
3. **Citizen Comment-** *This time is provided for citizens to bring concerns or comments to the Commission that are not scheduled for a public hearing. This is not meant to be a discussion or an exchange, but rather, an opportunity for citizens to have their concerns be heard.*
4. **Approval of September 2, 2020 meeting minutes** – *The minutes of the September 2, 2020 meeting are attached.*
5. **Presentation and Discussion: Capital Improvement Plan-** *Staff will present the proposed Capital Improvement Plan to the Planning Commission for their consideration. The proposed schedule for the CIP anticipates Commission discussion for January and February with a public hearing and action on March 3, 2021.*
6. **Concerns of Commissioners**
7. **Adjournment**

**Town of Amherst
Planning Commission Minutes
September 2, 2020**

A meeting of the Town of Amherst Planning Commission was called to order by Chairperson June Driskill in the Council Chambers of Town Hall at 174 S. Main Street at 7:00 PM on September 2, 2020.

As a result of COVID-19 cautionary restrictions and limited space the below members and staff met in person and electronically via virtual meeting in the event persons wishing to avoid attending could still address the Commissioners during the public hearing from home.

It was noted that a quorum was present as indicated below:

P	June Driskill	P	William Jones
A	Kevin Belcher	P	Anne Webster Day
P	Ted Finney	P	Clifford Hart
P	Janice N. Wheaton		

Interim Town Manager Kimball Payne and Clerk of Council Vicki Hunt, in her capacity as Secretary to the Commission, were present. Town Manager Sara Carter was also present.

The minutes from the July 2, 2020, Commission meeting were approved on a motion by Ms. Wheaton, seconded by Mr. Hart, and carried 6-0 according to the following:

June Driskill	Aye		Clifford Hart	Aye
Kevin Belcher	Absent		Anne Webster Day	Aye
Ted Finney	Aye		William Jones	Aye
Janice Wheaton	Aye			

Public Hearing on Sign Ordinance

Interim Town Manager Payne gave a report on a proposed amendment to the Town of Amherst Zoning Ordinance (Article IX. Special Provisions, Section 18.1-908.06 Signs), which would, if approved, allow works of art to be displayed in the Town without a sign permit, arising out of the Amherst Chamber of Commerce interest in erecting a “LOVE” sculpture at the County Visitor Center. Currently, there is no provision in the Ordinance that would allow this type of sign or works of art.

The Chair opened a duly advertised public hearing at 7:07 PM on a proposed amendment of the Town of Amherst Zoning Ordinance (Article IX. Special Provisions, Section 18.1-908.06 Signs), which would, if approved, allow works of art to be displayed in the Town without a sign permit.

There being no one present or remotely who wished to speak on the matter, the public hearing was closed at 7:10 PM.

After discussion, Ms. Day made a motion that was seconded by Mr. Jones to recommend that Town Council not amend the Town of Amherst Zoning Ordinance (Article IX. Special Provisions, Section 18.1-908.06 Signs), which would allow works of art to be displayed in the Town without a sign permit.

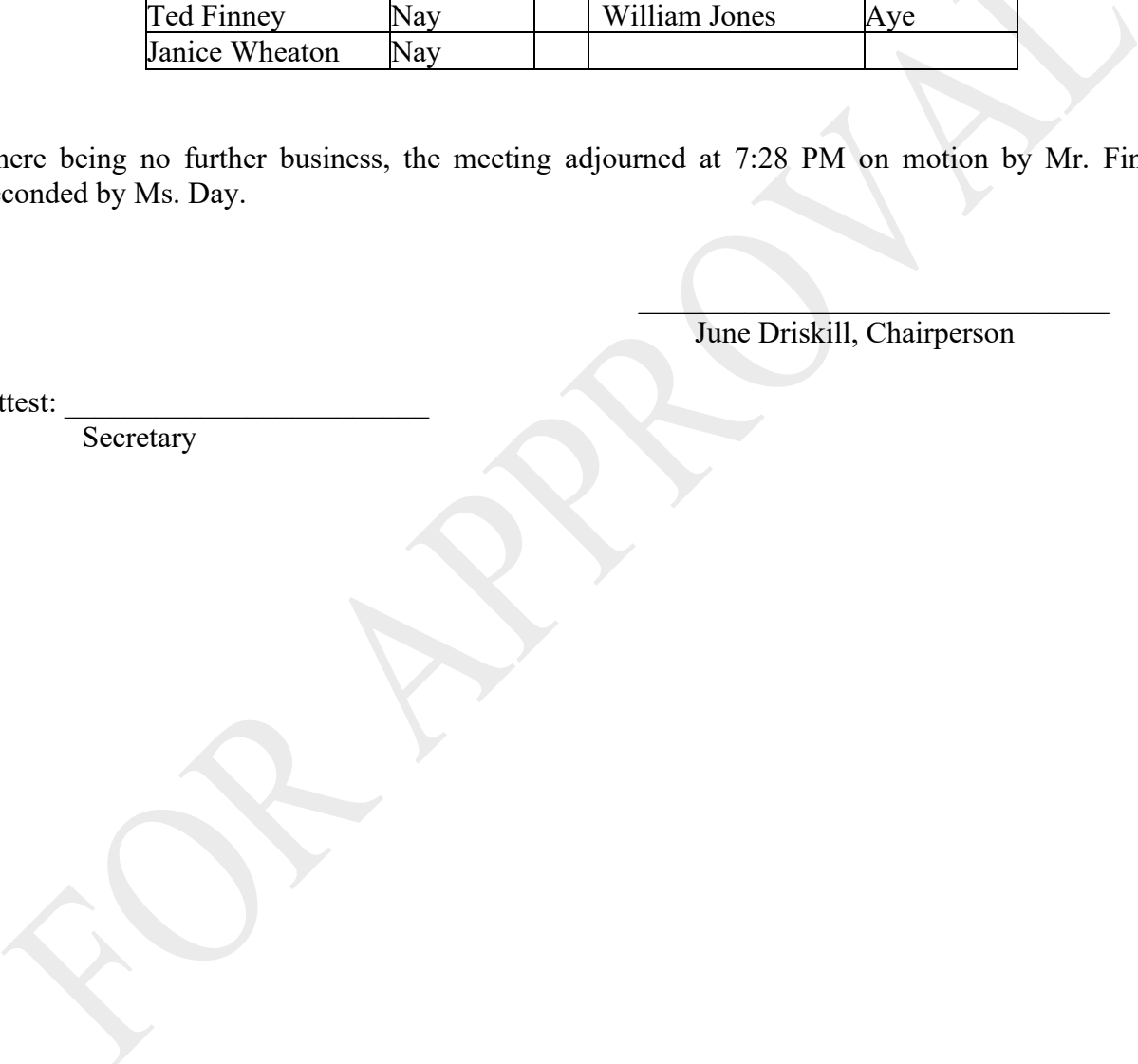
The motion via roll call carried 4-2 as follows:

June Driskill	Aye		Clifford Hart	Aye
Kevin Belcher	Absent		Anne Webster Day	Aye
Ted Finney	Nay		William Jones	Aye
Janice Wheaton	Nay			

There being no further business, the meeting adjourned at 7:28 PM on motion by Mr. Finney seconded by Ms. Day.

June Driskill, Chairperson

Attest: _____
Secretary



TOWN OF AMHERST

BUDGET CALENDAR FOR FY 2021-2022

December 2020 – Office Manager prepares budget worksheets for department heads and mails out donation request forms to local organizations.

January 29, 2021– Deadline for budget requests from department heads and local organizations.

February 8, 2021 – Office Manager presents prepared budget documents to Town Manager for recommendations.

March 2021 – Finance Committee meets with Office Manager and Town Manager to review budget documents and recommendations.

April 14, 2021 – Public hearing of FY22 budget at regular Council meeting.

May 12, 2021 – Adoption and appropriation of FY22 budget at regular Council meeting.

CAPITAL IMPROVEMENTS PLAN FY 2021-2022

October 2020 – Office Manager sends out CIP requests documents to department heads.

November 20, 2020 – Department heads submit CIP requests to Office Manager.

December 2020 – Department heads and Town Manager meet to discuss CIP requests.

January 2021 – Town Manager Presents CIP recommendations to Planning Commission.

March 3, 2021 – Planning Commission public hearing on CIP requests.

April 14, 2021 – Council public hearing on CIP requests.

May 12, 2021 – Council adopts Capital Improvements Plan.

