

TOWN OF AMHERST PLANNING COMMISSION
Wednesday, March 1, 2023
AGENDA

1. **Call to Order** – *Chair. Driskill*
2. **Determination of Quorum**
3. **Citizen Comment-** *This time is provided for citizens to bring concerns or comments to the Commission that are not scheduled for a public hearing. This is not meant to be a discussion or an exchange, but rather, an opportunity for citizens to have their concerns be heard.*
4. **Approval of February 1, 2023, meeting minutes** – *Chair Driskill- The minutes of the February 1, 2023, meeting are attached.*
5. **Site Plan Review: Amherst County High School** – *Chair Driskill- The Town has received an application for site plan review for the Amherst County High School renovation and addition that was previously rezoned. Staff requests approval of this site plan, contingent on meeting any VDOT or utilities comments.*
6. **Set Public Hearing: McDonald's-** *Chair Driskill – McDonald's wished to add a second drive through at their location on Richmond Highway. In order to do so, they need to purchase 15 feet of additional property to the east. This will need to be rezoned to be compatible with the development. McDonald's requests consideration of their rezoning and site plan applications at the Commission's April meeting.*
7. **Concerns of Commissioners**
8. **Adjournment**

**Town of Amherst Planning Commission
Minutes
February 1, 2023**

A meeting of the Town of Amherst Planning Commission was called to order by Town Manager McGuffin on February 1, 2023, at 7:00 P.M. in the Council Chambers of Town Hall at 174 S. Main Street.

It was noted that a quorum was present as indicated below:

P	June Driskill	P	Michael Driskill
P	William Jones	P	John Vandervelde
P	Anne Webster Day	P	Nathaniel Holden Chase
P	Clifford Hart		

Town Manager Sara McGuffin, and Clerk of Council Vicki K. Hunt in her capacity as Secretary, were also present.

Town Manager McGuffin asked for nominations for Chairman. Mr. Jones nominated June Driskill to be Chairman. There being no other nominations, by affirmation the Commission voted 7-0 to elect Ms. Driskill Chairman as follows:

June Driskill	Aye		Anne Webster Day	Aye
Michael Driskill	Aye		John Vandervelde	Aye
William Jones	Aye		Nathaniel Holden Chase	Aye
Clifford Hart	Aye			

The Chair asked for nominations for Vice Chairman. Mr. Jones nominated Clifford Hart to be Vice Chairman seconded by Ms. Day. There being no other nominations, the motion carried 7-0 to elect Mr. Hart Vice Chairman as follows:

June Driskill	Aye		Anne Webster Day	Aye
Michael Driskill	Aye		John Vandervelde	Aye
William Jones	Aye		Nathaniel Holden Chase	Aye
Clifford Hart	Aye			

The Chair opened the floor for citizen comments.

There being no one present to speak no comments were made.

Mr. Vandervelde made a motion that was seconded by Mr. Hart to approve the minutes of the January 4, 2023, meeting.

There being no discussion, the motion carried 6-0-1 according to the following:

June Driskill	Aye		Anne Webster Day	Aye
Michael Driskill	Abstain		John Vandervelde	Aye
William Jones	Aye		Nathaniel Holden Chase	Aye
Clifford Hart	Aye			

Town Manager McGuffin gave a report on an application submitted by Svet and Shah Kanev to rezone 123 Lee Street (Tax Map 96A-416-5) from R-2 to B-1, that would, if approved, allow for a short term rental business on the property, and an application submitted by Svet and Shah Kanev, that would, if approved, allow for a special use permit for short term rental on 123 Lee Street (Tax Map 96 A 416 5).

Svet Kanev and Shah Kanev were present to answer questions.

The Chair opened a duly advertised public hearing at 7:06 P.M., on the application to rezone 123 Lee Street, Amherst, VA, (Tax Map 96 A 416 5) from R-2 to B-1, to allow a short term rental business on the property.

There being no one present who wished to speak on the matter, the public hearing was closed at 7:06 PM.

