

Town of Amherst Town Council
NOTICE OF PUBLIC HEARINGS

The Town of Amherst Town Council will hold public hearings at 7:00 PM on April 9, 2025, in the Council Chambers of the Town Hall at 174 South Main Street, Amherst, VA, on the following five matters:

(1) Capital Improvement Program

To receive comments on the Town's 2025 – 2026 Capital Improvement Program that identifies acquisition, construction and improvement of town facilities, and acquisition of capital equipment.

A document containing the complete Capital Improvement Program proposal and supporting documentation is available online at www.amherstva.gov and for inspection in the Town Hall during normal working hours.

(2) Fiscal Year 2025/2026 Town of Amherst Budget

This budget synopsis is prepared and published for informative planning purposes only. The inclusion of any item does not constitute an obligation or commitment on the part of the Town Council to appropriate funds for that purpose. There is no allocation or designation of Town of Amherst funds for any purpose until an appropriation for that purpose has first been made by the Town Council.

Estimated Revenues

General Fund	\$1,869,944
Water Fund	\$1,643,647
Sewer Fund	\$1,284,487
Garbage Fund	\$171,850
EDA Fund	\$73,476

Estimated Expenditures

General Fund	\$1,869,944
Water Fund	\$1,643,647
- Operations	\$1,189,600
- Debt Service and Capital Projects	\$454,047
Sewer Fund	\$1,284,487
- Operations	\$898,644
- Debt Service and Capital Projects	\$385,843
Garbage Fund	\$171,850
EDA Fund	\$73,476

The proposed budget includes a continuation of the real estate tax rate at \$0.00/\$100.00 of assessed value and the personal property tax rate at \$0.00/\$100.00 of assessed value. It maintains the meals and beverage tax rate at 6% as well as all current business license rates and categories.

The proposed budget also includes an increase in Administrative Fees which are as follows:

Application Type	Application Fee
Permitted Use	No fee
Special Use Permit	\$500
Zoning Map Amendment	\$500 + \$150/acre over 5 acres
Variance	\$500
Site Plan	\$500 + \$150/acre
Any other application to the Board of Zoning Appeals	\$300
Preliminary Plat	\$150
Final Plat	\$150 + \$50/lot

The proposed budget includes an approximately 10% increase in water and sewer rates, while maintaining the current garbage collection rate of \$12.50. The proposed rates are as follows:

<u>Rate Component</u>	<u>In Town Residential Base Charge</u>	<u>In Town Use Charge per 1,000 gallons</u>	<u>Out of Town Residential Base Charge</u>	<u>Out of Town Use Charge per 1,000 gallons</u>
Water:				
Effective July 1, 2025	\$17.05	\$8.50	\$34.10	\$17.00
Sewer:				
Effective July 1, 2025	\$29.20	\$7.30	\$58.40	\$14.60

A document containing the complete Budget proposal and supporting documentation is available online at www.amherstva.gov and for inspection in the Town Hall during normal working hours.

All interested persons may express their views by emailing tracie.morgan@amherstva.gov prior to the meeting. Anyone having questions regarding the above may contact the Town Hall Office at 434-946-7885.

(3) Application to Rezone

To consider an application of Actual Surveyors, LLC, on behalf of Sandra L. Brown, to rezone a portion of Lot 15 (Tax Map No. 95-A-1), consisting of 0.768 acres and generally known as 305 Sunset Drive, Amherst, VA which, if approved, would rezone the property from A-1 to R-1.

All interested persons may express their views by emailing sara.mcguiffin@amherstva.gov prior to the meeting. Anyone having questions regarding the above may contact the Town Hall Office at 434-946-7885.

(4) Amendment to Art. III, Chapter 20

To discuss proposed changes to Amherst Town Code Article III, Chapter 20 Administration and Enforcement, that would, if approved, amend parking regulations in town, enable council to limit parking, and include specific time limits and locations.

All interested persons may express their views by emailing sara.mcguiffin@amherstva.gov prior to the meeting. Anyone having questions regarding the above may contact the Town Hall Office at 434-946-7885.

(5) Application to Rezone – Vista Drive

To consider an application of Stuart Johnson to rezone 3.47 acres located at the end of Vista Drive (Tax Map Nos. 82-A-47 and 96A 1 1 B 6, 33), which, if approved, would rezone the property from A-1 to R-1.

All interested persons may express their views by emailing sara.mcguiffin@amherstva.gov prior to the meeting. Anyone having questions regarding the above may contact the Town Hall Office at 434-946-7885.



TOWN OF AMHERST

P.O. Box 280 174 S. Main Street Amherst, VA 24521
Phone (434)946-7885 Fax (434)946-2087

To: Planning Commission
From: Tracie Morgan
Date: January 3, 2025
Re: FY26 Capital Improvement Plan Requests

Background

The Code of Virginia 15.2-2239 states that the planning commission shall submit a Capital Improvement Plan annually to the governing body. The capital improvement program shall include the commission's recommendations and cost estimates as well the means of financing them. The recommended plan shall be compiled of recommendations from department heads as well as the Town Manager and interested citizens.

The Town's Capital Improvement Plan consists of requests from Department Heads for items that are needed or desired for town functions under their umbrella. The requests are for any item over \$5,000 and should be submitted as soon as five years prior to the purchase of the item needed to properly plan for the requested items in each year's budget process.

Requests Descriptions

Police:

Police Interceptor-Police Interceptors are reoccurring capital expenses. The Town had a period where it went several years without buying a new police car. This resulted in all police units needing to be replaced at the same time or multiple purchases in one year. We are currently caught up on car purchase for the Police department, however, this will be an ongoing reminder of this need. The quoted \$67,030 included the cost of the car purchase as well as outfitting and equipment. Unless a grant can be found in the year the purchase is needed, funding for this purchase will come from the general fund reserves.

Tasers - Police Tasers will also stay on the capital plan as a reoccurring request. Tasers have a useful life and, in some cases, become obsolete so that they can no longer be serviced, and parts cannot be purchased for them. Our current tasers are at this point. The company from which they were purchased can no longer repair them. The requested new tasers will be 95% effective versus 75% on the current tasers as well as strike up to 45 feet while the current tasers only strike up to 35 feet. It is being requested that all six tasers be replaced at one time and a new taser be purchased each year after. Unless a grant can be found in the year of purchase, funding for this purchase will come from the general fund.

Toughbooks - Toughbooks are another reoccurring capital expense for police. These usually have a useful life of roughly five years.

Dash Cameras and Body Cameras – Current body cameras are can no longer be serviced. It would be beneficial if all body and dash cameras could sync together, and the functionality of the devices were the same.

Plants:

Raw Influent Pumps – Requesting purchase of three pumps. Each pump is approaching its 20 years of service life. These pumps are used in pumping wastewater received from the Town's sewer collection and pumping it to the facilities upper level for treatment. Mr. Williams is currently requesting the purchase of one pump per year.

Digester Blower/Motor – Requesting purchase of two digester blower motors for Wastewater Treatment Plant. This equipment runs on a constant alternating schedule and has been in service since 2005. Mr. Williams is currently requesting the purchase of one blower/motor each year.

****Please note that plants intend to utilize these pieces of equipment as long as they will properly function, and the repair costs do not outweigh the purchase costs. However, at such time that either of these pieces of equipment were to break, we will have to make an emergency purchase.**

Plants Security Cameras – New to the CIP this year. In the past year there has been some vandalism at the Wastewater Treatment Plant, so this is being requested at both plants. This system would include recording and up to eight cameras. There has been a discussion on whether something less expensive would accommodate our needs for the time being, such as a Ring camera, however, those devices must have a good internet service in order to function properly and we aren't sure this is possible where they are needed.

Waste Activated Sludge Flow Meter – Used to record the volume of wasted sludge sent to the digesters. The current meter is no longer working.

Maintenance:

Half Ton Pick-Up – This is an ongoing request due to the age of the maintenance truck fleet.

Covered Metal Canopy – Requesting for storage and protection of equipment from the elements of weather resulting in longer service life. This would be an open-ended canopy type structure and would be used to house the boom lift, backhoe, trailer, etc.

Reseal Town Parking Lot – This is an ongoing request.

Town Office:

Town Pool Car – The current Town Explorer is used for conferences and day meetings. This vehicle is utilized by any Town staff and Council member as needed. There has been an ongoing leak in this vehicle, with multiple failed fixes. This leak is causing mildew and musky smells when used. This type of vehicle is also not needed for the purposes of which it is used. Town staff would like a smaller sedan that is easier to maneuver on city streets and parking garages.

Water Line Replacements:

Please note that all of these have been listed for some time and are being checked off as grant funds or other funds become available for use.

A full request packet is attached for your convenience. Please note that most of these prices are estimates or outdated quotes and prices are subject to change based on the exact item or system of purchase.

TOWN OF AMHERST

CAPITAL IMPROVEMENT PROGRAM FY25-26

Project Description & Ranking	CIP Committee Evaluation	Planning Commission Ranking	Total Estimated Cost	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Recommended Sources of Funds
Police									
Police Ford Interceptor	18		67,030.00	-	67,030.00				General Fund
Tasers-Recoccurring	23		36,653.00	36,653.00	4,148.00	4,158.00	4,158.00	4,158.00	General Fund
Toughbooks-Reoccurring	16		28,000.00					28,000.00	General Fund
Dash & Body Camera-New	19		90,000.00		90,000.00				General Fund
Plants									
Raw Influent Pumps (3)	19		54,000.00		18,000.00	18,000.00	18,000.00		Wastewater
WWTP Digester Blower/Motor (2)	17		45,400.00			-	45,400.00		Wastewater
WWTP Security Cameras-New			13,200.00						Wastewater
WTP Security Cameras-New			13,200.00						Water Fund
Waste Sludge Flow Meter	12		9,640.00		9,640.00				Wastewater
Maintenance									
Half Ton Pick-up	16		50,000.00	-	50,000.00				All Funds
Metal Structure	13		50,000.00		-		50,000.00		All Funds
Reseal Town Hall Lot	16		11,000.00		11,000.00				All Funds
Town Hall/Finance									
Town Pool Car	8		35,000.00	35,000.00					General Fund
Water Line Replacements									
Replace Author Court W/L			200,000.00		200,000.00				Grant and Water
Christian Springs Replacement									Grant and Water
Waugh's Ferry Road Replacement			3,000,000.00			3,000,000.00			Grant and Water
Walnut Street Replacement			400,000.00					400,000.00	Grant and Water
Union Hill Replacement			420,416.00						Grant and Water
Zane Snead Replacement			294,400.00						Grant and Water
TOTAL			4,817,939.00	71,653.00	449,818.00	3,022,158.00	117,558.00	432,158.00	



Town of Amherst

Capital Improvement Project

Request Form

Department/Agency: Police Department	Justification Code:
Project Title: Ford Interceptor Police Package (SUV)	Priority: 1

Description
Ford Interceptor SUV PPV 4 WD Police Vehicle. This quote is for a 2025 Ford Inteceptor SUV and the necessary equipment that will be needed to properly outfit the vehicle with emergency equipment and prisoner transport cage. The quote is based off state contract through Sheehy for the vehicle, AVS for the equipment and for the install. The Department anticipates the prices of the vehicle and equipment to be enhanced by the time of replacement.

History Associated with Request
Car 102 and 106 will be the oldest cars in the fleet. It is estimated Car 106 will have the most miles on it at the time of replacement. It is a 2021 model and by the time of the requested the mileage will be over 100,000. Historically when these police vehicles reach this type of mileage they begin to have mechanical problems that are not covered under warranty resulting in high expenditures to fix.

Impact on Future Operating Costs
The Department anticipates the price of vehicle and equipment to be enhanced significantly by the time of replacement.

Cost of Project				
Planning/Engineering	Acquisition	Contruaction	Equipment	Project Total
	\$49,776.00	\$ 5,700.00	\$11,554.00	\$ 67,030.00

Proposed Financing for Project:				
Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):				
Year 1	Year 2	Year 3	Year 4	Year 5
		\$ 67,030.00		

Notes (To be used by CIP Committee)

Contract Line Item #	Vehicle Configurator		Option / Order Code	UNIT PRICE
	<u>DPS Contract #:</u> CTR005744 Effective 12/20/21 thorough 12/19/2025			
	<u>eVA Commodity:</u> Ford Police Interceptor Utility			
	<u>eVA Vendor:</u> Sheehy Ford of Richmond			
	<u>eVA Vendor ID#:</u> E57154			
	<u>NIGP Commodity Code:</u> 07100			

THIS SPREADSHEET IS SOLEY FOR REFERENCE/INTERNAL PURPOSES. PLEASE ENT

1	2025 Ford Police Interceptor Utility with the 3.3L V6 Hybrid engine LATE AVAILABILITY	K8A/500A/99W/4 4B	\$48,355.85
2	2025 Ford Police Interceptor Utility with the 3.0L EcoBoost V6 engine	K8A/500A/99C/4 4U	\$49,776.00
3	2025 Ford Police Interceptor Utility with the 3.3L V6 Direct-Injection FFV engine	K8A/500A/99B/4 4U	\$46,112.00
4	Additional Delivery Charges -(Note: 50 Miles are included in the base price of each vehicle.) Only enter miles in excess of 50. The spreadsheet will auto calculate the mileage by the qty of vehicles ordered.	n/a	\$ 1.80

FACTORY OPTIONS

F1	Interior Upgrade Package	65U	\$ 386.10
F2	Front Headlamp Lighting Solution	66A	\$ 891.00
F3	Tail Lamp / Police Interceptor Housing Only	86T	NOW STD
F4	Tail Lamp Lighting Solution	66B	\$ 425.70
F5	Rear Lighting Solution	66C	\$ 455.40
F6	Wheel Covers (18 in. Full Face Wheel Cover)	65L	\$ 69.30
F7	18 in. Painted Aluminum Wheel	64E	NO LONGER AVAILABLE
F8	Ultimate Wiring Package	67U	\$ 633.60
F9	Police Wire Harness Connector Kit - Front/Rear	67V	\$ 198.00
F10	Engine Block Heater	41H	\$ 188.10
F11	Dark Car Feature – Courtesy lamp disable	43D	NOW STD
F12	Daytime Running Lamps	942	\$ 49.50
F13	Dome Lamp - Red/White in Cargo Area	17T	NOW STD
F14	Front Warning Auxiliary Light	21L	\$ 574.20
F15	Front Interior Windshield Warning Lights	96W	NO LONGER AVAILABLE
F16	Pre-Wiring for grille LED lights, siren and speaker	60A	NOW STD
F17	Rear Auxiliary Liftgate Lights	43A	\$ 396.00
F18	Rear Quarter Glass Side Marker Lights	63L	\$ 574.20
F19	Rear Spoiler Traffic Warning Lights	96T	\$ 1,485.00
F20	Side Marker LED - Sideview Mirrors (req. 60A)	63B	\$ 336.60
F21	Spot Lamp Prep Kit, Driver Side	51P	\$ 138.60
F22	Spot Lamp Prep Kit, Dual Side	51W	\$ 277.20
F23	Spot Lamp - LED Bulb, Driver Only (Unity)	51R	\$ 396.00
F24	Spot Lamp - LED Bulb, Driver Only (Whelen)	51T	\$ 415.80

F25	Spot Lamp - LED Bulb, Dual (driver and passenger) (Unity)	51S	\$ 613.80
F26	Spot Lamp - LED Bulb, Dual (driver and passenger) (Whelen)	51V	\$ 663.30
F27	Glass - Solar Tint 2nd Row, Rear Quarter and Liftgate Window (Deletes Privacy Glass)	92G	\$ 118.80
F28	Glass - Solar Tint 2nd Row Only, Privacy Glass on Rear Quarter and Liftgate Window	96R	\$ 89.10
F29	Deflector Plate	76D	\$ 336.60
F30	12.1 in. Integrated Computer Screen	47E	\$ 3,663.00
F31	Rear View Camera (mirror display)	87R	\$ -
F32	Rear Camera On-Demand	19V	NOW STD
F33	Hidden Door-Lock Plunger w/Rear-door controls inoperable	52P	\$ 158.40
F34	Rear-Door Handles Controls Inoperable / Locks Inoperable (with 52P)	68G	\$ -
F35	Rear-Door Handles Controls Inoperable / Locks Inoperable (without 52P)	68G	\$ 74.25
F36	Global Lock / Unlock feature	18D	\$ -
F37	Remote Keyless-Entry Key FOB	55F	NOW STD
F38	Keyed Alike – 1435x	59E	\$ 49.50
F39	Keyed Alike – 1284x	59B	\$ 49.50
F40	Keyed Alike – 0135x	59D	\$ 49.50
F41	Keyed Alike – 0576x	59F	\$ 49.50
F42	Keyed Alike – 1111x	59J	\$ 49.50
F43	Keyed Alike – 1294x	59C	\$ 49.50
F44	Keyed Alike – 0151x	59G	\$ 49.50
F45	1st and 2nd row carpet floor covering (incl. floor mats, front and rear)	16C	\$ 148.50
F46	2nd Row Cloth Seats	88F	\$ 69.30
F47	Power Passenger Seat	87P	NOW STD
F48	Front Console Plate - Delete	85D	\$ -
F49	Rear Center Seat Delete	85S	NO LONGER AVAILABLE
F50	Rear Console Plate	85R	\$ 59.40
F51	Ballistic Door Panels (LVL III+) – Driver Front Door Only	90D	\$ 1,574.10
F52	Ballistic Door Panels (LVL III+) – Driver & Pass Front Doors	90E	\$ 3,138.30
F53	Ballistic Door Panels (LVL IV+) – Driver Front Door Only	90F	\$ 2,395.80
F54	Ballistic Door Panels (LVL IV+) – Driver & Pass Front Doors	90G	\$ 4,781.70
F55	Rear Bumper Step Pad	16P	\$ 99.00
F56	BLIS - Blind Spot Monitoring with Cross Traffic Alert	55B	NOW STD
F57	Police Perimeter Alert	68B	NOW STD
F58	Pre-Collision Assist with Pedestrian Detection	76P	NOW STD
F59	Mirrors - Heated Sideview	549	NOW STD
F60	Perimeter Anti-Theft Alarm - Activated by Hood, Door, or Liftgate (req 55F)	593	NOW STD
F61	Police Engine Idle Feature	47A	NOW STD
F62	Reverse Sensing System	76R	NOW STD
F63	Aux Air Conditioning	17A	NOW STD

F64	Rear Aux Air Conditioning without Controls	91F	NO LONGER AVAILABLE
F65	Badge Delete	16D	\$ -
F66	Cargo Storage Vault	63V	\$ 267.30
F67	H8 AGM Battery	19K	NOW STD
F68	Low-Band Frequency Noise Suppression Kit	68E	NO LONGER AVAILABLE
F69	Noise Suppression Bonds (Ground Straps)	60R	\$ 99.00
F70	100 Watt Siren/Speaker (includes bracket and pigtail)	18X	\$ 346.50
F71	OBD - II Split Connector	61B	NO LONGER AVAILABLE

ADDITIONAL OPTIONS - DEALER INSTALLED

A1	Two-Tone Paint Black & White (LAPD) Hood, Roof, All Doors below Window Moulding	LAPD	\$ 2,184.00
A2	Two-Tone Paint Black & White (LAPD) DOORS ONLY	DOORS	\$ 1,635.00
A3	Tremco Anti-Theft System	TREMCO	\$ 245.00

PAINT COLOR OPTIONS

P1	Arizona Beige Metallic Clearcoat - late availability	E3	\$ -
P2	Vermillion Red	E4	\$ -
P3	Iconic Silver Metallic	JS	\$ -
P4	Dark Blue	LK	\$ -
P5	Royal Blue	LM	\$ -
P6	Silver Grey Metallic	TN	\$ -
P7	Sterling Grey Metallic	UJ	\$ -
P8	Carbonized Grey	M7	\$ -
P9	Oxford White	YZ	\$ -
P10	Agate Black	UM	\$ -

Interior COLOR OPTIONS

I1	Charcoal Black		\$ -
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Interior COLOR OPTIONS

G1	Virginia State Police Graphics	G-VSP	\$ 1,186.75
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Total Cost for **each** Base Vehicle plus Mileage & Options

Column Totals for **All** Base Vehicle Plus Options

Grand Total of all vehicles ordered on this spreadsheet: \$

Enter Other Information or Instructions in Yellow Block to the Right Note: Entities may not order anyt

Use this spread sheet to configure your vehicle(s). You will need to use a separate column for each model type you options. Only complete the Yellow cells in the spreadsheet with the Quantity for the base vehicle and each option eVA PUNCHOUT Catalog. CLICK BELOW FOR PUN

Punchout Catalog Ordering Guide

Not for order use

ORDER THE ORDER THROUGH THE eVA PUNCH OUT CATALOG					
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hing other than what's stated above. Buyers must choose a color choice above - do not enter it here.

are ordering. Use a separate spreadsheet for each model type ordered if it has different you want to order. When you are done the actual order needs to be entered through the CH OUT ORDERING GUIDE

Alliance Vehicle Solutions LLC

382 Lee Jackson Hwy
Staunton, VA 24402 USA
+15405152871
billing@DriveAVS.com
www.driveavs.com

INVOICE

BILL TO

Town of Amherst Police Department - Ryan Watts
174 South Main Street
Amherst, VA 24521

INVOICE

846
DATE 10/24/2024
TERMS Net 30
DUE DATE 11/23/2024

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	Hours	Labor	45	95.00	4,275.00
	Whelen Package for Amhesrt Police Department 2023 Ford PIU 7/24/24	Whelen Package for Amhesrt Police Department 2023 Ford PIU 7/24/24	1	5,364.87	5,364.87
					Subtotal: 9,639.87
	Hours	Labor	5	95.00	475.00
	Havis Package for Amherst Police Department 2023 Ford PIU 7/24/24	Havis Package for Amherst Police Department 2023 Ford PIU 7/24/24	1	1,019.90	1,019.90
	Magnetic Mic	Magnetic Mic	2	39.95	79.90
	1" Console Filler Plate	1 Console Filler Plate	2	7.82	15.64
	Custom Amount	Freight **Estimated Cost, Actual Cost Passed Through to Customer**			45.44
					Subtotal: 1,635.88
	Hours	Labor	6	95.00	570.00
	Pro-Gard Package for Amherst Police Department 2023 Ford PIU 7/24/24	Pro-Gard Package for Amherst Police Department 2023 Ford PIU 7/24/24	1	3,429.60	3,429.60
	Custom Amount	Freight **Estimated Cost, Actual Cost Passed Through to Customer			274.92
					Subtotal: 4,274.52
	Hours	Labor	4	95.00	380.00
	Westin Package for Town of Amherst PD PIU 8/26/24	Westin Package for Town of Amherst PD PIU 8/26/24	1	545.59	545.59
	Westin 2020 Ford Police Interceptor Utility Elite	Westin 2020 Ford Police Interceptor Utility Elite	1	0.00	0.00

Upright Wire Cover - Black	Upright Wire Cover - Black			
Custom Amount	Freight **Estimated Cost, Actual Cost Passed Through to Customer**			28.35
				Subtotal: 953.94
20A Rocker Switch	20A Rocker Switch	2	4.20	8.40
2 Pin Automotive Connector Plug	2 Pin Automotive Connector Plug	1	1.98	1.98
2 Pin Automotive Connector Receptacle	2 Pin Automotive Connector Receptacle	1	1.80	1.80
2 Pin Wedge Lock Plug	2 Pin Wedge Lock Plug	1	0.28	0.28
2 Pin Wedge Lock Receptacle	2 Pin Wedge Lock Receptacle	1	0.27	0.27
Snap Bushing, 3/4 ID, 1" KO	Snap Bushing, 3/4 ID, 1" KO	2	0.28	0.56
Rear View Mounting Tabs	Rear View Mounting Tabs	1	2.99	2.99
250A Junction Block	250A Junction Block	1	12.72	12.72
100A Circuit Breaker	100A Circuit Breaker	1	52.92	52.92
75 Amp 12 Volt Power Relay	75 Amp 12 Volt Power Relay	1	44.52	44.52
6 Position 100A Fuse Block w/Clear Cover	6 Position 100A Fuse Block w/Clear Cover	1	18.58	18.58
10 Position Fuse Block	10 Position Fuse Block	2	26.19	52.38
6 Gauge #10 Stud Battery Lug	6 Gauge #10 Stud Battery Lug	3	2.50	7.50
6 Gauge 1/4" Stud Battery Lug	6 Gauge 1/4 Stud Battery Lug	2	1.74	3.48
Female Terminal 14/16G MX150	Female Terminal 14/16G MX150	2	0.24	0.48
20-14ga Mate N Lock Socket	20-14ga Mate N Lock Socket	15	0.20	3.00
Mate N Lock Pin 20-14Ga	Mate N Lock Pin 20-14Ga	4	0.31	1.24
2 Position Socket Free Connector Mate N Lock	2 Position Socket Free Connector Mate N Lock	2	0.57	1.14
2 Position Connector Female Socket Mate N Lock	2 Position Connector Female Socket Mate N Lock	2	0.70	1.40
Male TNC Crimp Connector	Male TNC Crimp Connector	1	5.12	5.12
7' Cat 6 Ethernet Cable	7' Cat 6 Ethernet Cable	2	3.53	7.06
1 Amp Blade Type Fuse	1 Amp Blade Type Fuse	1	0.36	0.36
3 Amp Blade Type Fuse	3 Amp Blade Type Fuse	4	0.36	1.44
5 Amp Blade Type Fuse	5 Amp Blade Type Fuse	6	0.36	2.16

7.5 Amp Blade Type Fuse	7.5 Amp Blade Type Fuse	3	0.36	1.08
10 Amp Blade Fuse	10 Amp Blade Fuse	4	0.36	1.44
15 Amp Blade Type Fuse	15 Amp Blade Type Fuse	2	0.36	0.72
20 Amp Blade Type Fuse	20 Amp Blade Type Fuse	1	0.36	0.36
25 Amp Blade Type Fuse	25 Amp Blade Type Fuse	2	0.36	0.72
30 Amp Blade Type Fuse	30 Amp Blade Type Fuse	2	0.33	0.66
12 Pin Connector Plug	12 Pin Connector Plug	1	4.80	4.80
12 Pin Receptacle Connector	12 Pin Receptacle Connector	1	4.42	4.42
6 Pin Automotive Connector Plug	6 Pin Automotive Connector Plug	2	2.58	5.16
6 Pin Automotive Connector Receptacle	6 Pin Automotive Connector Receptacle	2	2.40	4.80
12 Pin Wedge Lock Receptacle	12 Pin Wedge Lock Receptacle	1	0.35	0.35
12 Pin Wedge Plug	12 Pin Wedge Plug	1	0.37	0.37
6 Pin Wedge Lock Receptacle Green	6 Pin Wedge Lock Receptacle Green	2	0.17	0.34
6 Pin Wedge Lock Plug Green	6 Pin Wedge Lock Plug Green	2	0.21	0.42
3 Pin Wedge Lock Plug	3 Pin Wedge Lock Plug	2	0.28	0.56
3 Pin Wedge Lock Receptacle	3 Pin Wedge Lock Receptacle	2	0.28	0.56
3 Position Automotive Connector Plug E SEAL	3 Position Automotive Connector Plug E SEAL	2	2.10	4.20
3 Position Automotive Connectors Receptacle Sz 16	3 Position Automotive Connectors Receptacle Sz 16	2	2.58	5.16
White Sealing Plug Sz12 & 16	White Sealing Plug Sz12 & 16	1	0.36	0.36
Male Nickel Pin Contact 20-16GA Size 16 Solid	Male Nickel Pin Contact 20-16GA Size 16 Solid	30	0.78	23.40
Female Nickel Socket Contact 16-20GA Size 16 Solid	Female Nickel Socket Contact 16-20GA Size 16 Solid	30	0.74	22.20
Mini Relay 12V 40A	Mini Relay 12V 40A	2	9.12	18.24
Snap Bushing, 5/8 ID, 3/4" KO	Snap Bushing, 5/8 ID, 3/4" KO	1	0.22	0.22
20GA Brown Wire	20GA Brown Wire	45	0.11	4.95
20GA Red Wire	20GA Red Wire	35	0.11	3.85
20GA Orange Wire	20GA Orange Wire	35	0.11	3.85
20GA Yellow Wire	20GA Yellow Wire	35	0.08	2.80
20GA Green Wire	20GA Green Wire	35	0.11	3.85

