

TOWN OF AMHERST PLANNING COMMISSION
Wednesday, November 3, 2021
AGENDA
SPECIAL MEETING TIME: 515 PM

1. **Call to Order** – *Mrs. Driskill, Chair*
2. **Determination of Quorum**
3. **Introduction of New Members-** *Two new members of the Commission have been appointed. Please welcome John Vandervelde and Nathaniel (Holden) Chase to the Commission.*
4. **Citizen Comment-** *This time is provided for citizens to bring concerns or comments to the Commission that are not scheduled for a public hearing. This is not meant to be a discussion or an exchange, but rather, an opportunity for citizens to have their concerns be heard.*
5. **Approval of November 3, 2021, meeting minutes** – *The minutes of the November 3, 2021 meeting are attached for the Commission’s approval.*
6. **Zoning Ordinance recodification-** *Last month, staff provided the Commission with a copy of the Zoning Ordinance with comments and proposed changes from the attorneys for the Commission’s consideration. This meeting has been set to review the proposed changes from staff and the attorneys and make any adjustments needed before the Ordinance gets prepared for adoption.*
7. **Concerns of Commissioners**
8. **Adjournment**

**Town of Amherst Planning Commission
Minutes
November 3, 2021**

A meeting of the Town of Amherst Planning Commission was called to order by Chairperson June Driskill on November 3, 2021, at 7:00 P.M. in the Council Chambers of Town Hall at 174 S. Main Street at 7:00 PM.

It was noted that a quorum was present as indicated below:

P	June Driskill	P	Clifford Hart
P	William Jones	P	Janice N. Wheaton
P	Anne Webster Day		

Town Manager Sara Carter and Clerk of Council Vicki Hunt, in her capacity as Secretary to the Commission, were present.

There being no one listed to speak on the citizen comment sign-in sheet or otherwise, no comments were made.

Ms. Wheaton made a motion that was seconded by Mr. Hart to approve the minutes of the October 6, 2021, meeting as revised.

After discussion, the motion carried 5-0 according to the following:

June Driskill	Aye		Clifford Hart	Aye
Janice Wheaton	Aye		Anne Webster Day	Aye
William Jones	Aye			

Ada Hunsberger, Centra Virginia Planning District, gave a presentation on the Comprehensive Plan process. Town Manager Carter was directed to send the presentation to the Commissioners.

Town Manager Carter reported on a potential request for a special use permit to expand a storage unit business in the Town of Amherst. Dr. Christine Dixon, property owner, was present to answer questions.

Town Manager Carter gave a report on the zoning ordinance recodification process and edits made to zoning ordinances per the Municode legal reviews, copies of which were provided to the Commissioners. Discussion on the matter was deferred to December 1, 2021, at 5:15 p.m.

There being no further business, the meeting adjourned at 7:56 PM on motion by Ms. Wheaton seconded by Ms. Day.

June Driskill, Chairperson

Attest: _____
Secretary