TOWN OF AMHERST
CAPITAL IMPROVEMENT PROGRAM FY21-22

Project Description & Ranking	CIP Committee Evaluation	Planning Commission Ranking	Total Estimated Cost	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	Recommended Sources of Funds
Police									
Generator	20		\$12,500.00	12,500.00					GF/VRSA Grant
Police Tahoe SUV-New	13		46,000.00		46,000.00				General Fund
Police Interceptor-SUV	13		87,000.00	46,845.00			48,000	50,000	General Fund
Community Development									
Park Improvements			60,000.00	60,000.00					General Fund
Maintenance									
New Truck	11		35,000.00	-	35,000.00				General Fund
UTV-Side by Side (shared)	19		16,500.00	16,500.00					All funds
Bucket Truck	13		35,000.00		35,000.00				General Fund
Addition to Maintenance Shop	14		50,000.00		50,000.00				General Fund
Backhoe	19		100,000.00	-	100,000.00				General Fund
Maintenance Shop Heat	14		6,000.00	6,000.00					General Fund
Zero Turn Mower	23		7,000.00	7,000.00					IDA Funding
Tractor w/ bucket mower & backhoe	13		30,000.00		30,000.00				General Fund
Replacement of Town Hall roof			48,000	48,000					General Fund
Plants									
AllMax Software Bundle	19		16,041.00	\$ 16,041.00					Water/WW Fund
Roof Replacement-Lab	19		6,800.00	6,800.00					WW Fund
Raw WW Pump & Motor-QTY 3	26		36,409.77	-		36,409.77			WW Fund
Sludge Digester Blower/motor-QTY 2	21		31,050.60		-		31,050.60		WW Fund
Waste Flow Meter	16		6,584.00		6,584.00				WW Fund
Water Line Replacements									
Author Court Replacement			200,000.00		200,000.00				Grant and Water
Sunset Drive Replacement			1,019,260.00			1,019,260.00			Grant and Water
Waugh's Ferry Road Replacement			1,406,595.00			1,406,595.00			Grant and Water
Walnut Street Replacement			136,888.00				136,888.00		Grant and Water
Union Hill Replacement			420,416.00					420,416.00	Grant and Water
Zane Snead Replacement			294,400.00				294,400.00		Grant and Water
Christian Springs Road replacement									Grant and Water
Heff Creek Trail replacement									Grant and Water
TOTAL			4,094,944.37	219,686.00	502,584.00	2,462,264.77	510,338.60	470,416.00	



**Town of Amherst
Capital Improvement Project
Request Form**

Department/Agency: Police Department	Justification Code: Mandated
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Project Title: Wholehouse Generator	Priority: 1
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Description

1) The department will be in need of a wholehouse generator to keep the department operational when we have power outages that are long and short term. This is an item that is required by (VLEPSC) for accreditation. We do not have an option moving forward with getting the department accredited. The price includes the system and installation. This is a one time purchase. We will have inspections done by the installer that will require maintenance fees. We will also have to have a gas tank installed for the generator.

History Associated with Request

- This is the second time requesting this item. If the department has a power outage, we have to be able to operate when we are without power for any extended amount of time.

Impact on Future Operating Costs

The only future cost associated with the generator will be the cost of inspections and maintenance. There will be a yearly maintenance checkup to make sure the equipment is operating properly. The maintenance checkup is around \$50.00 per year. This service will be provided by the generator company that installs the unit. Price of the gas will depend on the usage. The gas tank size will determine the cost of the project.

Planning/Engineering	Acquisition	Construction	Equipment	Project Total
N/A	N/A	N/A	\$10,000.00	\$12,500.00

Proposed Financing for Project: County funding needed

Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):

Year 1	Year 2	Year 3	Year 4	Year 5
\$12,500.00				

Notes (To be used by CIP Committee)

ADM.24.09 The communications component maintains the capability of immediate playback of emergency telephone and radio conversations while it maintains continuous recording of radio transmissions and emergency telephone conversations within the communications center.

SPOC

- Photo of immediate playback software on communication's console.
- Photograph of Storage Server.

ADM. 24.10 The agency's communication function (or its provider if not within the agency) maintains an alternate source of electrical power that is sufficient to ensure continued operations of emergency communications equipment in the event of the failure of the primary power source. The agency shall ensure:

- a. The operational readiness of the alternate source of power by scheduled/routine testing; and
- b. Security measures are in place to prevent unauthorized access to control/service panels.

SPOC

- a. Invoice for scheduled maintenance performed by vendor, log book showing routine in house testing, copy of contract for inspections for routine testing.
- b. Photo of secured control panels on generator and/or fencing to prevent unauthorized access to generator control panels.

RECORDS

ADM.25.01 A written directive requires the documenting/reporting of every incident if the incident is alleged to have occurred in the agency's service area to include:

- a. Citizen reports of crimes;
- b. Citizen requests/calls for service;
- c. When an employee is dispatched or assigned;
- d. Criminal cases initiated by law enforcement employees;
- e. Non-criminal cases initiated by law enforcement employees;
- f. Incidents resulting in custodial arrests; and
- g. Incidents resulting in the issuing of summonses.

COMMENTARY: A record should be made of actions taken by Virginia law enforcement personnel whether in response to a request for service or for self-initiated actions.

SPOC

- a. IBR report, CAD Sheet/Log indicating crime reported.
- b. CAD sheet showing call for service (CFS).
- c. CAD sheet showing unit dispatched.
- d. CAD sheet using DUI stop, or officer initiated crime in progress call (assault, shoplifter etc.).
- e. CAD sheet of officer initiated CFS such as disabled vehicle, complaint generated by office by citizen contact, found property, road hazard.
- f. CAD/IBR showing on site arrest, i.e. DUI, DIP, etc.
- g. CAD/IBR showing summons issued for criminal violation such as possession of marijuana, shoplifting, etc.

ADM.25.02 The agency's criminal incident records system must:

- a. Be compatible with the requirements of the Virginia Crime Reporting Program; and



**Town of Amherst
Capital Improvement Project
Request Form**

Department/Agency: Police Department	Justification Code: Maintain Existing
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Project Title: Police Interceptor Utility (SUV)	Priority: 1
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Description

1- Ford Police Interceptor Utility: We have two vehicles that are over 90,000 miles and one vehicle that is over 100,000 miles. This is a police rated vehicle and meets all the requirements for law enforcement functions.

History Associated with Request

I have requested a vehicle the last three years. It is vital we get the department on a vehicle cycle. We will start to have a need for a number of vehicles at the same time if we do not get on a purchase cycle.

Impact on Future Operating Costs

Cost of Project

Planning/Engineering	Acquisition	Construction	Equipment	Project Total
N/A	N/A	NONE	\$12,000.00	\$46,845.00

Proposed Financing for Project: County funding needed

Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):

Year 1	Year 2	Year 3	Year 4	Year 5
\$46,845.00	Amount Unknown	Amount Unknown		

Notes (To be used by CIP Committee)



Virginia Public Body Procurement Worksheet

*The Virginia Sheriffs' Association's Vehicle Procurement Program is open to all public bodies within the Commonwealth of Virginia.
For assistance with the worksheet and any questions regarding this Procurement Program please contact Anna Martin at (919) 459-1072.*

Disclaimer: Please contact awarded dealer before issuing purchase order. Pricing is subject to change.

Click on the dealer directory below for all contact information.

[Dealer Directory](#)

Bid 21-04-0925 Specification #7

Awarded Dealer	Type of Vehicle	Zone	Base Unit Price
Sheehy Ford of Richmond	2021 Ford Police Interceptor Utility AWD (K8A)	Dogwood	\$32,555.00
Sheehy Ford of Richmond	2021 Ford Police Interceptor Utility AWD (K8A)	Colonial	\$32,455.00
Sheehy Ford of Richmond	2021 Ford Police Interceptor Utility AWD (K8A)	Heritage	\$32,455.00
Sheehy Ford of Richmond	2021 Ford Police Interceptor Utility AWD (K8A)	Chesapeake	\$32,429.00

The 2021 Ford Police Interceptor Utility AWD (K8A) purchased through this contract comes with all the standard equipment as specified by the manufacturer for this model and VSA's base vehicle specification(s) requirements which are included and made a part of this contract's vehicle base price as awarded by specification by zone.

[Click here for a listing of all standard equipment including, but not limited to standard engine and powertrain.](#)

Purchasing Agency: Amherst PD

Color (Specify Color per Quantity): White(YZ)

Please use a separate worksheet per vehicle when ordering multiple vehicles with different options.

Quantity	(Please select your zone from drop down menu below)	Unit Price	Qty Price
1	Colonial	\$32,455.00	\$ 32,455.00

If you would like to pick up your vehicle from the dealer please enter a negative quantity amount for the delivery fee of the district you are purchasing from - For Example: -2 (For 2 Vehicles)

Order Code Delete Options

Delivery Fee - Dogwood District		\$20.00	\$ -
Delivery Fee - Colonial District		\$20.00	\$ -
Delivery Fee - Heritage District		\$20.00	\$ -
Delivery Fee - Chesapeake District		\$20.00	\$ -

A quantity must be entered for all desired options below.