20GA Blue Wire	20GA Blue Wire	35	0.11	3.85
20GA Violet Wire	20GA Violet Wire	35	0.11	3.85
20GA Gray Wire	20GA Gray Wire	35	0.11	3.85
20GA White W/BROWN STRIPE Wire	20GA White W/BROWN STRIPE Wire	35	0.11	3.85
20GA White W/RED STRIPE Wire	20GA White W/RED STRIPE Wire	35	0.11	3.85
20GA White W/ORANGE STRIPE Wire	20GA White W/ORANGE STRIPE Wire	35	0.11	3.85
20GA White W/Yellow Stripe Wire	20GA White W/Yellow Stripe Wire	35	0.11	3.85
20GA White W/GREEN STRIPE Wire	20GA White W/GREEN STRIPE Wire	35	0.11	3.85
20GA White W/BLUE STRIPE Wire	20GA White W/BLUE STRIPE Wire	35	0.11	3.85
20GA White W/VIOLET STRIPE Wire	20GA White W/VIOLET STRIPE Wire	35	0.11	3.85
20GA White W/GRAY STRIPE Wire	20GA White W/GRAY STRIPE Wire	35	0.07	2.45
20GA Black Wire	20GA Black Wire	135	0.11	14.85
12GA Red Wire	12GA Red Wire	10	0.50	5.00
12GA Black Wire	12GA Black Wire	10	0.50	5.00
10GA Red Wire	10GA Red Wire	15	0.61	9.15
6 GA SGX Red Cross-Link Bare Copper Battery Cable	6 GA SGX Red Cross-Link Bare Copper Battery Cable	5	1.74	8.70
6 GA SGX Black Cross-Link Bare Copper Battery Cable	6 GA SGX Black Cross-Link Bare Copper Battery Cable	5	1.74	8.70
16/2 GA Parallel Bonded Red Black Wire	16/2 GA Parallel Bonded Red Black Wire	10	0.45	4.50
14GA Blue Wire	14GA Blue Wire	20	0.29	5.80
14GA GXL White Wire	14GA GXL White Wire	10	0.29	2.90
14GA Black Wire	14GA Black Wire	85	0.29	24.65
18GA Gray Wire	18GA Gray Wire	10	0.11	1.10
18GA White Wire	18GA White Wire	35	0.11	3.85
18GA Black Wire	18GA Black Wire	75	0.14	10.50
14GA Red Wire	14GA Red Wire	110	0.29	31.90
16GA Green W/WHITE STRIPE Wire	16GA Green W/WHITE STRIPE Wire	10	0.19	1.90
14GA Gray Wire	14GA Gray Wire	10	0.29	2.90
18GA Violet W/BLACK STRIPE Wire	18GA Violet W/BLACK STRIPE Wire	10	0.14	1.40

16GA Red W/BLACK STRIPE Wire	16GA Red W/BLACK STRIPE Wire	30	0.19	5.70
16GA White Wire	16GA White Wire	10	0.19	1.90
18GA Yellow Wire	18GA Yellow Wire	10	0.11	1.10
18GA White W/VIOLET STRIPE Wire	18GA White W/VIOLET STRIPE Wire	10	0.14	1.40
18GA Black W/WHITE STRIPE Wire	18GA Black W/WHITE STRIPE Wire	15	0.14	2.10
18GA Red Wire	18GA Red Wire	40	0.11	4.40
18GA Black W/RED STRIPE Wire	18GA Black W/RED STRIPE Wire	15	0.14	2.10
20AWG Multi-Conductor Cables1PR FOIL SHLD	20AWG Multi-Conductor Cables1PR FOIL SHLD	50	1.89	94.50
14GA Green Wire	14GA Green Wire	15	0.29	4.35
				Subtotal: 652.92
Hours		0	175.00	0.00
NMO Mount	NMO Mount	1	33.30	33.30
Flashlight DC1 Charge Cord Streamlight	Flashlight DC1 Charge Cord Streamlight	1	26.58	26.58
KA-Band Mount Windshield	KA-Band Mount Windshield	1	90.00	90.00

Subtotal: 149.88

Shopmonkey Order #846, Town of Amherst Police Department 024846-
PGB97767 Patrol Build
Year: 2023
Make: Ford
Model: Explorer
VIN: 1FM5K8AC5PGB97767
Service Writer: Chris Ropp

SUBTOTAL	17,307.01
DISCOUNT	-52.92
TAX	0.00
TOTAL	17,254.09
BALANCE DUE	\$17,254.09



Town of Amherst
Capital Improvement Project
Request Form

Department/Agency: Police Department	Justification Code: Other
Project Title: Taser Replacement	Priority: 2

Description

The Police Department is requesting to purchase six Axon Taser 10. The previous models that we carry are no longer being repaired by Axon and are considered outdated. Liability for the X26 has been placed on the department due to the age of the devices. The Taser 10 is 95% effective compared to being 70% effective on older models. The range on the Taser 10 is 45 feet, where the X26 is 35 feet. With the Taser 10, the officer is able to control the spread of the darts. The Taser 10 has a rechargeable battery and the software documents when the device is pulled from the holster and when it is pointed. The X26 only documents deployment.

History Associated with Request

The current Axon Taser's are no longer covered and are considered unservicable. If there is a malfunction with one of these devices Axon will not fix them and the solution is to buy a new one. The only maintenance available are new cartridges and new batteries. Axon covers liability insurance on their devices for 5 years for \$10,000,000. After the 5 years the department assumes liability. The quote listed is from 04/24/2024.

Impact on Future Operating Costs

Replacing six of the current Taser's will outfit the six full time employees. After the initial six are replaced we will attempt to cycle out the part time employees by purchasing one a year.

Cost of Project

Planning/Engineering	Acquisition	Construction	Equipment	Project Total
	\$ 36,653.00			\$ 36,653.00

Proposed Financing for Project:

Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):

Year 1	Year 2	Year 3	Year 4	Year 5
\$ 36,653.00	\$ 4,158.00	\$ 4,158.00	\$ 4,158.00	\$ 4,158.00

Notes (To be used by CIP Committee)

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Non-Binding Budgetary Estimate



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-533797-45406.758NR

Issued: 04/24/2024

Quote Expiration: 03/15/2024

Estimated Contract Start Date: 08/01/2024

Account Number: 213688

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO	SALES REPRESENTATIVE	PRIMARY CONTACT
Amherst Police Dept. - VA 174 S Main St Amherst, VA 24521-2642 USA	Amherst Police Dept. - VA PO Box 280 Amherst VA 24521-0280 USA Email:	Nick Roche Phone: 6466611266 Email: nroche@axon.com Fax:	C.R. - "Ryan" Watts Phone: 434-946-7874 Email: ryan.watts@amherstva.gov Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$36,653.28
ESTIMATED TOTAL W/ TAX	\$38,374.76

Discount Summary

Average Savings Per Year	\$2,660.11
TOTAL SAVINGS	\$13,300.56

Non-Binding Budgetary Estimate

Payment Summary

Date	Subtotal	Tax	Total
Jul 2024	\$36,653.28	\$1,721.48	\$38,374.76
Total	\$36,653.28	\$1,721.48	\$38,374.76

Non-Binding Budgetary Estimate

Quote List Price: \$49,953.84
Quote Subtotal: \$36,653.28

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Term	Qty	List Price	Net Price	Subtotal	Tax	Total
BUNDLE - TASER 10 CERTIFICATION								
71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA		1	\$11.77	\$8.64	\$8.64	\$0.46	\$9.10
70033	AXON - DOCK WALL MOUNT - BRACKET ASSY		1	\$43.90	\$32.21	\$32.21	\$1.71	\$33.92
100401	AXON TASER 10 - CARTRIDGE - INERT		80	\$1.00	\$0.73	\$58.40	\$3.09	\$61.49
80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN		1	\$88.97	\$65.28	\$65.28	\$3.46	\$68.74
101193	AXON TASER - ON DEMAND CERTIFICATION	60m	1	\$130.20	\$95.54	\$95.54	\$0.00	\$95.54
80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED		1	\$177.89	\$130.54	\$130.54	\$6.92	\$137.46
20018	AXON TASER - BATTERY PACK - TACTICAL		2	\$110.00	\$80.72	\$161.44	\$8.56	\$170.00
20248	AXON TASER - EVIDENCE.COM LICENSE	60m	1	\$338.40	\$248.31	\$248.31	\$0.00	\$248.31
100399	TASER 10 LIVE CARTRIDGE		20	\$22.00	\$16.14	\$322.80	\$17.11	\$339.91
100399	TASER 10 LIVE CARTRIDGE		20	\$22.00	\$16.14	\$322.80	\$17.11	\$339.91
100395	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE		3	\$160.00	\$117.41	\$352.23	\$18.67	\$370.90
101180	AXON TASER - DATA SCIENCE PROGRAM	60m	8	\$64.80	\$47.55	\$380.40	\$0.00	\$380.40
100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE		4	\$160.00	\$117.41	\$469.64	\$24.89	\$494.53
100399	TASER 10 LIVE CARTRIDGE		30	\$22.00	\$16.14	\$484.20	\$25.66	\$509.86
100399	TASER 10 LIVE CARTRIDGE		30	\$22.00	\$16.14	\$484.20	\$25.66	\$509.86
100616	AXON TASER 10 - HOLSTER - BLACKHAWK - RH		8	\$83.20	\$61.05	\$488.40	\$25.88	\$514.28
100623	AXON TASER - TRAINING - ENHANCED HALT SUIT V2		1	\$750.00	\$550.34	\$550.34	\$29.17	\$579.51
20018	AXON TASER - BATTERY PACK - TACTICAL		8	\$110.00	\$80.72	\$645.76	\$34.23	\$679.99
100400	AXON TASER 10 - CARTRIDGE - HALT		50	\$22.00	\$16.14	\$807.00	\$42.77	\$849.77
100393	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK		8	\$160.00	\$117.41	\$939.28	\$49.78	\$989.06
100396	AXON TASER 10 - MAGAZINE - INERT RED		8	\$160.00	\$117.41	\$939.28	\$49.78	\$989.06
100400	AXON TASER 10 - CARTRIDGE - HALT		60	\$22.00	\$16.14	\$968.40	\$51.32	\$1,019.72
100400	AXON TASER 10 - CARTRIDGE - HALT		60	\$22.00	\$16.14	\$968.40	\$51.32	\$1,019.72
100400	AXON TASER 10 - CARTRIDGE - HALT		70	\$22.00	\$16.14	\$1,129.80	\$59.88	\$1,189.68
100400	AXON TASER 10 - CARTRIDGE - HALT		70	\$22.00	\$16.14	\$1,129.80	\$59.88	\$1,189.68
74200	AXON TASER - DOCK - SIX BAY PLUS CORE		1	\$1,689.32	\$1,239.60	\$1,239.60	\$65.70	\$1,305.30
20248	AXON TASER - EVIDENCE.COM LICENSE	60m	8	\$338.40	\$248.31	\$1,986.48	\$0.00	\$1,986.48
100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	60m	8	\$381.00	\$279.57	\$2,236.56	\$118.54	\$2,355.10
100399	TASER 10 LIVE CARTRIDGE		160	\$22.00	\$16.14	\$2,582.40	\$136.86	\$2,719.26
100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R		8	\$2,300.00	\$1,687.71	\$13,501.68	\$715.59	\$14,217.27
80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	49m	2	\$25.97	\$19.05	\$38.10	\$1.01	\$39.11
80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	49m	8	\$25.97	\$19.05	\$152.40	\$4.04	\$156.44
80396	AXON TASER 7 - EXT WARRANTY - DOCK SIX BAY	49m	1	\$388.57	\$285.13	\$285.13	\$7.56	\$292.69
100704	AXON TASER 10 - EXT WARRANTY - HANDLE	49m	8	\$416.99	\$305.98	\$2,447.84	\$64.87	\$2,512.71
Total						\$36,653.28	\$1,721.48	\$38,374.76

Non-Binding Budgetary Estimate

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - TASER 10 CERTIFICATION	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	8	2	07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100393	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK	8		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	4		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100395	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE	3		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100396	AXON TASER 10 - MAGAZINE - INERT RED	8		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100399	TASER 10 LIVE CARTRIDGE	160		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	50		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100401	AXON TASER 10 - CARTRIDGE - INERT	80		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100616	AXON TASER 10 - HOLSTER - BLACKHAWK - RH	8		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100623	AXON TASER - TRAINING - ENHANCED HALT SUIT V2	1		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	20018	AXON TASER - BATTERY PACK - TACTICAL	8		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	20018	AXON TASER - BATTERY PACK - TACTICAL	2		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100399	TASER 10 LIVE CARTRIDGE	30		07/01/2025
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	70		07/01/2025
BUNDLE - TASER 10 CERTIFICATION	100399	TASER 10 LIVE CARTRIDGE	20		07/01/2026
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	60		07/01/2026
BUNDLE - TASER 10 CERTIFICATION	100399	TASER 10 LIVE CARTRIDGE	30		07/01/2027
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	70		07/01/2027
BUNDLE - TASER 10 CERTIFICATION	100399	TASER 10 LIVE CARTRIDGE	20		07/01/2028
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	60		07/01/2028

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 10 CERTIFICATION	101180	AXON TASER - DATA SCIENCE PROGRAM	8	08/01/2024	07/31/2029
BUNDLE - TASER 10 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	8	08/01/2024	07/31/2029
BUNDLE - TASER 10 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	1	08/01/2024	07/31/2029

Services

Bundle	Item	Description	QTY
BUNDLE - TASER 10 CERTIFICATION	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	8
BUNDLE - TASER 10 CERTIFICATION	101193	AXON TASER - ON DEMAND CERTIFICATION	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
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Non-Binding Budgetary Estimate

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 10 CERTIFICATION	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	8	07/01/2025	07/31/2029
BUNDLE - TASER 10 CERTIFICATION	80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	8	07/01/2025	07/31/2029
BUNDLE - TASER 10 CERTIFICATION	80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	2	07/01/2025	07/31/2029
BUNDLE - TASER 10 CERTIFICATION	80396	AXON TASER 7 - EXT WARRANTY - DOCK SIX BAY	1	07/01/2025	07/31/2029

Non-Binding Budgetary Estimate

Shipping Locations

Location Number	Street	City	State	Zip	Country
	174 S Main St	Amherst	VA	24521-2642	USA
2	174 S Main St	Amherst	VA	24521-2642	USA

Payment Details

Jul 2024						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	8	\$13,501.68	\$715.59	\$14,217.27
Year 1	100393	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK	8	\$939.28	\$49.78	\$989.06
Year 1	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	4	\$469.64	\$24.89	\$494.53
Year 1	100395	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE	3	\$352.23	\$18.67	\$370.90
Year 1	100396	AXON TASER 10 - MAGAZINE - INERT RED	8	\$939.28	\$49.78	\$989.06
Year 1	100399	TASER 10 LIVE CARTRIDGE	20	\$322.80	\$17.11	\$339.91
Year 1	100399	TASER 10 LIVE CARTRIDGE	160	\$2,582.40	\$136.86	\$2,719.26
Year 1	100399	TASER 10 LIVE CARTRIDGE	30	\$484.20	\$25.66	\$509.86
Year 1	100399	TASER 10 LIVE CARTRIDGE	30	\$484.20	\$25.66	\$509.86
Year 1	100399	TASER 10 LIVE CARTRIDGE	20	\$322.80	\$17.11	\$339.91
Year 1	100400	AXON TASER 10 - CARTRIDGE - HALT	50	\$807.00	\$42.77	\$849.77
Year 1	100400	AXON TASER 10 - CARTRIDGE - HALT	70	\$1,129.80	\$59.88	\$1,189.68
Year 1	100400	AXON TASER 10 - CARTRIDGE - HALT	70	\$1,129.80	\$59.88	\$1,189.68
Year 1	100400	AXON TASER 10 - CARTRIDGE - HALT	60	\$968.40	\$51.32	\$1,019.72
Year 1	100400	AXON TASER 10 - CARTRIDGE - HALT	60	\$968.40	\$51.32	\$1,019.72
Year 1	100401	AXON TASER 10 - CARTRIDGE - INERT	80	\$58.40	\$3.09	\$61.49
Year 1	100616	AXON TASER 10 - HOLSTER - BLACKHAWK - RH	8	\$488.40	\$25.88	\$514.28
Year 1	100623	AXON TASER - TRAINING - ENHANCED HALT SUIT V2	1	\$550.34	\$29.17	\$579.51
Year 1	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	8	\$2,447.84	\$64.87	\$2,512.71
Year 1	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	8	\$2,236.56	\$118.54	\$2,355.10
Year 1	101180	AXON TASER - DATA SCIENCE PROGRAM	8	\$380.40	\$0.00	\$380.40
Year 1	101193	AXON TASER - ON DEMAND CERTIFICATION	1	\$95.54	\$0.00	\$95.54
Year 1	20018	AXON TASER - BATTERY PACK - TACTICAL	2	\$161.44	\$8.56	\$170.00
Year 1	20018	AXON TASER - BATTERY PACK - TACTICAL	8	\$645.76	\$34.23	\$679.99
Year 1	20248	AXON TASER - EVIDENCE.COM LICENSE	1	\$248.31	\$0.00	\$248.31
Year 1	20248	AXON TASER - EVIDENCE.COM LICENSE	8	\$1,986.48	\$0.00	\$1,986.48
Year 1	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	\$32.21	\$1.71	\$33.92
Year 1	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	\$8.64	\$0.46	\$9.10
Year 1	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	\$1,239.60	\$65.70	\$1,305.30
Year 1	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	\$130.54	\$6.92	\$137.46
Year 1	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	\$65.28	\$3.46	\$68.74
Year 1	80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	2	\$38.10	\$1.01	\$39.11
Year 1	80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	8	\$152.40	\$4.04	\$156.44
Year 1	80396	AXON TASER 7 - EXT WARRANTY - DOCK SIX BAY	1	\$285.13	\$7.56	\$292.69

Non-Binding Budgetary Estimate

Jul 2024						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Total				\$36,653.28	\$1,721.48	\$38,374.76

Non-Binding Budgetary Estimate

This Rough Order of Magnitude estimate is being provided for budgetary and planning purposes only. It is non-binding and is not considered a contractable offer for sale of Axon goods or services.

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.





Town of Amherst
Capital Improvement Project
Request Form

Department/Agency: Amherst Police Department	Justification Code: Other
Project Title: Dash Camera and Body Camera	Priority: 1

Description

The Amherst Police Department is requesting to purchase seven Axon in car camera's and fourteen body cameras. The Watchguard car camera's and body camera's are no longer covered by Motorola and will not be serviced or replaced by the company. Two of the recently installed in-car camera systems have issues and one needs replacement. Axon currently does not have a representative for our agency and is working to remedy this. We are currently going off an estimate based on another agency quote and will update as soon as we get official quotes. The price would include the install of the in-car camera's and storage of data.

History Associated with Request

Watchguard is currently the in-car camera's and body camera's that we utilize. Watchguard was bought by motorola several years ago and they have dissolved the Watchguard system and name. Motorola will no longer cover the camera's that the deparment has and they do not perform program updates. It is imperative that the deparment has camera's in good operating order to protect the Town, Employees, and Citizens. The camera's will assist with frivolous lawsuits against the Town. They will also be used to evaluate Officers and look for areas that an Officer may need improvement or retraining to give better customer service to the citizens.

Impact on Future Operating Costs

There will be possible cost associated with replacements if the camera's get damaged.

Cost of Project

Planning/Engineering	Acquisition	Contruction	Equipment	Project Total
			\$90,000.00	\$ 90,000.00

Proposed Financing for Project:


Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):

Year 1	Year 2	Year 3	Year 4	Year 5
	\$ 90,000.00			

Notes (To be used by CIP Committee)

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Criteria	Ranking					Project Ranking
	5	4	3	2	1	
Federal or State Mandates	Project is required by enforceable standards within the next year.	Project is needed to bring existing component up to enforceable standards.	Project is required by enforceable standards within the next two years.	Project is not required by any law but is required to continue operations at the current level. (example; system will no longer support software version).	Project is not mandated by law or any other requirements.	3
Efficiency	Project will directly increase employee efficiency by greater than 20%	Project will directly increase employee efficiency by greater than 10%	Project will directly increase employee efficiency by greater than 5%.	Project will make daily work easier, but not necessarily save time.	Project has not impacted on employee efficiency.	2
Economic Development	Project will directly provide jobs with in the Town.	Project will attract potential business within the Town.	Project will attract new residents to locate to the Town.	Project will revitalize and improve areas within the Town.	Project has little or no impact related to economic development.	3
Budgetary Impact	Project will provide the Town with additional revenue.	Project will provide the Town with future budget savings.	After initial cost of project there will be no impact on the budget.	Without project cost of current operations could rise (example; maintenance cost due to age of current assets).	Project will continue to require additional funds to operate after completion (example; additional personnel).	2
Readiness to Proceed	Project is ready now. Money has been approved (by outside sources or grants), costs estimates have been received.	Cost estimates have been received and initial planning has begun. Project is ready to start once approved and funded by the Town.	No initial planning has taken place. However, planning and prep can take place once approved and funded.	Project will still not be ready to take place until future period in time even after approval and funding.	Project is not needed until two or more years in the future.	3
Health/Public Safety	Failure to do project presents major risk to citizens or employees.	Project could increase safety or health concerns of citizens or employees.	Project could enrich quality of lives and health within the Town.	Project could have long term effects on health or safety that is unknown at this time.	Project has no impact on health or public safety.	5
Funding	100% of funding is being received from grants or other outside sources.	Increased tax revenue received from project will help recoupe initial cost.	Grants received but will require a Town "match" in funds less than 50%.	Grants received but will require a Town "match" in funds greater than 50%.	100% of funding will come from General/Water/Sewer Fund.	1
Total for this project						19
Notes						

PROJECT: #1 Raw Influent Pump(10-0038) / Motor(10-0041)								
		PROJECT DESCRIPTION: Replacement of raw wastewater pump and motor due to age and ware. Raw influent pumps are used in pumping wastewater received from the Towns sewer collection system and pumping it to the facilities upper level for the treatment.						
PROJECT JUSTIFICATION: Pump and motor are approaching the 20 years of service life.								
FUNCTION: <u>UTILITIES</u>		YEAR INTRODUCED: <u>2020</u>						
PROJECT TYPE: <u>Wastewater</u>		CHANGE FROM PRIOR: <u>na</u>						
DEPARTMENT: <u>PLANTS</u>		START YEAR:						
ACCOUNT NUMBER: <u>502</u>		END YEAR:						
FINANCIAL SUMMARY:								
PROJECT ESTIMATE:	Initial Price/Quote	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26		
Planning/Engineering								
Acquisition								
Construction								
Equipment	12,136.59	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18		
Total Estimate	12,136.59	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18		
FUNDING SOURCES:				FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
General Fund								
Waer Fund								
Sewer Fund	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18			
Grants/Others								
Total Funding	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18			
PROJECT RANKING:		CIP Committee Review/Rank		Planning Comments:				
	Department Rank		Total					
	Total		Total					
Federal/State Mandates	5							
Efficiency	1							
Economic Development	4							
Budgetary Impact	2	22						
Readiness to Proceed	4							
Health / Public Safety	5							
Funding	1							

PROJECT: #2 Raw Influent Pump(10-0039) / Motor(10-0042)																																																
			PROJECT DESCRIPTION: Replacement of raw wastewater pump and motor due to age and ware. Raw influent pumps are used in pumping wastewater received from the Towns sewer collection system and pumping it to the facilities upper level for the treatment.																																													
PROJECT JUSTIFICATION: Pump and motor are approaching the 20 years of service life.																																																
<table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">FUNCTION:</td> <td style="width: 20%;"><u>UTILITIES</u></td> <td style="width: 20%;">YEAR INTRODUCED:</td> <td style="width: 20%;"><u>2020</u></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> <tr> <td>PROJECT TYPE:</td> <td><u>Wastewater</u></td> <td>CHANGE FROM PRIOR:</td> <td><u>na</u></td> <td></td> <td></td> </tr> <tr> <td>DEPARTMENT:</td> <td><u>PLANTS</u></td> <td>START YEAR:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>ACCOUNT NUMBER:</td> <td><u>502</u></td> <td>END YEAR:</td> <td></td> <td></td> <td></td> </tr> </table>							FUNCTION:	<u>UTILITIES</u>	YEAR INTRODUCED:	<u>2020</u>			PROJECT TYPE:	<u>Wastewater</u>	CHANGE FROM PRIOR:	<u>na</u>			DEPARTMENT:	<u>PLANTS</u>	START YEAR:				ACCOUNT NUMBER:	<u>502</u>	END YEAR:																					
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Budgetary Impact	2 22																																															
Readiness to Proceed	4																																															
Health / Public Safety	5																																															
Funding	1																																															

PROJECT: #3 Raw Influent Pump(10-0040) / Motor(10-0043)



PROJECT DESCRIPTION:

Replacement of raw wastewater pump and motor due to age and wear. Raw influent pumps are used in pumping wastewater received from the Towns sewer collection system and pumping it to the facilities upper level for the treatment.

PROJECT JUSTIFICATION:

Pump and motor are approaching the 20 years of service life.

FUNCTION: UTILITIES **YEAR INTRODUCED:** 2020
PROJECT TYPE: Wastewater **CHANGE FROM PRIOR:** na
DEPARTMENT: PLANTS **START YEAR:**
ACCOUNT NUMBER: 502 **END YEAR:**

FINANCIAL SUMMARY:

PROJECT ESTIMATE:	Initial Price/Quote	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Planning/Engineering						
Acquisition						
Construction						
Equipment	12,136.59	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18
Total Estimate	12,136.59	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18

FUNDING SOURCES:	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
General Fund					
Waer Fund					
Sewer Fund	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18
Grants/Others					
Total Funding	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18

PROJECT RANKING:

Department Rank		CIP Committee Review/Rank	
	Total		Total
Federal/State Mandates	5		
Efficiency	1		
Economic Development	4		
Budgetary Impact	2	22	
Readiness to Proceed	4		
Health / Public Safety	5		
Funding	1		

Planning Comments:

PROJECT: #1 Digester Blower(10-0145) / Motor(10-0147)



PROJECT DESCRIPTION:

Replacement of sludge digester blower and motor due to age and wear along with fiberglass cover.

PROJECT JUSTIFICATION:

Motor and blowers are run on a constant alternating schedule and have been in service since the upgraded facility came on line in 2005.

