

AMHERST TOWN COUNCIL

AGENDA

Wednesday, August 9, 2023

Meeting at 7:00 p.m.

Town Hall, 174 S. Main Street, Amherst, VA 24521

- A. Call to Order for the Town Council– 7:00 p.m. - Mayor Tuggle**
- B. Pledge of Allegiance** - *I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.*
- C. Invocation** - *Any invocation that may be offered before the official start of the Amherst Town Council meeting shall be the voluntary offering to, and for, the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the audience is required to attend or participate in the invocation, and such decision will have no impact on their right to participate actively in the business of the Council. Copies of the policy governing invocations and setting forth the procedure by which a volunteer may deliver an invocation are available upon request at the Town Hall.*
- D. Public Hearings and Presentations**
- E. Citizen Comments** - *Per the Town Council's policy, any individual desiring to speak before the Council who has not met the agenda deadline requirement will be allowed a maximum of three minutes to speak before the Town Council. Any individual representing a bona fide group will be allowed a maximum of five minutes to speak before the Town Council. Placement on the agenda is at the Mayor's discretion.*
- F. Consent Agenda** – *Items on the consent agenda can be voted on as a block if all are in agreement with the recommended action or discussed individually.*
- 1. Town Council Minutes (Pgs. 1-7)** – *Draft of the July 12, 2023 meeting minutes are **attached**. Please let Vicki Hunt know of any concerns by Wednesday morning so that any needed corrections can be presented at the meeting.*
 - 2. Check approval (Pgs. 8-17)**- *The check register for the month of July 2023 is **attached**. Please let Tracie Morgan know if you have any concerns by Wednesday morning so that any needed documentation will be available at the meeting. All invoices will be available for review.*
- G. Correspondence and Reports**
- 1. Staff Reports (Pgs.18-73)**
 - a. Town Manager Monthly Report- **attached**
 - b. Police Chief Monthly Report - **attached**
 - c. Office Manager Monthly Report - **attached**
 - d. Clerk of Council Monthly Report- **attached**
 - e. Public Works Monthly Reports- **attached**
 - 2. Other Reports (Pgs. 74-81)**
 - a. Planning Commission–*met August 2, 2023, minutes attached*
 - b. Economic Development Authority- *no meeting*
 - c. Robert E. Lee SWCD- *minutes attached*
- H. Discussion Items**
- 1. Appointments-** *Sara McGuffin- There is a vacancy on the Board of Zoning Appeals. Staff recommends that the Council recommend a citizen to the Circuit Court for appointment.*

- I. Matters from Staff**
- J. Matters from Town Council**
- K. Anticipated Town Council Agenda Items for Next Month**
- L. Citizen Comments**
- M. Closed Session-** *Pursuant to §2.2-3711A.3 of the Code of Virginia, for Town Council to convene in closed session to discuss or consider the acquisition of real property, where discussion in an open meeting would adversely affect the bargaining position of the public body, specifically, a discussion regarding the real property owned by the Amherst Lifesaving Crew and a second property that may be available for the Town.*
- N. Adjournment**

Mayor D. Dwayne Tuggle called a regular monthly meeting of the Amherst Town Council to order on July 12, 2023, at 7:00 P.M. in the Council Chambers of the Town Hall at 174 S. Main Street.

It was noted that a quorum was present as follows:

P	D. Dwayne Tuggle	P	Andra Higginbotham
P	Janice N. Wheaton	P	Michael Driskill
P	Sharon W. Turner	A	Douglas Thompson

Also present were the following staff members:

Sara E. McGuffin	Town Manager		Gary Williams	Director of Plants
Kelley Kemp	Town Attorney		Becky Cash	Plants Operator
Vicki K. Hunt	Clerk of Council			

Recitation of the Pledge of Allegiance to the Flag was followed by an invocation by Andra Higginbotham.

Town Manager McGuffin gave a report on an Application for Abandonment of Public Right-of-Way submitted by Mount Olive Baptist Church which, if approved, would abandon that portion of an alleyway between Mount Olive Road and West Court Street on the north side of and adjacent to Mount Olive Baptist Church.

Town Attorney Kemp added that an Ordinance to abandon the alleyway would have to be approved by Council after Mount Olive Baptist Church notified adjacent landowners of the requested abandonment and present a required survey and proposed deed to Council.

Mayor Tuggle opened a duly advertised public hearing at 7:05 P.M. on the application of Mount Olive Baptist Church to abandon that portion of an alleyway between Mount Olive Road and West Court Street on the north side of and adjacent to Mount Olive Church.

Cal C. Gamble, Trustee of Mount Olive Baptist Church, was present to comment and answer questions.

There being no one else present in person or otherwise who wished to speak on the matter, the public hearing closed at 7:08 P.M.

By consensus the matter was deferred to allow Mount Olive Baptist Church time to present a required survey and a proposed deed.

Town Manager McGuffin gave a report on an Application for Rezoning submitted by McDonald's Corporation which, if approved, would rezone 2,193 square feet of property adjacent to the existing McDonalds (Tax Map No. 96A4-A174) from T-1 to B-2. The rezoning is intended for the purpose of redevelopment of the applicant's drive-thru. The Planning Commission held a duly advertised public hearing at its meeting on June 7, 2023, at which time the Commission recommended that Town Council approve the application for rezoning.

McDonald's representative Tammy Kahm was present to answer questions.

Mayor Tuggle opened a duly advertised public hearing at 7:09 P.M. on the Application for Rezoning submitted by McDonald's Corporation which, if approved, would rezone 2,193 square feet of property adjacent to the existing McDonalds (Tax Map No. 96A4-A174) from T-1 to B-2

There being no one present in person or otherwise who wished to speak on the matter, the public hearing closed at 7:09 P.M.

Ms. Turner made a motion that was seconded by Mr. Higginbotham to approve the Application for Rezoning submitted by McDonald's Corporation to rezone 2,193 square feet of property adjacent to the existing McDonalds (Tax Map No. 96A4-A174) from T-1 to B-2, as recommended by the Planning Commission and by staff.

There being no discussion, the motion carried 4-0 via the roll call method as follows:

D. Dwayne Tuggle		Andra Higginbotham	Aye
Janice N. Wheaton	Aye	Michael Driskill	Aye
Sharon Turner	Aye	Douglas Thompson	Absent

A copy of the Ordinance approving the rezoning is attached hereto and made a part of these minutes.

Mayor Tuggle opened the floor to citizen comments.

D. S. Watts, South Main Street, came forward with concerns of a noise problem where he resides coming from many businesses located in the area.