When ordering vehicles with the exact same options, please enter the number of vehicles as the quantity for all options below. For example, if you are ordering 2 vehicles enter 2 for all requested options)

Order Code Add Options

1	Tail Lamp / Police Interceptor Housing Only: Pre-existing holes with standard twist lock sealed capability (does not include LED strobe)(eliminates need to drill housing assemblies)	86T	\$56.40	\$ 56.40
1	Remote Keyless	55F	\$319.60	\$ 319.60
1	Dark Car Feature – Courtesy lamps disabled when any door is opened	43D	\$23.50	\$ 23.50
1	Switchable Red/White Lighting in Cargo Area (deletes 3rd row overhead map light)	17T	\$47.00	\$ 47.00
1	Pre-wiring for grille LED lights, siren and speaker	60A	\$47.00	\$ 47.00

1	Spot Lamp – LED Bulb: Driver Only (Unity)	51R	\$371.30	\$ 371.30
1	Wheel Covers (18" Full Face Wheel Cover) - Note: Only available with the standard Police wheel, not available with 64E	65L	\$56.40	\$ 56.40
1	Rear-Door controls Inoperable / Locks Inoperable (locks, handles and windows) Note: Not available with 52P. Note: Can manually remove window or door disable plate; Note: Locks/windows operable from driver's door switches with special tool	68G	\$70.50	\$ 70.50
1	Mirrors – Heated Sideview - Note: Not required when ordering BLIS® (heated mirror is included with BLIS®)	549	\$56.40	\$ 56.40
1	Reverse Sensing System	76R	\$258.50	\$ 258.50
1	Aux Air Conditioning - Note: Now available with Cargo Storage Vault (63V).	17A	\$573.40	\$ 573.40
1	100 Watt Siren/Speaker (includes bracket and pigtail)	18X	\$296.10	\$ 296.10
1	OBD II - CONECTOR/SPLITTER FOR EMERGENCY EQUIPMENT (USE WITH CARBIDE)		\$51.70	\$ 51.70
1	Tremco Anti-Theft Device (Dealer Installed Option)		\$162.23	\$ 162.23
	Total Per Unit			\$ 34,845.03
	Exterior Color:			
	Agate Black	UM		
1	Oxford White	YZ		
	Total of All Units			\$ 34,845.03

*Next Steps: Please submit completed worksheet to contracted dealer to confirm all pricing as pricing is subject to change.
Original purchase order must be sent to contracted dealer.
A copy of all purchase orders must be sent to Kaylyn Mtiman at kmitman@virginiasheriffs.org*



Town of Amherst
Capital Improvement Project
Request Form

Department/Agency: Police Department	Justification Code: Maintain Existing
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Project Title: Police Vehicle (SUV)	Priority: 1
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Description

1) 2021, Chevrolet Tahoe SSV - Police Base Vehicle: This quote is for the vehicle and the necessary equipment that will be needed to properly outfit the vehicle with emergency equipment. The Tahoe will allow us to have a vehicle that will be used for pulling the trailer, message board, and the flat bed trailer when we are setting up for events. The Ford Explorers we currently have do not have the tow capacity for certain weights. The extra space in the vehicle will help assist in carrying equipment and supplies to events we have in the town. The vehicle estimate is attached which is under the state contract pricing.

History Associated with Request

A new vehicle has been requested the last three C.I.P. calendar years. With adding this vehicle, I would certainly like to have one spare vehicle for the department. We have added three reserve officer's to our staff and having the extra vehicle will certainly be very beneficial to our departmental needs. When we have a vehicle that needs repair or maintenance, we are having to switch out vehicles and at times swap all the gear out. At this current time, we have two vehicles that are over 90,000 miles and one vehicle that is over 100,000 miles.

Impact on Future Operating Costs

It is my opinion that we have to get on some type of vehicle purchase plan. If we do not start to address the situation in the near future, we are going to be having to buy several vehicles at once. I listed below \$42,000 as a estimated price for the complete package for the vehicle which includes all emergency equipment needed. The price will cover the install of all equipment.

Cost of Project

Planning/Engineering	Acquisition	Contruaction	Equipment	Project Total
N/A	N/A	NONE	\$6,500.00	\$46,000.00

Proposed Financing for Project: County funding needed

Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):

Year 1	Year 2	Year 3	Year 4	Year 5
\$46,000.00	Amount Unknown	Amount Unknown		

Notes (To be used by CIP Committee)

Contract Line Item #	Vehicle Configurator	Option / Order Code
	<p>DPS Contract #: E194-86962 <i>Effective 9-20-20 through 9-19-25</i> eVA Commodity: 4WD Chevrolet Tahoe, Police Pursuit Vehicle SSV eVA Vendor: R. K. Chevrolet Inc eVA Vendor ID#: C12226 NIGP Commodity Code: 07180</p> <p>This form is NOT intended for ordering purposes. Please use this spreadsheet as a reference, a separate spreadsheet for more models with different configurations/options. Be sure to enter your order through the eVA PUNCHOUT CATALOG. Complete the yellow blocks only.</p>	

THIS SPREADSHEET IS SOLEY FOR REFERENCE/INTERNAL PURPOSE

1	2021, Chevrolet Tahoe SSV 4WD	CK10706&SW4
2	2021, Chevrolet Tahoe PPV 2WD	CK10706&9C1
3	2021, Chevrolet Tahoe PPV 4WD	CK10706&9C1
2	Additional Delivery Charges -(Note: 50 Miles are included in the base price of each vehicle.) Only enter miles in excess of 50. The spreadsheet will auto calculate the mileage by the qty of vehicles ordered.	N/A

Optional Items

A1	Wheels 20" x 9" painted aluminum with machine face and Argent Metallic Pockets	RD4
A2	Seats, Front Bucket (requires 1FL Safety Package)	A50
A3	Remote Keyless Entry Package	AMF
A4	Max Trailering Package(Includes zL6 Advanced Trailering Package and V03 Extra Capacity Cooling System)	NHT
A5	1FL Safety Package, includes UEU Forward Collision Alert, UHX Lane Keep Assist with Lane Departure Warning, UHY Automatic Emergency Braking, UKJ Front Pedestrian Braking and UE4 Following Distance Indicator	PQA
A6	Recovery Hooks, 2 front frame-mounted, Black	V76
A7	Seat delete, second row	ATZ
A8	Floor Covering, color keyed carpeting	B30
A9	Remote Start	BTV
A10	Rear Camera Mirror	DRZ
A11	Black bowtie emblems, front and rear	SFZ
A12	Molded Splash Guards	VQK
A13	Polished Exhaust Tip	VQZ
A14	Cargo Security Shade	VRS
A15	Vertical Cargo Net	W2D
A16	Red and white LED auxiliary dome lamp is located on headliner between front row seats	6C7
A17	Wiring, grille lamps and siren speakers	6J3
A18	Wiring, horn and siren circuit	6J4
A19	Flasher system, headlamp and taillamp, DRL compatible with control wire	6J7

A20	Switches, rear window inoperative	6N5
A21	Door locks and handles, inside rear doors inoperative	6N6
A22	Spotlamp, left-hand	7X3
A23	Spotlamps, left- and right-hand	7X2
A24	Headlamps, Daytime Running Lamps and automatic headlamp control delete	9G8
A25	Radio Suppression Package, with ground straps	UN9
A26	Theft-deterrent system content, disable, the alarm and horn become non-functional in an attempt of theft to the vehicle	UTQ
A27	Wiring, auxiliary speaker. For upfitter connection to front door and windshield pillar speakers.	WX7

Paint Options

P1	<i>Paint Color Option: Empire Beige Metallic</i>	GJW
P2	<i>Paint Color Option: Summit White</i>	GAZ
P3	<i>Paint Color Option: Black</i>	GBA
P4	<i>Paint Color Option: Midnight Blue Metallic</i>	GLU
P5	<i>Paint Color Option: Satin Steel Metallic</i>	G9K
P6	<i>Paint Color Option: Shadow Gray Metallic</i>	GJI
P7	<i>Paint Color Option: Graywood Metallic</i>	GS6
P8	<i>Paint Color Option: Vicotory Red</i>	TGK

Total Cost for **each** Base Vehicle plus Mile

Column Totals for All Base Vehicle

Grand Total of all vehicles ordered on this spreadsheet: \$

Enter Other Information or Instructions in Yellow Block to the
Right

Note: Entities may
color choice above

Use this spread sheet to configure your vehicle(s). You will need to use a separate column for each model type

Punchout Catalog Ordering Guide

UNIT PRICE	SSV 4WD ENTER QUANTITY IN YELLOW COLUMN ONLY.	PPV 2WD ENTER QUANTITY IN YELLOW COLUMN ONLY.	PPV ENTER QUANT COLUMI
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ES. PLEASE ENTER THE ORDER THROUGH THE eVA PUNCH OUT CATALOG

\$ 35,913.00				
		\$ -		\$ -
\$ 33,041.00		\$ -		\$ -
\$ 36,884.00		\$ -		\$ -
				1
\$ 1.80		\$ -		\$ -
		\$ -		
\$ 800.00		\$ -		
\$ 395.00		\$ -		\$ -
\$ 150.00		\$ -		\$ -
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Package & Options	1 ea	\$ -	1 ea	\$ -	1 ea
Package Plus Options	0	#VALUE!	0	#VALUE!	0
-					
<p><u>Do not</u> order anything other than what's stated above. Buyers must choose a package - do not enter it here.</p> <p>Use a separate spreadsheet for each model type ordered if</p>					

4WD
ITY IN YELLOW
V ONLY.