Ms. Day made a motion that was seconded by Mr. Vandavelde to make a recommendation to Town Council to approve the request to rezone 123 Lee Street, Amherst, VA (Tax Map 96A-416-5) from R-2 to B-1.

After discussion, the motion carried 4-3 according to the following:

June Driskill	Nay		Anne Webster Day	Aye
Michael Driskill	Aye		John Vandavelde	Aye
William Jones	Nay		Nathaniel Holden Chase	Aye
Clifford Hart	Nay			

The Chair opened a duly advertised hearing at 7:06 PM on the application submitted by Svet and Shah Kanev for a special use permit for 123 Lee Street, Amherst, Virginia (Tax Map 96 A 416 5).

There being no one present who wished to speak on the matter, the public hearing was closed at 7:06 PM.

Mr. Chase made a motion that was seconded by Mr. Vandavelde to make a recommendation to Town Council to approve the request for a special use permit to allow short term rental (Air B&B) at 123 Lee Street, Amherst, Virginia (Tax Map 96A-416-5).

After discussion, the motion carried 4-3 according to the following:

June Driskill	Nay		Anne Webster Day	Aye
Michael Driskill	Aye		John Vandavelde	Aye
William Jones	Nay		Nathaniel Holden Chase	Aye
Clifford Hart	Nay			

The Chair opened a duly advertised public hearing at 7:15 P.M., on the Town of Amherst FY23-24 Capital Improvement Program proposal that identifies acquisition, construction and improvement of town facilities, and acquisition of capital equipment, copies of which were distributed to the Commissioners.

There being no one present who wished to speak on the matter, the public hearing was closed at 7:24 PM.

After discussion and a report by Town Manager Carter, Mr. Hart made a motion that was seconded by Mr. Chase to make a recommendation to Town Council to approve the Town of Amherst FY23-24 Capital Improvement Program proposal, as recommended by staff.

The motion carried 7-0 according to the following:

June Driskill	Aye		Anne Webster Day	Aye
Michael Driskill	Aye		John Vandervelde	Aye
William Jones	Aye		Nathaniel Holden Chase	Aye
Clifford Hart	Aye			

Town Manager McGuffin gave a report on a proposed amendment to Chapter 24 of the Town Code, Zoning and Subdivisions, to add a new code section to Chapter 24 of the Town Code, related to Inoperable Vehicles.

The Chair opened a duly advertised public hearing at 7:25 P.M., on a proposed addition to Chapter 24, Zoning and Subdivisions related to Inoperable Vehicles.

There being no one present who wished to speak on the matter, the public hearing was closed at 7:27 PM.

After discussion, Mr. Chase made a motion that was seconded by Mr. Hart to approve the proposed addition to Chapter 24, Zoning and Subdivisions, related to inoperable vehicles, as recommended by staff.

After discussion, the motion carried 7-0 according to the following:

June Driskill	Aye		Anne Webster Day	Aye
Michael Driskill	Aye		John Vandervelde	Aye
William Jones	Aye		Nathaniel Holden Chase	Aye
Clifford Hart	Aye			

After discussion, Mr. Hart made a motion that was seconded by Mr. Chase to make a recommendation to Town Council to approve the proposed addition to Chapter 24, Zoning and Subdivisions, related to inoperable vehicles, as recommended by staff.

After discussion, the motion carried 7-0 according to the following:

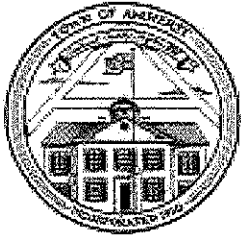
June Driskill	Aye		Anne Webster Day	Aye
Michael Driskill	Aye		John Vandervelde	Aye
William Jones	Aye		Nathaniel Holden Chase	Aye
Clifford Hart	Aye			

There being no further business, on motion of Mr. Vandervelde which was seconded by Ms. Day and carried 7-0, the meeting adjourned at 7:43 PM, according to the following:

June Driskill	Aye		Anne Webster Day	Aye
Michael Driskill	Aye		John Vandervelde	Aye
William Jones	Aye		Nathaniel Holden Chase	Aye
Clifford Hart	Aye			

June Driskill, Chairperson

Attest: _____



DATE _____

APPLICATION FOR REZONING
TOWN OF AMHERST
POST OFFICE BOX 280
AMHERST, VIRGINIA 24521
(804) 946-7885

APPLICANT	<u>McDonald's Corporation</u>	OWNER	<u>Lillian W. Johnson</u>
ADDRESS	<u>110 N. Carpenter St., Attn: Legal Dept.</u>	ADDRESS	<u>P.O. Box 22</u>
CITY	<u>Chicago IL 60607</u>	CITY	<u>Amherst VA 24521</u>
TELEPHONE NO.	<u>(919) 695-6271</u>	TELEPHONE NO.	_____

REPRESENTATIVE Tammy Kahm ADDRESS 110 N. Carpenter St., Attn: Legal Dept.

CITY Chicago IL 60607 TELEPHONE NO. (919) 695-6271

LOCATION OF REQUEST US Route 60

TAX MAP NO. 96A4-A-174 LOT AREA .050 A (2,193 sf)

EXISTING ZONING T-1 Transitional PROPOSED ZONING CZ-1

STATEMENT BY APPLICANT

Applicant will be purchasing the 2,193 sf of land referenced above and recording a plat to incorporate that land with our existing property. The additional land will be used in conjunction with the redevelopment of the Applicant's drive thru.

Applicants are reminded that §18.1-1002 of the Town Code requires signs describing the action requested under this application to be posted on the property.

As OWNER (CONTRACT PURCHASER WITH OWNER'S WRITTEN CONSENT, ATTACHED) (OWNER'S AGENT) of the property listed above, I/we hereby petition the Amherst Town Council to rezone the above described property.

Lillian W. Johnson 2/21/23
Signature of Owner Date

PLANNING COMMISSION PUBLIC HEARING _____

Time _____ Date _____

PLANNING COMMISSION ACTION

Zoning Administrator Date

TOWN COUNCIL PUBLIC HEARING _____

Time _____ Date _____

TOWN COUNCIL ACTION

Clerk of Council Date



DATE 2/9/2023

APPLICATION FOR SITE PLAN APPROVAL
TOWN OF AMHERST
POST OFFICE BOX 280
AMHERST, VIRGINIA 24521
(804) 946-7885

APPLICANT Chad Hodges OWNER _____
ADDRESS 2524 Langhorne Road ADDRESS _____
CITY Lynchburg, VA 24501 CITY _____
TELEPHONE NO. 434-847-7681 TELEPHONE NO. _____

REPRESENTATIVE _____ ADDRESS _____
CITY _____ TELEPHONE NO. _____

LOCATION OF REQUEST Amherst County High School

TAX MAP NO. 95-A-83 LOT AREA 43 AC. EXISTING ZONING R-2

PROPOSED USE Auditorium addition to the Amherst County High School

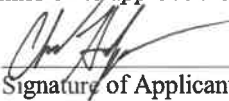
STATEMENT BY APPLICANT

Site plan shows the auditorium addition to the Amherst County High School with an additional parking lot on the opposite side of Lancer Lane near existing lot. Plans show the site layout, water and sewer connections, storm design/management, parking, erosion and sediment control measures and associated grading.

Note: A Site Plan Review Checklist must be completed by the Owner or his authorized representative and accompany this form.

Applicants are reminded that §18.1-1002 of the Town Code requires signs describing the action requested under this application to be posted on the property.

As (OWNER) (CONTRACT PURCHASER WITH OWNER'S WRITTEN CONSENT, ATTACHED) (OWNER'S AGENT) of the property listed above, I/we hereby petition the Planning Commission to approve the above site plan.

 2/9/23
Signature of Applicant Date

PLANNING COMMISSION HEARING DATE _____
Time Date

PLANNING COMMISSION ACTION _____
Zoning Administrator Date