

AMHERST INDUSTRIAL DEVELOPMENT AUTHORITY

Tuesday, September 8, 2020

AGENDA

5:15 PM

1. Call to Order & Determination of Quorum - Town Hall at 174 S. Main Street
2. Approval of Minutes, *May 4, 2020 Meeting*
3. Presentation of Marketing Materials for Brockman Park – *In February the IDA designated funds for the development of new marketing materials for Brockman Park. An intern was hired for this initiative. George Sandridge, the intern, will present the materials that he has developed, and plans for their use, for review and feedback.*
4. Discussion of the Establishment of a CARES Act COVID-19 Small Business Grant Program for the Town of Amherst – *during its meeting of July 8, 2020 the Town Council designated a portion, in the amount \$120,000, of the CARES Act funds the Town is receiving for grants to small businesses impacted by COVID-19. Staff will present a proposed structure for the application for, approval of, and distribution of the grants for discussion and feedback from the IDA.*
5. Other Business
6. Adjournment

**Town of Amherst
Industrial Development Authority**

A regular meeting of the Town of Amherst Industrial Development Authority was called to order by Chairman Jacob Bailey on May 4, 2020, at 5:15 PM in the Council Chambers of the Town Hall at 174 S. Main Street. It was noted that a quorum was present as follows:

P	Richard Wydner	P	Sharon W. Turner
P	Jacob Bailey	P	Kim Stein
A	Gary Jennings	P	Clifford Hart
P	C. Manly Rucker, III		

Town Manager Sara E. Carter, in her capacity as Secretary to the Authority, and Clerk of Council Vicki Hunt, were present.

Ms. Turner made a motion which was seconded by Mr. Rucker to approve the minutes of the February 3, 2020, meeting. There being no discussion, the motion carried 6-0 with Mrs. Turner and Messrs. Bailey, Wydner, Rucker, Stein and Hart voting “Aye”. Mr. Jennings was absent.

Report on Brockman Business and Industrial Park

After a prerecorded video presentation of a proposal from Draper Aden for engineering services for the Brockman Business and Industrial Park, and discussion, by consensus Secretary Carter was instructed to work on an application for a GO Virginia grant to defray some of the cost involved in the proposed project. Further discussion is deferred on the matter.

Ms. Turner made a motion that was seconded by Mr. Wydner that the Industrial Development Authority convene in closed session for discussion concerning an economic development prospect where no previous announcement has been made regarding a possible use at the Brockman Industrial Park, as provided by the Code of Virginia at §2.2-3711A.5 of the Code of Virginia. The motion carried 6-0 with Mrs. Turner and Messrs. Bailey, Wydner, Rucker, Stein and Hart voting “Aye”. Mr. Jennings was absent.

Chairman Bailey adjourned the open session at 6:14 pm.

The meeting reconvened in closed session. It was noted that a quorum was present as follows:

Jacob Bailey	Present	C. Manly Rucker, III	Present
Richard Wydner	Present	Sharon W. Turner	Present
Gary Jennings	Absent	Clifford Hart	Present
Kim Stein	Present		

At 6:33 PM, Ms. Turner made a motion, seconded by Mr. Wydner that the Industrial Development Authority adjourn the closed session and reconvene in open session, and that the members certify to the best of each member’s knowledge that (i) only public business matters lawfully exempted from open meeting requirements under Title 2.2, Chapter 37 and §15.2-2907 of the Code of Virginia and (ii) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed or considered in the session. The motion 6-0 via the roll call method with Ms. Turner and Messrs. Bailey, Wydner, Rucker, Stein and Hart voting “Aye”. Mr. Jennings was absent.

There being no further business, the meeting adjourned at 6:35 PM.

Jacob Bailey, Chairman

ATTEST: _____
Secretary

FOR APPROVAL