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\$	250.00
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**Town of Amherst
Capital Improvement Project
Request Form**

Department/Agency: <i>Maintenance</i>	Justification Code: <i>Improves Existing Service</i>
Project Title: <i>New Truck</i>	Priority: <i>2</i>

Description
<i>Truck taken out of service and placed into salvage.</i>

History Associated with Request
<i>Truck needed for daily duties. Social distancing not possible as required. No transportation available for Fireman on meter reading days.</i>

Impact on Future Operating Costs
<i>Purchase and upkeep.</i>

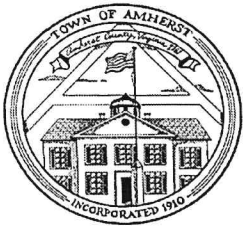
Cost of Project				
Planning/Engineering	Acquisition	Construction	Equipment	Project Total
				<i>\$ 35,000</i>

Proposed Financing for Project: *County funding needed*

Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):

Year 1	Year 2	Year 3	Year 4	Year 5
<i>\$ 35,000</i>				

Notes (To be used by CIP Committee)



Town of Amherst
Capital Improvement Project
Request Form

Department/Agency: <i>Maintenance</i>	Justification Code: <i>Improves existing service</i>
Project Title: <i>Side by side 4x4</i>	Priority: <i>3</i>

Description
<i>Side by side , 4x4</i>

History Associated with Request
<i>More compact transportation for water + sewer right of ways. A possible asset to police department as well as TOWN events such as parades, etc. Second request.</i>

Impact on Future Operating Costs
<i>Increase cost due to purchase + maintenance of equipment.</i>

Cost of Project				
Planning/Engineering	Acquisition	Construction	Equipment	Project Total
			<i>side x side</i>	<i>15,000.00</i>

Proposed Financing for Project: *County funding needed , Town General Fund*

Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):				
Year 1	Year 2	Year 3	Year 4	Year 5
<i>15,000.00</i>				

Notes (To be used by CIP Committee)

**Town of Amherst
Capital Improvement Project
Request Form**

Department/Agency: <i>Maintenance</i>	Justification Code: <i>Maintains Existing</i>
Project Title: <i>Bucket Truck</i>	Priority: <i>3</i> <i>Service</i>

Description
<i>Bucket Truck.</i>

History Associated with Request
<i>The gear system which works the bucket may not pass inspection in the future.</i>

Impact on Future Operating Costs
<i>The repair will cost more than the operating unit is worth.</i>

Cost of Project				
Planning/Engineering	Acquisition	Construction	Equipment	Project Total
			<i>Bucket Truck</i>	<i>\$ 35,000 used</i>

Proposed Financing for Project: <i>County funding needed</i>				
Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):				
Year 1	Year 2	Year 3	Year 4	Year 5
<i>\$ 35,000 used</i>				

Notes (To be used by CIP Committee)

**Town of Amherst
Capital Improvement Project
Request Form**

Department/Agency: <i>Maintenance</i>	Justification Code: <i>Improves Existing Service</i>
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Project Title: <i>Addition of space - Maintenance Shop</i>	Priority: <i>2</i>
--	--------------------

Description

Additional office space and proper storage at Maintenance Shop.

History Associated with Request

There have been no upgrades since the shop was built.

Impact on Future Operating Costs

Increase in operating cost.

Cost of Project

Planning/Engineering	Acquisition	Construction	Equipment	Project Total
				<i>\$ 50,000</i>

Proposed Financing for Project: *County funding needed*

Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):

Year 1	Year 2	Year 3	Year 4	Year 5
<i>\$ 50,000</i>				

Notes (To be used by CIP Committee)

**Town of Amherst
Capital Improvement Project
Request Form**

Department/Agency: <i>Maintenance</i>	Justification Code: <i>Improves existing service</i>
Project Title: <i>4x4 Rubber tire backhoe</i>	Priority: <i>2</i>

Description
<i>4 x 4 Rubber Tire Backhoe</i>

History Associated with Request
<i>This item was to have been replaced four years ago, however it was repaired and funds were used elsewhere.</i>

Impact on Future Operating Costs
<i>A must piece of equipment for the maintenance department.</i>

Cost of Project				
Planning/Engineering	Acquisition	Construction	Equipment	Project Total
			<i>Backhoe</i>	<i>100K</i>

Proposed Financing for Project: <i>County funding needed</i>				
Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):				
Year 1	Year 2	Year 3	Year 4	Year 5
<i>100K</i>		<i>✓</i>		

Notes (To be used by CIP Committee)

**Town of Amherst
Capital Improvement Project
Request Form**

Department/Agency: Maintenance	Justification Code: Convenience
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Project Title: Shop Heater	Priority: 3
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Description

Heater for maintenance shop.

History Associated with Request

second request. The current system is not efficient and may be a safety factor. It was installed when the shop was built over 30 years ago.

Impact on Future Operating Costs

Reduce cost and better working conditions.

Cost of Project				
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Planning/Engineering	Acquisition	Construction	Equipment	Project Total
			Shop Heater	6,000.00

Proposed Financing for Project: County funding needed

Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):

Year 1	Year 2	Year 3	Year 4	Year 5
6,000.00				

Notes (To be used by CIP Committee)

**Town of Amherst
Capital Improvement Project
Request Form**

Department/Agency: <i>Maintenance</i>	Justification Code: <i>Increased efficiency</i>
Project Title: <i>Zero Turn Mower</i>	Priority: <i>3</i>

Description
<i>Zero turn mower</i>

History Associated with Request
<i>Additional mower needed for park and other areas where a tractor is not the best choice of equipment.</i>

Impact on Future Operating Costs
<i>More efficient, small impact on future operating costs</i>

Cost of Project				
Planning/Engineering	Acquisition	Construction	Equipment	Project Total
			<i>Zero Turn Mower</i>	<i>7,000.00</i>

Proposed Financing for Project: *County funding needed*

Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):				
Year 1	Year 2	Year 3	Year 4	Year 5
<i>7,000.00</i>				

Notes (To be used by CIP Committee)

**Town of Amherst
Capital Improvement Project
Request Form**

Department/Agency: Maintenance	Justification Code: Increased efficiency
---------------------------------------	---

Project Title: Compact tractor w/ bucket, mower, backhoe	Priority: 2
---	--------------------

Description

Compact tractor needed due to additional mowing on steep areas, will be used making repairs on water + sewer lines as well as preventive maintenance.

History Associated with Request

Second request.

Impact on Future Operating Costs

Increase productivity and reduce man hours.

Cost of Project				
-----------------	--	--	--	--

Planning/Engineering	Acquisition	Construction	Equipment	Project Total
				25/30 K

Proposed Financing for Project: County funding needed

Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):

Year 1	Year 2	Year 3	Year 4	Year 5
25/30 K				

Notes (To be used by CIP Committee)



CRAFTSMAN ROOFING INC

P.O. Box 1120

4728 South Amherst Highway

Madison Heights, VA 24572

Phone: 434-845-1583 Fax: 434-845-6953

Email: tbrown@craftsmanroofingva.com

Email: lmiller@craftsmanroofingva.com

Date: 12/22/20

Name: Charles Thompson

Address: 174 Main St Amherst VA

Phone: (434) 238-2203

Email: Charles.thompson@amherstva.gov

Project: Amherst Town Hall

We appreciate the opportunity to offer the following proposal regarding the above referenced project.

OPTION ONE

1. Tear off and remove the existing membrane and one layer of fiber board down to the existing built-up roof.
2. Furnish and install a Rhino .060 white TPO membrane roof over a layer of 1" ISO and the existing built-up roof.
3. Membrane to run up walls wrapping around parapet per manufacturer's specifications.
4. Flash all penetrations as required by manufacturer.
5. A twenty-year total system warranty is included.
6. Furnish and install new coping and drip edge utilizing pre-painted 24-gauge galvalume in a standard color kynar finish.
7. Remove old A/C frame and vent including curbs and frame over with heavy 18-gauge galvanized steel. Install new fill insulation over these areas

All for the sum: \$35,750.00

OPTION TWO

1. Tear off and remove the existing membrane and substrates down to the existing metal decking
2. Furnish and install a Rhino .060 white TPO membrane roof over 2 layers of 2.6" ISO.
3. Membrane to run up walls wrapping around parapet per manufacturer's specifications.
4. Flash all penetrations as required by manufacturer.
5. A twenty-year total system warranty is included.
6. Furnish and install new coping and drip edge utilizing pre-painted 24-gauge galvalume in a standard color kynar finish.
7. Remove old A/C frame and vent including curbs and frame over with heavy 18-gauge galvanized steel. Install new fill insulation over these areas

All for the sum: \$46,500.00

Notes:

- No woodwork, permits, siding, masonry, thru wall flashing, electrical, plumbing, decking or painting is included.
- Any deteriorated wood needing replacement would be extra work that will need to be done on a time and material basis.
- All trash and debris generated by our work will be cleaned up.
- Anything not listed is not included.
- Any unforeseen conditions that may be uncovered in the existing roof deck during demolition will need to be addressed in the field.

***Prices quoted will remain valid for a period of 30 days.**

Payment Terms: **50% upon delivery of materials with balance due upon completion.**

Any payment due hereunder not paid by its due date shall bear interest at the rate of one and one-half percent (1 1/2%) per month from the due date until paid in full. In the event of default in payment, the undersigned owner(s) shall be responsible for the payment of all court costs and related fees incurred by Contractor in the collection of the debt, including payment of an attorney's fee of twenty five percent (25%) of the amount due and additions of interest thereto.