FUNCTION: UTILITIES

YEAR INTRODUCED: 2020

PROJECT TYPE: Wastewater

CHANGE FROM PRIOR: na

DEPARTMENT: PLANTS

START YEAR:

ACCOUNT NUMBER: 502

END YEAR:

FINANCIAL SUMMARY:

PROJECT ESTIMATE:	Initial Price/Quote	FY	FY	FY	FY	FY
		2021/22	2022/23	2023/24	2024/25	2025/26
Planning/Engineering		0.10	0.20	0.30	0.40	0.50
Acquisition		0.10	0.20	0.30	0.40	0.50
Construction		0.10	0.20	0.30	0.40	0.50
Equipment	15,525.00	15,525.00	17,077.50	18,785.25	20,663.78	22,730.15
Total Estimate	15,525.00	15,525.30	17,078.10	18,786.15	20,664.98	22,731.65

FUNDING SOURCES:

	FY	FY	FY	FY	FY
	2021/22	2022/23	2023/24	2024/25	2025/26
General Fund					
Wear Fund					
Sewer Fund	15,525.30	17,078.10	18,786.15	20,664.98	22,731.65
Grants/Others					
Total Funding	15,525.30	17,078.10	18,786.15	20,664.98	22,731.65

PROJECT RANKING:

Department Rank		CIP Committee Review/Rank		Planning Comments:
	Total		Total	
Federal/State Mandates	5			
Efficiency	1			
Economic Development	4			
Budgetary Impact	2	21		
Readiness to Proceed	4			
Health / Public Safety	4			
Funding	1			

PROJECT: #2 Digester Blower(10-0146) / Motor(10-0148)



PROJECT DESCRIPTION:

Replacement of sludge digester blower and motor due to age and wear along with fiberglass cover.

PROJECT JUSTIFICATION:

Motor and blowers are run on a constant alternating schedule and have been in service since the upgraded facility came on line in 2005.

FUNCTION: UTILITIES

YEAR INTRODUCED: 2020

PROJECT TYPE: Wastewater

CHANGE FROM PRIOR: na

DEPARTMENT: PLANTS

START YEAR:

ACCOUNT NUMBER: 502

END YEAR:

FINANCIAL SUMMARY:

PROJECT ESTIMATE:	Initial Price/Quote	FY	FY	FY	FY	FY	
		2021/22	2022/23	2023/24	2024/25	2025/26	
Planning/Engineering		0.10	0.20	0.30	0.40	0.50	
Acquisition		0.10	0.20	0.30	0.40	0.50	
Construction		0.10	0.20	0.30	0.40	0.50	
Equipment	15,525.00	15,525.00	17,077.50	18,785.25	20,663.78	22,730.15	
Total Estimate	15,525.00	15,525.30	17,078.10	18,786.15	20,664.98	22,731.65	

FUNDING SOURCES:

	FY	FY	FY	FY	FY	
	2021/22	2022/23	2023/24	2024/25	2025/26	
General Fund						
Wear Fund						
Sewer Fund	15,525.30	17,078.10	18,786.15	20,664.98	22,731.65	
Grants/Others						
Total Funding	15,525.30	17,078.10	18,786.15	20,664.98	22,731.65	

PROJECT RANKING:

Department Rank		CIP Committee Review/Rank		Planning Comments:
	Total		Total	
Federal/State Mandates	5			
Efficiency	1			
Economic Development	4			
Budgetary Impact	2	21		
Readiness to Proceed	4			
Health / Public Safety	4			
Funding	1			

PROJECT: WWTP Camera Surveillance System									
					PROJECT DESCRIPTION: For budgetary, estimated cost to be close to \$12K. This would include a DVR (Video Recorder) for up to 8 cameras. 6 cameras so this will allow for expansion at a later time.				
PROJECT JUSTIFICATION:									
FUNCTION:		UTILITIES		YEAR INTRODUCED:		2024			
PROJECT TYPE:		Wastewater		CHANGE FROM PRIOR:		n/a			
DEPARTMENT:		PLANTS		START YEAR:					
ACCOUNT NUMBER:		502		END YEAR:					
FINANCIAL SUMMARY:									
PROJECT ESTIMATE:		Initial Price/Quote	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30		
Planning/Engineering			0.00	0.00	0.00	0.00	0.00		
Acquisition		12,000.00	13,200.00	14,520.00	15,972.00	17,569.20	19,326.12		
Construction			0.00	0.00	0.00	0.00	0.00		
Equipment			0.00	0.00	0.00	0.00	0.00		
Total Estimate		12,000.00	13,200.00	14,520.00	15,972.00	17,569.20	19,326.12		
FUNDING SOURCES:			FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30		
General Fund									
Water Fund									
Sewer Fund			13,200.00	14,520.00	15,972.00	17,569.20	19,326.12		
Grants/Others									
Total Funding			13,200.00	14,520.00	15,972.00	17,569.20	19,326.12		
PROJECT RANKING:		CIP Committee		Planning Comments:					
Department Rank		Review/Rank							
Total		Total							
Federal/State Mandates	3								
Efficiency	5								
Economic Development	1								
Budgetary Impact	3	20							
Readiness to Proceed	4								
Health / Public Safety	3								
Funding	1								

From: Patrick Embry <pembry@valleyautomation.net>

Sent: Friday, October 25, 2024 3:35 PM

To: 'GSW' <gary.williams@amherstva.gov>

Cc: John Keeler <jkeeler@valleyautomation.net>; Devan Duncan <dduncan@valleyautomation.net>

Subject: Camera system

Gary:

I talked with our security manager this AM about your system. He has looked at some recent jobs and we have a budgetary number for you to consider regarding camera for the WWTP

For budgetary, I would estimate the cost to be close to \$12K. This would include a DVR (Video Recorder) for up to 8 cameras. You requested 6 cameras so this will allow for expansion at a later time if you find the need.

The DVR is capable of being accessed through an App on your phone or computer for remote viewing and video playback.

Pricing includes installation, using the network already in place for from the controls upgrade (you have 2 spare fiber pulls for each fiber pull). By utilizing this network, there are no need for additional radios, cellular cards, monthly fees, etc.

Pricing also includes a monitor to be placed in the lab / admin building for full time viewing of the camera network.

I will get a firewall / remote access quote to you as discussed. I can put both this camera and the firewall quote into one package to save some funding as much of this can overlap.

If our scope of work and pricing is competitive and warrants a formal proposal, please let me know and we will turn that around early next week.

Remember, for projects or T/M support, we have a state contract that we can perform this work under to comply with any procurement needs you may have.

I look forward to your reply.

Thanks,

Patrick C. Embry, P.E.
Sr. Systems Engineer – Owner
Cell: (540) 271-3854



DCJS: 11-6642

Fax: (866) 436-6706

Luray, VA 22835 (540) 743-7772: Harrisonburg, VA 22801 (540) 433-3555: Winchester, VA 22601

PROJECT: WTP Camera Surveillance System / River Intake													
PROJECT DESCRIPTION: For budgetary, estimated cost to be close to \$12K. This would include a DVR (Video Recorder) for up to 8 cameras. 6 cameras so this will allow for expansion at a later time.													
PROJECT JUSTIFICATION:													
FUNCTION:		UTILITIES		YEAR INTRODUCED:		2024							
PROJECT TYPE:		Wastewater		CHANGE FROM PRIOR:		n/a							
DEPARTMENT:		PLANTS		START YEAR:									
ACCOUNT NUMBER:		501		END YEAR:									
FINANCIAL SUMMARY:													
PROJECT ESTIMATE:		Initial Price/Quote		FY 2025/26		FY 2026/27		FY 2027/28		FY 2028/29		FY 2029/30	
Planning/Engineering				0.00		0.00		0.00		0.00		0.00	
Acquisition		12,000.00		13,200.00		14,520.00		15,972.00		17,569.20		19,326.12	
Construction				0.00		0.00		0.00		0.00		0.00	
Equipment				0.00		0.00		0.00		0.00		0.00	
Total Estimate		12,000.00		13,200.00		14,520.00		15,972.00		17,569.20		19,326.12	
FUNDING SOURCES:				FY 2025/26		FY 2026/27		FY 2027/28		FY 2028/29		FY 2029/30	
General Fund													
Water Fund													
Sewer Fund				13,200.00		14,520.00		15,972.00		17,569.20		19,326.12	
Grants/Others													
Total Funding				13,200.00		14,520.00		15,972.00		17,569.20		19,326.12	
PROJECT RANKING:		CIP Committee		Planning Comments:									
Department Rank		Review/Rank											
Total		Total											
Federal/State Mandates		3											
Efficiency		5											
Economic Development		1											
Budgetary Impact		3		20									
Readiness to Proceed		4											
Health / Public Safety		3											
Funding		1											

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Pricing includes installation, using the network already in place for from the controls upgrade (you have 2 spare fiber pulls for each fiber pull). By utilizing this network, there are no need for additional radios, cellular cards, monthly fees, etc.

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Patrick C. Embry, P.E.
Sr. Systems Engineer – Owner
Cell: (540) 271-3854



DCJS: 11-6642

Fax: (866) 436-6706

Luray, VA 22835 (540) 743-7772: Harrisonburg, VA 22801 (540) 433-3555: Winchester, VA 22601

PROJECT: Waste Activated Sludge Flow Meter(10-0091)



PROJECT DESCRIPTION:

Process waste flow meter used in recording the volume of wasted sludge sent to the digesters. Current meter has failed and is no longer working.

PROJECT JUSTIFICATION:

Waste sludge is measured by caculating mg/L of solids time the flow in million gallons. Wasted sludge/solids are measured so that enough but not to much is removed from the active process.

FUNCTION: UTILITIES

YEAR INTRODUCED: 2020

PROJECT TYPE: Wastewater

CHANGE FROM PRIOR: na

DEPARTMENT: PLANTS

START YEAR:

ACCOUNT NUMBER: 502

END YEAR:

FINANCIAL SUMMARY:

PROJECT ESTIMATE:

	Initial Price/Quote	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Planning/Engineering		0.00	0.00	0.00	0.00	0.00
Acquisition		0.00	0.00	0.00	0.00	0.00
Construction		0.00	0.00	0.00	0.00	0.00
Equipment	6,584.00	6,584.00	7,242.40	7,966.64	8,763.30	9,639.63
Total Estimate	6,584.00	6,584.00	7,242.40	7,966.64	8,763.30	9,639.63

FUNDING SOURCES:

	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
General Fund					
Waer Fund					
Sewer Fund	6,584.00	7,242.40	7,966.64	8,763.30	9,639.63
Grants/Others					
Total Funding	6,584.00	7,242.40	7,966.64	8,763.30	9,639.63

PROJECT RANKING:

	Department Rank	CIP Committee Review/Rank	Planning Comments:
	Total	Total	
Federal/State Mandates	5		
Efficiency	1		
Economic Development	1		
Budgetary Impact	3	16	
Readiness to Proceed	4		
Health / Public Safety	1		
Funding	1		



Town of Amherst
Capital Improvement Project
Request Form

Department/Agency: <i>Maintenance</i>	Justification Code:
Project Title: <i>HALF TON PICKUP TRUCK</i>	Priority: <i>3</i>

Description
<i>Half ton pickup truck</i>

History Associated with Request
<i>Truck is requesting due to age of fleet</i>

Impact on Future Operating Costs
<i>More efficient because of repair costs & lack of parts</i>

Cost of Project				
Planning/Engineering	Acquisition	Construction	Equipment	Project Total
				<i>50,000.00</i>

Proposed Financing for Project: County funding needed				
Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):				
Year 1	Year 2	Year 3	Year 4	Year 5
<i>50,000.00</i>				

Notes (To be used by CIP Committee)
<i>2025</i>

Criteria	Ranking					Project Ranking
	5	4	3	2	1	
Federal or State Mandates	Project is required by enforceable standards within the next year.	Project is needed to bring existing component up to enforceable standards.	Project is required by enforceable standards within the next two years.	Project is not required by any law but is required to continue operations at the current level. (example; system will no longer support software version).	Project is not mandated by law or any other requirements.	
Efficiency	Project will directly increase employee efficiency by greater than 20%	Project will directly increase employee efficiency by greater than 10%	Project will directly increase employee efficiency by greater than 5%.	Project will make daily work easier, but not necessarily save time.	Project has not impacted on employee efficiency.	
Economic Development	Project will directly provide jobs within the Town.	Project will attract potential business within the Town.	Project will attract new residents to locate to the Town.	Project will revitalize and improve areas within the Town.	Project has little or no impact related to economic development.	
Budgetary Impact	Project will provide the Town with additional revenue.	Project will provide the Town with future budget savings.	After initial cost of project there will be no impact on the budget.	Without project cost of current operations could rise (example; maintenance cost due to age of current assets).	Project will continue to require additional funds to operate after completion (example; additional personnel).	
Readiness to Proceed	Project is ready now. Money has been approved (by outside sources or grants), costs estimates have been received.	Cost estimates have been received and initial planning has begun. Project is ready to start once approved and funded by the Town.	No initial planning has taken place. However, planning and prep can take place once approved and funded.	Project will still not be ready to take place until future period in time even after approval and funding.	Project is not needed until two or more years in the future.	
Health/Public Safety	Failure to do project presents major risk to citizens or employees.	Project could increase safety or health concerns of citizens or employees.	Project could enrich quality of lives and health within the Town.	Project could have long term effects on health or safety that is unknown at this time.	Project has no impact on health or public safety.	
Funding	100% of funding is being received from grants or other outside sources.	Increased tax revenue received from project will help recoupe initial cost.	Grants received but will require a Town "match" in funds less than 50%.	Grants received but will require a Town "match" in funds greater than 50%.	100% of funding will come from General/Water/Sewer Fund.	
Total for this project						
Notes						



Town of Amherst
Capital Improvement Project
Request Form

Protection for
Storage/Equipment

Department/Agency: <u>Maintenance</u>	Justification Code: <u>OTHER</u>
Project Title: <u>Metal Structure</u>	Priority: OTHER <u>3</u>

Description

50' x 51' x 14' Metal Structure - Open on both ends

History Associated with Request

Storage and protection of equipment from the elements
For items such as Lift, Backhoe, trailer, etc

Impact on Future Operating Costs

Longer Life of Equipment

Cost of Project

Planning/Engineering	Acquisition	Construction	Equipment	Project Total
				<u>50,000.⁰⁰</u>

Proposed Financing for Project: County funding needed

Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):

Year 1	Year 2	Year 3	Year 4	Year 5
<u>50,000.⁰⁰</u>				

Notes (To be used by CIP Committee)

2025

Criteria	Ranking					Project Ranking
	5	4	3	2	1	
Federal or State Mandates	Project is required by enforceable standards within the next year.	Project is needed to bring existing component up to enforceable standards.	Project is required by enforceable standards within the next two years.	Project is not required by any law but is required to continue operations at the current level. (example; system will no longer support software version).	Project is not mandated by law or any other requirements.	
Efficiency	Project will directly increase employee efficiency by greater than 20%	Project will directly increase employee efficiency by greater than 10%	Project will directly increase employee efficiency by greater than 5%.	Project will make daily work easier, but not necessarily save time.	Project has not impacted on employee efficiency.	
Economic Development	Project will directly provide jobs within the Town.	Project will attract potential business within the Town.	Project will attract new residents to locate to the Town.	Project will revitalize and improve areas within the Town.	Project has little or no impact related to economic development.	
Budgetary Impact	Project will provide the Town with additional revenue.	Project will provide the Town with future budget savings.	After initial cost of project there will be no impact on the budget.	Without project cost of current operations could rise (example; maintenance cost due to age of current assets).	Project will continue to require additional funds to operate after completion (example; additional personnel).	
Readiness to Proceed	Project is ready now. Money has been approved (by outside sources or grants), costs estimates have been received.	Cost estimates have been received and initial planning has begun. Project is ready to start once approved and funded by the Town.	No initial planning has taken place. However, planning and prep can take place once approved and funded.	Project will still not be ready to take place until future period in time even after approval and funding.	Project is not needed until two or more years in the future.	
Health/Public Safety	Failure to do project presents major risk to citizens or employees.	Project could increase safety or health concerns of citizens or employees.	Project could enrich quality of lives and health within the Town.	Project could have long term effects on health or safety that is unknown at this time.	Project has no impact on health or public safety.	
Funding	100% of funding is being received from grants or other outside sources.	Increased tax revenue received from project will help recoupe initial cost.	Grants received but will require a Town "match" in funds less than 50%.	Grants received but will require a Town "match" in funds greater than 50%.	100% of funding will come from General/Water/Sewer Fund.	
Total for this project						
Notes						



Town of Amherst
Capital Improvement Project
Request Form

Department/Agency: <i>Maintenance</i>	Justification Code: <i>Maintenance</i> <i>Preventative</i>
Project Title: <i>Reseal Town Hall Parking Lot</i>	Priority: <i>3</i>

Description
<i>Reseal parking lot</i>

History Associated with Request
<i>Age and condition</i>

Impact on Future Operating Costs
<i>Operating cost - product failure and age</i>

Cost of Project				
Planning/Engineering	Acquisition	Construction	Equipment	Project Total
				<i>11,000.00</i>

Proposed Financing for Project: County funding needed

Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):

Year 1	Year 2	Year 3	Year 4	Year 5
<i>11,000.00</i>				

Notes (To be used by CIP Committee)
<i>2025</i>

Criteria	Ranking					Project Ranking
	5	4	3	2	1	
Federal or State Mandates	Project is required by enforceable standards within the next year.	Project is needed to bring existing component up to enforceable standards.	Project is required by enforceable standards within the next two years.	Project is not required by any law but is required to continue operations at the current level. (example; system will no longer support software version).	Project is not mandated by law or any other requirements.	
Efficiency	Project will directly increase employee efficiency by greater than 20%	Project will directly increase employee efficiency by greater than 10%	Project will directly increase employee efficiency by greater than 5%.	Project will make daily work easier, but not necessarily save time.	Project has not impacted on employee efficiency.	
Economic Development	Project will directly provide jobs within the Town.	Project will attract potential business within the Town.	Project will attract new residents to locate to the Town.	Project will revitalize and improve areas within the Town.	Project has little or no impact related to economic development.	
Budgetary Impact	Project will provide the Town with additional revenue.	Project will provide the Town with future budget savings.	After initial cost of project there will be no impact on the budget.	Without project cost of current operations could rise (example; maintenance cost due to age of current assets).	Project will continue to require additional funds to operate after completion (example; additional personnel).	
Readiness to Proceed	Project is ready now. Money has been approved (by outside sources or grants), costs estimates have been received.	Cost estimates have been received and initial planning has begun. Project is ready to start once approved and funded by the Town.	No initial planning has taken place. However, planning and prep can take place once approved and funded.	Project will still not be ready to take place until future period in time even after approval and funding.	Project is not needed until two or more years in the future.	
Health/Public Safety	Failure to do project presents major risk to citizens or employees.	Project could increase safety or health concerns of citizens or employees.	Project could enrich quality of lives and health within the Town.	Project could have long term effects on health or safety that is unknown at this time.	Project has no impact on health or public safety.	
Funding	100% of funding is being received from grants or other outside sources.	Increased tax revenue received from project will help recoupe initial cost.	Grants received but will require a Town "match" in funds less than 50%.	Grants received but will require a Town "match" in funds greater than 50%.	100% of funding will come from General/Water/Sewer Fund.	
Total for this project						
Notes						



Town of Amherst
Capital Improvement Project
Request Form

Department/Agency: Town Hall	Justification Code: Convenience
Project Title: New Town Pool Car	Priority: 3

Description

Request a new Town Pool Car to replace the white Explorer.

History Associated with Request

Explorer has had a leak that has been unable to be repaired. After rain, the Explorer is wet and musky and moldy and has a horrible smell.

The Explorer is too big for the basic needs. A smaller size sedan would be more beneficial for training events in the cities and easier to navigate.

Impact on Future Operating Costs

Just purchase price.

Cost of Project

Planning/Engineering	Acquisition	Construction	Equipment	Project Total
				\$ 35,000.00

Proposed Financing for Project:

Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):

Year 1	Year 2	Year 3	Year 4	Year 5

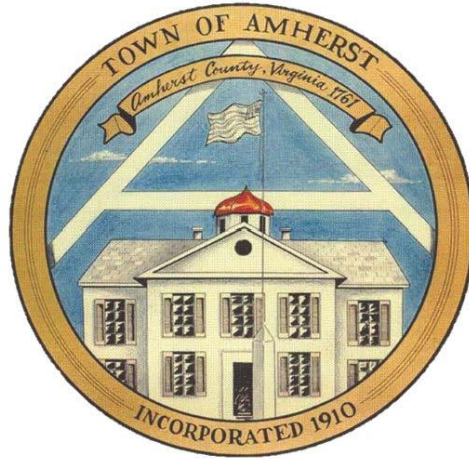
Notes (To be used by CIP Committee)

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Criteria	Ranking					Project Ranking
	5	4	3	2	1	
Federal or State Mandates	Project is required by enforceable standards within the next year.	Project is needed to bring existing component up to enforceable standards.	Project is required by enforceable standards within the next two years.	Project is not required by any law but is required to continue operations at the current level. (example; system will no longer support software version).	Project is not mandated by law or any other requirements.	1
Efficiency	Project will directly increase employee efficiency by greater than 20%	Project will directly increase employee efficiency by greater than 10%	Project will directly increase employee efficiency by greater than 5%.	Project will make daily work easier, but not necessarily save time.	Project has not impacted on employee efficiency.	1
Economic Development	Project will directly provide jobs within the Town.	Project will attract potential business within the Town.	Project will attract new residents to locate to the Town.	Project will revitalize and improve areas within the Town.	Project has little or no impact related to economic development.	1
Budgetary Impact	Project will provide the Town with additional revenue.	Project will provide the Town with future budget savings.	After initial cost of project there will be no impact on the budget.	Without project cost of current operations could rise (example; maintenance cost due to age of current assets).	Project will continue to require additional funds to operate after completion (example; additional personnel).	1
Readiness to Proceed	Project is ready now. Money has been approved (by outside sources or grants), costs estimates have been received.	Cost estimates have been received and initial planning has begun. Project is ready to start once approved and funded by the Town.	No initial planning has taken place. However, planning and prep can take place once approved and funded.	Project will still not be ready to take place until future period in time even after approval and funding.	Project is not needed until two or more years in the future.	2
Health/Public Safety	Failure to do project presents major risk to citizens or employees.	Project could increase safety or health concerns of citizens or employees.	Project could enrich quality of lives and health within the Town.	Project could have long term effects on health or safety that is unknown at this time.	Project has no impact on health or public safety.	1
Funding	100% of funding is being received from grants or other outside sources.	Increased tax revenue received from project will help recoupe initial cost.	Grants received but will require a Town "match" in funds less than 50%.	Grants received but will require a Town "match" in funds greater than 50%.	100% of funding will come from General/Water/Sewer Fund.	1
Total for this project						8
Notes						

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Elected Officials

July 1, 2025

Mayor-Dwayne Tuggle

Council Member-Andra Higginbotham

Council Member-Janice Wheaton

Council Member-Kenneth Watts

Council Member-Michael Driskill

Council Member-Jarred Martin



TOWN OF AMHERST

P.O. Box 280 174 S. Main Street Amherst, VA 24521
Phone (434)946-7885 Fax (434)946-2087

Date: March 24, 2025

To: Mayor Dwayne Tuggle and Members of Town Council

From: Tracie L. Morgan, Deputy Town Manager/Treasurer

Re: FY 26 Town of Amherst Budget

Mayor and Members of Council, I am pleased to present the proposed budget for fiscal year beginning July 1, 2025, and ending June 30, 2026.

Costs continue to rise across all areas; however, the Town has benefited from healthy fund reserves, which have provided stability during uncertain economic times. This year, we face some financial challenges that require strategic adjustments.

Overall Highlights

- A **9.46% decrease** in total proposed budget expenses.
- **Health insurance costs** have increased by 12% compared to last year. While alternative plans were considered, it is recommended to maintain the current plan, covering 100% of employee-only coverage for simplicity in budgeting.
- **Personnel costs** have decreased by \$103,000 compared to the FY25 approved budget due to the elimination of two positions and the natural turnover of higher-salaried employees replaced by lower-salaried new hires.
- A **4.8% proposed pay increase** for staff, comprising a **2.8% cost-of-living adjustment** and a **2% step increase** for employees with satisfactory job performance evaluations.
- No proposed funding for capital items. While the Capital Improvement Program (CIP) list is included in this packet, budget constraints prevent recommendations for funding this year.

General Fund Highlights

General Fund revenues have increased by approximately \$60,000 over last year's adopted budget. Meal tax revenue continues to grow steadily, and a previously non-profit entity transitioning to private operations has generated an additional \$40,000 in business license revenue. The General Fund has sufficient revenue sources to cover proposed expenses and maintains a healthy fund balance. However, a proposed transfer to the Wastewater Fund requires drawing from General Fund reserves to balance the budget.

The proposed budget includes an increase in Administrative Fees which are as follows:

Application Type	Application Fee
Permitted Use	No fee
Special Use Permit	\$500
Zoning Map Amendment	\$500 + \$150/acre over 5 acres
Variance	\$500
Site Plan	\$500 + \$150/acre
Any other application to the Board of Zoning Appeals	\$300
Preliminary Plat	\$150
Final Plat	\$150 + \$50/lot

The Town of Amherst is only one of a select few Towns in the State that does have a Real Estate or Personal Property Tax rate for its citizens. The Town has not charged either tax since 2013 at which time, Real Estate Tax was at \$.036 per \$100 of assessed value and Personal Property Tax was at \$.35 per \$100 of assessed value. If the Town were to reinstate Real Estate Tax rates, one penny of tax would generate \$19,400 in revenue.

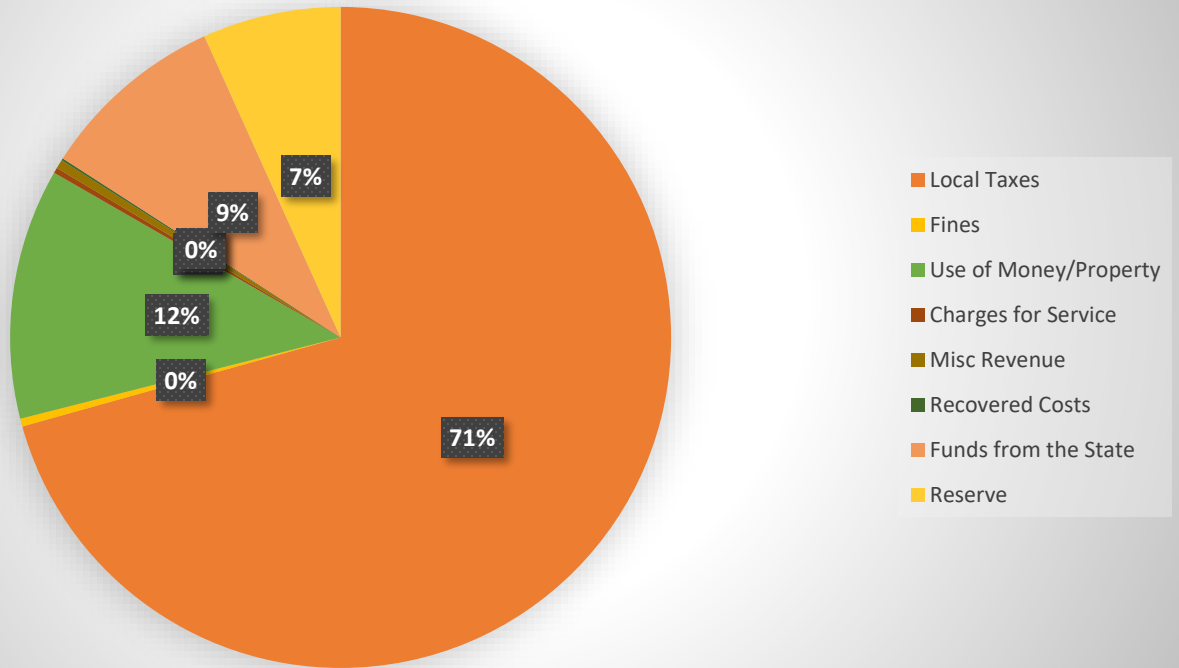
With the exception of fund transfers, General Fund expenses are down this year. While the Town has enjoyed having the K9 program for the past couple of years and the presence of Skye, a cost/benefit analysis of the program cannot justify the continuing expense. This budget proposes no longer funding the K9 program for the Police Department. It does, however, include increased expenses for new weapons, and a new CAD server for Police as the current one is over 13 years old.

