

TOWN OF AMHERST PLANNING COMMISSION
Wednesday, June 1, 2022
AGENDA

1. **Call to Order** – *Mrs. Driskill*
2. **Determination of Quorum**
3. **Citizen Comment-** *This time is provided for citizens to bring concerns or comments to the Commission that are not scheduled for a public hearing. This is not meant to be a discussion or an exchange, but rather, an opportunity for citizens to have their concerns be heard.*
4. **Approval of May 4, 2022 meeting minutes** – *Chair- The minutes of the May 4, 2022 meeting are attached.*
5. **Public Hearing: Recodification of the Zoning Ordinance-** *A public hearing has been set and advertised for this meeting. The Council public hearing is set for June 8. Staff recommends making any changes that the Commission would like on the listed items and forwarding a recommendation to the Council for adoption.*
6. **Request from Town Council-** *Town Council has sent a request to the Planning Commission that the Commission hold a public hearing regarding the placement of detached sheds and other accessory structures, such as carports or garages. There has been a citizen request for consideration of different locations for these items and the Council would like to address these questions through a public hearing process for consideration of an Ordinance amendment.*
7. **Concerns of Commissioners**
8. **Adjournment**

**Town of Amherst Planning Commission
Minutes
May 5, 2022**

A meeting of the Town of Amherst Planning Commission was called to order by Chairperson June Driskill on May 5, 2022, at 7:00 P.M. in the Council Chambers of Town Hall at 174 S. Main Street.

It was noted that a quorum was present as indicated below:

P	June Driskill	P	Janice N. Wheaton
P	William Jones	P	John Vandervelde
A	Anne Webster Day	P	Nathaniel Holden Chase
P	Clifford Hart		

Town Manager Sara McGuffin and Clerk of Council Vicki Hunt, in her capacity as Secretary to the Commission, were present.

The Chair opened the floor for citizen comments.

There being no one present to speak; no comments were made.

Mr. Jones made a motion that was seconded by Ms. Wheaton to approve the minutes of the March 2, 2022, meeting.

There being no discussion, the motion to approve the March 2, 2022, minutes carried 6-0 according to the following:

June Driskill	Aye	Anne Webster Day	Absent
Janice Wheaton	Aye	John Vandervelde	Aye
William Jones	Aye	Nathaniel Holden Chase	Aye
Clifford Hart	Aye		

After a report by Town Manager McGuffin, Mr. Vandervelde made a motion that was seconded by Ms. Wheaton to set a public hearing at its next meeting on June 1, 2022, on the Zoning and Subdivision Recodification, as presented and recommended by staff.

After discussion, the motion carried 6-0 according to the following:

June Driskill	Aye	Anne Webster Day	Absent
Janice Wheaton	Aye	John Vandervelde	Aye
William Jones	Aye	Nathaniel Holden Chase	Aye
Clifford Hart	Aye		

There being no further business, on motion of Mr. Hart, seconded by Ms. Wheaton, the meeting adjourned at 7:31 PM.

June Driskill, Chairperson

Attest: _____
Secretary

FOR APPROVAL