This Agreement shall become binding only upon the Contractor's commencing performance and upon such acceptance or commencement of performance this shall constitute the entire contract and be binding upon the parties hereto, there being no covenants, promises, warranties or agreements, written or oral, expressed or implied, except as hereinafter set forth. No Sales Representative of the Contractor has authority to alter the terms of this Agreement in any particular manner.

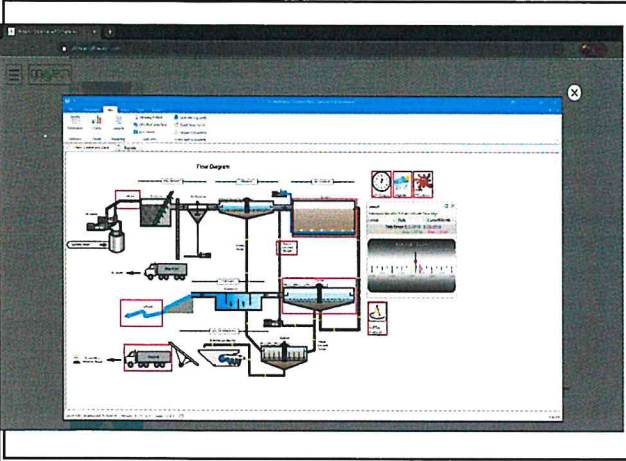
The Contractor hereby guarantees above described work for a period of two years against defective material or workmanship. Service calls beyond the Company obligation under this Agreement shall be an extra charge.

The Contractor shall not be responsible for damage or delay due to strikes, fires, accidents or other causes beyond its reasonable control. The Contractor carries Workman's Compensation and Public Liability and Property Damage Insurance, but does not assume risks of any character under this contract other that covered by such insurance.

Craftsman Roofing Inc.
By: _____

Accepted:
By: _____

PROJECT: Operatioanl Software (AllMax)



PROJECT DESCRIPTION:
 The AllMax software is a bundle of 4 data management systems. 1.) Antero CMMS which would be used for plant work order management, asset tracking, cost-analysis reports and other controls needed in keeping up with facility maintenance programs and data. 2.) Operator10 Wastewater is a centralized and uniform data management system for regulatory reporting data and plant performance information. 3.) Operator10 Water, like the wastewater helps to manage sample data, and organize regulatory reporting. Assists in tracing water quality. 4.) Synexus Pretreatment well help set up monitoring and sample tracking results as well as acting as a journal of all correspondence with the customer base assigned it.

PROJECT JUSTIFICATION:
 Once set up and running the suites of the AllMax software will help maintain the records currently being kept on numerus spreadsheets. Purchases will also be better tracked and inventoried so that real time financial statement for the department can be generated.

FUNCTION:	<u>UTILITIES</u>	YEAR INTRODUCED:	<u>2020</u>
PROJECT TYPE:	<u>Water/Wastewater</u>	CHANGE FROM PRIOR:	<u>na</u>
DEPARTMENT:	<u>PLANTS</u>	START YEAR:	<u>2021 (FY21-22)</u>
ACCOUNT NUMBER:	<u>501 / 502</u>	END YEAR:	

FINANCIAL SUMMARY:

PROJECT ESTIMATE:	Initial Price/Quote	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Planning/Engineering						
Acquisition	16,041.00	16,041.00	17,645.10	19,409.61	21,350.57	23,485.63
Construction						
Equipment						
Total Estimate	16,041.00	16,041.00	17,645.10	19,409.61	21,350.57	23,485.63

FUNDING SOURCES:	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
General Fund					
Waer Fund	8,020.50	8,822.55	9,704.81	10,675.29	11,742.81
Sewer Fund	8,020.50	8,822.55	9,704.81	10,675.29	11,742.81
Grants/Others					
Total Funding	16,041.00	17,645.10	19,409.61	21,350.57	23,485.63

PROJECT RANKING:		CIP Committee Review/Rank		Planning Comments:
Department Rank	Total	Review/Rank	Total	
Federal/State Mandates	1			
Efficiency	5			
Economic Development	2			
Budgetary Impact	4	19		
Readiness to Proceed	4			
Health / Public Safety	2			
Funding	1			



Operator10, Synexus, Antero
O&M Data Management Software

AllMax Software, Inc.
911 South Main Street
Kenton, OH 43326
419-673-8863 Fax 419-673-8864
www.allmaxsoftware.com

DATE
11/5/2020

REP	ACCOUNT #
DJK	100435

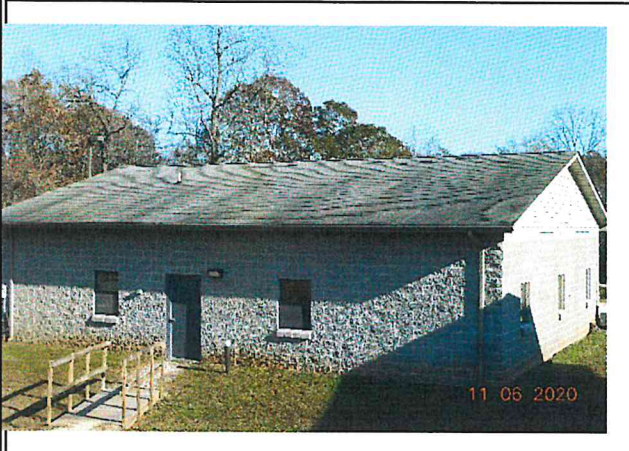
NAME / ADDRESS
Gary Williams Amherst Water Plant 186 S. Main St. Amherst VA 24521

DESCRIPTION	PRICE
Antero Data Management Support - 2 seat License	\$ 1,410.00
Support Reinstatement Fee (20% of Support for each year missed) out 3 years	\$ 846.00
Operator10 Wastewater Data Management for Microsoft SQL Multiuser Version - 2 Seat	\$ 5,400.00
Complimentary Technical Support. First year is included with purchase. A \$1040 value.	
Operator10 Water Data Management for Microsoft SQL Multiuser Version - 2 Seat	\$ 5,400.00
Complimentary Technical Support. First year is included with purchase. A \$1040 value.	
Synexus Pretreatment Data Management for Microsoft SQL Multiuser Version - 2 Seat	\$ 5,400.00
Complimentary Technical Support. First year is included with purchase. A \$1040 value.	
Complimentary Basic Program Setup with purchase of Operator10 Wastewater & Water , includes: - Setup of Facility, with Influent and Effluent Locations and up to 60 Parameters - 2 DataViews (Influent & Effluent) - 1 Chart (Flows) - 1 Plant Efficiency Process An approximate \$1000 value.	
Complimentary Online Training - 8 hours with purchases (\$1600.00 value)	
Bundle Discount - Receive 15% off software purchase when two or more packages are purchased in one transaction	\$ (2,430.00)
Shipping	\$ 15.00
Total	\$ 16,041.00

BY SIGNING BELOW OR PAYING ANY AMOUNT DUE UNDER AN INVOICE THAT REFERENCES THE SUPPORT SUBSCRIPTION SERVICE AGREEMENT ("SSSA"), YOU OR THE ENTITY YOU ARE SIGNING ON BEHALF OF, AS THE CASE MAY BE, AGREE TO BE BOUND BY THE TERMS AND CONDITIONS OF THE SSSA. If you are entering into this agreement on behalf of a company or other legal entity, you represent that you have the authority to bind such entity and its affiliates. If you do not have such authority, or if you or the entity you are signing on behalf of does not agree to be bound by the terms and conditions of the SSSA, you must not sign or otherwise accept this agreement or use the services. A COPY OF THE FULL TEXT OF THE SSSA IS AVAILABLE.

APPROVAL SIGNATURE & DATE

PROJECT: Ops Building - Upper Facility(10-0004)



PROJECT DESCRIPTION:
Replacement of roof.

PROJECT JUSTIFICATION:
Structure is nearing the 20 year mark. Original roof is beginning to show signs of wear with several shingles having been blown off. There is also a noticeable stain in the ceiling of the lab were the roof has begun to leak.