Other new or one-time expenses in the General Fund include GIS services for adding zoning and land use to the County GIS system as well as \$20,000 for improvements or structures at “Old Mill Park.”

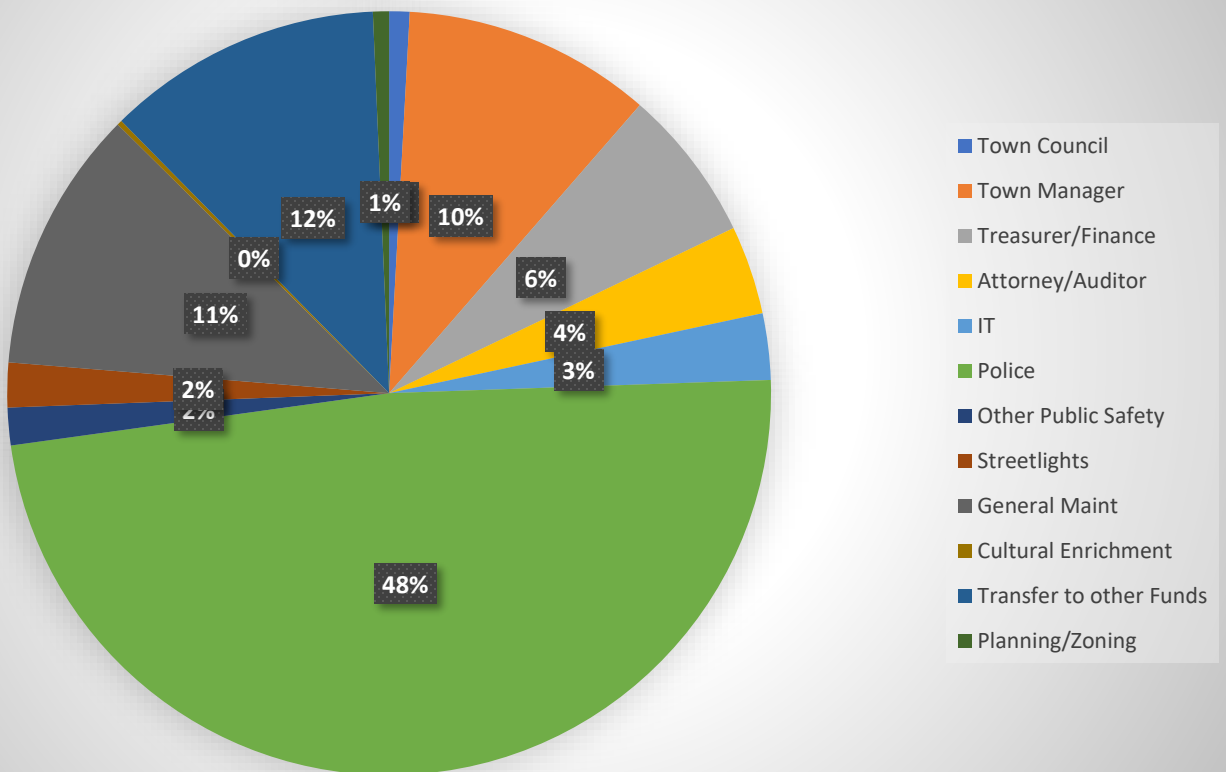
Proposed donations include the following:

- Neighbors Helping Neighbors-\$1,000
- Technology Club-\$2,000
- Amherst Volunteer Fire Department-\$15,000
- Amherst County Museum-\$2,500
- Village Garden Club-\$3,000

General Revenue Totals



General Expense Totals



Enterprise Funds:

Enterprise Funds in the Town consist of the Water Fund, Wastewater Fund and Garbage Fund.

The Town has been very fortunate in the past several years to be the recipient of over \$4.3 million in grants funds toward all the projects that the Town Council has been so gracious to approve. Since 2020, the Town has had the following projects which all contribute to increased efficiency:

Water Treatment Plant Upgrades:

Starting in 2020 with a June 2024 completion date, the Water Treatment Plant's total project cost was over \$5.3 million dollars, with \$980,500 in grant funds, and \$508,711 in funds from the town water reserve balance. This four-year project included replacement of pumps, filters, piping, valves, construction of a new chemical storage facility, a new SCADA system for water treatment and storage, addition of a generator at the raw water pump station, renovation of the Water Treatment Plant lab, upgrades to the electrical, plumbing and HVAC systems, and other incidental items as needed along the way.

Sunset Waterline Replacement:

Starting in 2024 and still in progress, the Sunset Waterline Replacement Project will consist of removal and replacement of almost 4,000 feet of piping and other incidental work. This project is expected to include over \$1.3 million in federal grant funds as well as \$173,962 in funds from water reserves.

Wastewater Treatment/Sliplining Project:

Starting in 2020 and currently has a projected end date prior to June 30, 2025. This project began as a wastewater collection rehabilitation project of over 34,000 feet of sewer pipes and manholes, the replacement of 1,400 feet of new pipe, and construction of new flow monitoring equipment. With approval of additional grant funds throughout the course of the project, the Town was also able to replace disinfection equipment at the Rutledge Creek Wastewater Treatment Plant, replace the Town's Route 60 Wastewater Pump Station, and replace the SCADA system at the Wastewater Treatment Plant. The construction and upgrades during the course of this project totaled over \$5.4 million with over \$2 million in grant funds and \$387,511 in wastewater reserve funds.

Generator for Waugh's Ferry Water Tank:

Starting in 2022 with a completion in 2023 this project provides the ability to pump water to Sweet Briar to supply water even when power is out. This completes our ability to run all of our major facilities even when there is an extended power outage. The Town received \$165,000 in grant funds with roughly \$5,000 coming from water reserve funds.

Centrifuge:

Starting in 2022, this project was funded with ARPA Funds, awarded from the Federal Government as a result of COVID. This project totaled just over \$2 million dollars with \$1.8 million in grant funds and \$271,000 of Wastewater reserve funds. This project allowed the Town to upgrade from outdated drying beds for waste solids to a more efficient system.

Water Meter Replacement Project:

Starting in October 2024 and an estimated completion prior to June 30, 2025, the meter replacement project was approved entirely from water reserve funds with an estimated cost of over \$560,000. The majority of the Town's water meters were at one million gallons of usage on their readings. Meters of this age and use tend to slow down and not measure accurate water flow. It was believed that the Town's decrease in water and wastewater revenues over the past few years are a result of this inaccurate flow. The new system will operate from cellular service communication and allow readings to be sent to Town Hall every day. This will also allow us to monitor for leaks and meter stop issues prior to monthly readings. It is anticipated that this system will pay for itself in five years as a result of increased accuracy.

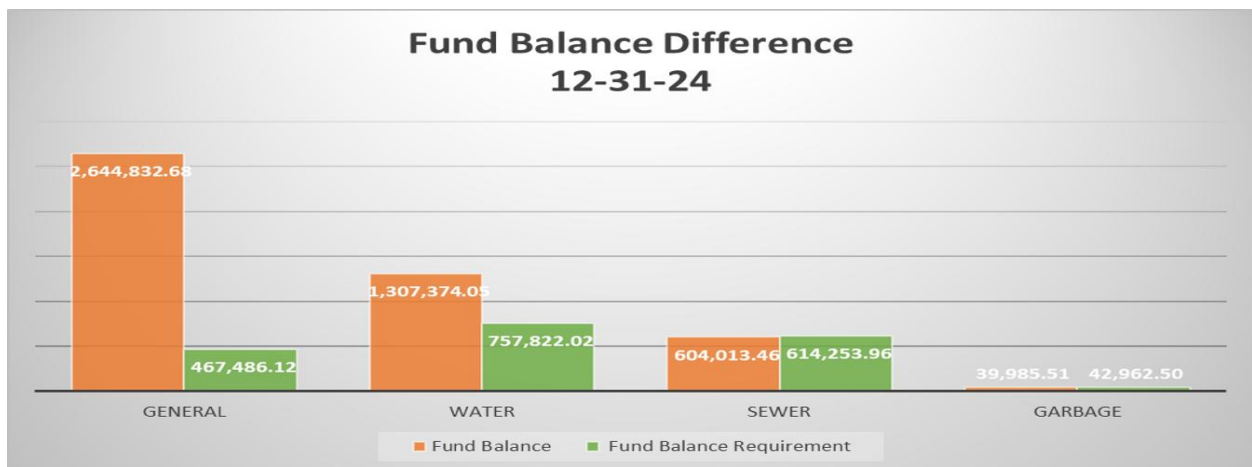
While all projects have been a tremendous benefit to the Town, the total funding of over \$1.9 million from water and wastewater reserves has put a strain on fund balances. Not only have we pulled from reserves for beneficial projects, but for several years, the amount of revenues in the enterprise funds has been falling and we have not been able to balance the budget without pulling from reserves. We are fortunate we had the healthy reserves to be able to do that during difficult economic periods like COVID, without having to increase rates for our citizens.

The Water Fund currently has a sufficient reserve fund balance, but we are once again balancing this year's water budget with reserve funds. That in addition to requesting funding of \$100,000 for legal fees and study expenses related to the recent DEQ Water Withdrawal Permit issues has resulted in **this year's budget proposal including a 10% rate increase in both the water and wastewater funds**. The current rates have remained unchanged since fiscal year 2018 and the rates that are requested are from the rates that were originally supposed to go into effect in 2019. The updated Utility Policy also includes an increase in connection fees from \$250 for water and wastewater to \$500 each.

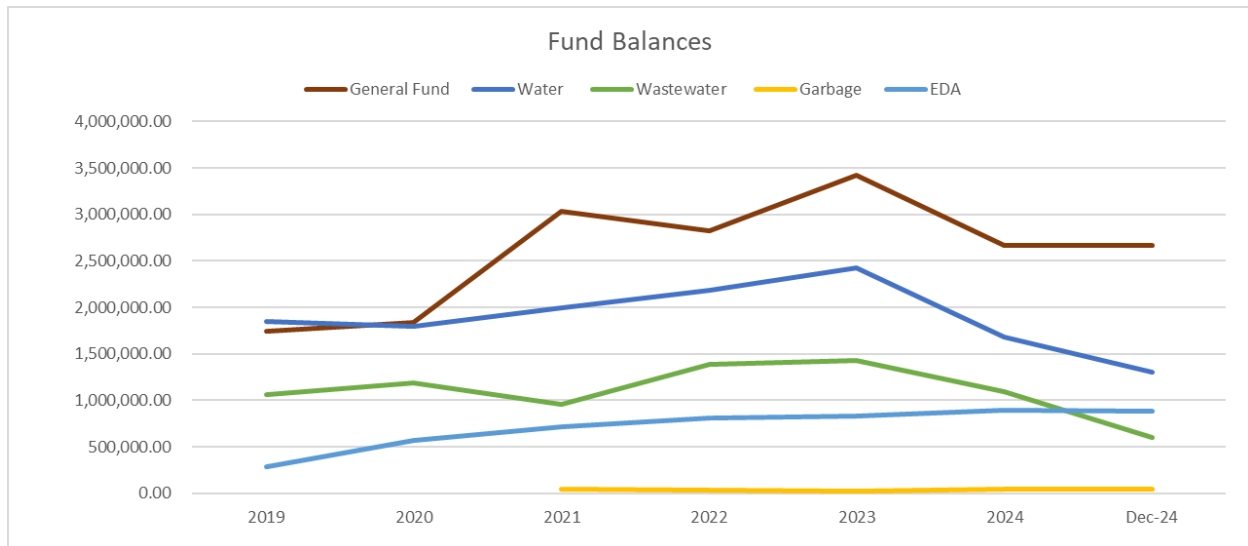
The current Town fund balance policy requires that the Town hold at least 25% of the enterprise funds' operation expenses plus the amount of debt payments as a balance in the fund reserves. As of December 31, 2024, the wastewater fund balance is \$10,000 below the policy amount, resulting in the budget including a transfer from the General Fund to the Wastewater Fund for FY26. It is a general rule of thumb that enterprise funds should be self-sufficient.

The Garbage Fund balance is currently slightly short of our reserve fund policy, however, the Town increased rates in the Garbage Fund last fiscal year and the balance has been improving throughout the year. I suggest giving the balance more time to recoup itself before raising the garbage rates again.

	Fund Balance	Fund Balance Requirement	Difference
General	2,644,832.68	467,486.12	2,177,346.56
Water	1,307,374.05	757,822.02	549,552.03
Sewer	604,013.46	614,253.96	(10,240.50)
Garbage	39,985.51	42,962.50	(2,976.99)
IDA	883,260.33		



Year	General Fund	Water	Wastewater	Garbage	EDA
2019	1,743,817.00	1,848,141.00	1,063,572.00		280,479.00
2020	1,834,360.00	1,799,144.00	1,188,806.00		562,748.00
2021	3,028,753.05	1,997,481.00	960,340.00	46,366.62	716,372.00
2022	2,819,767.00	2,182,806.34	1,386,953.67	31,267.44	804,400.44
2023	3,421,520.32	2,427,154.32	1,424,549.28	19,537.02	825,096.00
2024	2,664,616.36	1,680,260.16	1,090,104.10	40,519.48	888,681.99
Dec-24	2,664,832.68	1,307,374.05	604,013.46	39,985.51	883,260.33



If there are no requested changes, or concerns, the proposed budget is scheduled to be adopted May 14, 2025.

AN ORDINANCE TO ESTABLISH THE [BUDGET](#) FOR THE TOWN OF AMHERST, VIRGINIA FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026, MAKING REVENUE ESTIMATES AND APPROPRIATIONS FOR SAME.

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF AMHERST, VIRGINIA:

A. SOURCES OF FUNDS

That for the support of the Town Government and its General Fund, for the tax year beginning on January 1, 2025, all taxes, fees, charges and penalties shall remain as heretofore set out by Ordinance, Resolution or other appropriate action of the Town Council except as the Town Council may establish or amend herein.

B. FUND ACCOUNTING

That the following projected sources and use of funds are hereby approved as the FY26 Town of Amherst budget and approved appropriations for the respective funds.

Estimated Revenues

General Fund	\$1,891,444
Water Fund	\$1,643,647
Sewer Fund	\$1,284,487
Garbage Fund	\$171,850
EDA Fund	\$73,476

Estimated Expenditures

General Fund	\$1,891,444
Water Fund	\$1,643,647
- Operations	\$1,189,600
- Debt Service	\$454,047
Sewer Fund	\$1,284,487
- Operations	\$898,644
- Debt Service	\$385,843
Garbage Fund	\$171,850
EDA Fund	\$73,476

C. TAX RATES

The proposed budget includes a continuation of the real estate tax rate at \$0.00/\$100.00 of assessed value and the personal property tax rate at \$0.00/\$100.00 of assessed value.

The proposed budget includes a continuation of the meals and beverage tax included in the Town Code at 6%.

The annual vehicle license fee for passenger motor vehicles, trucks and motorcycles shall be \$25/year for cars, 11.00/year for motorcycles and 8.00 for trailers

The rate for Business and Professional Occupational License Taxes shall be set at:

- Contractors: \$0.16 per \$100 of gross receipts
- Financial, Real Estate and/or Professional Services: \$0.50 per \$100 of gross receipts
- Retailers: \$0.10 per \$100 of gross receipts
- Wholesalers: \$0.04 per \$100 of gross receipts
- Repair, Personal, Business and other services: \$0.31 per \$100 of gross receipts
- The rate for Itinerant Merchants and Peddlers shall be set at \$20/year for door to door peddlers, \$200/month for itinerant merchants (\$500/yr max) and peddler of fresh produce \$50/year

D. UTILITY RATES AND CHARGES

See attached Utility Rate and Fee Policy for rates related to water and sewer. The FY 26 budget includes an increase in water and sewer rates as well as an increase in water and sewer connection fees.

The monthly garbage rate remains unchanged from FY25's rate of \$12.50

E. DONATIONS

That donations to the following organizations are hereby authorized for the purposes listed subject to the conditions noted. These funds are to be disbursed on a reimbursement basis upon delivery of appropriate receipts:

Amount	Organization	Purpose/Conditions
\$15,000	Amherst Fire Department	Operating Costs, including water, sewer, electric, training, equipment.
\$3,000	Village Garden Club	Civic Beautification
\$2,500	Amherst County Museum and Historical Society	Utilities, Programming and repairs to the Museum building.
\$1,000	Neighbors Helping Neighbors	Supplies for Food Bank
\$2,000	Amherst/Nelson Tech Club	Technical assistance with events
\$23,500	Total Donations	

F. FUND BALANCE REQUIREMENTS

The Town of Amherst maintains a Fund Balance Policy to ensure that the Town has adequate funds to address emergency situations and ensure the Town's credit worthiness. Required balances for the FY26 fiscal year are as follows:

General Fund Permanent Fund		\$472,236
General Fund Contingency		\$56,668
Water Fund Permanent Fund		\$757,822
Sewer Fund Permanent Fund		\$614,254
Garbage Fund Permanent Fund		\$42,962

G. PERSONNEL

To maintain the work that has been done to keep salaries fair and competitive, the budget includes a Cost-of-Living increase for all employees of 2.8%, with an opportunity for merit raises of an additional 2%. This is consistent with changes in the Consumer Price Index last year.

Health insurance costs increased 12% this year.

H. CONDITIONS

The intent being to authorize spending according to this budget, all appropriations articulated herein are declared to be maximum and conditional such that outlay shall be made only in the event the aggregate revenues collected and other resources available to the Town in the respective funds are sufficient. All debts of the Town shall be paid in full when due and payable. All expenditures shall be made in accordance with the Ordinance, the Town Charter, Town Code and Purchasing Policy and administrative rules and procedures.

This Ordinance was passed by a vote of the Amherst Town Council on the 14th of May, 2025 and reflects the complete budget for July 1, 2025 to June 30, 2026.

Mayor

Attest:

Clerk of Council

Town of Amherst
Schedule of Local Levy
July 1, 2025

The following are tax levies for the fiscal year beginning July 1, 2025. The Town Code contains other tax levies and a more complete description of the Town's taxation program.

1. On the \$100.00 of assessed value of taxable real estate, including mobile homes, the rate shall be \$0.00.
2. On the \$100.00 of assessed value of machinery and tools used in manufacturing or mining business including property specifically classified by Section 58.1-3506A.6 of the Tax Code of Virginia, the rate shall be \$0.00. This tax rate shall also be applicable to real and tangible personal property of public service corporations, based upon the assessments generated annually by the State Corporation Commission, and duly certified.
3. On the \$100.00 of assessed value of taxable tangible personal property, including property specifically classified by Section 58.1-3506 and Section 58.1-3509 of the Code of Virginia, the rate shall be \$0.00.

(Reference the provisions of VA CODE ANN., §58.1-3524 C.2. and §58.1-3913 E., as amended by Chapter 1 of the Acts of Assembly (2004 Special Session I) and as set forth in Item 503.E. (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly)

Account Name	Account Code	FY 23 Actual	FY 25 Approved	FY 24 Actual	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
GENERAL FUND REVENUES									
Real Property Taxes-Current	11010-0001								-
Real Property Taxes-Delinquent	11010-0002								-
Personal Property Tax-Current	11030-0001								-
Personal Property Tax-Delinquent	11030-0002								-
Penalties on Del Taxes	11060-0001								-
Interest on Del Taxes	11060-0002								-
Local Sales & Use Tax	12010-0001	166,424.22	168,000.00	176,512.24	86,367.85	168,000.00	168,000.00		-
Consumer Utility Tax-Gas, Elec	12020-0001	25,779.51	25,000.00	28,509.16	12,981.41	25,200.00	25,200.00		200.00
Electric Consumption Tax	12020-0002	17,339.09	15,000.00	19,089.78	6,775.87	13,200.00	13,200.00		(1,800.00)
Business License Tax	12030-0006	188,053.84	180,000.00	210,746.40	12,981.41	200,000.00	200,000.00		20,000.00
Business Lic Tax-Interest & Pen	12030-0007	4,531.42	4,000.00	14,241.90	2,753.19	4,000.00	4,000.00		-
Motor Vehicle Licenses	12050-0001	42,311.64	42,000.00	41,670.91	42,882.62	42,000.00	42,000.00		-
Motor Vehicle Licenses Penalties/Interest	12050-0002	815.08	500.00	639.84	275.79	500.00	500.00		-
Bank Stock Fee	12060-0001	64,000.00	65,000.00	66,637.00	-	65,000.00	65,000.00		-
Cigarette Tax	12080-0001	39,000.00	30,000.00	30,078.78	24,000.00	30,000.00	30,000.00		-
Lodging Tax	12100-0001	16,391.12	20,000.00	20,322.05	8,870.28	17,000.00	17,000.00		(3,000.00)
Meals Tax	12110-0001	744,791.86	760,000.00	770,878.06	386,192.54	770,000.00	770,000.00		10,000.00
Meals Tax-Pen & Int.	12110-0002	2,657.58	600.00	2,341.92	762.54	1,500.00	1,500.00		900.00
Zoning Permits	13030-0007	3,454.01		580.00	900.00				-
Fines & Forfeitures	14010-0001		12,000.00	12,579.62	3,740.94	7,400.00	7,400.00		(4,600.00)
Interest on Bank Deposits	15010-0001		60,000.00	62,383.26	25,995.19	51,000.00	51,000.00		(9,000.00)
Interest on Investments	15010-0002	72,324.55	96,000.00	146,277.88	77,251.19	150,000.00	150,000.00		54,000.00
VIP Unrealized Gain/Loss	15010-0003	(42,231.15)	20,000.00	17,868.56	15,434.69	20,000.00	20,000.00		-
Tower Lease	15020-0005	11,764.09	10,859.16	10,859.16	5,429.58	10,859.16	10,859.16		-
Rent-Firing Range	15020-0006								-
Police Security	16030-0001	16,829.48	5,000.00	2,525.10		5,000.00	5,000.00		-
Refunds	18030-0001	5,146.70	5,544.00	8,143.64	3,366.38	5,220.00	5,220.00		(324.00)
Returned Check Fee	18030-0005	455.00	500.00	950.00	650.00	1,200.00	1,200.00		700.00
Accident Reports	18030-0006	310.00	300.00	210.00	105.00	300.00	300.00		-
Misc Rev	18030-0007	230.97		72.34	14,690.48	-	0.00		-
Collection Fee	18030-0008	3,557.20	2,000.00	1,998.55	198.77	1,500.00	1,500.00		(500.00)
Donations-Police	18990-0003	7,675.00		1,349.00	2,006.00	-	0.00		-
Sale of Surplus Property/Salvage	18990-0005			3,752.88	1,559.15	-	0.00		-
DMV Stop Fees	19020-0005	1,327.86	2,000.00	1,669.45	1,179.09	2,000.00	2,000.00		-
Rolling Stock Tax	22010-0007	2,630.46	2,600.00	5,500.57	2,879.17	2,800.00	2,800.00		200.00
Personal Property Tax Relief	22010-0009	17,455.92	17,455.92	17,455.92	17,455.92	17,455.92	17,455.92		-
Rental Tax	22010-0010	2,545.77	2,200.00	2,684.97	904.13	2,000.00	2,000.00		(200.00)
Game of Skills Tax				-					-
Communication Tax from State	22010-0030	70,967.56	66,000.00	67,469.19	32,963.05	65,000.00	65,000.00		(1,000.00)
DCJS Grants	24010-0001	24,322.00		17,721.91	3,769.19				-
State Police Aid	24010-0003	64,664.00	64,664.00	51,010.00	35,224.00	70,448.00	70,448.00		14 5,784.00

FY 26 Proposed Budget

Account Name	Account Code	FY 23 Actual	FY 25 Approved	FY 24 Actual	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
Fire Programs Grant	24020-0001	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00		-
Other Public Safety Grants	24020-0004								-
DCJS Federal Justice Grants	33010-0009			17,003.00	3,342.00				-
CARES Act Funding	33020-0002	1,130,893.00		(1,192,052.11)					-
Insurance Claims	41010-0001	58,629.00							-
Sale of Land/Vehicles/Buildings	41020-0001	1,850.00		1,200.00	500.00				-
Carryover from previous year for budget balance									-
FOIA Request	41040-0006	198.54		12.79					-
Transfers from Other Funds	41050-0006								-
Reserve Funds	42000-0000		0.00				127,861.40		127,861.40
General Fund Revenues Totals		2,782,095.32	1,692,223.08	655,893.72	849,387.42	1,763,583.08	1,891,444.48	0.00	199,221.40

Account Name	Account Code	FY 23 Actual	FY 25 Approved	FY 24 Actual	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
GENERAL FUND EXPENSES TOWN COUNCIL									
Council Pay	11010-1100	11,372.10	11,400.00	11,400.00	5,475.00	11,400.00	11,400.00		-
FICA	11010-2100	870.29	872.10	572.40	418.98	872.10	872.10		-
Travel-Milage/Hotels/Conference	11010-5501	6,061.58	6,000.00	3,248.43	1,615.75	4,000.00	4,000.00		(2,000.00)
Employee Recognition	11010-5811								-
Town Council Totals		18,303.97	18,272.10	15,220.83	7,509.73	16,272.10	16,272.10	-	(2,000.00)
TOWN MANAGER									
Wages	12110-1100	44,828.99	45,449.80	52,791.63	29,351.38	47,656.85	47,656.85		2,207.05
PT Wages	12110-1300	40,398.50	43,627.09	39,529.42	21,719.49	45,740.03	45,740.03		2,112.94
FICA	12110-2100	6,503.34	6,814.38	8,470.74	3,961.95	7,144.86	7,144.86		330.48
VRS	12110-2200	10,406.18	10,921.59	11,363.04	8,882.18	11,451.94	11,451.94		530.35
Health Insurance	12110-2300	7,396.46	6,390.38	7,742.38	4,353.43	6,508.32	6,508.32		117.94
Group Life Insurance	12110-2400	625.54	536.31	709.93	347.32	562.35	562.35		26.04
STD/Long-Term Disability	12110-2500	233.37	239.97	264.88	101.88	69.00	69.00		(170.97)
Unemployment Insurance	12110-2600	20.80	20.00	17.64		20.00	20.00		-
Worker's Comp	12110-2700	112.69	131.80	125.03		98.43	98.43		(33.37)
Professional Svcs	12110-3150	8,039.77	4,000.00	1,996.32	45.25	8,000.00	8,000.00		4,000.00
Printing & Binding	12110-3500	-		-					-
Advertising	12110-3600	2,530.36	2,500.00	1,819.21	193.91	2,500.00	2,500.00		-
Contingency requirement	12110-5000	11,781.88	51,000.00	15,144.63	10,020.74	-	52,907.00		1,907.00
Postage	12110-5210	296.49	400.00	687.85	83.82	800.00	800.00		400.00
Telecommunications	12110-5230	540.00	1,080.00	990.00	540.00	1,080.00	1,080.00		-
Crime & Cyber Insurance	12110-5307	2,225.00	2,225.00	2,225.00	-	2,025.00	2,025.00		(200.00)
Tuition Reimbursement	12110-5400					4,500.00	4,500.00		
Travel-Mileage/Hotel/Conference	12110-5501	2,752.50	3,500.00	3,823.58	2,001.24	4,000.00	4,000.00		500.00
Dues & Memberships	12110-5810	659.00	2,500.00	3,541.83	567.19	4,000.00	4,000.00		1,500.00
Capital Improvement Program	12110-8000								-
Town Manager Totals		139,350.87	181,336.32	151,243.11	82,169.78	146,156.79	199,063.79	0.00	13,227.47
TOWN ATTORNEY									
Town Attorney	12210-3150	24,020.23	28,274.75	26,920.87	22,199.02	50,000.00	50,000.00		21,725.25
Independent Auditor	12240-3150	19,850.00	20,000.00	20,450.00	-	21,000.00	21,000.00		1,000.00
FINANCE DEPARTMENT									
Wages	12420-1100	41,782.92	54,869.29	55,936.81	28,384.31	59,568.58	59,568.58		4,699.29
PT Wages	12420-1300	4,388.35	5,376.13	4,481.83	2,272.32	5,636.33	5,636.33		260.20
FICA	12420-2100	3,701.46	4,608.77	4,855.36	2,525.07	4,988.18	4,988.18		379.41
VRS	12420-2200	8,735.68	11,634.26	10,490.37	7,494.58	12,616.97	12,616.97		982.71
Health Insurance	12420-2300	9,700.65	10,819.12	11,173.54	9,121.63	11,050.68	11,050.68		231.56
Group Life Insurance	12420-2400	627.78	647.46	826.52	382.96	702.91	702.91		55.45