There being no one else listed to speak on the citizen comment sign-in sheet, or otherwise, no comments were made.

Ms. Turner motion that was seconded by Mr. Driskill to approve the consent agenda items consisting of minutes of the meeting held on June 14, 2023, and the June 2023 check registry, as presented by staff.

There being no discussion, the motion carried 4-0 via the roll call method as follows:

D. Dwayne Tuggle		Andra Higginbotham	Aye
Janice N. Wheaton	Aye	Michael Driskill	Aye
Sharon Turner	Aye	Douglas Thompson	Absent

Town Manager McGuffin gave a report on a grant offer to the Town from the Virginia Health Department Office of Drinking Water in the amount of \$1,304,576.00 that would fund the entirety of the estimated replacement costs of the water line on Sunset Drive.

Ms. Turner made a motion that was seconded by Mr. Higginbotham to accept the Virginia Health Department Office of Drinking Water grant in the amount of \$1,304,576.00 for replacement of the waterline on Sunset Drive, and to authorize staff to execute the funding agreement, as recommended by staff.

After discussion, the motion carried 4-0 via the roll call method as follows:

D. Dwayne Tuggle		Andra Higginbotham	Aye
Janice N. Wheaton	Aye	Michael Driskill	Aye
Sharon Turner	Aye	Douglas Thompson	Absent

Town Manager McGuffin gave a report on a fee proposal from WW Associates for the engineering design, bid assistance and contract administration work for replacement of the Sunset Drive water line as defined by a Preliminary Engineering Report prepared in November 2010 and as approved by VDH ARPA award dated June 22, 2023.

Ms. Wheaton made a motion that was seconded by Mr. Driskill to approve the fee proposal from WW Associates as presented and recommended by staff.

After discussion, the motion carried 4-0 via the roll call method as follows:

D. Dwayne Tuggle		Andra Higginbotham	Aye
Janice N. Wheaton	Aye	Michael Driskill	Aye
Sharon Turner	Aye	Douglas Thompson	Absent

Town Manager McGuffin gave a report on a proposed agreement between the Town and Green Leaf Golf Club Association, LLC, for provision of sewer services at Poplar Grove.

John T. Matteo, attorney for Green Leaf Golf Club Association, was present remotely to answer questions.

After discussion, Mr. Matteo was requested to revise the agreement specifying that water and sewer services will be provided only for commercial development at Poplar Grove for presentation and consideration by Council.

By consensus the matter was deferred to the September 13, 2023, Town Council meeting for further discussion and consideration.

Town Manager McGuffin gave a report on an EPA requirement regarding Lead Service Line Inventory and draft Lead Service Line Replacement Plan to be completed by October 16, 2024, and staff's plan of action including application to VDH for grant funds specific to performing the lead inventory. No action was required by Council at this time.

Town Manager McGuffin gave a report on Council's previous approval for purchase of a new truck for the Town Maintenance Department and staff's difficulty in purchasing the truck at that time. Due to the increase in purchase price since approval staff requests authorization to purchase a new truck at the increased price.

After discussion, by consensus Council authorizes staff to proceed with the purchase of a new truck for the Town's Maintenance Department.

Town Manager was directed to present information on the necessity of twenty-four hour continuous Town Police Department service and necessary steps to implement such service.

Mayor Tuggle opened the floor to citizen comments

Sam Soghur, resident of the Town of Amherst, came forward commending the Police Department and the Town on the First Responders Parade and Celebration.

There being no one else listed to speak on the citizen comment sign-in sheet or otherwise, no comments were made.

Town Attorney Kemp read a resolution to authorize closed meeting, as follows:

WHEREAS, the Town Council of the Town of Amherst desires to discuss in Closed Meeting the following matter(s):

- Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body concerning the Town Manager and the Town Attorney.
- Discussion or consideration of the acquisition of real property for a public purpose, namely emergency services, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

WHEREAS, pursuant to: §2.2-3711 (A)(1) and (A)(7) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Amherst Town Council does hereby authorize discussion of the aforesated matters in Closed Meeting.

After the reading, Mr. Higginbotham made a motion that was seconded by Ms. Turner to approve the resolution and go into closed session.

The motion carried 4-0 via the roll call method as follows:

D. Dwayne Tuggle		Andra Higginbotham	Aye
Janice N. Wheaton	Aye	Michael Driskill	Aye
Sharon Turner	Aye	Douglas Thompson	Absent

A copy of the Resolution is attached to and made a part of these minutes.

At 7:44 PM, pursuant to the Resolution, Town Council convened in closed session.

At 8:32 PM the meeting reopened to the public.

Clerk of Council Hunt read the following closed session certification to Council:

Do you certify that to the best of your knowledge (i) only public business matters lawfully exempted from open meeting requirements under Title 2.2, Chapter 37 of the

Code of Virginia, and (ii) only such public business matters as were identified in the motion by which the closed session was convened were heard, discussed, or considered in the session?

Responses via the roll call method were as follows:

D. Dwayne Tuggle	Yes	Andra Higginbotham	Yes
Janice N. Wheaton	Yes	Michael Driskill	Yes
Sharon Turner	Yes	Douglas Thompson	Absent

There being no further business, on motion of Ms. Turner seconded by Mr. Higginbotham, the meeting adjourned at 8:33 P.M., until August 9, 2023, at 7:00 p.m.

The motion carried 4-0 as follows:

D. Dwayne Tuggle		Andra Higginbotham	Aye
Janice N. Wheaton	Aye	Michael Driskill	Aye
Sharon Turner	Aye	Douglas Thompson	Absent

D. Dwayne Tuggle, Mayor

Attest: _____
Clerk of Council

AT A MEETING OF THE AMHERST TOWN COUNCIL, HELD ON JULY 12, 2023, IN THE TOWN HALL BUILDING LOCATED AT 174 S. MAIN STREET, AMHERST, VIRGINIA, THE FOLLOWING ACTION WAS TAKEN:

Ordinance rezoning 2,193 square feet to the east of 135 Richmond Highway in the Town of Amherst, Virginia Tax Map 96A4-A174 from T-1 to B-2 to accommodate an expanded drive through lane at the McDonalds Restaurant.