FUNCTION: UTILITIES **YEAR INTRODUCED:** 2020
PROJECT TYPE: Wastewater **CHANGE FROM PRIOR:** na
DEPARTMENT: PLANTS **START YEAR:** 2021 (FY21-22)
ACCOUNT NUMBER: 502 **END YEAR:**

FINANCIAL SUMMARY:

PROJECT ESTIMATE:	Initial Price/Quote	FY	FY	FY	FY	FY	Quote submitted as a bundle with Lower Ops and Alk buildings.
		2021/22	2022/23	2023/24	2024/25	2025/26	
Planning/Engineering							
Acquisition							
Construction	6,800.00	6,800.00	7,480.00	8,228.00	9,050.80	9,955.88	
Equipment							
Total Estimate	6,800.00	6,800.00	7,480.00	8,228.00	9,050.80	9,955.88	

FUNDING SOURCES:	FY	FY	FY	FY	FY
	2021/22	2022/23	2023/24	2024/25	2025/26
General Fund					
Waer Fund					
Sewer Fund	6,800.00	7,480.00	8,228.00	9,050.80	9,955.88
Grants/Others					
Total Funding	6,800.00	7,480.00	8,228.00	9,050.80	9,955.88

PROJECT RANKING:		CIP Committee Review/Rank		Planning Comments:
	Department Rank Total		Total	
Federal/State Mandates	4			
Efficiency	2			
Economic Development	1			
Budgetary Impact	3	19		
Readiness to Proceed	4			
Health / Public Safety	4			
Funding	1			

21835 Timberlake Rd
Lynchburg, VA 24502
(434) 239-6722
www.sentryexteriors.com

Date: October 14, 2020
Name: Gary Smith
Address: 448 Industrial Park Dr. City: Amherst State: VA Zip: 25421
Phone: 1 (434) 665-0604
Location: 448 Industrial Park Dr., Amherst, VA 25421
Email: gary.smith@amherst.gov

SENTRY EXTERIORS

PROPOSES TO FURNISH LABOR AND MATERIALS FOR THE FOLLOWING

www.sentryexteriors.com

CHOICE OF NATURAL SHADOW SERIES STANDARD SOLID COLORS
REMOVE AND DISPOSE OF EXSTING SHINGLES, FLASHING PIPE COLLARS AND FELT
(Inspect all roof sheeting for hidden damage)

- Install 30 lbs felt moisture barrier
- Install new step and counter flashing if needed
- Install new pipe boots
- Install drip edge in all gutter areas
- Install WEATHER WATCH ice and water shield in all valleys
- Install STARTER strip in gutter areas
- Install CERTAINTeed Architectural 150 MPH WIND COVERAGE (Weather wood color)
- Install ridge vent (for proper ventilation)

REPLACE ANY ROTTEN OR DAMAGED ROOF SHEETING
ADDITIONAL COST OF \$45.00 PER SHEET (AS NEEDED)

OPERATIONS BUILDING\$6800

LIME BUILDING.....\$2100

PUMP STATION BUILDING.....\$2400

This proposal may be withdrawn by Sentry Exteriors if not accepted within 30 days

50% down payment due upon signing contract if paying with cash or check

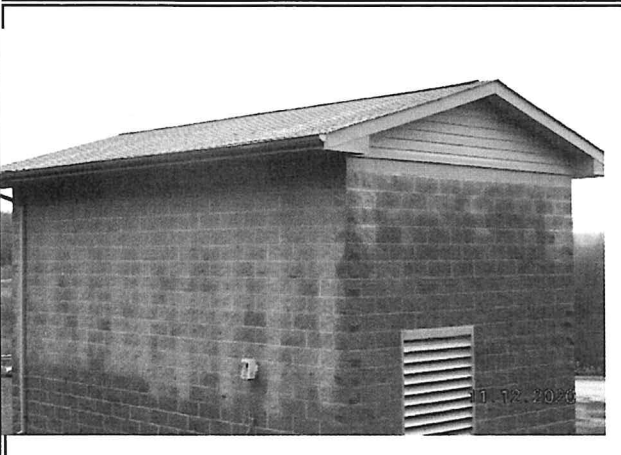
Total Contract Price	\$ 11,300.00
Less 50% Deposit	\$ 5650.00
Balance Due Day of Completion	\$ 5650.00

Sentry Exteriors Representative

Customer Signature, Date



PROJECT: Alkalinity Feed Building - Upper Facility(10-0012)



PROJECT DESCRIPTION:
Replacement of roof.

PROJECT JUSTIFICATION:
Structure is nearing the 20 year mark.

FUNCTION: UTILITIES **YEAR INTRODUCED:** 2020
PROJECT TYPE: Wastewater **CHANGE FROM PRIOR:** na
DEPARTMENT: PLANTS **START YEAR:** 2021 (FY21-22)
ACCOUNT NUMBER: 502 **END YEAR:**

FINANCIAL SUMMARY:

PROJECT ESTIMATE:	Initial Price/Quote	FY	FY	FY	FY	FY	Quote submitted as a bundle with Upper Ops and Lower Ops buildings.
		2021/22	2022/23	2023/24	2024/25	2025/26	
Planning/Engineering							
Acquisition							
Construction	2,100.00	2,100.00	2,310.00	2,541.00	2,795.10	3,074.61	
Equipment							
Total Estimate	2,100.00	2,100.00	2,310.00	2,541.00	2,795.10	3,074.61	

FUNDING SOURCES:	FY	FY	FY	FY	FY
	2021/22	2022/23	2023/24	2024/25	2025/26
General Fund					
Waer Fund					
Sewer Fund	2,100.00	2,310.00	2,541.00	2,795.10	3,074.61
Grants/Others					
Total Funding	2,100.00	2,310.00	2,541.00	2,795.10	3,074.61

PROJECT RANKING:

	Department Rank		CIP Committee Review/Rank		Planning Comments:
	Total	Total	Total	Total	
Federal/State Mandates	4				
Efficiency	2				
Economic Development	1				
Budgetary Impact	3	19			
Readiness to Proceed	4				
Health / Public Safety	4				
Funding	1				

21835 Timberlake Rd
Lynchburg, VA 24502
(434) 239-6722
www.sentryexteriors.com

Date: October 14, 2020
Name: Gary Smith
Address: 448 Industrial Park Dr. City: Amherst State: VA Zip: 25421
Phone: 1 (434) 665-0604
Location: 448 Industrial Park Dr., Amherst, VA 25421
Email: gary.smith@amherst.gov

SENTRY EXTERIORS

PROPOSES TO FURNISH LABOR AND MATERIALS FOR THE FOLLOWING

www.sentryexteriors.com

CHOICE OF NATURAL SHADOW SERIES STANDARD SOLID COLORS
REMOVE AND DISPOSE OF EXSTING SHINGLES, FLASHING PIPE COLLARS AND FELT
(Inspect all roof sheeting for hidden damage)

Install 30 lbs felt moisture barrier
Install new step and counter flashing if needed
Install new pipe boots
Install drip edge in all gutter areas
Install WEATHER WATCH ice and water shield in all valleys
Install STARTER strip in gutter areas
Install CERTAINTEED Architectural 150 MPH WIND COVERAGE (Weather wood color)
Install ridge vent (for proper ventilation)

REPLACE ANY ROTTEN OR DAMAGED ROOF SHEETING
ADDITIONAL COST OF \$45.00 PER SHEET (AS NEEDED)

OPERATIONS BUILDING\$6800

LIME BUILDING.....\$2100

PUMP STATION BUILDING.....\$2400

This proposal may be withdrawn by Sentry
Exteriors if not accepted within 30 days

**50% down payment due upon signing
contract if paying with cash or check**

Total Contract Price	\$ 11,300.00
Less 50% Deposit	\$ 5650.00
Balance Due Day of Completion	\$ 5650.00

Sentry Exteriors Representative

Customer Signature, Date



PROJECT: Influent Pumping Station Building - Lower Facility(10-0005)



PROJECT DESCRIPTION:
Replacement of roof.

PROJECT JUSTIFICATION:
Structure is nearing the 20 year mark.

FUNCTION: UTILITIES **YEAR INTRODUCED:** 2020
PROJECT TYPE: Wastewater **CHANGE FROM PRIOR:** na
DEPARTMENT: PLANTS **START YEAR:** 2021 (FY21-22)
ACCOUNT NUMBER: 502 **END YEAR:**

FINANCIAL SUMMARY:

PROJECT ESTIMATE:	Initial Price/Quote	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Planning/Engineering						
Acquisition						
Construction	2,400.00	2,400.00	2,640.00	2,904.00	3,194.40	3,513.84
Equipment						
Total Estimate	2,400.00	2,400.00	2,640.00	2,904.00	3,194.40	3,513.84

Quote submitted as a bundle with Upper Ops and Alk buildings.