Account Name	Account Code	FY 23 Actual	FY 25 Approved	FY 24 Actual	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
Hybrid Disability	12420-2500	24.12	55.76	48.40	18.60	58.46	58.46		2.70
Unemployemnt Insurance	12420-2600	74.61	32.00	34.67	45.35	50.00	50.00		18.00
Worker's Comp	12420-2700	97.52	112.99	104.04	-	86.66	86.66		(26.33)
DMV Stops	12420-3009	1,525.00	2,000.00	1,950.00	750.00	2,000.00	2,000.00		-
Professional Svcs	12420-3150	3,668.86	3,800.00	22.86	46.48	3,800.00	3,800.00		-
Banking Service Charges	12420-3160	567.01	100.00	715.77	686.54	1,000.00	1,000.00		900.00
VIP Management Fee	12420-3170	2,906.34	3,500.00	2,386.08	1,547.21	3,500.00	3,500.00		-
Service Contracts	12420-3320	3,507.60	4,600.00	4,299.33	4,474.93	4,800.00	4,800.00		200.00
Advertising	12420-3600	151.54	200.00	855.66	174.96	200.00	200.00		-
Postage	12420-5210	2,702.44	3,000.00	3,638.16	1,212.73	3,600.00	3,600.00		600.00
Telecommunications	12420-5230	1,035.00	1,080.00	1,080.00	540.00	1,080.00	1,080.00		-
Tuition Reimbursement	12420-5400	5,294.50	1,200.00	5,506.00	-	1,200.00	1,200.00		-
Travel-Mileage/Hotel/Conference	12420-5501	3,332.04	3,000.00	1,374.63	1,001.29	2,000.00	2,000.00		(1,000.00)
Dues & Memberships	12420-5810	370.00	520.00	560.00	235.00	560.00	560.00		40.00
Office Supplies	12420-6001	7,551.87	4,000.00	6,170.19	1,099.09	4,000.00	4,000.00		-
Finance Totals		101,745.29	115,155.78	116,510.22	62,013.05	122,498.77	122,498.77	0.00	7,342.99

Account Name	Account Code	FY 23 Actual	FY 25 Approved	FY 24 Actual	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
Information Technology									
I.T. Services	12510-3150	8,622.25	15,000.00	12,837.21	5,106.92	15,000.00	15,000.00		-
Phone Maintenance	12510-3330			-					-
Website Maintenance	12510-3340	450.00	1,000.00	450.00	450.00	1,000.00	1,000.00		-
Microsoft Office Service	12510-5600	9,287.88	10,000.00	6,516.80	3,883.60	10,000.00	10,000.00		-
Tech Club Donation	12510-5610				2,000.00	2,000.00	2,000.00		
I.T. Supplies	12510-6002	6,753.57	5,000.00	4,169.24	1,930.51	5,000.00	5,000.00		-
I.T. Equipment	12510-8001	913.87	5,000.00	12,391.42	1,319.00	20,000.00	20,000.00		15,000.00
I.T. Totals		26,027.57	36,000.00	36,364.67	14,690.03	53,000.00	53,000.00	-	15,000.00
POLICE DEPARTMENT									
Wages	31100-1100	408,589.03	489,307.91	434,532.70	192,023.54	459,837.21	459,837.21		(29,470.70)
Overtime	31100-1200	694.81	9,667.19	11,351.18	5,709.98	10,000.00	10,000.00		332.81
PT Wages	31100-1300	18,526.64	30,000.00	22,146.78	9,384.48	31,482.64	31,482.64		1,482.64
Other Pay/Holiday	31100-1400	7,531.25	15,798.25	10,807.56	5,984.14	14,562.53	14,562.53		(1,235.72)
Security Wages	31100-1500	15,080.00	5,000.00	2,557.50	-	5,000.00	5,000.00		-
FICA	31100-2100	33,242.01	41,676.89	35,311.65	15,393.35	39,396.24	39,396.24		(2,280.65)
VRS	31100-2200	66,142.16	101,323.94	71,182.49	38,885.86	95,315.81	95,315.81		(6,008.13)
Health Insurance	31100-2300	67,641.50	83,575.80	69,160.19	32,430.31	85,182.00	85,182.00		1,606.20
Group Life Insurance	31100-2400	5,913.85	5,773.83	5,501.14	2,197.45	5,426.08	5,426.08		(347.75)
STD/Long-Term Disability	31100-2500	96.50	131.10	103.30	43.72	137.47	137.47		6.37
Unemployment Insurance	31100-2600	152.53	68.73	85.22	18.78	69.15	69.15		0.42
Worker's Comp	31100-2700	11,498.63	16,356.36	14,140.75	-	15,902.11	15,902.11		(454.25)
LODA Insurance	31100-2710	2,642.00	3,300.00	2,642.00	-	3,621.00	3,621.00		321.00
Maint Services	31100-3310	1,025.00	2,000.00	425.00	5.98	2,000.00	2,000.00		-
Professional Services	31100-3320	11,091.36	8,000.00	17,399.00	3,375.00	5,000.00	5,000.00		(3,000.00)
CODE RED	31100-3400	2,700.00	2,700.00	2,700.00	-	2,700.00	2,700.00		-
Advertising	31100-3600	843.92	1,200.00	1,212.74	206.56	1,200.00	1,200.00		-
Postage	31100-5210	49.15	500.00	66.00	22.36	500.00	500.00		-
Telecommunications	31100-5230	8,281.16	11,640.00	10,392.81	3,658.98	11,640.00	11,640.00		-
Motor Vehicle Insurance	31100-5305	2,844.68	2,933.78	2,844.68	-	3,451.55	3,451.55		517.77
Other Property Insurance	31100-5306	163.69	534.96	163.69	-	689.54	689.54		154.58
Tuition Reimbursement	31100-5400			-	-	5,500.00	5,500.00		5,500.00
Travel-Mileage/Conference/Hotel	31100-5501	1,920.20	8,000.00	2,277.49	763.70	3,000.00	3,000.00		(5,000.00)
Public Safety Event	31100-5700	18,441.56	15,000.00	6,474.10	1,127.66	15,000.00	15,000.00		-
Fire Range Fees	31100-5800	929.83	3,000.00	755.26	80.85	5,400.00	5,400.00		2,400.00
Attorney Fees	31100-5801	1,350.00	2,000.00	2,490.00	450.00	2,500.00	2,500.00		500.00
Dues & Memberships	31100-5810	5,265.00	6,000.00	4,448.00	6,396.00	8,000.00	8,000.00		2,000.00
Office Supplies	31100-6001	8,437.10	3,000.00	2,154.41	376.09	3,000.00	3,000.00		-
K-9 Supplies	31100-6003	4,284.27	4,500.00	2,521.91	1,135.92	-	0.00		(4,500.00)
Fuel	31100-6008	17,448.87	20,000.00	16,120.13	8,227.60	20,000.00	20,000.00		-

Account Name	Account Code	FY 23 Actual	FY 25 Approved	FY 24 Actual	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
Vehicle/Power Equipment Supplies	31100-6009	12,381.13	9,000.00	2,655.37	1,045.75	6,000.00	6,000.00		(3,000.00)
Police Supplies	31100-6010	37,640.93	20,000.00	36,541.41	10,496.19	40,000.00	40,000.00		20,000.00
Uniforms	31100-6011	4,054.68	4,000.00	5,177.81	2,431.70	7,000.00	7,000.00		3,000.00
Crime Prevention	31100-6030	7,767.99	5,000.00	1,894.03	781.82	2,000.00	2,000.00		(3,000.00)
Investigation Expense	31100-6032	2,180.12	3,000.00	1,696.52	129.29	3,000.00	3,000.00		-
Vehicles	31100-8005	47,334.82	70,000.00	130,685.00	74,263.60				(70,000.00)
Police Department		834,186.37	1,003,988.74	930,617.82	417,046.66	913,513.33	913,513.33	0.00	(90,475.41)
PUBLIC SAFETY									
Fire Dept Contributions	32200-5600	12,500.00	15,000.00	15,000.00	-	15,000.00	15,000.00		-
Fire Programs Grants	32200-5701	15,000.00	15,000.00	15,000.00	-	15,000.00	15,000.00		-
Public Safety		27,500.00	30,000.00	30,000.00	0.00	30,000.00	30,000.00	0.00	0.00
Streetlights	41320-5100	31,438.13	34,135.00	33,221.56	13,775.73	35,665.00	35,665.00		1,530.00

Account Name	Account Code	FY 23 Actual	FY 25 Approved	FY 24 Actual	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
GENERAL PROPERTIES									
Wages	43200-1100	27,119.30	45,631.89	30,793.62	13,396.55	\$ 26,473.99	26,473.99		(19,157.90)
PT Wages	43200-1300	9,651.38	16,343.74	9,778.44	5,911.51	19,834.36	19,834.36		3,490.62
Other Pay/Holiday	43200-1400	179.43	392.71	261.92	24.14	410.62	410.62		17.91
FICA	43200-2100	2,781.62	4,771.18	3,380.32	1,481.92	3,574.00	3,574.00		(1,197.18)
VRS	43200-2200	6,349.10	10,070.09	6,058.71	3,164.55	5,435.11	5,435.11		(4,634.98)
Health Insurance	43200-2300	5,992.59	11,674.40	6,766.51	2,938.70	5,632.20	5,632.20		(6,042.20)
Group Life Insurance	43200-2400	368.59	538.46	540.61	179.42	312.39	312.39		(226.07)
Long-Term Disability	43200-2500	-	105.88	24.06	15.52	19.42	19.42		(86.46)
Unemployment Insurance	43200-2600	92.00	64.00	57.87		64.00	64.00		-
Worker's Comp	43200-2700	119.19	849.24	237.00		149.53	149.53		(699.71)
Maintenance Contracts	43200-3310			-					-
Electric	43200-5100	24,291.15	10,350.00	9,781.68	4,460.45	10,385.00	10,385.00		35.00
Heating Services	43200-5110	2,424.28	4,000.00	2,103.22	437.74	3,000.00	3,000.00		(1,000.00)
Water/Sewer	43200-5120	3,550.15	3,720.00	3,076.64	2,076.07	4,303.82	4,303.82		583.82
Telecommunication	43200-5230	15,063.39	12,084.00	13,247.14	7,737.19	12,588.00	12,588.00		504.00
Property Insurance	43200-5304	358.22	384.01	358.22	-	511.50	511.50		127.49
Motor Vehicle Insurance	43200-5305	1,126.76	1,162.05	1,126.76	-	1,367.14	1,367.14		205.09
Other Property Insurance	43200-5306	1,281.25	2,841.13	1,281.25	-	3,421.11	3,421.11		579.98
General Liability Insurance	43200-5308	7,238.00	5,475.00	5,433.00	-	5,553.00	5,553.00		78.00
Lease of Equipment	43200-5410	6,147.88	10,000.00	2,012.68	798.94	7,000.00	7,000.00		(3,000.00)
Travel-Mileage/Conference/Hotel	43200-5501	2,149.66	4,000.00	3,399.99	555.00	4,000.00	4,000.00		-
Dues & Memberships	43200-5810			-					-
Office Supplies	43200-6001	467.06	750.00	89.31	95.98	750.00	750.00		-
Janitorial Supplies	43200-6005	1,355.95	3,000.00	699.22	689.07	2,000.00	2,000.00		(1,000.00)
Repair & Maint. Supplies	43200-6007	4,258.18	21,500.00	21,703.92	7,302.84	20,000.00	20,000.00		(1,500.00)
Fuel	43200-6008	16,680.86	20,000.00	10,465.39	6,513.14	20,000.00	20,000.00		-
Vehicle/Power Equipment Supplies	43200-6009	23,248.70	24,000.00	18,228.17	3,522.34	24,000.00	24,000.00		-
Uniforms	43200-6011	1,787.42	3,000.00	3,102.02	96.08	3,000.00	3,000.00		-
Christmas Decorations	43200-6012	3,964.23	4,000.00	4,525.90	85.11	4,000.00	4,000.00		-
Ag Supplies	43200-6013	2,991.66	2,500.00	224.00	160.00	2,500.00	2,500.00		-
Equipment/Vehicles	43200-8005	30,053.70		21,260.78	148,552.00		20,000.00		20,000.00
General Properties Totals		201,091.70	223,207.78	180,018.35	210,194.26	190,285.18	210,285.18	0.00	(12,922.60)
Second Stage Contri	71300-5600		1,000.00	1,000.00		2,000.00	0.00		(1,000.00)
Amherst Mountain Bike Club	71500-5600			-					-
Village Garden Club Contri.	72100-5600	3,000.00	3,000.00	3,000.00		3,000.00	3,000.00		-
Museum Contributions	72200-5600	2,500.00	2,500.00	3,000.00		3,000.00	2,500.00		-

Account Name	Account Code	FY 23 Actual	FY 25 Approved	FY 24 Actual	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
Planning/Zoning									
Professional Services	81100-3100			-		10,000.00	10,000.00		10,000.00
Advertising	81100-3600	812.56	800.00	1,017.64	749.75	1,500.00	1,500.00		700.00
Postage	81100-5210	94.06	100.00	10.16		100.00	100.00		-
Dues/Memberships	81100-5810	1,118.00	1,227.00	1,172.00	1,227.00	1,227.00	1,227.00		-
General Properties Totals		2,024.62	2,127.00	2,199.80	1,976.75	12,827.00	12,827.00	0.00	10,700.00
Community Development									
Chamber of Commerce Contr.	81600-5600								-
Neighbors Helping Neighbors Contr.	83500-5600	2,500.00	2500.00	2,500.00	2,500.00	2,000.00	1,000.00		(1,500.00)
Community Development Totals		2,500.00	2,500.00	2,500.00	2,500.00	2,000.00	1,000.00	0.00	(1,500.00)
Transfer to EDA	94000-????						4,349.58		
Transfer to Sewer	94000-????		0				216,469.73	0	216,469.73
General Fund Expense Total		1,433,538.75	1,703,497.47	1,552,267.23	834,075.01	1,601,218.17	1,891,444.48	-	177,097.43

Account Name	Account Code	FY 23 EOY	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
WATER FUND REVENUE									
Water In-Town Base Charges	16080-0005	241,286.38	258,869.76	249,644.35	136,740.97	285,052.37	285,052.37		26,182.61
Water OT Base Charges	16080-0006	182,021.17	154,342.85	150,803.73	86,608.50	176,256.18	176,256.18		21,913.33
Water In-Town Usage Charge	16080-0007	404,723.38	392,788.62	392,458.15	200,990.42	429,477.74	429,477.74		36,689.12
Water OT Usage Charges	16080-0008	299,352.57	256,224.77	247,955.97	138,850.72	291,011.27	291,011.27		34,786.50
Penalties	16080-0009	46,356.43	35,000.00	30,309.65	13,670.58	25,000.00	25,000.00		(10,000.00)
Trip Charges	16080-0010	7,737.46	8,000.00	9,950.00	4,000.00	8,000.00	8,000.00		-
Dormant Acct Fee	16080-0011	3,693.97	3,540.63	3,618.04	1,705.28	3,380.94	3,380.94		(159.69)
Fire Sprinklers	16080-0012	4,764.00	4,764.00	4,764.00	2,382.00	4,599.00	4,599.00		(165.00)
Avalability Fee	16080-0013	11,891.61	5,000.00	13,629.95	2,739.23	5,000.00	5,000.00		-
Water Charges-SBC	16080-0014	97,921.69	96,300.00	96,300.00	48,752.20	106,200.00	106,200.00		9,900.00
Water Construction Reimbursement	16080-0016		26,227.20	26,227.20	13,113.60	26,227.20	26,227.20		
Reimbursement of Const. Cost	19020-0004								-
Grant Revenue-Lead Service Line	21000-0000	1,061,309.91	187,000.00						(187,000.00)
Grant Revenue-Sunset Project	21000-0001		1,300,000.00		69,000.00				
	33020-0002								-
Transfer from Reserve	41040-0006						278,442.35		278,442.35
Transfer from General Fund									
Utility Account Deposits	41060-0007	800.00	1,000.00		621.79	5,000.00	5,000.00		
Transfer from Other Fund			415,101.10						(415,101.10)
Revenue Totatls		2,361,858.57	3,144,158.93	1,225,661.04	719,175.29	1,365,204.71	1,643,647.06	-	(204,511.87)

Account Name	Account Code	FY 23 EOY	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
WATER FUND EXPENSES									
TOWN MANAGER									
Wages	12110-1100	41,698.28	61,355.59	49,542.04	24,367.67	64,335.01	64,335.01		2,979.42
PT Wages	12110-1300	4,835.19	5,453.39	5,155.80	2,714.94	5,717.50	5,717.50		264.11
FICA	12110-2100	3,759.11	5,110.89	4,252.69	2,173.56	5,359.02	5,359.02		248.13
VRS	12110-2200	8,743.59	14,743.75	9,602.24	6,429.19	15,459.70	15,459.70		715.95
Health Insurance	12110-2300	4,054.19	7,261.80	4,448.03	2,223.67	8,135.40	8,135.40		873.60
Group Life Insurance	12110-2400	557.99	724.00	614.35	286.08	674.28	674.28		(49.72)
STD/Long-Term Disability	12110-2500	233.48	323.96	213.96	86.16	339.69	339.69		15.73
Unemployment Insurance	12110-2600								-
Contingency	12110-5000								-
Town Manager Totals		63,881.83	94,973.38	73,829.11	38,281.27	100,020.61	100,020.61	-	\$ 5,047.23
FINANCE DEPARTMENT									
Wages	12420-1100	40,384.20	42,815.36	39,384.13	21,850.29	45,911.90	45,911.90		3,096.54
PT Wages	12420-1300	8,776.75	10,752.27	8,963.59	4,544.65	11,272.66	11,272.66		520.39
FICA	12420-2100	3,673.14	4,097.92	3,453.47	1,894.44	4,374.62	4,374.62		276.70
VRS	12420-2200	6,030.86	9,513.12	5,907.43	4,091.07	10,183.95	10,183.95		670.83
Health Insurance	12420-2300	6,342.98	7,820.40	6,545.13	1,387.69	8,761.20	8,761.20		940.80
Group Life Insurance	12420-2400	497.55	505.22	467.61	230.59	541.76	541.76		36.54
Hybrid Disability	12420-2500	47.22	109.09	94.60	36.40	114.39	114.39		
Unemployment Insurance	12420-2600	-		-					-
Professional Services	12420-3120	-							-
Banking Service Charges	12420-3160	119.29	200.00	28.00					(200.00)
Support Contracts	12420-3320	2,750.00	3,500.00	3,208.33	3,208.33	3,500.00	3,500.00		-
Misc Exp	12420-5000								-
Postage	12420-5210	3,848.83	4,000.00	3,791.93	2,051.54	4,200.00	4,200.00		200.00
Supplies	12420-6001	1,486.00	2,000.00	1,723.00	1,845.00	2,000.00	2,000.00		-
Finance Totals		\$ 73,956.82	\$ 85,313.38	\$ 73,567.22	\$ 41,140.00	90,860.47	90,860.47	\$ -	\$ 5,541.79
Legal Fees/Study	12210-3150					100,000.00	100,000.00		

Account Name	Account Code	FY 23 EOY	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
WATER OPERATIONAL DEPARTMENT									
Wages	44000-1100	148,630.30	167,842.87	147,214.96	85,682.54	138,693.83	138,693.83		(29,149.04)
Overtime	44000-1200			1,478.93	1,472.71	0.00	-		-
PT Wages	44000-1300	12,531.07	30,209.05	24,876.61	13,332.33	31,677.00	31,677.00		1,467.95
Other/Holiday	44000-1400	10,820.98	6,621.08	6,116.24	2,069.12	5,023.13	5,023.13		(1,597.95)
FICA	44000-2100	11,644.96	15,657.48	13,817.54	7,869.19	13,417.64	13,417.64		(2,239.84)
VRS	44000-2200	23,168.65	37,375.38	24,728.11	18,583.70	31,626.29	31,626.29		(23,957.74)
Health Insurance	44000-2300	26,333.77	33,516.00	38,683.13	16,798.53	31,290.00	31,290.00		(1,889.71)
Group Life Insurance	44000-2400	1,840.82	1,980.55	2,622.87	1,006.47	1,636.59	1,636.59		29,309.45
Long-Term Disability	44000-2500	183.99	440.09	316.08	151.24	475.57	475.57		1,196.50
Unemployment Insurance	44000-2600	98.63	32.00	53.62	3.67	32.00	32.00		443.57
Worker's Comp	44000-2700	2,600.00	4,105.22	4,115.07	-	2,281.86	2,281.86		(4,073.22)
Testing Services	44000-3140	8,359.91	31,000.00	3,243.59	1,576.80	31,000.00	20,000.00		(11,000.00)
Professional Svcs	44000-3150	3,250.00	3,200.00	3,000.00	1,500.00	3,200.00	6,200.00		3,000.00
Repair & Maint. Svcs	44000-3310	2,501.04	10,000.00	2,655.79	3,250.00	10,000.00	10,000.00		-
Advertising	44000-3600	1,148.00	2,000.00	-	-	2,000.00	2,000.00		-
Electrical Svcs	44000-5100	59,008.82	68,952.59	69,986.10	33,817.38	75,400.00	75,400.00		6,447.41
Water & Sewer	44000-5120	40,251.19	104,400.00	55,295.82	32,784.67	93,830.71	93,830.71		(10,569.29)
Postage	44000-5210	285.30	2,000.00	8.13	1,334.95	2,000.00	2,000.00		-
Telecommunications	44000-5230	3,823.74	7,500.00	5,170.13	2,443.61	7,500.00	7,500.00		-
Property Insurance	44000-5304	1,976.14	2,215.50	1,976.14	-	2,951.04	2,951.04		735.54
Motor Vehicle Insurance	44000-5305	360.70	372.00	360.70	-	437.65	437.65		65.65
Travel-Mileage/Hotel/Conference	44400-5501	870.00	3,000.00	725.00	301.00	3,000.00	1,500.00		(1,500.00)
Lease/Rent Equipment	44000-5410								-
Permits	44000-5600	3,558.00	7,000.00	13,558.00	3,833.33	7,000.00	7,000.00		-
Dues & Memberships	44000-5810	1,027.00	2,000.00	1,167.00	708.24	2,000.00	2,000.00		-
Office Supplies	44000-6001	461.85	2,000.00	2,675.75	154.52	2,000.00	2,000.00		-
Lab Supplies	44000-6004	6,791.02	15,000.00	14,026.93	2,011.38	20,000.00	20,000.00		5,000.00
Repair & Maint. Supplies	44000-6007	4,426.85	20,000.00	26,734.94	9,780.16	30,000.00	30,000.00		10,000.00
Fuel/Oil	44000-6008	2,087.38	3,000.00	-	381.95	3,000.00	2,000.00		(1,000.00)
Vehicle & Equip Supplies	44000-6009	804.72	3,000.00	1,668.00	548.95	3,000.00	3,000.00		-
Uniforms	44000-6011	1,485.80	1,500.00	1,127.56	-	1,500.00	1,500.00		-
Chemicals	44000-6051	73,250.13	108,000.00	84,354.10	60,724.57	108,000.00	108,000.00		-
Equipment	44000-8005		15,000.00	1,795.10	5,774.53	15,000.00	-		(15,000.00)
Operational Totals		453,580.76	708,919.81	553,551.94	307,895.54	678,973.30	653,473.30	0.00	(42,028.87)

Account Name	Account Code	FY 23 EOY	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
WATER MAINTENANCE DEPARTMENT									
Wages	45000-1100	107,917.45	137,919.66	121,996.01	63,338.29	132,369.94	132,369.94		(5,549.72)
PT Wages	45000-1200	700.06	791.17	673.41	622.32	3,529.57	3,529.57		2,738.40
Other Pay/Holiday	45000-1300		1,963.56	-		2,053.10	2,053.10		89.54
FICA	45000-2100	8,164.81	10,761.59	9,407.08	4,910.26	10,553.38	10,553.38		(208.21)
VRS	45000-2200	17,342.34	28,665.84	20,262.85	12,862.70	27,175.55	27,175.55		(1,490.29)
Health Insurance	45000-2300	22,206.33	27,930.00	25,131.02	12,358.36	28,161.00	28,161.00		231.00
Group Life Insurance	45000-2400	1,445.40	1,627.45	1,615.82	739.43	1,561.97	1,561.97		(65.48)
Long-Term Disability	45000-2500	-	52.94	12.03		97.10	97.10		44.16
Unemployment Insurance	45000-2600								-
Worker's Comp	45000-2700	4,282.23	6,031.12	3,172.62		5,376.92	5,376.92		(654.20)
Repair & Maint. Svcs	45000-3310		1,000.00						(1,000.00)
Professional Services	45000-3320	3,375.00							
Miss Utility	45000-5130	294.00	800.00	428.45	170.20	800.00	800.00		-
Telecommunication	45000-5230	-							-
Motor Vehicle Insurance	45000-5305	1,126.76	1,162.05	1,126.76		1,367.14	1,367.14		205.09
Lease of Equipment	45000-5410	-	5,000.00			5,000.00	5,000.00		-
Travel-Mileage/Conference/Hotel	45000-5501		2,000.00			2,000.00	2,000.00		-
Dues & Memberships	45000-5810	160.00	200.00			200.00	200.00		-
Repair & Maint. Supplies	45000-6007	22,871.41	25,000.00	24,161.23	6,463.11	25,000.00	25,000.00		-
Fuel	45000-6008								-
Vehicle/Power Equipment Supplies	45000-6009			336.50					-
Uniforms	45000-6011								-
Equipment/Vehicles	45000-8005			3,713.81					-
Maintenance Totals		189,885.79	250,905.38	212,037.59	101,464.67	245,245.67	245,245.67	-	(5,659.71)
Revenue Refunds	92000-9000								-
WTP Improvements	94000-8002			15,730.00	392,958.00				-
Sunset Waterline Replacement	94000-8003		1,300,000.00		5,000.00				