WHEREAS, Sections 15.2-2280, 15.2-2285, and 15.2-2286 of the Code of Virginia, 1950, as amended, enables a local governing body to adopt and amend zoning ordinances; and

WHEREAS, Golden Arch Limited Partnership, owner of property at 135 Richmond Highway (Tax Map 96A4-A174B) filed an application requesting a second drive through lane at the McDonalds restaurant; and

WHEREAS, to safely have a second drive through lane, Golden Arch Limited Partnership needed to acquire 2,193 square feet of additional land to the east of its property (Tax Map 96A4 A174); and

WHEREAS, the property at 135 Richmond Highway, currently a McDonalds restaurant, is zoned Business (B-2), but the additional 2,193 square feet needed on the adjacent property is zoned T-1; and

WHEREAS, the adjacent, additional property needs to be rezoned to B-2 to accommodate a drive through restaurant; and

WHEREAS, pursuant to Virginia Code Section 15.2-2204, the Town of Amherst Planning Commission advertised as required by law and held a public hearing on this application on June 7, 2023, and voted 6-0 to recommend approval of this request to Council; and

WHEREAS, pursuant to Virginia Code Section 15.2-2204, the Amherst Town Council advertised as required by law and held a public hearing on July 12, 2023.

NOW, THEREFORE, BE IT ORDAINED, by the Amherst Town Council in accordance with Section 24-235 of the Amherst Zoning Ordinance, public necessity, convenience, general welfare, and good zoning practice, Rezoning 2023-01 is approved to rezone a small portion of Tax map 96A4 -A174 to B-2 to allow for an expanded drive through.

This ordinance was adopted July 12, 2023.

D. Dwayne Tuggle, Mayor

ATTEST:

Clerk of Council

TOWN COUNCIL OF THE TOWN OF AMHERST

MOTION: Andre Higginbotham

Wednesday, July 12, 2023
Regular Meeting

SECOND: Sharon Turner

RE: AUTHORIZE CLOSED MEETING

WHEREAS, the Town Council of the Town of Amherst desires to discuss in Closed Meeting the following matter(s):

- Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body concerning the Town Manager and the Town Attorney.
- Discussion or consideration of the acquisition of real property for a public purpose, namely emergency services, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

WHEREAS, pursuant to: §2.2-3711 (A)(1) and (A)(3) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Amherst Town Council does hereby authorize discussion of the aforestated matters in Closed Meeting.

Adopted this 12th day of July 2023.

D. Dwayne Tuggle, Mayor

ATTEST:

Clerk of Council

Range of Checking Accts: First to Last Range of Check Dates: 07/01/23 to 07/31/23
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
GENERAL							
5513	07/06/23	HILLH005 HILL HARDWARE CORPORATION					203
V3-00728	1	JUNE 2023 STATEMENT	20.98	502-4-44000-6007	Expenditure		28 1
				REPAIR & MAINT. SUPPLIES-RUT. CRK.			
V3-00728	2	JUNE 2023 STATEMENT	84.92	100-4-43200-6009	Expenditure		29 1
				VEHICLE/POWER EQUIPMENT SUPPLIES			
V3-00728	3	JUNE 2023 STATEMENT	111.74	100-4-43200-6007	Expenditure		30 1
				REPAIR & MAINT. SUPPLIES			
V3-00728	4	JUNE 2023 STATEMENT	289.72	100-4-31100-5800	Expenditure		31 1
				FIRE RANGE FEES			
			507.36				
5514	07/06/23	MANSF005 MANSFIELD OIL COMPANY					203
V3-00727	1	0616-06302023	675.75	100-4-31100-6008	Expenditure		25 1
				FUEL			
V3-00727	2	0616-06302023	368.25	100-4-43200-6008	Expenditure		26 1
				FUEL			
V3-00727	3	0616-06302023	157.19	502-4-44000-6008	Expenditure		27 1
				FUEL/OIL			
			1,201.19				
5515	07/06/23	NEWSA005 THE NEWS & ADVANCE					203
V3-00724	1	0529-06252023	363.72	100-4-12110-3600	Expenditure		20 1
				ADVERTISING			
5516	07/06/23	PACEA005 PACE ANALYTICAL SERVICES, INC.					203
V3-00723	1	LAB TESTING	25.10	501-4-94000-8002	Expenditure		14 1
				WATER TREATMENT PLANT IMPROVEMENTS			
V3-00723	2	LAB TESTING	187.90	502-4-44000-3140	Expenditure		15 1
				TESTING SERVICES			
V3-00723	3	LAB TESTING	19.70	501-4-44000-3140	Expenditure		16 1
				TESTING SERVICES			
V3-00723	4	LAB TESTING	50.20	501-4-44000-3140	Expenditure		17 1
				TESTING SERVICES			
V3-00723	5	LAB TESTING	206.50	502-4-44000-3140	Expenditure		18 1
				TESTING SERVICES			
V3-00723	6	LAB TESTING	187.90	502-4-44000-3140	Expenditure		19 1
				TESTING SERVICES			
			677.30				
5517	07/06/23	STONE005 STONEY CREEK AUTO CENTER, INC					203
V3-00726	1	EXPLORER TOWED	350.00	100-4-43200-6009	Expenditure		24 1
				VEHICLE/POWER EQUIPMENT SUPPLIES			
5518	07/06/23	SUPPL005 THE SUPPLY ROOM					203
V3-00725	1	OFFICE SUPPLIES	15.15	100-4-12420-6001	Expenditure		21 1
				OFFICE SUPPLIES			
V3-00725	2	OFFICE SUPPLIES	480.59	100-4-31100-6001	Expenditure		22 1
				OFFICE SUPPLIES			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq	Acct
GENERAL			Continued					
5518	THE SUPPLY ROOM	Continued						
V3-00725	3	OFFICE SUPPLIES	247.50	100-4-31100-6001	Expenditure		23	1
				OFFICE SUPPLIES				
			<u>743.24</u>					
5519	07/06/23	U-000005 BROWN, PHYLLIS					203	
23-00065	1	UTILITY REFUND Water	248.40	501-3-16080-0015	Revenue		1	1
				PREPAY UTILITIES				
5520	07/06/23	VACOR005 VACORP					203	
V3-00722	3	JUNE 23 HYBRID DISABILITY	22.08	100-4-12110-2500	Expenditure		3	1
				STD/LONG-TERM DISABILITY				
V3-00722	4	JUNE 23 HYBRID DISABILITY	9.65	100-4-31100-2500	Expenditure		4	1
				STD/LONG-TERM DISABILITY				
V3-00722	5	JUNE 23 HYBRID DISABILITY	18.42	501-4-12110-2500	Expenditure		5	1
				STD/LONG-TERM DISABILITY				
V3-00722	6	JUNE 23 HYBRID DISABILITY	13.81	502-4-12110-2500	Expenditure		6	1
				STD/LONG-TERM DISABILITY				
V3-00722	7	JUNE 23 HYBRID DISABILITY	1.39	514-4-12110-2500	Expenditure		7	1
				STD/LONG-TERM DISABILITY				
V3-00722	8	JUNE 23 HYBRID DISABILITY	4.02	100-4-12420-2500	Expenditure		8	1
				HYBRID DISABILITY				
V3-00722	9	JUNE 23 HYBRID DISABILITY	7.87	501-4-12420-2500	Expenditure		9	1
				HYBRID DISABILITY				
V3-00722	10	JUNE 23 HYBRID DISABILITY	5.25	502-4-12420-2500	Expenditure		10	1
				HYBRID DISABILITY				
V3-00722	11	JUNE 23 HYBRID DISABILITY	0.40	514-4-12420-2500	Expenditure		11	1
				HYBRID DISABILITY				
V3-00722	12	JUNE 23 HYBRID DISABILITY	16.50	501-4-44000-2500	Expenditure		12	1
				LONG-TERM DISABILITY				
V3-00722	13	JUNE 23 HYBRID DISABILITY	17.85	502-4-44000-2500	Expenditure		13	1
				LONG-TERM DISABILITY				
			<u>117.24</u>					
5521	07/06/23	VERIZ005 VERIZON					203	
V3-00721	1	05/25-06/24/2023	108.69	100-4-43200-5230	Expenditure		2	1
				TELECOMMUNICATION				
5522	07/17/23	ANDER005 ANDERSON CONSTRUCTION, INC.					204	
V3-00738	1	PAYMENT 26	135,384.86	501-4-94000-8002	Expenditure		10	1
				WATER TREATMENT PLANT IMPROVEMENTS				
5523	07/17/23	APPAL005 APPALACHIAN POWER					204	
V3-00732	1	STREET LIGHTS	2,631.68	100-4-41320-5100	Expenditure		4	1
				STREETLIGHTS				
5524	07/17/23	ELECT010 ELECTRICAL MECHANICAL SVCS					204	
V3-00736	1	FINAL PAYMENT	10,350.00	501-4-94000-9000	Expenditure		8	1
				CAPITAL IMPROVEMENTS				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
GENERAL			Continued				
5525	07/17/23	FISHE005 FISHER AUTO PARTS, INC					204
V3-00739	1	JUNE STATEMENT	243.95	100-4-43200-6009	Expenditure		11 1
				VEHICLE/POWER EQUIPMENT SUPPLIES			
5526	07/17/23	LITTL005 LITTLETON AND ASSOCIATES, INC.					204
V3-00737	1	PAYMENT #4	90,891.25	502-4-94000-8002	Expenditure		9 1
				WWTP CENTRIFUGE			
5527	07/17/23	SUPPL005 THE SUPPLY ROOM					204
V3-00733	1	SHREDDER	1,168.99	100-4-31100-6001	Expenditure		5 1
				OFFICE SUPPLIES			
5528	07/17/23	TMOBI005 T-MOBILE					204
V3-00730	1	0415-06142023	379.08	100-4-31100-5230	Expenditure		1 1
				TELECOMMUNICATIONS			
V3-00730	2	0415-06142023	379.08	100-4-31100-5230	Expenditure		2 1
				TELECOMMUNICATIONS			
			<u>758.16</u>				
5529	07/17/23	VERIZ005 VERIZON					204
V3-00731	1	0622023-07012023	386.70	502-4-44000-5230	Expenditure		3 1
				TELECOMMUNICATIONS			
5530	07/17/23	WITME005 WITMER PUBLIC SAFETY GROUP					204
V3-00735	1	SUPPLIES	959.00	100-4-31100-6010	Expenditure		7 1
				POLICE SUPPLIES			
5531	07/17/23	WOOLD005 WOOLDRIDGE HEATING, AIR & ELEC					204
V3-00734	1	MEMBERSHIP	897.00	100-4-43200-6009	Expenditure		6 1
				VEHICLE/POWER EQUIPMENT SUPPLIES			
5532	07/21/23	ANTWO005 BENCHMARK SYSTEMS, INC.					205
V4-00004	1	JUNE PROCARE	374.25	100-4-12510-5600	Expenditure		22 1
				MICROSOFT OFFICE SERVICE			
5533	07/21/23	APPAL005 APPALACHIAN POWER					205
V4-00001	1	ELECTRIC TO 07142023	683.37	100-4-43200-5100	Expenditure		1 1
				ELECTRIC			
V4-00001	2	ELECTRIC TO 07142023	5,426.22	501-4-44000-5100	Expenditure		2 1
				ELECTRICAL SVCS			
V4-00001	3	ELECTRIC TO 07142023	4,620.80	502-4-44000-5100	Expenditure		3 1
				ELECTRICAL SVCS-RUT CRK			
V4-00001	4	ELECTRIC TO 07142023	115.82	502-4-44000-5130	Expenditure		4 1
				ELECTRICAL SVCS-PUMP STATION			
V4-00001	5	ELECTRIC TO 07142023	94.22	100-4-41320-5100	Expenditure		5 1
				STREETLIGHTS			
V4-00001	6	ELECTRIC TO 07142023	23.73	701-4-81500-5100	Expenditure		6 1
				ELECTRICAL SERV.			
			<u>10,964.16</u>				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
GENERAL			Continued				