FUNDING SOURCES:	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
General Fund					
Waer Fund					
Sewer Fund	2,400.00	2,640.00	2,904.00	3,194.40	3,513.84
Grants/Others					
Total Funding	2,400.00	2,640.00	2,904.00	3,194.40	3,513.84

PROJECT RANKING:

	Department Rank	Total	CIP Committee Review/Rank	
			Review	Rank
Federal/State Mandates	4			
Efficiency	2			
Economic Development	1			
Budgetary Impact	3	19		
Readiness to Proceed	4			
Health / Public Safety	4			
Funding	1			

Planning Comments:

21835 Timberlake Rd

Lynchburg, VA 24502

(434) 239-6722

www.sentryexteriors.com

Date: October 14, 2020

Name: Gary Smith

Address: 448 Industrial Park Dr. City: Amherst State: VA Zip: 25421

Phone: 1 (434) 665-0604

Location: 448 Industrial Park Dr., Amherst, VA 25421

Email: gary.smith@amherst.gov

SENTRY EXTERIORS

PROPOSES TO FURNISH LABOR AND MATERIALS FOR THE FOLLOWING

www.sentryexteriors.com

CHOICE OF NATURAL SHADOW SERIES STANDARD SOLID COLORS
REMOVE AND DISPOSE OF EXSTING SHINGLES, FLASHING PIPE COLLARS AND FELT
(Inspect all roof sheeting for hidden damage)

- Install 30 lbs felt moisture barrier
- Install new step and counter flashing if needed
- Install new pipe boots
- Install drip edge in all gutter areas
- Install WEATHER WATCH ice and water shield in all valleys
- Install STARTER strip in gutter areas
- Install CERTAINTEED Architectural 150 MPH WIND COVERAGE (Weather wood color)
- Install ridge vent (for proper ventilation)

REPLACE ANY ROTTEN OR DAMAGED ROOF SHEETING
ADDITIONAL COST OF \$45.00 PER SHEET (AS NEEDED)

OPERATIONS BUILDING\$6800

LIME BUILDING.....\$2100

PUMP STATION BUILDING\$2400

This proposal may be withdrawn by Sentry
Exteriors if not accepted within 30 days

**50% down payment due upon signing
contract if paying with cash or check**

Total Contract Price	\$ 11,300.00
Less 50% Deposit	\$ 5650.00
Balance Due Day of Completion	\$ 5650.00

Sentry Exteriors Representative

Customer Signature, Date



PROJECT: #1 Raw Influent Pump(10-0038) / Motor(10-0041)



PROJECT DESCRIPTION:
 Replacement of raw wastewater pump and motor due to age and wear. Raw influent pumps are used in pumping wastewater received from the Towns sewer collection system and pumping it to the facilities upper level for the treatment.

PROJECT JUSTIFICATION:
 Pump and motor are approaching the 20 years of service life.

FUNCTION: UTILITIES **YEAR INTRODUCED:** 2020
PROJECT TYPE: Wastewater **CHANGE FROM PRIOR:** na
DEPARTMENT: PLANTS **START YEAR:** 2021 (FY21-22)
ACCOUNT NUMBER: 502 **END YEAR:**

FINANCIAL SUMMARY:

PROJECT ESTIMATE:	Initial Price/Quote	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Planning/Engineering						
Acquisition						
Construction						
Equipment	12,136.59	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18
Total Estimate	12,136.59	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18

FUNDING SOURCES:	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
General Fund					
Waer Fund					
Sewer Fund	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18
Grants/Others					
Total Funding	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18

PROJECT RANKING:		CIP Committee Review/Rank		Planning Comments:
Department Rank		Total		
	Total		Total	
Federal/State Mandates	5			
Efficiency	1			
Economic Development	5			
Budgetary Impact	5	26		
Readiness to Proceed	4			
Health / Public Safety	5			
Funding	1			

R&R Automation
2130 Appalachian Dr
Martinsville, VA 24112-7736



Estimate

ADDRESS

Town of Amherst

ESTIMATE # MC092520-1

DATE 09/25/2020

EXPIRATION DATE 10/25/2020

ATTENTION

GARY SMITH

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Sales	100060100PV SPM 6 Pump Package with fabricated steel base, vertical V?belt drive assembly, 40HP premium efficient motor, 1800RPM, 230/460VAC TEFC. Cast iron pump casing, ductile iron impeller, 416SS shaft, SKF American ball bearings	3	12,136.59	36,409.77

LEAD TIME 2-3 WEEKS

TOTAL

\$36,409.77

Accepted By

Accepted Date

PROJECT: #2 Raw Influent Pump(10-0039) / Motor(10-0042)



PROJECT DESCRIPTION:

Replacement of raw wastewater pump and motor due to age and wear. Raw influent pumps are used in pumping wastewater received from the Towns sewer collection system and pumping it to the facilities upper level for the treatment.

PROJECT JUSTIFICATION:

Pump and motor are approaching the 20 years of service life.

FUNCTION:	<u>UTILITIES</u>	YEAR INTRODUCED:	<u>2020</u>
PROJECT TYPE:	<u>Wastewater</u>	CHANGE FROM PRIOR:	<u>na</u>
DEPARTMENT:	<u>PLANTS</u>	START YEAR:	<u>2021 (FY21-22)</u>
ACCOUNT NUMBER:	<u>502</u>	END YEAR:	

FINANCIAL SUMMARY:

PROJECT ESTIMATE:	Initial Price/Quote	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Planning/Engineering						
Acquisition						
Construction						
Equipment	12,136.59	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18
Total Estimate	12,136.59	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18

FUNDING SOURCES:	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
General Fund					
Waer Fund					
Sewer Fund	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18
Grants/Others					
Total Funding	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18

PROJECT RANKING:

	Department Rank		CIP Committee Review/Rank	
		Total		Total
Federal/State Mandates	5			
Efficiency	1			
Economic Development	5			
Budgetary Impact	5	26		
Readiness to Proceed	4			
Health / Public Safety	5			
Funding	1			

Planning Comments:

R&R Automation
2130 Appalachian Dr
Martinsville, VA 24112-7736



Estimate

ADDRESS

Town of Amherst

ESTIMATE # MC092520-1

DATE 09/25/2020

EXPIRATION DATE 10/25/2020

ATTENTION

GARY SMITH

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Sales	100060100PV SPM 6 Pump Package with fabricated steel base, vertical V?belt drive assembly, 40HP premium efficient motor, 1800RPM, 230/460VAC TEFC. Cast iron pump casing, ductile iron impeller, 416SS shaft, SKF American ball bearings	3	12,136.59	36,409.77

LEAD TIME 2-3 WEEKS

TOTAL

\$36,409.77

Accepted By

Accepted Date

PROJECT: #3 Raw Influent Pump(10-0040) / Motor(10-0043)



PROJECT DESCRIPTION:

Replacement of raw wastewater pump and motor due to age and wear. Raw influent pumps are used in pumping wastewater received from the Towns sewer collection system and pumping it to the facilities upper level for the treatment.

PROJECT JUSTIFICATION:

Pump and motor are approaching the 20 years of service life.

FUNCTION: UTILITIES **YEAR INTRODUCED:** 2020
PROJECT TYPE: Wastewater **CHANGE FROM PRIOR:** na
DEPARTMENT: PLANTS **START YEAR:** 2021 (FY21-22)
ACCOUNT NUMBER: 502 **END YEAR:**

FINANCIAL SUMMARY:

PROJECT ESTIMATE:	Initial Price/Quote	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Planning/Engineering						
Acquisition						
Construction						
Equipment	12,136.59	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18
Total Estimate	12,136.59	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18

FUNDING SOURCES:	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
General Fund					
Waer Fund					
Sewer Fund	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18
Grants/Others					
Total Funding	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18

PROJECT RANKING:

Department Rank
Total

CIP Committee
Review/Rank
Total

Planning Comments:

Federal/State Mandates	5		
Efficiency	1		
Economic Development	5		
Budgetary Impact	5	26	
Readiness to Proceed	4		
Health / Public Safety	5		
Funding	1		

R&R Automation
2130 Appalachian Dr
Martinsville, VA 24112-7736



Estimate

ADDRESS

Town of Amherst

ESTIMATE # MC092520-1

DATE 09/25/2020

EXPIRATION DATE 10/25/2020

ATTENTION

GARY SMITH

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Sales	100060100PV SPM 6 Pump Package with fabricated steel base, vertical V?belt drive assembly, 40HP premium efficient motor, 1800RPM, 230/460VAC TEFC. Cast iron pump casing, ductile iron impeller, 416SS shaft, SKF American ball bearings	3	12,136.59	36,409.77

LEAD TIME 2-3 WEEKS

TOTAL

\$36,409.77

Accepted By

Accepted Date

PROJECT: #1 Digester Blower(10-0145) / Motor(10-0147)



PROJECT DESCRIPTION:
Replacement of sludge digester blower and motor due to age and ware along with fibergall cover.

PROJECT JUSTIFICATION:
Motor and blowers are run on a constant alternating schedule and have been in service since the upgraded faculty came on line in 2005.