Account Name	Account Code	FY 23 EOY	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
Debt Payments									
60W W/L Principle	95000-9000	16,697.98	17,722.64		8,795.36	18,258.30	18,258.30		535.66
60W W/L Interest	95000-9001	12,345.94	11,321.28	11,841.24	5,726.60	10,785.62	10,785.62		(535.66)
Mainstreet W/L Principle	95000-9004	78,352.35	81,938.15		20,735.93	83,792.13	83,792.13		1,853.98
Mainstreet W/L Interest	95000-9005	44,599.33	41,013.53	42,826.48	40,739.91	39,159.55	39,159.55		(1,853.98)
Sterling Debt Refi Prin	95000-9006	98,887.59	105,720.27		52,860.12	109,311.69	109,311.69		3,591.42
Sterling Debt Refi Interest	95000-9007	28,315.66	21,482.95	24,956.32	11,183.49	17,891.54	17,891.54		(3,591.41)
Water Plant Upgrades Prin	95000-9008	44,529.08	96,853.57		46,209.12	95,099.78	95,099.78		(1,753.79)
Water Plant Upgrades Interest	95000-9009	85,207.21	77,994.61	80,049.50	41,214.97	79,748.40	79,748.40		1,753.79
Debt Reserve	95000-9010								-
Capital Improvement Program			250,000.00						(250,000.00)
Debt Totals		408,935.14	704,047.00	159,673.54	227,465.50	454,047.01	454,047.01	-	(249,999.99)
Water Fund Expense Totals		1,190,240.34	3,144,158.95	1,088,389.40	1,114,204.98	1,669,147.06	1,643,647.06	-	(287,099.55)

Account Name	Account Code	FY 23 EOY	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
SEWER REVENUE									
Sewer In-Town Base Charges	16080-0005	341,001.55	390,945.22	373,715.51	185,118.35	408,714.71	408,714.71		17,769.49
Sewer OT Base Charges	16080-0006	134,046.06	97,260.45	100,408.23	63,233.76	124,433.56	124,433.56		27,173.11
Sewer In-Town Usage Charge	16080-0007	262,899.61	292,422.04	271,027.65	127,730.63	320,678.09	320,678.09		28,256.05
Sewer OT Usage Charges	16080-0008	109,111.56	79,168.59	81,066.10	51,144.05	101,102.27	101,102.27		21,933.68
Penalties	16080-0009	23,233.95	25,000.00	28,960.44	14,173.93	25,000.00	25,000.00		-
Dormant Acct Fee	16080-0011	5,510.05	5,353.58	5,466.72	2,510.93	5,010.30	5,010.30		(343.28)
Avalability Fee	16080-0012			3,438.08	250.00	1,000.00	1,000.00		1,000.00
SBC-Rut. Creek Operations	19020-0003	54,102.29	55,000.00	66,380.97	39,474.54	68,000.00	68,000.00		13,000.00
SBC Sewer Rehab	19020-0004	13,965.00	11,172.00	11,172.00	5,586.00	11,172.00	11,172.00		-
Reimbursement of Const. Cost	19020-0005								-
Nutrient Credit	24040-0003	304.61	400.00	389.47	1,405.60	400.00	400.00		-
CARES Act Utility Forgiveness	33020-0002								-
Transfer from Reserve			582,655.53	1,263,871.21					(582,655.53)
Transfer from General Fund							218,976.28		
USDA Grant Funds	41040-0006	468,231.00							-
Revenue Totals		1,412,405.68	1,539,377.41	2,205,896.38	490,627.79	1,065,510.94	1,284,487.22	-	(473,866.47)

Account Name	Account Code	FY 23 EOY	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
SEWER EXPENSES									
TOWN MANAGER									
Wages	12110-1100	31,518.07	36,705.65	34,701.99	18,275.77	41,053.95	41,053.95		4,348.30
PT Wages	12110-1300	4,351.67	5,453.39	4,640.22	2,443.47	5,717.50	5,717.50		264.11
FICA	12110-2100	2,874.67	3,225.17	3,154.01	1,661.44	3,578.02	3,578.02		352.85
VRS	12110-2200	6,557.70	8,820.37	7,201.77	4,821.97	9,865.26	9,865.26		1,044.89
Health Insurance	12110-2300	3,040.69	3,686.76	3,336.12	1,667.80	4,005.12	4,005.12		318.36
Group Life Insurance	12110-2400	418.32	433.13	460.87	214.54	484.44	484.44		51.31
STD/Long-Term Disability	12110-2500	165.70	193.81	167.97	64.64	216.76	216.76		22.95
Unemployment Insurance	12110-2600								-
Contingency	12110-5000								-
Town Manager Totals		48,926.82	58,518.28	53,662.95	29,149.63	64,921.05	64,921.06	-	6,402.78
FINANCE DEPARTMENT									
Wages	12420-1100	33,467.38	35,042.28	36,313.03	17,958.73	37,720.66	37,720.66		2,678.38
PT Wages	12420-1300	8,557.28	10,483.46	8,739.47	4,431.05	10,990.84	10,990.84		507.38
FICA	12420-2100	2,978.28	3,482.72	2,914.75	1,593.62	3,726.43	3,726.43		243.71
VRS	12420-2200	4,829.93	7,676.26	4,968.36	3,419.36	8,249.54	8,249.54		573.28
Health Insurance	12420-2300	4,969.68	6,636.17	5,177.33	1,332.24	6,758.64	6,758.64		122.47
Group Life Insurance	12420-2400	399.23	413.50	393.26	193.47	445.10	445.10		31.60
	12420-2500			63.03	24.28				-
Unemployment Insurance	12420-2600	31.50							-
Banking Service Charges	12420-3160			33.00					-
Service Contracts	12420-3320	2,750.00	3,500.00	3,208.34	3,208.24	3,500.00	3,500.00		-
Postage	12420-5210	3,257.29	4,000.00	3,791.98	2,051.51	4,500.00	4,500.00		500.00
Supplies	12420-6001	1,486.00	2,000.00	1,723.00	1,845.00	2,000.00	2,000.00		-
Finance Totals		62,726.57	73,234.39	67,325.55	36,057.50	77,891.22	77,891.22	-	4,656.83

Account Name	Account Code	FY 23 EOY	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
SEWER OPERATIONAL DEPARTMENT									
Wages	44000-1100	141,333.84	202,634.89	193,141.14	102,934.76	176,872.50	176,872.50		(25,762.39)
PT Wages	44000-1300				1,443.20				-
Other/Holiday	44000-1400	6,434.14	6,588.68	4,625.84	3,351.22	7,152.32	7,152.32		563.64
FICA	44000-2100	12,180.97	16,005.60	14,439.15	7,910.86	14,077.90	14,077.90		(1,927.70)
VRS	44000-2200	23,433.01	43,304.92	32,236.92	21,588.40	38,098.65	38,098.65		(5,206.27)
Health Insurance	44000-2300	22,417.73	33,516.00	24,512.99	16,717.47	31,290.00	31,290.00		(2,226.00)
Group Life Insurance	44000-2400	1,857.13	2,391.09	1,885.98	1,219.04	2,087.10	2,087.10		(303.99)
Long-Term Disability	44000-2500	214.20	257.06	220.56	85.72	269.54	269.54		12.48
Unemployment Insurance	44000-2600	31.20		24.00	-	24.00	24.00		24.00
Worker's Comp	44000-2700	2,750.00	3,762.31	3,359.10	-	3,396.67	3,396.67		(365.64)
Sludge & Trash Removal-Rut.Crk	44000-3120	643.25	5,000.00	356.50	38,754.55	10,000.00	10,000.00		5,000.00
Testing Services	44000-3140	26,632.43	53,655.29	30,888.52	14,399.30	53,655.29	53,655.29		-
Professional Svcs	44000-3150	2,750.00	3,000.00	3,967.73	1,500.00	3,000.00	3,000.00		-
Repair & Maint. Svcs-Rut Crk	44000-3310	6,988.36	18,666.00	2,790.37	3,562.00	25,000.00	25,000.00		6,334.00
Advertising	44000-3600	352.20	500.00	-		500.00	500.00		-
Electrical Svcs-Rut. Crk	44000-5100	49,149.73	53,000.00	56,647.05	33,601.43	66,000.00	66,000.00		13,000.00
Water, Sewer -Rut. Crk	44000-5120	6,505.22	7,400.00	4,149.56	6,581.12	10,644.56	10,644.56		3,244.56
Electrical Svcs-Pump Station	44000-5130	2,346.79	2,370.00	1,556.96	895.55	1,850.00	1,850.00		(520.00)
Water, Sewer-Pump Station	44000-5140	193.79	220.00	187.20	95.15	204.60	204.60		(15.40)
Postage	44000-5210	4.78	250.00	25.04	-	50.00	50.00		(200.00)
Telecommunications	44000-5230	4,077.16	5,796.00	6,214.82	3,275.16	5,976.00	5,976.00		180.00
Property Insurance	44000-5304	3,572.70	3,302.41	3,572.70	-	4,398.81	4,398.81		1,096.40
Motor Vehicle Insurance	44000-5305	1,126.76	353.07	360.70	-	415.38	415.38		62.31
Travel-Mileage/Hotel/Conference	44000-5501	499.00	3,000.00	-	200.00	3,000.00	3,000.00		-
Permits	44000-5600	3,985.00	4,000.00	4,180.00	4,408.00	4,000.00	4,000.00		-
Dues & Memberships	44000-5810	2,889.03	2,000.00	2,621.88	303.40	2,000.00	2,000.00		-
Office Supplies	44000-6001	420.70	2,000.00	2,730.58	64.00	2,000.00	2,000.00		-
Lab Supplies	44000-6004	7,492.44	8,235.00	3,608.49	4,507.72	10,000.00	10,000.00		1,765.00
Repair & Maint. Supplies-Rut. Crk	44000-6007	23,197.88	35,000.00	17,869.67	33,077.03	45,000.00	45,000.00		10,000.00
Fuel/Oil	44000-6008	4,965.09	3,000.00	3,189.49	1,337.73	3,000.00	3,000.00		-
Vehicle & Equip Supplies	44000-6009	1,130.53	3,000.00	999.89	212.93	3,000.00	3,000.00		-
Uniforms	44000-6011	960.23	2,000.00	661.98	-	2,000.00	2,000.00		-
Chemicals-Rut Crk	44000-6051	1,716.40	4,615.00	2,015.45	-	10,000.00	10,000.00		5,385.00
Vehicles	44000-8005		15,000.00	1,795.08	5,774.53	15,000.00	-		(15,000.00)
Treatment Totals		362,251.69	543,823.32	424,835.34	307,800.27	553,963.32	538,963.32	-	(4,860.00)

Account Name	Account Code	FY 23 EOY	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
SEWER MAINTENANCE DEPARTMENT									
Wages	45000-1100	109,307.79	137,518.60	121,910.99	63,338.29	132,369.94	132,369.94		(5,148.66)
PT Wages	45000-1300	700.06	791.17	850.44	501.64	3,529.57	3,529.57		2,738.40
Other Pay/Holiday	45000-1400	-	1,963.56		120.68	2,053.10	2,053.10		89.54
FICA	45000-2100	8,270.77	10,730.91	9,404.15	4,910.26	10,553.38	10,553.38		(177.53)
VRS	45000-2200	17,342.34	28,569.46	20,257.62	12,862.70	27,175.55	27,175.55		(1,393.91)
Health Insurance	45000-2300	22,344.97	30,600.11	25,114.77	12,358.36	28,161.00	28,161.00		(2,439.11)
Group Life Insurance	45000-2400	1,445.40	1,622.72	1,615.41	739.43	1,561.97	1,561.97		(60.75)
Long-Term Disability	45000-2500	-		12.03		97.10	97.10		97.10
Unemployment Insurance	45000-2600	-							-
Worker's Comp	45000-2700	-							-
Repair & Maint. Services	45000-3310	1,055.00							-
Professional Services	45000-3320	3,375.00							-
Telecommunication	45000-5230								-
Motor Vehicle Insurance	45000-5305	342.35	1,162.05	1,126.76		1,367.14	1,367.14		205.09
Lease of Equipment	45000-5410	339.73	5,000.00	-					(5,000.00)
Travel-Mileage/Conference/Hotel	45000-5501								-
Misc	45000-5800								-
Dues & Memberships	45000-5810								-
Repair & Maint. Supplies	45000-6007	8,862.47	10,000.00	21,157.20	4,479.44	10,000.00	10,000.00		-
Fuel	45000-6008								-
Vehicle/Power Equipment Supplies	45000-6009								-
Uniforms	45000-6011								-
Equipment/Vehicles	45000-8005			3,713.80					-
Maintenance Totals		173,385.88	227,958.58	205,163.17	99,310.80	216,868.75	216,868.75	-	(11,089.83)
Sliplining Project	94000-8000				284,625.00				
WWTP Centrifuge	94000-8002				78,572.88				

Account Name	Account Code	FY 23 EOY	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
Debt Payments									
Sterling Bank WWTP Refi Prin	95000-9002	210,136.12	224655.57		112,327.80	232,287.34	232,287.34		7,631.77
Sterling Bank WWTP Refi Int	95000-9003	60,170.75	45651.27	53,032.31	23,765.01	38,019.53	38,019.53		(7,631.74)
Sewer Rehab Principle	95000-9004	69,184.17	71110.29		35,372.08	72,094.24	72,094.24		983.95
Sewer Rehab Interest	95000-9005	46,351.83	44,425.71	45,518.78	22,395.92	43,441.76	43,441.76		(983.95)
Debt Reserve	95000-9010								-
Capital Program			250000						(250,000.00)
Debt Totals		385,842.87	635,842.84	98,551.09	193,860.81	385,842.87	385,842.87	-	(249,999.97)
Sewer Fund Expense Totals		1,033,133.83	1,539,377.41	849,538.10	1,029,376.89	1,299,487.22	1,284,487.22	-	(254,890.19)

Account Name	Account Code	FY 23 EOY	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
GARBAGE REVENUE									
Garbage IT Charges	16080-0005	123,171.92	146,975.00	141,233.17	74,222.27	147,337.50	147,337.50		362.50
Garbage OT Charges	16080-0006	17,519.78	20,812.50	19,773.37	10,271.46	19,512.50	19,512.50		(1,300.00)
Penalties	16080-0009	4,770.11	5,000.00	5,020.56	2,165.34	5,000.00	5,000.00		-
Transfer from Garbage Reserve	41040-0006								-
Transfer for Other Funds									-
Revenue Totals		\$ 145,461.81	\$ 172,787.50	\$ 166,027.10	\$ 86,659.07	171,850.00	\$ 171,850.00	\$ -	\$ (937.50)

Account Name	Account Code	FY 23 EOY	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
TOWN MANAGER									
Wages	12110-1100	3,170.21	3,670.57	3,456.17	1,827.55	1,282.94	1,282.94		(2,387.63)
PT Wages	12110-1300	465.24		533.86	271.46	-	-		-
FICA	12110-2100	291.06	280.80	319.49	168.25	98.14	98.14		(182.66)
VRS	12110-2200	655.90	882.04	720.10	482.18	308.29	308.29		(573.75)
Health Insurance	12110-2300	303.63	368.68	333.89	166.79	125.16	125.16		(243.52)
Group Life Insurance	12110-2400	41.76	43.31	46.13	21.50	15.14	15.14		(28.17)
STD/Long-Term Disability	12110-2500	16.73	19.38	12.16	6.40	6.77	6.77		(12.61)
Contingency	12110-5000		5,146.67			7,087.50	7,087.50		1,940.83
Town Manager Totals		\$ 4,944.53	\$ 10,411.45	\$ 5,421.80	\$ 2,944.13	8,923.94	\$ 8,923.94	\$ -	\$ (1,487.51)
FINANCE DEPARTMENT									
Wages	12420-1100	1,717.38	1804.44	1,656.49	919.56	1,043.58	1,043.58		(760.86)
PT Wages	12420-1300	219.46	268.81	224.07	113.61	281.82	281.82		13.01
FICA	12420-2100	145.36	158.6	133.99	74.01	169.42	169.42		10.82
VRS	12420-2200	255.68	402.59	246.95	171.26	430.50	430.50		27.91
Health Insurance	12420-2300	270.69	368.68	278.50	55.44	375.48	375.48		6.80
Group Life Insurance	12420-2400	21.17	21.29	19.54	9.58	22.81	22.81		1.52
Hybrid Disability	12420-2500	2.34	4.85	4.07	1.41	5.08	5.08		0.23
Finance Totals		2,632.08	3,029.26	2,563.61	1,344.87	2,328.67	2,328.67	-	(700.59)
GARBAGE EXPENSES									
Collection In-Town	43200-3160	120,924.06	132,949.92	126,412.32	66,552.00	135,559.68	135,559.68		2,609.76
Collection Out of Town	43200-3170	16,829.48	21,403.20	17,540.16	9,246.48	20,824.80	20,824.80		(578.40)
Garbage Totals		\$ 137,753.54	\$ 154,353.12	\$ 143,952.48	\$ 75,798.48	156,384.48	\$ 156,384.48	\$ -	\$ 2,031.36

Account Name	Account Code	FY 23 EOY	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
GARBAGE MAINTENANCE DEPARTMENT									
Wages	45000-1100	2,413.52	3,243.13	2,749.00	1,407.45	2,941.55	2,941.55		(301.58)
PT Wages	45000-1300								-
Other Pay/Holiday	45000-1400	-	43.63	-	2.68	45.62	45.62		1.99
FICA	45000-2100	181.44	251.44	210.15	108.31	228.52	228.52		(22.92)
VRS	45000-2200	385.46	679.85	456.40	285.88	334.54	334.54		(345.31)
Health Insurance	45000-2300	489.97	737.35	563.20	274.58	625.80	625.80		(111.55)
Group Life Insurance	45000-2400	31.81	38.27	36.35	16.50	34.71	34.71		(3.56)
Hybrid Disability						2.16	2.16		
Maintenance Totals		\$ 3,502.20	\$ 4,993.67	\$ 4,015.10	\$ 2,095.40	4,212.90	4,212.90	-	(782.93)
Garbage Fund Expense Totals		\$ 148,832.35	\$ 172,787.50	\$ 155,952.99	\$ 82,182.88	171,850.00	\$ 171,850.00	\$ -	\$ (939.66)

Account Name	Account Code	FY 23 EOY	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Recommended less FY25 Adopted=Difference
IDA REVENUES									
Lease/Sale of Lots	701-41020-0001								-
BP Recoupment Rev	701-41030-0001	28,456.73	64,812.76	64,812.76		64,795.16	64,795.16		(17.60)
Zoning Fees									-
Bond Issue	701-41040-0001	6,404.22	3,890.00	5,148.76	3,890.00	2,612.50	2,612.50		(1,277.50)
Home Owners Reimb	701-41060-0001	1,593.81	1,923.00	1,923.36		1,718.82	1,718.82		(204.18)
Transfer from Other Funds						4,349.58	4,349.58		4,349.58
Revenue Totals		36,454.76	70,625.76	71,884.88	3,890.00	73,476.06	73,476.06	-	2,850.30
IDA EXPENSES									
PT Wages	45000-1300	8,400.44	9,494.03	8,080.69	6,019.63	12,654.87	12,654.87		3,160.84
FICA	45000-2100	642.68	726.29	618.16	460.46	968.10	968.10		241.81
Worker's Comp	45000-2700	210.21	273.74	-		449.22	449.22		175.48
Repair & Maint. Svcs	81500-3310								-
Professional Services	81500-3150	300.00							-
Electrical Svcs	81500-5100	217.33	300.00	343.84	173.57	330.00	330.00		30.00
Dues & Membership	81500-5810	2,728.00	2,800.00	2,690.00	2,658.00	2,800.00	2,800.00		53,473.87
Transfer to IDA fund ba	81500-9200		57,031.70			56,273.87	56,273.87		(57,031.70)
Small Business Grant									-
Capital expenses									-
Expense Totals		12,498.66	70,625.76	11,732.69	9,311.66	73,476.06	73,476.06	-	50.30
Revenue Totals			6,619,172.68	2,095,686.10	3,865,008.16	4,439,624.79	5,062,404.82	-	(479,744.14)
Expense Totals			6,630,447.09	3,139,890.59	2,889,312.63	4,815,178.50	5,062,404.82	1,284,487.22	1,283,597.86

TOWN OF AMHERST
CAPITAL IMPROVEMENT PROGRAM FY25-26

Project Description & Ranking	CIP Committee Evaluation	Planning Commission Ranking	Total Estimated Cost	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Recommended Sources of Funds
Police									
Police Ford Interceptor	18		67,030.00	-	67,030.00				General Fund
Tasers-Recoccurring	23		36,653.00	36,653.00	4,148.00	4,158.00	4,158.00	4,158.00	General Fund
Toughbooks-Reoccurring	16		28,000.00					28,000.00	General Fund
Dash & Body Camera-New	19		90,000.00		90,000.00				General Fund
Plants									
Raw Influent Pumps (3)	19		54,000.00		18,000.00	18,000.00	18,000.00		Wastewater
WWTP Digester Blower/Motor (2)	17		45,400.00			-	45,400.00		Wastewater
WWTP Security Cameras-New			13,200.00						Wastewater
WTP Security Cameras-New			13,200.00						Water Fund
Waste Sludge Flow Meter	12		9,640.00		9,640.00				Wastewater
Maintenance									
Half Ton Pick-up	16		50,000.00	-	50,000.00				All Funds
Metal Structure	13		50,000.00		-		50,000.00		All Funds
Reseal Town Hall Lot	16		11,000.00		11,000.00				All Funds
Town Hall/Finance									
Town Pool Car	8		35,000.00	35,000.00					General Fund
Water Line Replacements									
Replace Author Court W/L			200,000.00		200,000.00				Grant and Water
Christian Springs Replacement									Grant and Water
Waugh's Ferry Road Replacement			3,000,000.00			3,000,000.00			Grant and Water
Walnut Street Replacement			400,000.00					400,000.00	Grant and Water
Union Hill Replacement			420,416.00						Grant and Water
Zane Snead Replacement			294,400.00						Grant and Water
TOTAL			4,817,939.00	71,653.00	449,818.00	3,022,158.00	117,558.00	432,158.00	

FY26 TOWN OF AMHERST VEHICLES

MAKE	MODEL	YEAR	VIN NUMBER	MILEAGE
POLICE				
Chevrolet	Tahoe (Car 103)	2023	6501	8,496
Ford	Interceptor (Car 102)	2021	6442	35,650
Chevrolet	Tahoe (Car 101)	2022	2110	12,381
Ford	Interceptor (Car 104)	2023	7767	3,092
Ford	Interceptor (Spare)	2017	7002	106,408
Ford	Interceptor (Car 106)	2021	6441	25,587
Ford	Interceptor to be taken out	2016	8692	125,269
Chevy	Tahoe (Car 105)	2023	6466	7,519
MAINTENANCE				
Ford	SUV	2007	7723	107,411
Dodge	Pickup	2014	4675	89,472
Chevy	Pickup	2011	5012	92,742
Dodge	Work Truck	2013	7481	85,338
GMC	Dump Truck	2003	9981	50,849
Chevy	2500 Pick up	2023	8667	7,392
Dodge	Buddy	2012	9843	77,986
Ford	Explorer (Office)	2011	4253	79,610
UTILITIES				
Dodge	Water	2008	4271	112,134
Ford	Explorer-Moved from Police	2014	8654	123,945
Ford	Explorer-Moved from Police	2017	254	128,258

Undesignated Fund Balance and Contingency Calculation For FY26

3/4/2025

Permanent Fund principal for the General Fund

(based on proposed FY26 Budget)

Reserve per October 2010 policy 15%
GF target Permanent Fund principal \$ 283,716.67

GF Revenues \$ 1,891,444
Administration Fee (covered in W & S Funds) -
Net GF Revenues \$ 1,891,444
Reserve per @ 25%
GF target Permanent Fund principal \$ 472,861.12 ←

Required contingency in the General Fund

(based on proposed FY26 Budget)

GF Expenses \$ 1,891,444
Reserve per October 2010 policy 3.0%
GF Contingency \$ 56,743 ←

Permanent Fund principal for the Water Fund (based on the proposed FY26 Budget)

Fund 501 WATER FUND

DEBT SERVICE

ALL OTHER EXPENSES

Total

FY26 Budget

\$ 454,047 Debt 454,047
\$ 1,215,100 25%/Operation \$ 303,775
WF target Permanent Fund principal \$ 757,822 ←

Permanent Fund principal for the Sewer Fund (based on the proposed FY26 Budget)

Fund 502 SEWER FUND

DEBT SERVICE

ALL OTHER EXPENSES

Total

FY26 Budget

\$ 385,843 Debt 385,843
\$ 913,644 25%/Operation \$ 228,411
SF target Permanent Fund principal \$ 614,254 ←

Permanent Fund principal for the Garbage Fund (based on the proposed FY26 Budget)

Fund 514 GARBAGE FUND

ALL EXPENSES

FY26 Budget

171,850 25% operations \$ 42,962
Garb target Permanent Fund principal \$ 42,962

Total of all undesignated fund balances \$ 1,887,900

General Fund Permanent Fund \$ 472,861
General Fund Contingency \$ 56,743
Water Fund Permanent Fund \$ 757,822
Sewer Fund Permanent Fund \$ 614,254
Garbage Fund Permanent Fund \$ 42,962

TOWN OF AMHERST DEBT BALANCES & DEBT PAYMENTS

Description	Original Loan Amount	Outstanding Loan Balance at 12/31/24	Interest Rate	Maturity Date	Principal Payment FY26	Interest Payment FY26	Total Debt Payment FY25
Sterling Debt Refi	\$ 3,933,409.44	\$ 1,993,236.60	3.35%	6/30/2030	\$ 341,599.03	\$ 55,911.07	\$ 397,510.10
Mainstreet Water Line	\$ 2,368,672.03	\$ 1,962,713.87	2.25%	1/1/2047	\$ 83,792.13	\$ 39,159.55	\$ 122,951.68
60 W. Water Line	\$ 565,935.00	\$ 407,387.66	3.00%	7/1/2043	\$ 18,258.30	\$ 10,785.62	\$ 29,043.92
Sewer Sliplining Project	\$ 3,414,000.00	\$ 3,321,183.63	3.63%	2/10/2062	\$ 72,094.24	\$ 43,441.76	\$ 115,536.00
Water Treatment Plan Refi	\$ 3,730,000.00	\$ 3,583,910.55	2.80%	7/1/2052	\$ 95,099.78	\$ 79,748.40	\$ 174,848.18

Outstanding Debt Balances							
		Sliplining	Sterling Refi	60 WL	Main St. WL	WTP Loan	Total
FY 2025		3,285,445.42	1,828,048.64	364,051.20	\$ 1,761,255.21	\$ 3,537,701.43	\$ 7,491,056.48
FY 2026		3,213,351.18	1,486,449.61	345,792.90	\$ 1,677,463.08	\$ 3,443,682.87	\$ 6,953,388.46
FY 2027		3,140,259.37	1,233,244.99	326,982.73	\$ 1,591,775.02	\$ 3,347,489.44	\$ 6,499,492.18
FY 2028		3,066,269.52	868,042.60	307,604.03	\$ 1,504,148.13	\$ 3,249,070.85	\$ 5,928,865.61
FY 2029		2,991,142.54	389,981.55	287,639.61	\$ 1,414,538.55	\$ 3,148,375.60	\$ 5,240,535.31
FY 2030		2,914,976.04	0	267,071.77	\$ 1,322,901.41	\$ 3,045,351.05	\$ 4,635,324.23
FY 2031		2,837,755.62		245,882.27	\$ 1,229,190.84	\$ 2,939,943.30	\$ 4,415,016.41
FY 2032		2,759,568.49		224,052.32	\$ 1,133,359.93	\$ 2,832,097.23	\$ 4,189,509.48
FY 2033		2,680,197.70		212,891.14	\$ 1,084,634.39	\$ 2,721,756.46	\$ 4,019,281.99