5534	07/21/23	BBTBA005 TRUIST BANK					205
V4-00002	1	ZOOM VH	42.00	100-4-12510-3150	Expenditure		7 1
				I.T. SERVICES			
V4-00002	2	BS PIP	318.44	100-4-31100-6010	Expenditure		8 1
				POLICE SUPPLIES			
V4-00002	3	BS PIP	267.84	100-4-31100-6010	Expenditure		9 1
				POLICE SUPPLIES			
V4-00002	4	FOOD RW	95.85	100-4-31100-5501	Expenditure		10 1
				TRAVEL-MILEAGE/CONFERENCE/HOTEL			
V4-00002	5	ADOBE SM	12.99	100-4-12510-6002	Expenditure		11 1
				I.T. SUPPLIES			
V4-00002	6	WASABI SM	8.70	100-4-12510-3150	Expenditure		12 1
				I.T. SERVICES			
V4-00002	7	USPS	13.15	100-4-12110-5210	Expenditure		13 1
				POSTAGE			
V4-00002	8	VT CPE SM	125.00	501-4-44000-5501	Expenditure		14 1
				TRAVEL-MILEAGE/HOTEL/CONFERENCE			
V4-00002	9	POST OFFICE PM	16.60	100-4-12420-5210	Expenditure		15 1
				POSTAGE			
V4-00002	10	GW USPS	25.04	502-4-44000-5210	Expenditure		16 1
				POSTAGE			
V4-00002	11	GW USPS	8.13	501-4-44000-5210	Expenditure		17 1
				POSTAGE			
V4-00002	12	GW USPS	100.00	502-4-44000-5810	Expenditure		18 1
				DUES & MEMBERSHIPS			
V4-00002	13	VDOT CHARLES	110.00	502-4-45000-6007	Expenditure		19 1
				REPAIR & MAINT. SUPPLIES			
			1,143.74				
5535	07/21/23	DAVID005 DAVID WOODY					205
V4-00008	1	WEB HOSTING 8/1-7/31/2024	450.00	100-4-12510-3340	Expenditure		28 1
				WEBSITE MAINTENANCE			
5536	07/21/23	DEALL005 DEAL & LACHENEY P.C.					205
V4-00011	1	JUNE LEGAL SERVICES	2,000.00	100-4-12210-3150	Expenditure		32 1
				TOWN ATTORNEY			
5537	07/21/23	DEPAR005 DEPARTMENT OF MOTOR VEHICLES					205
V4-00013	1	DMV REMOVALS	500.00	100-4-12420-3009	Expenditure		34 1
				DMV STOPS			
5538	07/21/23	GFLN005 GFL ENVIRONMENTAL					205
V4-00003	1	TRASH/RECYCLE 07/01-07/3123	10,534.36	514-4-43200-3160	Expenditure		20 1
				COLLECTION IN-TOWN			
V4-00003	2	TRASH/RECYCLE 07/01-07/3123	1,461.68	514-4-43200-3170	Expenditure		21 1
				COLLECTION OUT OF TOWN			
			11,996.04				
5539	07/21/23	JAMES005 JAMES RIVER EQUIPMENT					205
V4-00010	1	OIL	113.99	100-4-43200-6009	Expenditure		30 1
				VEHICLE/POWER EQUIPMENT SUPPLIES			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Seq	Acct
GENERAL			Continued					
5539	JAMES RIVER EQUIPMENT	Continued						
V4-00010	2	OIL	168.65	100-4-43200-6009	Expenditure		31	1
				VEHICLE/POWER EQUIPMENT SUPPLIES				
			<u>282.64</u>					
5540	07/21/23	LYNCH015 LYNCHBURG REGIONAL BUSINESS AL					205	
V4-00012	1	2023 CONTRIBUTION	2,690.00	701-4-81500-5810	Expenditure		33	1
				DUES AND MEMBERSHIP				
5541	07/21/23	PACEA005 PACE ANALYTICAL SERVICES, INC.					205	
V4-00014	1	LAB TESTIGN	187.90	502-4-44000-3140	Expenditure		35	1
				TESTING SERVICES				
V4-00014	2	LAB TESTIGN	206.50	502-4-44000-3140	Expenditure		36	1
				TESTING SERVICES				
V4-00014	3	LAB TESTIGN	187.90	502-4-44000-3140	Expenditure		37	1
				TESTING SERVICES				
V4-00014	4	LAB TESTIGN	206.50	502-4-44000-3140	Expenditure		38	1
				TESTING SERVICES				
			<u>788.80</u>					
5542	07/21/23	PINKE005 PINKERTON CHEVROLET					205	
V4-00005	1	SQUIREL BOBBY TAHOE	2,047.52	100-4-31100-6009	Expenditure		23	1
				VEHICLE/POWER EQUIPMENT SUPPLIES				
5543	07/21/23	PYLES005 PYLE SOLUTIONS, LLC.					205	
V4-00009	1	BUG BAN	710.00	502-4-45000-6007	Expenditure		29	1
				REPAIR & MAINT. SUPPLIES				
5544	07/21/23	SUPPL005 THE SUPPLY ROOM					205	
V4-00007	1	FOLDERS AND CALC RIBBON	14.48	100-4-12420-6001	Expenditure		27	1
				OFFICE SUPPLIES				
5545	07/21/23	VARUR005 VA RURAL WATER ASSOCIATION					205	
V4-00015	1	VOTING MEMBERS DUES	225.00	501-4-44000-5810	Expenditure		39	1
				DUES & MEMBERSHIPS				
V4-00015	2	VOTING MEMBERS DUES	225.00	502-4-44000-5810	Expenditure		40	1
				DUES & MEMBERSHIPS				
			<u>450.00</u>					
5546	07/21/23	WWASS005 WW ASSOCIATES					205	
V4-00006	1	CENTRIFUGE	2,250.00	502-4-94000-8002	Expenditure		24	1
				WWTP CENTRIFUGE				
V4-00006	2	RETAINER	250.00	501-4-44000-3150	Expenditure		25	1
				PROFESSIONAL SVCS				
V4-00006	3	RETAINER	250.00	502-4-44000-3150	Expenditure		26	1
				PROFESSIONAL SVCS				
			<u>2,750.00</u>					
5547	07/21/23	TRACI005 TRACIE L. MORGAN					206	
V4-00016	1	SUMMER 23 MASTERS CERTQ	2,647.25	100-4-12420-5400	Expenditure		1	1
				TUITION REIMBURSEMENT				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
GENERAL Continued									
5548	07/28/23	AMERI005 AMERICAN FIDELITY ASSURANCE CO					207		
24-00001	1	JULY 23 DEDUCTION CHECKS	231.30	100-2-21500-0000	G/L		1	1	
				AMERICAN FIDELITY DISABILITY W/HOLDING					
24-00001	2	JULY 23 DEDUCTION CHECKS	34.74	100-2-21600-0000	G/L		2	1	
				CANCER W/HOLDING					
24-00001	3	JULY 23 DEDUCTION CHECKS	198.76	100-2-21950-0000	G/L		3	1	
				AMERICAN FIDELITY LIFE W/HOLDING					
24-00001	4	JULY 23 DEDUCTION CHECKS	48.22	501-2-21500-0000	G/L		4	1	
				AMERICAN FIDELITY DISABILITY W/HOLDING					
24-00001	5	JULY 23 DEDUCTION CHECKS	41.26	501-2-21600-0000	G/L		5	1	
				CANCER W/HOLDING					
24-00001	6	JULY 23 DEDUCTION CHECKS	48.22	502-2-21500-0000	G/L		6	1	
				AMERICAN DISABILITY W/HOLDING					
24-00001	7	JULY 23 DEDUCTION CHECKS	41.26	502-2-21600-0000	G/L		7	1	
				CANCER W/HOLDING					
24-00001	8	JULY 23 DEDUCTION CHECKS	44.48	502-2-21950-0000	G/L		8	1	
				AMERICAN FIDELITY LIFE W/HOLDING					
			688.24						
5549	07/28/23	MINNE005 MINNESOTA LIFE					207		
24-00003	1	JULY 23 DEDUCTION CHECKS	11.40	100-2-21550-0000	G/L		9	1	
				OPT LIFE INS. W/HOLDING					
24-00003	2	JULY 23 DEDUCTION CHECKS	52.80	501-2-21550-0000	G/L		10	1	
				OPT LIFE INS. W/HOLDING					
			64.20						
5550	07/28/23	NATIO010 NATIONWIDE RETIREMENT SOLUTION					207		
24-00004	1	JULY 23 DEDUCTION CHECKS	139.32	100-2-21400-0000	G/L		11	1	
				RETIREMENT W/HOLDING					
24-00004	2	JULY 23 DEDUCTION CHECKS	121.41	100-2-21900-0000	G/L		12	1	
				DEFERRED COMP W/HOLDING					
24-00004	3	JULY 23 DEDUCTION CHECKS	182.71	501-2-21400-0000	G/L		13	1	
				RETIREMENT W/HOLDINGS					
24-00004	4	JULY 23 DEDUCTION CHECKS	159.20	501-2-21900-0000	G/L		14	1	
				DEFERRED COMP W/H					
24-00004	5	JULY 23 DEDUCTION CHECKS	137.03	502-2-21400-0000	G/L		15	1	
				RETIRMENT W/HOLDING					
24-00004	6	JULY 23 DEDUCTION CHECKS	119.39	502-2-21900-0000	G/L		16	1	
				DEFERRED COMP W/HOLDING					
24-00004	7	JULY 23 DEDUCTION CHECKS	22.92	100-2-21400-0000	G/L		17	1	
				RETIREMENT W/HOLDING					
			881.98						
5551	07/28/23	POSTM005 POSTMASTER, AMHERST					207		
V4-00017	1	JULY UTILITY MAILING	314.20	501-4-12420-5210	Expenditure		18	1	
				POSTAGE					
V4-00017	2	JULY UTILITY MAILING	314.20	502-4-12420-5210	Expenditure		19	1	
				POSTAGE					
			628.40						

