Procedures for Amherst Town Council Meeting
August 12, 2026

Meeting Details

- **Organization:** Amherst Town Council
- **Date:** August 12, 2026
- **Time:** 7:00 P.M.
- **Location:** Council Chambers of Town Hall, 174 S. Main Street, Amherst, Virginia
- **Purpose:** A regular meeting to discuss matters set forth in the August 12, 2026, Agenda

Virtual Attendance

You can observe the meeting live on YouTube via the Town of Amherst Livestream:
https://youtube.com/live/EXjgVdfRjUU?feature=share

Citizen Comment Period and Public Hearings

The Town Council will observe the following guidelines for public comments:

Written Comment Guidelines (For those not attending in person)

- **Submission Deadline:** No later than 6:30 P.M. on August 12, 2026.
- **How to Submit:** Email Town Manager Sara E. McGuffin at sara.mcguffin@amherstva.gov.
- **Required Information:** You must include your **full name** and **address** in the email for record-keeping purposes.

Rules and Formats for Oral Comments

- **Purpose:** Citizen comments are an opportunity to address the Council. This is not designed to be a question-and-answer session or a discussion time.
- **Follow-up:** If follow-up information is requested, it will occur after the conclusion of the meeting.
- **Time Limits:**
  - **Individuals:** Comments are limited to **three (3) minutes**.
  - **Groups:** Comments are limited to **five (5) minutes**.
- **Exceeding Time Limits:** Once the time limit is reached, comments will stop. Any hard copies of the full comments may be given to the Clerk of Council.

Contact and Additional Resources

If you have questions about this process, please contact Sara McGuffin:

- **Phone:** 434.946.7885
- **Email:** sara.mcguffin@amherstva.gov

Agenda Link: View entire August 12, 2026, Agenda Here