Town of Amherst Pay Plan July 1, 2024-June 30, 2025 Step:										Lowest Wage Hours/yr	21698 per year 2080	Step Increase Grade Increase	0.02 0.06										
Grade:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21		
1	\$ 21,698.00	\$ 22,131.96	\$ 22,574.60	\$ 23,026.09	\$ 23,486.61	\$ 23,956.35	\$ 24,435.47	\$ 24,924.18	\$ 25,422.67	\$ 25,931.12	\$ 26,449.74	\$ 26,978.74	\$ 27,518.31	\$ 28,068.68	\$ 28,630.05	\$ 29,202.65	\$ 29,786.70	\$ 30,382.44	\$ 30,990.09	\$ 31,609.89	\$ 32,242.09		
2	\$ 22,999.88	\$ 23,459.88	\$ 23,929.08	\$ 24,407.66	\$ 24,895.81	\$ 25,393.73	\$ 25,901.60	\$ 26,419.63	\$ 26,948.03	\$ 27,486.99	\$ 28,036.73	\$ 28,597.46	\$ 29,169.41	\$ 29,752.80	\$ 30,347.85	\$ 30,954.81	\$ 31,573.91	\$ 32,205.38	\$ 32,849.49	\$ 33,506.48	\$ 34,176.63		
3	\$ 24,379.87	\$ 24,867.47	\$ 25,364.82	\$ 25,872.12	\$ 26,389.56	\$ 26,917.35	\$ 27,455.70	\$ 28,004.81	\$ 28,564.91	\$ 29,136.20	\$ 29,718.93	\$ 30,313.31	\$ 30,919.57	\$ 31,537.97	\$ 32,168.72	\$ 32,812.10	\$ 33,468.34	\$ 34,137.71	\$ 34,820.46	\$ 35,516.87	\$ 36,227.21		
4	\$ 25,842.67	\$ 26,359.52	\$ 26,886.71	\$ 27,424.44	\$ 27,972.93	\$ 28,532.39	\$ 29,103.04	\$ 29,685.10	\$ 30,278.80	\$ 30,884.38	\$ 31,502.06	\$ 32,132.11	\$ 32,774.75	\$ 33,430.24	\$ 34,098.85	\$ 34,780.82	\$ 35,476.44	\$ 36,185.97	\$ 36,909.69	\$ 37,647.88	\$ 38,400.46		
5	\$ 27,393.23	\$ 27,941.09	\$ 28,499.91	\$ 29,069.91	\$ 29,651.31	\$ 30,244.33	\$ 30,849.22	\$ 31,466.21	\$ 32,095.53	\$ 32,737.44	\$ 33,392.19	\$ 34,060.03	\$ 34,741.23	\$ 35,436.06	\$ 36,144.78	\$ 36,867.67	\$ 37,605.03	\$ 38,357.13	\$ 39,124.27	\$ 39,906.76	\$ 40,704.89		
6	\$ 29,036.82	\$ 29,617.55	\$ 30,209.91	\$ 30,814.10	\$ 31,430.39	\$ 32,058.99	\$ 32,700.17	\$ 33,354.18	\$ 34,021.26	\$ 34,701.69	\$ 35,395.72	\$ 36,103.63	\$ 36,825.71	\$ 37,562.22	\$ 38,313.47	\$ 39,079.73	\$ 39,861.33	\$ 40,658.56	\$ 41,471.73	\$ 42,301.16	\$ 43,147.18		
7	\$ 30,779.03	\$ 31,394.61	\$ 32,020.50	\$ 32,662.95	\$ 33,316.21	\$ 33,982.53	\$ 34,662.18	\$ 35,355.43	\$ 36,062.54	\$ 36,783.79	\$ 37,519.46	\$ 38,269.85	\$ 39,035.25	\$ 39,815.95	\$ 40,612.27	\$ 41,424.52	\$ 42,253.01	\$ 43,098.07	\$ 43,960.03	\$ 44,839.23	\$ 45,736.02		
8	\$ 32,625.77	\$ 33,278.28	\$ 33,943.85	\$ 34,622.73	\$ 35,315.18	\$ 36,021.49	\$ 36,741.92	\$ 37,476.75	\$ 38,226.29	\$ 38,990.81	\$ 39,770.63	\$ 40,566.04	\$ 41,377.36	\$ 42,204.91	\$ 43,049.01	\$ 43,909.99	\$ 44,788.19	\$ 45,683.95	\$ 46,597.63	\$ 47,529.59	\$ 48,480.18		
9	\$ 34,583.32	\$ 35,274.98	\$ 35,980.48	\$ 36,700.09	\$ 37,434.09	\$ 38,182.77	\$ 38,946.43	\$ 39,725.36	\$ 40,519.87	\$ 41,330.26	\$ 42,156.87	\$ 43,000.01	\$ 43,860.01	\$ 44,737.21	\$ 45,631.95	\$ 46,544.59	\$ 47,475.48	\$ 48,424.99	\$ 49,393.49	\$ 50,381.36	\$ 51,388.99		
10	\$ 36,658.31	\$ 37,391.48	\$ 38,139.31	\$ 38,902.10	\$ 39,680.14	\$ 40,473.74	\$ 41,283.22	\$ 42,108.88	\$ 42,951.06	\$ 43,810.08	\$ 44,686.28	\$ 45,580.01	\$ 46,491.61	\$ 47,421.44	\$ 48,369.87	\$ 49,337.26	\$ 50,324.01	\$ 51,330.49	\$ 52,357.10	\$ 53,404.24	\$ 54,472.33		
11	\$ 38,857.81	\$ 39,634.97	\$ 40,427.67	\$ 41,236.22	\$ 42,060.95	\$ 42,902.17	\$ 43,760.21	\$ 44,635.41	\$ 45,528.12	\$ 46,438.68	\$ 47,367.46	\$ 48,314.81	\$ 49,281.10	\$ 50,266.72	\$ 51,270.06	\$ 52,297.50	\$ 53,343.45	\$ 54,410.32	\$ 55,498.53	\$ 56,608.50	\$ 57,740.67		
12	\$ 41,189.38	\$ 42,013.07	\$ 42,853.33	\$ 43,710.40	\$ 44,584.60	\$ 45,476.30	\$ 46,385.82	\$ 47,313.54	\$ 48,259.81	\$ 49,225.00	\$ 50,209.51	\$ 51,213.70	\$ 52,237.97	\$ 53,282.73	\$ 54,348.38	\$ 55,433.35	\$ 56,544.06	\$ 57,674.94	\$ 58,828.44	\$ 60,005.01	\$ 61,205.11		
13	\$ 43,660.64	\$ 44,533.85	\$ 45,424.53	\$ 46,333.02	\$ 47,259.68	\$ 48,204.87	\$ 49,168.97	\$ 50,152.35	\$ 51,155.40	\$ 52,178.51	\$ 53,222.08	\$ 54,286.52	\$ 55,372.25	\$ 56,479.69	\$ 57,609.29	\$ 58,761.47	\$ 59,936.70	\$ 61,135.44	\$ 62,358.14	\$ 63,605.31	\$ 64,877.41		
14	\$ 46,280.28	\$ 47,205.88	\$ 48,150.00	\$ 49,113.00	\$ 50,095.26	\$ 51,097.17	\$ 52,119.11	\$ 53,161.49	\$ 54,224.72	\$ 55,309.22	\$ 56,415.40	\$ 57,543.11	\$ 58,694.58	\$ 59,868.47	\$ 61,065.84	\$ 62,287.16	\$ 63,532.90	\$ 64,803.56	\$ 66,099.63	\$ 67,421.63	\$ 68,770.04		
15	\$ 49,057.09	\$ 50,038.24	\$ 51,039.00	\$ 52,059.78	\$ 53,100.98	\$ 54,163.00	\$ 55,246.26	\$ 56,351.18	\$ 57,478.20	\$ 58,627.79	\$ 59,800.32	\$ 60,996.33	\$ 62,216.26	\$ 63,460.58	\$ 64,729.79	\$ 66,024.39	\$ 67,344.88	\$ 68,691.77	\$ 70,065.61	\$ 71,466.92	\$ 72,896.26		
16	\$ 52,000.52	\$ 53,040.53	\$ 54,101.34	\$ 55,183.37	\$ 56,287.03	\$ 57,412.78	\$ 58,561.03	\$ 59,732.25	\$ 60,926.90	\$ 62,145.43	\$ 63,388.34	\$ 64,651.11	\$ 65,943.23	\$ 67,266.22	\$ 68,613.58	\$ 69,985.85	\$ 71,385.57	\$ 72,813.28	\$ 74,269.55	\$ 75,754.94	\$ 77,270.04		
17	\$ 55,120.55	\$ 56,222.96	\$ 57,347.42	\$ 58,494.37	\$ 59,664.26	\$ 60,857.54	\$ 62,074.69	\$ 63,316.19	\$ 64,582.51	\$ 65,874.16	\$ 67,191.64	\$ 68,535.48	\$ 69,906.19	\$ 71,304.31	\$ 72,730.40	\$ 74,185.00	\$ 75,668.70	\$ 77,182.08	\$ 78,725.72	\$ 80,300.23	\$ 81,906.24		
18	\$ 58,427.78	\$ 59,596.34	\$ 60,788.27	\$ 62,004.03	\$ 63,244.11	\$ 64,508.99	\$ 65,799.17	\$ 67,115.16	\$ 68,457.46	\$ 69,826.61	\$ 71,223.14	\$ 72,647.61	\$ 74,100.56	\$ 75,582.57	\$ 77,094.22	\$ 78,636.10	\$ 80,208.83	\$ 81,813.00	\$ 83,449.26	\$ 85,118.25	\$ 86,820.61		
19	\$ 61,933.45	\$ 63,172.12	\$ 64,435.56	\$ 65,724.27	\$ 67,038.76	\$ 68,379.53	\$ 69,747.12	\$ 71,142.07	\$ 72,564.91	\$ 74,016.21	\$ 75,496.53	\$ 77,006.46	\$ 78,546.59	\$ 80,117.52	\$ 81,719.87	\$ 83,354.27	\$ 85,021.36	\$ 86,721.78	\$ 88,456.22	\$ 90,225.34	\$ 92,029.85		
20	\$ 65,649.46	\$ 66,962.45	\$ 68,301.90	\$ 69,667.73	\$ 71,061.08	\$ 72,482.31	\$ 73,931.95	\$ 75,410.59	\$ 76,918.80	\$ 78,457.18	\$ 80,026.32	\$ 81,626.85	\$ 83,259.39	\$ 84,924.57	\$ 86,623.07	\$ 88,355.53	\$ 90,122.64	\$ 91,925.09	\$ 93,763.59	\$ 95,638.86	\$ 97,551.64		
21	\$ 69,588.43	\$ 70,980.19	\$ 72,399.80	\$ 73,847.79	\$ 75,324.75	\$ 76,831.24	\$ 78,367.87	\$ 79,935.23	\$ 81,533.93	\$ 83,164.61	\$ 84,827.90	\$ 86,524.46	\$ 88,254.95	\$ 90,020.05	\$ 91,820.45	\$ 93,656.86	\$ 95,530.00	\$ 97,440.60	\$ 99,389.41	\$ 101,377.20	\$ 103,404.74		
22	\$ 73,763.73	\$ 75,239.01	\$ 76,743.79	\$ 78,276.66	\$ 79,844.23	\$ 81,441.12	\$ 83,069.94	\$ 84,731.34	\$ 86,425.97	\$ 88,154.49	\$ 89,917.58	\$ 91,715.93	\$ 93,550.25	\$ 95,421.25	\$ 97,329.68	\$ 99,267.27	\$ 101,261.80	\$ 103,287.09	\$ 105,352.77	\$ 107,459.83	\$ 109,609.02		
23	\$ 78,189.55	\$ 79,753.35	\$ 81,348.11	\$ 82,975.38	\$ 84,634.89	\$ 86,327.59	\$ 88,054.14	\$ 89,815.22	\$ 91,611.53	\$ 93,443.76	\$ 95,312.63	\$ 97,218.88	\$ 99,163.26	\$ 101,146.53	\$ 103,169.46	\$ 105,232.85	\$ 107,337.50	\$ 109,484.25	\$ 111,673.94	\$ 113,907.42	\$ 116,185.57		
24	\$ 82,880.93	\$ 84,538.55	\$ 86,229.32	\$ 87,953.90	\$ 89,712.98	\$ 91,507.24	\$ 93,337.39	\$ 95,204.13	\$ 97,108.22	\$ 99,050.38	\$ 101,031.39	\$ 103,052.02	\$ 105,113.06	\$ 107,215.32	\$ 109,359.62	\$ 111,546.82	\$ 113,777.75	\$ 116,053.31	\$ 118,374.37	\$ 120,741.86	\$ 123,156.70		
25	\$ 87,853.78	\$ 89,610.86	\$ 91,403.08	\$ 93,231.14	\$ 95,095.76	\$ 96,997.68	\$ 98,937.63	\$ 100,916.38	\$ 102,934.71	\$ 104,993.40	\$ 107,093.27	\$ 109,235.14	\$ 111,419.84	\$ 113,648.24	\$ 115,921.20	\$ 118,239.63	\$ 120,604.42	\$ 123,016.51	\$ 125,476.84	\$ 127,986.37	\$ 130,546.10		
26	\$ 93,125.01	\$ 94,987.51	\$ 96,887.26	\$ 98,825.01	\$ 100,801.51	\$ 102,817.54	\$ 104,873.89	\$ 106,971.37	\$ 109,109.10	\$ 111,293.01	\$ 113,518.87	\$ 115,789.25	\$ 118,105.03	\$ 120,467.13	\$ 122,876.47	\$ 125,334.00	\$ 127,840.68	\$ 130,397.50	\$ 133,005.45	\$ 135,665.56	\$ 138,378.87		
27	\$ 98,112.51	\$ 100,686.76	\$ 102,700.50	\$ 104,754.51	\$ 106,849.60	\$ 108,986.59	\$ 111,166.32	\$ 113,389.65	\$ 115,657.46	\$ 117,970.59	\$ 120,330.00	\$ 122,736.64	\$ 125,191.33	\$ 127,695.16	\$ 130,249.06	\$ 132,854.04	\$ 135,511.12	\$ 138,221.35	\$ 140,985.77	\$ 143,805.49	\$ 146,681.60		
28	\$ 104,635.26	\$ 106,727.97	\$ 108,862.53	\$ 111,039.78	\$ 113,260.57	\$ 115,525.78	\$ 117,836.30	\$ 120,193.03	\$ 122,596.89	\$ 125,046.62	\$ 127,549.80	\$ 130,100.80	\$ 132,702.81	\$ 135,356.87	\$ 138,064.01	\$ 140,825.29	\$ 143,641.79	\$ 146,514.63	\$ 149,444.92	\$ 152,433.82	\$ 155,482.50		
29	\$ 110,913.38	\$ 113,131.65	\$ 115,394.28	\$ 117,702.16	\$ 120,056.21	\$ 122,457.33	\$ 124,906.48	\$ 127,404.61	\$ 129,952.70	\$ 132,551.75	\$ 135,202.79	\$ 137,906.84	\$ 140,664.96	\$ 143,478.28	\$ 146,347.85	\$ 149,274.80	\$ 152,260.30	\$ 155,305.51	\$ 158,411.62	\$ 161,579.85	\$ 164,811.45		
30	\$ 117,568.18	\$ 119,919.54	\$ 122,317.94	\$ 124,764.29	\$ 127,259.58	\$ 129,804.77	\$ 132,400.87	\$ 135,048.88	\$ 137,749.86	\$ 140,504.86	\$ 143,314.96	\$ 146,181.26	\$ 149,104.88	\$ 152,086.98	\$ 155,128.72	\$ 158,231.29	\$ 161,395.92	\$ 164,623.84	\$ 167,916.31	\$ 171,274.64	\$ 174,700.13		
	\$ 56.52	\$ 57.65	\$ 58.81	\$ 59.98	\$ 61.18	\$ 62.41	\$ 63.65	\$ 64.93	\$ 66.23	\$ 67.55	\$ 68.90	\$ 70.28	\$ 71.69	\$ 73.12	\$ 74.58	\$ 76.07	\$ 77.59	\$ 79.15	\$ 80.73	\$ 82.34	\$ 83.99		

Notes: This merit plan applies to full-time, non-probationary employees. The Town Manager may approve merit raises for a specific employee at any time during the fiscal year within budget limitations upon recommendation and justification of the supervisor.

Upper lines contain annualized pay rates, lower lines contain hourly pay rates.

Positions with professional development paths may be promoted within a budget year once they have met the requirements to do so.

Following is a list of positions included in the Town's Pay Plan:

Administration	Police	Public Utilities
20 Office Manager/Finance Director (Exempt)	25 Chief of Police (Exempt)	25 Public Utilities Director (Exempt)
19 Clerk to Council	22 Major (Exempt)	23 Director of Plants (Exempt)
13 Fiscal Assistant	22 Captain (Exempt)	17 Utility Maintenance Foreman (Exempt)
14 Senior Fiscal Assistant	20 Investigator	15 Lead Treatment Plant Operator
9 Office Assistant (part-time)	18 Accreditation Manager	13 Treatment Plant Operator
	19 Police Officer 3	12 Treatment Plant Operator/Apprentice
	17 Police Officer 2	12 Utility Maintenance Technician
	15 Police Officer 1	11 Landscape and Maintenance Assistant
	10 Administrative Officer	8 Custodian
	14 Administrative Analyst	
For the FY23-24 budget, the following positions are included:	Police	Public Utilities
Administration	Chief	Director of Plants
Town Manager	Chief	Utility Maintenance Foreman
Office Manager/Finance Director	Investigator	Plants Maintenance Supervisor- New position, Grade 16
Fiscal Assistant	Police Officer 3	Lead Treatment Plant Operator (2)
Office Assistant 2 PT	Police Officer 2	Treatment Plant Operator (2 FT, 1 PT)
Clerk to Council	Accreditation Manager	Utility Maintenance Technician (4 FT and 1 PT)
	Administrative Officer (PT)	Landscape and Maintenance Assistant (1 FT)- New Position, Grade 11
	Administrative Analyst	Custodian (PT, 1)
	Part Time Officers (as needed)	

Town of Amherst - Zoning Official
c/o The Honorable Mrs. Sara E. McGuffin, Town Manager
174 S. Main Street,
Amherst, VA 24521

RE: Cover letter requesting rezoning of a portion of Tax Parcel 95-A-51 from A-1 to R-1

Dear Mrs. McGuffin,

I am writing to formally request the rezoning of a portion of Lot 15, specifically Lot 15A as shown on the attached survey, which is a 0.768-acre portion of existing Lot 15, having a current tax parcel designation of 95-A-51 from its current A-1 Agriculture zoning to R-1 Residential. The remaining 11.032 acres of Lot 15 will continue to be zoned as A-1 Agriculture.

The primary reason for this request is compatibility and consistency with the adjacent residential parcels, which are currently zoned R-1 Residential. Rezoning Lot 15A to R-1 Residential will provide several benefits to the community and the town, including:

Harmonious Land Use: Aligning the zoning of Lot 15A with the adjacent R-1 Residential parcel will create a more cohesive and harmonious land use pattern in the area. This consistency can enhance the overall aesthetic and functional integration of the neighborhood.

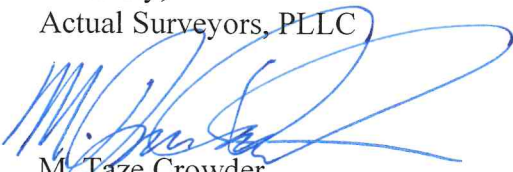
Efficient Land Utilization: By rezoning a small portion of Lot 15 to R-1 Residential, we can make efficient use of the land without significantly impacting the agricultural use of the remaining 11.032 acres. This balanced approach ensures that both residential and agricultural needs are met.

Property Value Enhancement: The rezoning is likely to enhance the value of Lot 15A and the surrounding properties. Residential zoning typically increases property values, which can benefit the town through higher property tax revenues.

I believe that this rezoning request aligns with the town's long-term planning goals as illustrated by the town's zoning map and will contribute positively to the community. I kindly request your favorable consideration of this application. Please feel free to contact me if you require any additional information or have any questions.

Thank you for your time and attention to this matter.

Sincerely,
Actual Surveyors, PLLC



M. Taze Crowder
Manager

NOTES:

- LEGAL REFERENCES: TAX MAP NO. 95-A-51 & 51A
INSTRUMENT NUMBER 170001948
PLAT BOOK D PAGE 110
CURRENT OWNER: SANDRA L. BROWN
- THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT BY AN ATTORNEY AND, THEREFORE, MAY NOT NECESSARILY INDICATE ALL ENCUMBRANCES UPON THE PROPERTY.
- BY GRAPHIC PLOTTING ONLY, THE SUBJECT PROPERTY FALLS ENTIRELY WITHIN UNSHADED ZONE X AS SHOWN ON FEMA MAP NUMBER 51009C0280B, BEARING AN EFFECTIVE DATE OF SEPTEMBER 19, 2007.
- ALL EASEMENTS AND EVIDENCE OF UNDERGROUND UTILITIES ARE NOT NECESSARILY SHOWN (SEE NOTE 2).
- NO SEARCH WAS MADE TO LOCATE PLACES OF BURIAL OR WETLANDS. IT IS OUTSIDE THE SCOPE OF SERVICES TO MAKE SUCH A SEARCH OR DETERMINATION. THEREFORE, THIS PLAT IS SUBJECT TO INFORMATION AND LOCATION OF GRAVEYARDS OR WETLANDS THAT MAY EXIST ON THE SUBJECT PROPERTY.
- PRIOR TO THE COMMENCEMENT OF ANY CONSTRUCTION OWNER/CONTRACTOR SHALL VERIFY THE REQUIRED DISTANCES OF ALL SETBACKS AS THESE ARE SUBJECT TO CHANGE. THE FRONT SETBACK WILL BE DETERMINED BY THE TOWN MANAGER DUE TO PRESCRIPTIVE NATURE OF THE SUNSET DRIVE RIGHT-OF-WAY.
- ONE NEW LOT IS BEING CREATED BY THIS PLAT LOT 15A A PORTION OF EXISTING LOT 15 OF THE M.S. FLOYD ESTATE.

CURVE DATA

CURVE C1:
ARC LENGTH: 128.73'
RADIUS: 1166.20'
TANGENT: 64.43'
COURSE: S77°39'43"E
CHORD: 128.66'

CURVE C2:
ARC LENGTH: 11.99'
RADIUS: 1166.20'
TANGENT: 6.00'
COURSE: S81°07'07"E
CHORD: 11.99'

CURVE C3:
ARC LENGTH: 63.97'
RADIUS: 1166.20'
TANGENT: 31.99'
COURSE: S82°59'05"E
CHORD: 63.96'

CURVE C4:
ARC LENGTH: 1.44'
RADIUS: 465.48'
TANGENT: 0.72'
COURSE: S84°38'41"E
CHORD: 1.44'

CURVE C5:
ARC LENGTH: 157.38'
RADIUS: 495.85'
TANGENT: 79.36'
COURSE: N86°34'30"E
CHORD: 156.72'

LINE DATA

LINE L1:
COURSE: N77°28'56"E, 23.45'

ACREAGE TABULATION

LOT 15 ±11.8 ACRES (FROM SURVEY RECORDS)
LOT 15A -0.768 ACRE
LOT 15 NOW CONTAINS 11.032 ACRES REMAIN

CHRISTIAN H. & VEDA M. BUTCHER
TAX PARCEL 96-A-52
INSTRUMENT NUMBER 180000230
PLAT BOOK 3 PAGE 91
ZONED: A-1

LOT 12 - DAMERON SUBDIVISION
KAREN G. COBB
TAX PARCEL 95-5-12
DEED BOOK 1286 PAGE 937
DEED BOOK 717 PAGE 260 (PLAT)
PLAT BOOK F PAGE 184
ZONED: R-1

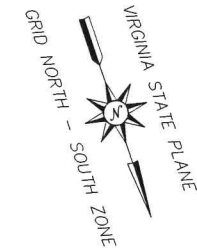
RESIDUE LOT 15
(PLAT BOOK D PAGE 110)
11.8 ACRES (RECORDS)
ZONED A-1

RESIDUE LOT 14
(PLAT BOOK D PAGE 110)
17.0 ACRES (RECORDS)
ZONED A-1

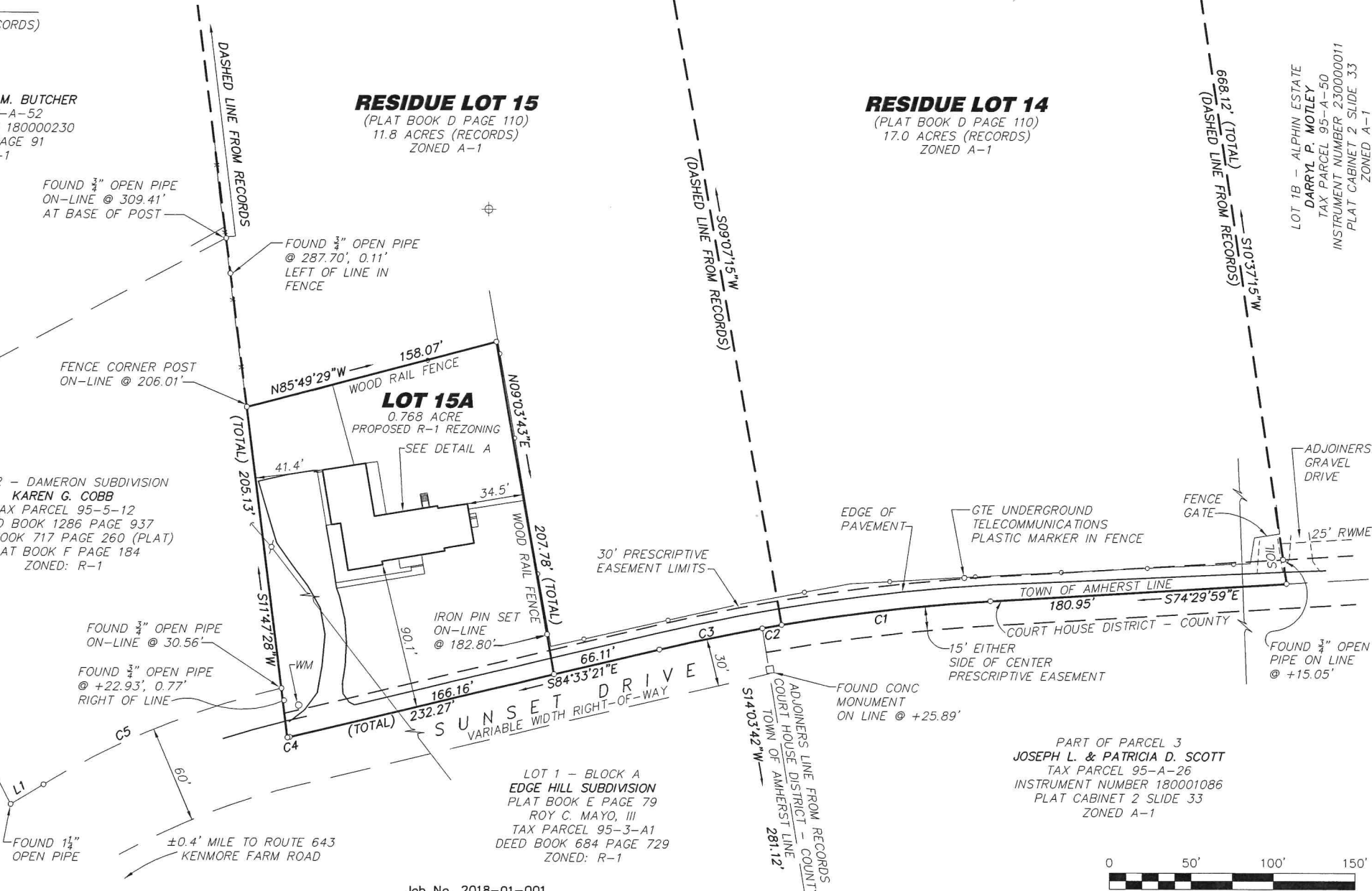
LOT 1B - ALPHIN ESTATE
DARRYL P. MOTLEY
TAX PARCEL 95-A-50
INSTRUMENT NUMBER 230000011
PLAT CABINET 2 SLIDE 33
ZONED A-1

PART OF PARCEL 3
JOSEPH L. & PATRICIA D. SCOTT
TAX PARCEL 95-A-26
INSTRUMENT NUMBER 180001086
PLAT CABINET 2 SLIDE 33
ZONED A-1

LOT 1 - BLOCK A
EDGE HILL SUBDIVISION
PLAT BOOK E PAGE 79
ROY C. MAYO, III
TAX PARCEL 95-3-A1
DEED BOOK 684 PAGE 729
ZONED: R-1



PLAT OF SUBDIVISION & REZONING REQUEST FOR
SANDRA L. BROWN
305 SUNSET DRIVE
SHOWING A PORTION OF THE RESIDUE OF
LOTS 14 & 15 AND SHOWING THE CREATION
OF LOT 15A - 0.768 ACRE
M. S. FLOYD SUBDIVISION
TAX PARCEL NUMBER 95-A-51
TOWN OF AMHERST, VIRGINIA
SURVEYED: NOVEMBER 12, 2024
SCALE: 1" = 50'





MOTION:
SECOND:

Regular Meeting
April 9, 2025
Ord. No. 250409A

ORDINANCE OF THE TOWN OF AMHERST

AN ORDINANCE AMENDING THE PROVISIONS SET FORTH IN CHAPTER 20 (TRAFFIC AND VEHICLES) ARTICLE III (STOPPING, STANDING AND PARKING) TO ADD NEW SECTIONS SEC. 20-88 NO OVERNIGHT PARKING IN CERTAIN AREAS AND SEC. 20-121 REMOVAL OF VEHICLES WITH MULTIPLE PARKING VIOLATIONS

WHEREAS, Sections 15.2-1427 and 15.2-1433 of the Code of Virginia, 1950, as may be amended from time to time, enable a local governing body to adopt, amend, and codify ordinances or portions thereof; and

WHEREAS, Sections 15.2-2280, 15.2-2285, and 15.2-2286 of the Code of Virginia, 1950, as amended, enables a local governing body to adopt and amend zoning ordinances; and

WHEREAS, this amendment of the Town of Amherst Zoning Ordinance is required to serve the public necessity, convenience, general welfare, and good zoning practice pursuant to Section 15.2-2286(A)(7) of the Code of Virginia, as amended; and

WHEREAS, the proper advertisement and public hearing were conducted as required by law; and

WHEREAS, the full text of this amendment was available for public inspection in the Town Hall located at 174 S. Main Street, Amherst, Virginia 24521.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF AMHERST that Section 24-226, Section 24-227, and Section 24-235 of the Town of Amherst Zoning Ordinance are amended and reenacted as follows:

ARTICLE III. - STOPPING, STANDING AND PARKING

DIVISION 1. - GENERALLY

Sec. 20-73. - Obedience to parking signs, painted lines, and devices.