Check #	Check Date	Vendor			Reconciled/Void	Ref Num
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract Ref Seq Acct
GENERAL						
			Continued			
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:		39	0	290,060.43	0.00
	Direct Deposit:		0	0	0.00	0.00
	Total:		39	0	290,060.43	0.00
Report Totals						
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:		39	0	290,060.43	0.00
	Direct Deposit:		0	0	0.00	0.00
	Total:		39	0	290,060.43	0.00

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	3-100	9,790.56	0.00	0.00	9,790.56
WATER FUND	3-501	145,872.65	248.40	0.00	146,121.05
SEWER FUND	3-502	92,075.33	0.00	0.00	92,075.33
GARBAGE FUND	3-514	1.79	0.00	0.00	1.79
Year Total:		247,740.33	248.40	0.00	247,988.73
GENERAL FUND	4-100	9,869.30	0.00	759.85	10,629.15
WATER FUND	4-501	6,348.55	0.00	484.19	6,832.74
SEWER FUND	4-502	9,509.66	0.00	390.38	9,900.04
GARBAGE FUND	4-514	11,996.04	0.00	0.00	11,996.04
IDA FUND	4-701	2,713.73	0.00	0.00	2,713.73
Year Total:		40,437.28	0.00	1,634.42	42,071.70
Total of All Funds:		288,177.61	248.40	1,634.42	290,060.43

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	100	19,659.86	0.00	759.85	20,419.71
WATER FUND	501	152,221.20	248.40	484.19	152,953.79
SEWER FUND	502	101,584.99	0.00	390.38	101,975.37
GARBAGE FUND	514	11,997.83	0.00	0.00	11,997.83
IDA FUND	701	2,713.73	0.00	0.00	2,713.73
Total of All Funds:		288,177.61	248.40	1,634.42	290,060.43

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND	3-100	9,790.56	0.00	0.00	0.00	9,790.56
WATER FUND	3-501	145,872.65	0.00	0.00	0.00	145,872.65
SEWER FUND	3-502	92,075.33	0.00	0.00	0.00	92,075.33
GARBAGE FUND	3-514	1.79	0.00	0.00	0.00	1.79
Year Total:		247,740.33	0.00	0.00	0.00	247,740.33
GENERAL FUND	4-100	9,869.30	0.00	0.00	0.00	9,869.30
WATER FUND	4-501	6,348.55	0.00	0.00	0.00	6,348.55
SEWER FUND	4-502	9,509.66	0.00	0.00	0.00	9,509.66
GARBAGE FUND	4-514	11,996.04	0.00	0.00	0.00	11,996.04
IDA FUND	4-701	2,713.73	0.00	0.00	0.00	2,713.73
Year Total:		40,437.28	0.00	0.00	0.00	40,437.28
Total of All Funds:		288,177.61	0.00	0.00	0.00	288,177.61