FUNCTION:	<u>UTILITIES</u>	YEAR INTRODUCED:	<u>2020</u>
PROJECT TYPE:	<u>Wastewater</u>	CHANGE FROM PRIOR:	<u>na</u>
DEPARTMENT:	<u>PLANTS</u>	START YEAR:	<u>2021 (FY21-22)</u>
ACCOUNT NUMBER:	<u>502</u>	END YEAR:	

FINANCIAL SUMMARY:

PROJECT ESTIMATE:	Initial Price/Quote	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	
Planning/Engineering		0.10	0.20	0.30	0.40	0.50	
Acquisition		0.10	0.20	0.30	0.40	0.50	
Construction		0.10	0.20	0.30	0.40	0.50	
Equipment	15,525.00	15,525.00	17,077.50	18,785.25	20,663.78	22,730.15	
Total Estimate	15,525.00	15,525.30	17,078.10	18,786.15	20,664.98	22,731.65	

FUNDING SOURCES:	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	
General Fund						
Wear Fund						
Sewer Fund	15,525.30	17,078.10	18,786.15	20,664.98	22,731.65	
Grants/Others						
Total Funding	15,525.30	17,078.10	18,786.15	20,664.98	22,731.65	

PROJECT RANKING:		CIP Committee Review/Rank		Planning Comments:
Department Rank	Total	Review/Rank	Total	
Federal/State Mandates	5			
Efficiency	1			
Economic Development	4			
Budgetary Impact	2	21		
Readiness to Proceed	4			
Health / Public Safety	4			
Funding	1			

R&R Automation
2130 Appalachian Dr
Martinsville, VA 24112-7736



Estimate

ADDRESS
Town of Amherst

ESTIMATE # MC092520-3
DATE 09/25/2020
EXPIRATION DATE 10/25/2020

ATTENTION
GARY SMITH

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Sales	COMPLETE BLOWER PACKAGE FOR OUTDOOR INSTALLATION WITH 20HP MOTOR CONSISTING OF THE FOLLOWING: -Roots 68 URAI BLOWER -20 HP TEFC 1.15 SF 230/460/3/60HZ MOTOR 1800 rpm -V-BELT DRIVE -OSHA STEEL BELT GUARD -SOLBERG FS SERIES INLET FILTER SILENCER -STODDARD D-13 H OUTLET SILENCER, 5" -HIGH TEMP FLEX CONNECTOR, 5" ROOTS HIGH TEMP OIL TO OPERATING LEVEL --VIBRATION PADS -DYER HD 205HD ERIE FIBERGLASS SOUND COVER OVER BLOWER AND MOTOR ** 2 year warranty on blower package**	1	15,525.00	15,525.00

TAX AND SHIPPING NOT INCLUDED IN QUOTED PRICE.

TOTAL

\$15,525.00

Accepted By

Accepted Date

PROJECT: #2 Digester Blower(10-0146) / Motor(10-0148)



PROJECT DESCRIPTION:
Replacement of sludge digester blower and motor due to age and ware along with fiberglass cover.

PROJECT JUSTIFICATION:
Motor and blowers are run on a constant alternating schedule and have been in service since the upgraded facility came on line in 2005.

FUNCTION: UTILITIES YEAR INTRODUCED: 2020
 PROJECT TYPE: Wastewater CHANGE FROM PRIOR: na
 DEPARTMENT: PLANTS START YEAR: 2021 (FY21-22)
 ACCOUNT NUMBER: 502 END YEAR:

FINANCIAL SUMMARY:

PROJECT ESTIMATE:	Initial Price/Quote	FY	FY	FY	FY	FY	
		2021/22	2022/23	2023/24	2024/25	2025/26	
Planning/Engineering		0.10	0.20	0.30	0.40	0.50	
Acquisition		0.10	0.20	0.30	0.40	0.50	
Construction		0.10	0.20	0.30	0.40	0.50	
Equipment	15,525.00	15,525.00	17,077.50	18,785.25	20,663.78	22,730.15	
Total Estimate	15,525.00	15,525.30	17,078.10	18,786.15	20,664.98	22,731.65	

FUNDING SOURCES:	FY	FY	FY	FY	FY	
	2021/22	2022/23	2023/24	2024/25	2025/26	
General Fund						
Wear Fund						
Sewer Fund	15,525.30	17,078.10	18,786.15	20,664.98	22,731.65	
Grants/Others						
Total Funding	15,525.30	17,078.10	18,786.15	20,664.98	22,731.65	

PROJECT RANKING:		CIP Committee		Planning Comments:
	Department Rank	Review/Rank		
	Total	Total		
Federal/State Mandates	5			
Efficiency	1			
Economic Development	4			
Budgetary Impact	2	21		
Readiness to Proceed	4			
Health / Public Safety	4			
Funding	1			

R&R Automation
2130 Appalachian Dr
Martinsville, VA 24112-7736



Estimate

ADDRESS
Town of Amherst

ESTIMATE # MC092520-3
DATE 09/25/2020
EXPIRATION DATE 10/25/2020

ATTENTION
GARY SMITH

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Sales	COMPLETE BLOWER PACKAGE FOR OUTDOOR INSTALLATION WITH 20HP MOTOR CONSISTING OF THE FOLLOWING: -Roots 68 URAI BLOWER -20 HP TEFC 1.15 SF 230/460/3/60HZ MOTOR 1800 rpm -V-BELT DRIVE -OSHA STEEL BELT GUARD -SOLBERG FS SERIES INLET FILTER SILENCER -STODDARD D-13 H OUTLET SILENCER, 5" -HIGH TEMP FLEX CONNECTOR, 5" ROOTS HIGH TEMP OIL TO OPERATING LEVEL --VIBRATION PADS -DYER HD 205HD ERIE FIBERGLASS SOUND COVER OVER BLOWER AND MOTOR ** 2 year warranty on blower package**	1	15,525.00	15,525.00

TAX AND SHIPPING NOT INCLUDED IN QUOTED PRICE.

TOTAL

\$15,525.00

Accepted By

Accepted Date

PROJECT: Waste Activated Sludge Flow Meter(10-0091)



PROJECT DESCRIPTION:

Process waste flow meter used in recording the volume of wasted sludge sent to the digesters. Current meter has failed and is no longer working.

PROJECT JUSTIFICATION:

Waste sludge is measured by caculating mg/L of solids time the flow in million gallons. Wasted sludge/solids are measured so that enough but not to much is removed from the active process.

FUNCTION: UTILITIES **YEAR INTRODUCED:** 2020
PROJECT TYPE: Wastewater **CHANGE FROM PRIOR:** na
DEPARTMENT: PLANTS **START YEAR:** 2021 (FY21-22)
ACCOUNT NUMBER: 502 **END YEAR:**

FINANCIAL SUMMARY:

PROJECT ESTIMATE:	Initial Price/Quote	FY				
		2021/22	2022/23	2023/24	2024/25	2025/26
Planning/Engineering		0.00	0.00	0.00	0.00	0.00
Acquisition		0.00	0.00	0.00	0.00	0.00
Construction		0.00	0.00	0.00	0.00	0.00
Equipment	6,584.00	6,584.00	7,242.40	7,966.64	8,763.30	9,639.63
Total Estimate	6,584.00	6,584.00	7,242.40	7,966.64	8,763.30	9,639.63

FUNDING SOURCES:	FY				
	2021/22	2022/23	2023/24	2024/25	2025/26
General Fund					
Waer Fund					
Sewer Fund	6,584.00	7,242.40	7,966.64	8,763.30	9,639.63
Grants/Others					
Total Funding	6,584.00	7,242.40	7,966.64	8,763.30	9,639.63

PROJECT RANKING:

	Department Rank		CIP Committee Review/Rank	
		Total		Total
Federal/State Mandates	5			
Efficiency	1			
Economic Development	1			
Budgetary Impact	3	16		
Readiness to Proceed	4			
Health / Public Safety	1			
Funding	1			

Planning Comments:



PO Box 1469 Hickory, NC 28603
 Phone: (828) 855-3182 Fax: (828) 855-3183
 www.clearwaterinc.net

Quote

Date	Estimate #
11/20/2020	20203402

Name / Address
Town of Amherst PO Box 280 Amherst, VA 24521 Attn: Accounts Payable

Ship To
Town of Amherst Rutledge Creek WWTP Amherst, VA 24521 Attn: Gary Williams

Requestor	Phone	Email	Prepared By	Terms	Lead Time
Gary Williams	434-946-5769	gary.williams@amherstva.gov	John Fraser	Net 30	6 Weeks ARO

Item	Qty	Description	Unit Price	Total
8750WDMW1A1FPSB080C...	1	Rosemount Magnetic Flow Meter System with transmitter, configured as follows: Model 8750WDMW1A1FPSB080CA1M4G1R05Q4 D Sensor Design: Revision "D" M Transmitter Class: Rev. 4 Electronics W Transmitter Mount: Remote Wall Mount 1 Power: AC (90 to 250VAC, 50-60Hz) A Outputs: 4-20mA; Digital HART; Scalable Pulse 1 Conduit Entries: 1/2-14 NPT F Sensor Style: Flanged P Lining Material: Polyurethane S Electrode Material: 316L SS B Electrode Type: Bulletnose 080 Flow Tube Size: 8" C Flanges: Slip-On, Raised-Face, Carbon Steel A1 Flange Rating: ASME B16.5, Class 150 M4 Display: Local Operator Interface G1 Ground Ring: 316L SS (Qty 2) R05 Submergence Protection: Potted Junction Box with 50' Cable/Cable Gland Q4 Quality Certificate: Calibration Certificate per ISO 10474 3.1B	4,809.00	4,809.00
AM2068RT-P206	1	AMF 20"(H)x 16"(W)x 8"(D) FRP NEMA 4X Enclosure with Stainless Steel twist latches and aluminum back panel	375.00	375.00
Freight	1	Freight	200.00	200.00
Start Up - C	1	(1) Site visit for startup and calibration assistance. Installation of system components & electrical wiring is not included. Does not include personnel and equipment for confined space entry.	1,200.00	1,200.00

Total \$6,584.00

REMIT TO:	Hickory Office: PO Box 1469 Hickory, NC 28603 (828) 855-3182	Richmond Office: 502 Research Road N. Chesterfield, VA 23236 (804) 378-3550
	<p>Quote Valid for 30 days. A 3% fee will be added for credit card fees. Freight is prepaid and added unless quoted.</p>	