- (a) Pursuant to the Code of Virginia, § 46.2-1219, it shall be unlawful within the town for any person to park any vehicle in shopping center parking lots designed to accommodate 50 or more vehicles, except in those locations designated for parking by signs or by painted lines, and in no case shall any person park a vehicle so as to interfere with designated fire lanes.
- (b) It shall be unlawful for any person to park a vehicle, or to permit a vehicle to remain parked, at any place within the town contrary to or in violation of the notice or directive of any traffic control sign, marking, device, crosswalk, or yellow painted curbing which has been installed by the department of transportation or by the town pursuant to law.

(Code 2005, § 16-38.1; Ord. of 7-11-2007)

Sec. 20-74. - Parking in spaces reserved for persons with disabilities; penalty.

- (a) It shall be unlawful for a vehicle not displaying disabled parking license plates, an organizational removable windshield placard, a permanent removable windshield placard, or a temporary removable windshield placard issued under Code of Virginia, § 46.2-1241, or DV disabled parking license plates issued under Code of Virginia, § 46.2-739(B), to be parked in a parking space reserved for persons with disabilities that limit or impair their ability to walk or for a person who is not limited or impaired in his ability to walk to park a vehicle in a parking space so designated, except when transporting a person with such a disability in the vehicle.
- (b) Any uniformed police officer employed by the town is authorized to issue summons and parking tickets for violations of this section without the necessity of a summons or warrant being obtained by the owner of a private parking area.

(Code 2005, § 16-39; Ord. of 4-14-2004)

State Law reference- Authority to so provide, Code of Virginia, § 46.2-1242.

Sec. 20-75. - Prohibited parking.

- (a) No person shall park any truck, motor vehicle of more than 18,000 pounds gross weight, commercial vehicle (see section 20-88), or any trailer or semitrailer, no matter what size, whether or not attached to a tractor, on any street for longer than two hours, except that this section shall not apply to trucks, trailers or semitrailers so parked while actually engaged in loading or unloading. In no case shall any such vehicle be parked in a manner as to obstruct the vision of vehicles entering or exiting public or private driveways or roadways.
- (b) No person shall park a truck or motor vehicle used for the purpose of transporting any explosive or more than 50 gallons of gasoline, kerosene, benzyl, naphtha, or other volatile or hazardous materials on any street or alley between the hours of 6:00 p.m. and 6:00 a.m., regardless of whether such vehicle is loaded or empty. No person shall park any such vehicle in any residential zone for any length of time or purpose other than for the purpose of actual delivery of goods or materials.
- (c) It shall be unlawful for any person to allow any motor vehicle, house trailer, camping trailer, trailer designated for the transportation of any freight or goods or livestock, or any other trailer or apparatus of any kind whatsoever designated to be attached or pulled by a motor vehicle to remain in the same location on any street in the town for a longer period of time than two hours.
- (d) No person shall park a motor vehicle in any way that blocks any portion of a marked bicycle lane.
- (e) Any person convicted of violating this section shall be fined not less than \$50.00 nor more than \$100.00 for each violation.

(Code 1965, § 7-111; Code 2005, § 16-40.1; Ord. of 7-11-2007; Ord. of 9-11-2019, § 1)

State Law reference- Penalty for ordinance violations, Code of Virginia, § 15.2-1429.

Sec. 20-76. -Authority to establish temporary no parking zones.

The chief of police, his designate, or the town manager may establish a temporary no parking zone for the purpose of controlling parking for a period of time prior to and during special events, parades, maintenance projects, or as necessary to safely control the flow of traffic. No such

temporary no parking zone may remain in effect longer than 30 days without the approval of the town council.

(Code 2005, § 16-41; Ord. of 7-11-2007)

Sec. 20-77. - Parking a vehicle on streets without current license plate and valid state inspection certificate or sticker.

It shall be unlawful for any person to park any vehicle on the streets or highways in the town which does not bear a current state license plate and a valid state inspection certificate.

(Code 2005, § 16-42; Ord. of 7-11-2007)

Sec. 20-78. -Angle parking.

Notwithstanding any of the provisions of this chapter, the council may, when in its discretion the public interest so requires, provide angle parking on any street or portion thereof; provided, however, that such streets are marked so as to apprise an ordinarily observant person of regulation.

(Code 1965, § 7-120; Code 2005, § 16-43)

Sec. 20-79. - Backing up to curb.

No vehicle shall be backed up to a curb, except during the time actually engaged in loading or unloading merchandise therefrom.

(Code 1965, § 7-116; Code 2005, § 16-44)

Sec. 20-80. - Manner of using loading zones.

Where a loading and unloading zone has been set apart by the authority of the town council in accordance with the applicable provisions of this chapter, the following regulations shall apply, with respect to the use of such areas:

- (1) No person shall stop, stand or park a vehicle for any purpose or length of time, other than for the expeditious unloading and delivery of materials, in any place marked as a curb loading zone during hours when the provisions applicable to such zones are in effect. All delivery vehicles other than regular delivery trucks using such loading zones shall be identified by the owner's or company's name in letters three inches high on both sides of the vehicle.

- (2) The driver of a passenger vehicle may stop temporarily in a space marked as a curb loading zone for the purpose of, and actually being engaged in, loading or unloading passengers or bundles, when such stopping does not interfere with a vehicle used for the transportation of materials which is waiting to enter or is about to enter such loading zones.

(Code 1965, § 7-122; Code 2005, § 16-45)

Sec. 20-81. - Manner of using bus stop.

Where a bus stop has been set apart by authority of the town council in accordance with the applicable provisions of this chapter, the following regulations shall apply as to the use thereof: no person shall stop, stand or park a vehicle other than a bus in a bus stop, when such stop or stand has been officially designated and appropriately signed, except the driver of a passenger vehicle may temporarily stop therein for the purpose of and while actually engaged in the expeditious loading or unloading of passengers when such stopping does not interfere with any bus waiting to enter such zone.

(Code 1965, § 7-123; Code 2005, § 16-46)

Sec. 20-82. - Parking on private property generally.

No person shall stand or park a vehicle on any private lot or lot area without the express or implied consent of the owner thereof. Whenever signs or markings have been erected on any lot or lot area, contiguous or adjacent to a street, thoroughfare or alley, indicating that no vehicles are permitted to stand or park thereon, it shall be unlawful for any person to drive a vehicle across any curb or lot line or over any driveway from a street or alley into such lot or area for the purpose of standing or parking such vehicle, or for any person to stop, stand or park any vehicle in such lot or lot area.

(Code 1965, § 7-112; Code 2005, § 16-50)

Sec. 20-83. - Leaving vehicles upon private property prohibited; removal and disposition thereof; notice of disposition.

- (a) It shall be unlawful for any person to leave any vehicle, trailer or semitrailer, or part thereof, on the private property of any other person without his consent. Owners of private property that is normally open to the public for parking to post or cause shall post signs warning that vehicles left on the property for more than 72 hours will be towed or removed at their owners' expense.

- (b) Upon complaint of the owner of the property on which such vehicle, trailer or semitrailer, or part thereof, has been left for more than 72 hours, the owner of such vehicle, trailer or semitrailer, or part thereof so removed, shall indemnify the town against any loss or expense incurred by reason of removal, storage or sale thereof.
- (c) In the case of the removal of a vehicle, trailer or semitrailer, or part thereof, from private property, when the same cannot be readily sold, such vehicle, trailer or semitrailer, or part thereof, may be disposed of in such manner as the town council may provide.
- (d) In all other respects, the provisions of section 20-41 shall apply to such removals; provided that disposal of a vehicle, trailer or semitrailer may, at the option of the town council, be carried out under either the provisions of section 20-41 or under the provisions of this section after a diligent search for the owner, after notice to him at his last-known address and to the holder of any lien of record in the office of the division of motor vehicles of the state against such vehicle, trailer or semitrailer, and after the vehicle, trailer or semitrailer has been held at least 60 days.
- (e) The state shall be notified of the disposition of any vehicle, trailer or semitrailer under section 20- 41 or the provisions hereof.

(Code 1965, § 7-127; Code 2005, § 16-51)

Sec. 20-84. - Removal of trespassing vehicles by owners of property upon which trespass occurs.

It shall be unlawful for any owner, operator or lessee of any parking area or space therein or part thereof, or of any other lot or building, including the town, to have any motor or other vehicle occupying such lot, area, space or building or part thereof without the permission of such owner, operator, lessee or authorized agent or the one having control of such premises removed by towing or otherwise to a licensed garage for storage until called for by its owner or his agent; provided that notice of such action shall be first or simultaneously therewith given to at least one of the town police officers; provided further that in the event of such removal and storage, the owner of the vehicle involved shall be chargeable with and such vehicle may be held for a reasonable charge for its removal and storage. This section shall not apply to police, fire or public health vehicles or when a vehicle shall, because of a wreck or other emergency, be parked or left temporarily upon the property of another. The state shall be notified of the disposition of any vehicle, trailer or semitrailer under the provisions hereof.

(Code 1965, § 7-126; Code 2005, § 16-52)

Sec. 20-85. - Marking of parking spaces.

The town manager shall cause parking spaces to be marked in areas he deems appropriate, or as directed by the council; such markings to indicate clearly the limits of each space wherein a vehicle may lawfully be parked.

(Code 2005, § 16-55; Ord. of 1-14-2009)

Sec. 20-86. - Manner of parking.

- (a) It shall be unlawful for any person to park any vehicle in any parking space referred to in section 20-85 except within the lines and markings so established.
- (b) When a parking space is parallel with the adjacent curb or sidewalk, any vehicle parked in such parking space shall be parked so that the foremost part of the vehicle shall be oriented in the direction of the flow of traffic. When a parking space is diagonal to the curb or sidewalk, any vehicle parked in such parking space shall be parked with the foremost part of such vehicle directed at and nearest to the curb.
- (c) In areas where there are no parking spaces marked, a vehicle parked on a public street shall be oriented in the direction of traffic flow.

(Code 2005, § 16-56; Ord. of 7-11-2007; Ord. of 1-14-2009)

Sec. 20-87. - Limited-time parking in certain areas.

- (a) It shall be unlawful for any person to permit a vehicle to remain or to be parked in any parking space designated for limited-time parking by signs, decals, or painted markings if such vehicle has already been parked beyond the period of time prescribed for such parking space. It shall be unlawful for any person to cause, allow, permit or suffer any vehicle registered in his name to be parked overtime or beyond the period of legal parking time established for any parking zone.
- (b) Reserved.
- (c) Members of recognized public safety agencies shall not be subject to the provisions of this section while responding to emergency calls, but shall be subject to its provisions

at all other times.

(Code 2005, § 16-58; Ord. of 1-14-2009; Ord. of 3-8-2023 (1))

Sec. 20-88. No overnight parking in certain areas.

It shall be unlawful for any person to remain or to be parked in any parking space designated for “no overnight parking” between the hours of midnight and 6:00 am. South Main Street, in the section between Star Street and Second Street shall be designated for no overnight parking.

Sec. 20-8~~9~~8. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Commercial vehicle means every motor vehicle, other than a passenger car, truck, and recreational vehicle and trailer, which is designed or used to carry, deliver, handle or move goods, to transport one or more persons who perform services in commerce, industry or trade, or to transport more than eight persons of any age, including the driver, and which has painted or displayed upon it any sign identifying or advertising any business, commercial venture, school or passenger transport service of any kind, or is registered with the Virginia Department of Motor Vehicles, or leased by the registered owner, to a corporation, partnership, sole proprietor, other business or commercial entity or school.

Truck means every motor vehicle designed to transport property on its own structure independent of any other vehicle and having a registered gross weight in excess of 7,500 pounds.

(Ord. of 9-11-2019, § 2)

Secs. 20-~~90~~89-20-117. - Reserved.

DIVISION 2. – VIOLATIONS

Sec. 20-118. - Penalty for parking violations; ticketing procedure; etc.

Each police officer charged with the duty of enforcing this article shall take the registration number of any vehicle found parked in violation of any provision of this article and may take any other information which may identify its owner. Such officer shall conspicuously affix to such vehicle a parking ticket, with an envelope attached thereto, in a form provided by the treasurer, instructing each owner when and where to report with reference to such violation. Each such owner

may, within 48 hours of the time when such notice was attached to such vehicle, pay to the treasurer a penalty for and in full satisfaction of such violation, the fine as specified by section 20-120. The failure of such owner to make such payment to the treasurer within such 48-hour period, shall render such owner subject to the penalties provided for by a court of law, after issuance of a summons to appear in court.

(Code 2005, § 16-65; Ord. of 5-8-2002; Ord. of 1-14-2009)

Sec. 20-119. - Presumption where vehicle illegally parked.

In any prosecution charging a violation of any parking regulation contained in this article, proof that the vehicle described in the complaint, summons or warrant was parked in violation of such regulation, together with proof that the defendant was at the time of such parking the registered owner of the vehicle, as required by Code of Virginia, title 46.2, ch. 3 (Code of Virginia, § 46.2-600 et seq.), shall constitute in evidence a prima facie presumption that such registered owner of the vehicle was the person who parked the vehicle at a place where, and for the time during which, such violation occurred.

(Code 1965; Code 2005, § 16-66; Ord. of 1-14-2009)

Sec. 20-120. - Penalty for certain violations.

Any person who shall violate or fail to comply with any of the provisions of this article other than section 20-118 shall be punished by a fine of not less than \$10.00 nor more than \$100.00 for each offense, as specified herein for each offense.

Disabled parking zone without proper permit	\$100.00
Parking within 15 feet of a fire hydrant	\$50.00
Parking within designated fire lane	\$50.00
Double parked	\$50.00
Parked where official sign erected	\$20.00

Improper parking	\$20.00
Blocking driveway	\$20.00
Loading zone	\$20.00
On or across sidewalk	\$20.00
On or across crosswalk	\$20.00
Over or on top of curb	\$20.00
Along yellow or red painted curb	\$20.00
Parking trucks, trailers where prohibited or overtime	\$20.00
Stopping on highway/obstructing traffic	\$20.00
Failure to display current license plates	\$20.00
Invalid state inspection	\$20.00
Obstructing bicycle lane	\$20.00
Parked opposite to flow of traffic	\$10.00
Parked further than 12 inches from curb	\$10.00
Other violation	\$10.00

(Code 2005, § 16-67; Ord. of 5-8-2002; Ord. of 7-11-2007; Ord. of 1-14-2009; Ord. of 12-14-2016, § 1)

State Law reference- Penalty for ordinance violations, Code of Virginia, § 15.2-

1429.

Section 20-121. Removal of vehicles with multiple parking violations.

(a) Whenever there is found any motor vehicle parked upon the public streets or highways or public grounds of this town against which motor vehicle there are three (3) or more outstanding unpaid or otherwise unsettled parking violation notices issued by this town, such vehicle may, by towing or otherwise, be removed or conveyed to a place in the town designated by the chief of police for the temporary storage of such vehicle. The removal or conveyance of the vehicle shall be by, or under the direction of, an officer or member of the police department.

(b) It shall be the duty of the officer or member of the police department removing such motor vehicle, or under whose direction such motor vehicle is removed, to inform as soon as practical the owner of the removed vehicle of the nature and circumstances of the prior unsettled parking violation notices, for which or on account of which, such vehicle was removed.

(c) The owner of such removed motor vehicle, or other duly authorized person, shall be permitted to repossess or to secure the release of the vehicle by payment of outstanding parking violation notices for which the vehicle was removed and by payment of all reasonable costs incidental to the removal and storage of the vehicle, and the efforts to locate the owner of the vehicle.

(e) Should such owner fail or refuse to pay such fines and costs, or should the identity or whereabouts of such owner be unknown and unascertainable, the town may proceed to sell the vehicle in accordance with the following procedure. The town manager shall cause a diligent search to be made for the whereabouts and identity of the owner and shall provide notice of the sale to the owner at his last known address and to the holder of any lien of record in the office of the division of motor vehicles in Virginia against the motor vehicle. After holding the motor vehicle for forty (40) days following notice to the owner at his last known address and following reasonable notice of the sale of the vehicle, which notice may include posting or publication in a newspaper of general circulation in the town, the town manager may sell the motor vehicle at public auction to the highest bidder. The proceeds from the sale shall be forwarded by the town manager to the director of finance, provided, that if the value of the motor vehicle be determined by three (3) disinterested dealers or garage men to be less than one hundred fifty dollars (\$150.00), the motor vehicle may be disposed of by private sale or junked. The director of finance shall pay from the proceeds of sale the cost of removal, storage, investigation as to ownership and liens and notice of sale, and the balance of such funds shall be held by him for the owner and paid to the owner upon satisfactory proof of ownership. If no claim has been made by the owner for the proceeds of such sale, the remaining funds may be deposited to the general fund or any special fund of the town. Any such owner shall be entitled to apply to the town within three (3) years from the date of such sale and if timely application is made therefor, the town shall pay the same to the owner without interest or other charges. No claim shall be made nor shall any suit, action or proceeding be instituted for the recovery of such funds after three (3) years from the date of such sale.

Sec. 20-12~~21~~. - Effect of parking regulations upon other traffic and parking regulations.

Nothing in this article shall alter or affect any other provision of this chapter or any existing ordinance, rule or regulation hereafter adopted relating to traffic or parking on any street, alley, lane or highway within the town, other than those included within the parking zones herein established.

(Code 2005, § 16-68; Ord. of 1-14-2009)

Secs. 20-12~~32~~-20-140. - Reserved.

This ordinance is effective May 9, 2025.

This ordinance was adopted April 9, 2025.

D. Dwayne Tuggle, Mayor

ATTEST:

Clerk of Council



**STAFF REPORT
REZONING**
Stuart Johnson
Planning Commission Public Hearing

General Information:

Processing schedule:	The Planning Commission set a public hearing for this request at their November 6, 2024 meeting. The public hearing will be held on December 4, 2024. After the public hearing, the Planning Commission may continue their deliberations or forward the proposal onto the Town council with a recommendation.
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Application Information:

Owner:	Samuel Masie Estate
Applicant:	Stuart Johnson
Requested Action:	Rezoning from A-1 to R-1
Location:	End of Vista Drive
Existing Zoning:	A-1
Proposed Zoning:	R-1
Existing land uses:	Vacant
Comp. plan area:	Residential

Summary of Request and Background Information:

Stuart and Jennifer Johnson live adjacent to the subject property, though their property is addressed from Lexington Turnpike (they are located behind Amherst Baptist Church). Mr. Johnson is interested in purchasing this property to create three building lots and also allow for an access to his home from Vista Drive.

In order to divide the property, Mr. Johnson would need to rezone the property to a residential category in order to meet building lot requirements. The designation to R-1 matches the adjacent neighborhood and would create building lots consistent with the surrounding community.

Public Notice

The proposal was advertised for public hearing for two consecutive weeks, as required by State Code, and adjacent property owners received a public notice, also as required by Code. The property had a sign placed on it for notice as well.

Consistency with the Comprehensive Plan:

The Comprehensive Plan reflects the current zoning, however, the language of the Plan validates the additional residential units in the area, as does the existing water and sewer infrastructure.

Consistency with the Zoning Ordinance:

The proposed use of the subject property is compatible with surrounding zoning and the intent of the district.

Citizen Comment:

There has not yet been any citizen comments.

Conclusion:

The proposed use in this area is compliance with the Comprehensive Plan and the intent of the R-1 district. Staff recommends approval of the proposal.

Recommendation:

Staff recommends approval of the proposal. Should there be concerns from the public regarding aspects of the use, staff recommends that the Commission hear these concerns and hold the application over to next month's meeting so that they can be addressed.



DATE 10-24-2024

**APPLICATION FOR REZONING
TOWN OF AMHERST
POST OFFICE BOX 280
AMHERST, VIRGINIA 24521
(804) 946-7885**

APPLICANT
ADDRESS

Stuart D Johnson
P.O. Box 1071

OWNER
ADDRESS

Estate of Samuel P Mass
127 Vista Dr
Amherst MA 01001

CITY _____
TELEPHONE NO. _____

Amherst VA
434-666-1154

CITY _____
TELEPHONE NO _____

942-7603

REPRESENTATIVE Stuart D Johnson

ADDRESS PO Box 1071

CITY Amherst

TELEPHONE NO. 660-1154

LOCATION OF REQUEST End Vista Dr

TAX MAP NO. 82-A-47, 96A-1-136, 33 LOT AREA 3.47 acres total

EXISTING ZONING A-1

PROPOSED ZONING R-1

STATEMENT BY APPLICANT

wish to rezone the 2 parcels

Applicants are reminded that §18.1-1002 of the Town Code requires signs describing the action requested under this application to be posted on the property.

As (OWNER) (CONTRACT PURCHASER WITH OWNER'S WRITTEN CONSENT, ATTACHED) (OWNER'S AGENT) of the property listed above, I/we hereby petition the Amherst Town Council to rezone the above described property.

~~Signature of Applicant~~

Date _____

10-15-24

PLANNING COMMISSION PUBLIC HEARING

Time

Date _____

PLANNING COMMISSION ACTION

Zoning Administrator

Date _____

TOWN COUNCIL PUBLIC HEARING

Time

Date _____

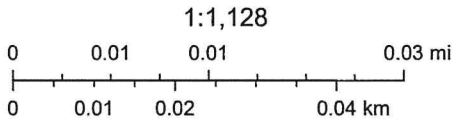
TOWN COUNCIL ACTION

Clerk of Council

Date _____



October 15, 2024



Maxar, Microsoft, Esri Community Maps Contributors, WVU Facilities, VGIN, West Virginia GIS, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS

Special Use Permit Application - Rezoning Application - Conditional Zoning Application - Variance Application - Appeal Application

[illegible]

Note: Applicants are reminded that §18.1-1002 of the Town Code requires signs describing pending action by the Planning Commission, Town Council or Board of Zoning Appeals to be posted when approval of a site plan, subdivision, special use permit, rezoning, conditional zoning, variance, or appeal is requested.

DATE 10-24-2024

CERTIFICATE OF OWNER'S REPRESENTATIVE
TOWN OF AMHERST
POST OFFICE BOX 280
AMHERST, VIRGINIA 24521
(804) 946-7885

Property Owner	<u>Estate of Samuel P Massie</u>
Company	
P.O. Box	<u>127 Vista Dr</u>
City, State, Zip	<u>Amherst VA 24521</u>
E-mail Address	
Telephone	<u>434-942-7603</u>
Fax	

This is to confirm that I am the owner of the property described as follows:

Deed Book/Page Number	
Tax Map Number	<u>96A1-1-B 6,33</u> <u>82-A-47</u>
Street Address	
Other Description	<u>WL 240000102</u>

and that I hereby make, constitute and appoint:

Representative	<u>Stuart D Johnson</u>
Company	
P.O. Box	<u>1071</u>
City, State, Zip	<u>Amherst VA 24521</u>
E-mail Address	<u>stuart.johnson@CSEonline.net</u>
Telephone	<u>434-660-1154</u>
Fax	

my true and lawful agent and in my name, place and stead giving unto this individual full power and authority to do and perform all acts and make all representation necessary, without any limitation whatsoever, to make application for zoning change(s), special use permit(s), and/or variance(s) for the property referenced herein. The right, powers, and authority of said agent herein granted shall commence and be in full force and effect as of the date this is signed and shall remain in full force and effect thereafter until actual notice is received by the Town Manager of the Town of Amherst stating that the terms of this power have been revoked or that another individual has been appointed as my representative.

Lewis C. Addison, Esq. (SEAL)
Owner

STATE OF VIRGINIA AT LARGE, TO WIT:
CITY/COUNTY OF Amherst

I, Joy William Long, a Notary Public in and for the State of Virginia At Large do hereby certify that Lewis C. Addison signed the foregoing instrument before me this 24th day of October, 2024.

My Commission Expires: 11-30-2026

Joy William Long
Notary Public

JOY WILLIAMS LONG
NOTARY PUBLIC
Commonwealth of Virginia
Registration No. 7769351
My Commission Expires 11-30-2026