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

Revenue Account Range: First to Last

Expend Account Range: First to Last

Print Zero YTD Activity: No

Include Non-Anticipated: Yes

Include Non-Budget: Yes

Year To Date As Of: 08/03/23

Current Period: 07/01/23 to 07/31/23

Prior Year: 07/01/22 to 07/31/22

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
100-3-11010-0001	REAL PROPERTY TAXES - CURRENT	430.64	0.00	0.00	0.00	0.00	0.00	0
100-3-11060-0002	INTEREST ON DEL TAXES	29.44	0.00	0.00	0.00	0.00	0.00	0
100-3-12010-0001	LOCAL SALES & USE TAX	13,161.62	146,400.00	12,058.43	12,058.43	0.00	134,341.57 -	8
100-3-12020-0001	CONSUMER UTILITY TAX-GAS, ELEC	2,042.70	25,000.00	0.00	0.00	0.00	25,000.00 -	0
100-3-12020-0002	ELECTRIC CONSUMPTION TAX	1,517.18	18,000.00	0.00	0.00	0.00	18,000.00 -	0
	12020 Total	3,559.88	43,000.00	0.00	0.00	0.00	43,000.00 -	0
100-3-12030-0006	BUSINESS LICENSE TAX	2,821.90	130,000.00	21,774.11	21,774.11	0.00	108,225.89 -	17
100-3-12030-0007	BUSINESS LIC TAX-INTEREST & PEN	360.44	1,300.00	2,538.58	2,538.58	0.00	1,238.58	195
	12030 Total	3,182.34	131,300.00	24,312.69	24,312.69	0.00	106,987.31 -	19
100-3-12050-0001	MOTOR VEHICLE LICENSES	61.00 -	40,000.00	0.00	0.00	0.00	40,000.00 -	0
100-3-12050-0002	MOTOR VEHICLE LICENSES PENALTIES	23.22	300.00	0.00	0.00	0.00	300.00 -	0
	12050 Total	37.78 -	40,300.00	0.00	0.00	0.00	40,300.00 -	0
100-3-12060-0001	BANK STOCK FEE	0.00	70,000.00	0.00	0.00	0.00	70,000.00 -	0
100-3-12080-0001	CIGARETTE TAX	6,000.00	30,000.00	0.00	0.00	0.00	30,000.00 -	0
100-3-12100-0001	LODGING TAX	865.04	12,000.00	1,961.42	1,961.42	0.00	10,038.58 -	16
100-3-12110-0001	MEALS TAX	66,296.21	700,000.00	66,685.14	66,685.14	0.00	633,314.86 -	10
100-3-12110-0002	MEALS TAX-PEN & INTEREST	216.25	600.00	194.78	194.78	0.00	405.22 -	32
	12110 Total	66,512.46	700,600.00	66,879.92	66,879.92	0.00	633,720.08 -	10
100-3-14010-0001	FINES & FORFEITURES	1,321.87	6,000.00	1,088.61	1,088.61	0.00	4,911.39 -	18
100-3-15010-0001	INTEREST ON BANK DEPOSITS	100.24	5,000.00	0.00	0.00	0.00	5,000.00 -	0
100-3-15010-0002	INTEREST ON INVESTMENTS	2,939.09	20,000.00	0.00	0.00	0.00	20,000.00 -	0

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Revenue Account</i>	<i>Description</i>	<i>Prior Yr Rev</i>	<i>Anticipated</i>	<i>Curr Rev</i>	<i>YTD Rev</i>	<i>Cancel</i>	<i>Excess/Deficit</i>	<i>% Real</i>
100-3-15010-0003	VIP UNREALIZED GAIN/LOSS	6,608.70	0.00	0.00	0.00	0.00	0.00	0
	15010 Total	9,648.03	25,000.00	0.00	0.00	0.00	25,000.00 -	0
100-3-15020-0005	TOWER LEASE	904.93	10,859.16	904.93	904.93	0.00	9,954.23 -	8
100-3-16030-0001	POLICE SECURITY	0.00	20,000.00	1,076.40	1,076.40	0.00	18,923.60 -	5
100-3-18030-0001	REFUNDS	0.00	500.00	486.28	486.28	0.00	13.72 -	97
100-3-18030-0006	ACCIDENT REPORTS	0.00	250.00	0.00	0.00	0.00	250.00 -	0
100-3-18030-0007	MISC REV	0.00	0.00	2.00	2.00	0.00	2.00	0
100-3-18030-0008	COLLECTION FEE	38.01	2,000.00	334.24	334.24	0.00	1,665.76 -	17
	18030 Total	38.01	2,750.00	822.52	822.52	0.00	1,927.48 -	30
100-3-19020-0005	DMV STOP FEES	127.52	1,200.00	211.31	211.31	0.00	988.69 -	18
100-3-22010-0007	ROLLING STOCK TAX	0.00	2,400.00	4.61	4.61	0.00	2,395.39 -	0
100-3-22010-0009	PERSONAL PROPERTY TAX RELIEF	0.00	17,455.92	0.00	0.00	0.00	17,455.92 -	0
100-3-22010-0010	RENTAL TAX	490.38	3,000.00	147.46	147.46	0.00	2,852.54 -	5
100-3-22010-0030	COMMUNICATION TAX FROM STATE	5,968.06	70,800.00	5,676.90	5,676.90	0.00	65,123.10 -	8
	22010 Total	6,458.44	93,655.92	5,828.97	5,828.97	0.00	87,826.95 -	6
100-3-24010-0001	DCJS GRANTS	0.00	92,000.00	0.00	0.00	0.00	92,000.00 -	0
100-3-24010-0003	STATE POLICE AID	0.00	64,664.00	0.00	0.00	0.00	64,664.00 -	0
	24010 Total	0.00	156,664.00	0.00	0.00	0.00	156,664.00 -	0
100-3-24020-0001	FIRE PROGRAM GRANT	0.00	15,000.00	0.00	0.00	0.00	15,000.00 -	0
100-3-33030-0003	ARPA FUNDS	1,130,893.00	0.00	0.00	0.00	0.00	0.00	0
100-3-42000-0000	RESERVE	0.00	186,127.21	0.00	0.00	0.00	186,127.21 -	0
	GENERAL FUND Revenue Totals	1,243,095.44	1,690,856.29	115,145.20	115,145.20	0.00	1,575,711.09 -	7

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
100-4-11010-0000	TOWN COUNCIL	0.00	0.00	0.00	0.00	0.00	0.00	0
100-4-11010-1100	WAGES	950.00	11,400.00	950.00	950.00	0.00	10,450.00	8
100-4-11010-2100	FICA	72.70	872.10	72.70	72.70	0.00	799.40	8
100-4-11010-5501	TRAVEL-MILAGE/HOTELS/CONFERENCE	0.00	5,000.00	504.88	504.88	0.00	4,495.12	10
	11010 TOWN COUNCIL	1,022.70	17,272.10	1,527.58	1,527.58	0.00	15,744.52	9

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
100-4-12110-0000	TOWN MANAGER	0.00	0.00	0.00	0.00	0.00	0.00	0
100-4-12110-1100	WAGES	2,131.55	54,705.81	3,591.72	3,591.72	0.00	51,114.09	7
100-4-12110-1300	PT WAGES	2,873.66	41,241.26	3,068.80	3,068.80	0.00	38,172.46	7
100-4-12110-2100	FICA	392.64	7,339.95	517.42	517.42	0.00	6,822.53	7
100-4-12110-2200	VRS	765.48	4,950.72	788.94	788.94	0.00	4,161.78	16
100-4-12110-2300	HEALTH INSURANCE	332.04	8,602.44	633.93	633.93	0.00	7,968.51	7
100-4-12110-2400	GROUP LIFE INSURANCE	44.55	733.06	54.34	54.34	0.00	678.72	7
100-4-12110-2500	STD/LONG-TERM DISABILITY	22.12	288.85	0.00	24.08	0.00	264.77	8
100-4-12110-2600	UNEMPLOYMENT INSURANCE	0.00	26.00	0.00	0.00	0.00	26.00	0
100-4-12110-2700	WORKER'S COMP	112.69	125.03	0.00	0.00	0.00	125.03	0
100-4-12110-3600	ADVERTISING	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
100-4-12110-5000	CONTINGENCY REQUIREMENT	700.00	50,726.00	118.75	118.75	0.00	50,607.25	0
100-4-12110-5210	POSTAGE	38.21	250.00	13.15	13.15	0.00	236.85	5
100-4-12110-5230	TELECOMMUNICATIONS	45.00	540.00	45.00	45.00	0.00	495.00	8
100-4-12110-5307	CRIME & CYBER INSURANCE	2,225.00	2,225.00	0.00	0.00	0.00	2,225.00	0
100-4-12110-5501	TRAVEL-MILAGE/HOTEL/CONFERENCE	741.52	3,000.00	52.00	52.00	0.00	2,948.00	2
100-4-12110-5810	DUES & MEMBERSHIPS	250.00	2,500.00	0.00	0.00	0.00	2,500.00	0
	12110 TOWN MANAGER	10,674.46	179,254.12	8,884.05	8,908.13	0.00	170,345.99	5

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
100-4-12210-3150	TOWN ATTORNEY	2,000.00	26,750.00	2,000.00	2,000.00	0.00	24,750.00	7

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
100-4-12240-3150	INDEPENDENT AUDITOR	0.00	20,000.00	0.00	0.00	0.00	20,000.00	0

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
100-4-12420-0000	FINANCE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
100-4-12420-1100	WAGES	3,451.96	49,879.28	3,634.68	3,634.68	0.00	46,244.60	7
100-4-12420-1300	PT WAGES	250.28	5,083.25	299.67	299.67	0.00	4,783.58	6
100-4-12420-2100	FICA	247.44	4,204.63	331.28	331.28	0.00	3,873.35	8
100-4-12420-2200	VRS	1,163.38	8,444.56	775.33	775.33	0.00	7,669.23	9
100-4-12420-2300	HEALTH INSURANCE	635.39	8,155.56	1,399.64	1,399.64	0.00	6,755.92	17
100-4-12420-2400	GROUP LIFE INSURANCE	52.52	668.38	61.35	61.35	0.00	607.03	9
100-4-12420-2500	HYBRID DISABILITY	0.00	0.00	0.00	4.40	0.00	4.40 -	0
100-4-12420-2600	UNEMPLOYMENT INSURANCE	15.49	41.60	0.00	0.00	0.00	41.60	0
100-4-12420-2700	WORKER'S COMP	97.52	104.04	0.00	0.00	0.00	104.04	0
100-4-12420-3009	DMV STOPS	200.00	2,000.00	500.00	500.00	0.00	1,500.00	25
100-4-12420-3150	PROFESSIONAL SVCS	0.00	3,800.00	0.00	0.00	0.00	3,800.00	0
100-4-12420-3160	BANKING SERVICE CHARGES	66.45	800.00	0.00	0.00	0.00	800.00	0
100-4-12420-3170	VIP MANAGEMENT FEE	239.43	3,500.00	0.00	0.00	0.00	3,500.00	0
100-4-12420-3320	SERVICE CONTRACTS	0.00	4,250.00	0.00	0.00	0.00	4,250.00	0
100-4-12420-3600	ADVERTISING	0.00	200.00	0.00	0.00	0.00	200.00	0
100-4-12420-5210	POSTAGE	1,034.00	3,000.00	16.60	16.60	0.00	2,983.40	1
100-4-12420-5230	TELECOMMUNICATIONS	90.00	1,080.00	90.00	90.00	0.00	990.00	8
100-4-12420-5400	TUITION REIMBURSEMENT	0.00	8,000.00	2,647.25	2,647.25	0.00	5,352.75	33
100-4-12420-5501	TRAVEL-MILEAGE/HOTEL/CONFERENCE	16.50	3,000.00	0.00	0.00	0.00	3,000.00	0
100-4-12420-5810	DUES & MEMBERSHIPS	0.00	300.00	0.00	0.00	0.00	300.00	0
100-4-12420-6001	OFFICE SUPPLIES	577.05	4,000.00	87.48	87.48	0.00	3,912.52	2
	12420 FINANCE DEPARTMENT	8,137.41	110,511.30	9,843.28	9,847.68	0.00	100,663.62	9

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
100-4-12510-0000	INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00	0
100-4-12510-3150	I.T. SERVICES	355.33	9,000.00	50.70	50.70	0.00	8,949.30	1
100-4-12510-3340	WEBSITE MAINTENANCE	450.00	1,000.00	450.00	450.00	0.00	550.00	45
100-4-12510-5600	MICROSOFT OFFICE SERVICE	0.00	8,000.00	1,002.25	1,002.25	0.00	6,997.75	13
100-4-12510-6002	I.T. SUPPLIES	127.91	5,000.00	338.75	338.75	0.00	4,661.25	7
100-4-12510-8001	I.T. EQUIPMENT	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
	12510 INFORMATION TECHNOLOGY	933.24	28,000.00	1,841.70	1,841.70	0.00	26,158.30	7

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
100-4-31100-0000	POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
100-4-31100-1100	WAGES	28,537.08	436,639.62	34,385.42	34,385.42	0.00	402,254.20	8
100-4-31100-1200	OVERTIME	134.03	8,453.09	4,005.68	4,005.68	0.00	4,447.41	47
100-4-31100-1300	PT WAGES	3,644.24	31,516.13	1,499.45	1,499.45	0.00	30,016.68	5
100-4-31100-1400	OTHER PAY/HOLIDAY	1,328.00	13,904.30	1,658.24	1,658.24	0.00	12,246.06	12
100-4-31100-1500	SECURITY WAGES	600.00	20,000.00	400.00	400.00	0.00	19,600.00	2
100-4-31100-2100	FICA	2,526.74	37,524.26	3,025.99	3,025.99	0.00	34,498.27	8
100-4-31100-2200	VRS	5,938.07	73,923.09	6,049.54	6,049.54	0.00	67,873.55	8
100-4-31100-2300	HEALTH INSURANCE	4,702.50	74,262.00	6,137.04	6,137.04	0.00	68,124.96	8
100-4-31100-2400	GROUP LIFE INSURANCE	493.77	5,850.97	414.55	414.55	0.00	5,436.42	7
100-4-31100-2500	STD/LONG-TERM DISABILITY	9.65	123.94	0.00	10.33	0.00	113.61	8
100-4-31100-2600	UNEMPLOYMENT INSURANCE	48.73	93.45	0.00	0.00	0.00	93.45	0
100-4-31100-2700	WORKER'S COMP	11,498.63	14,140.78	0.00	0.00	0.00	14,140.78	0
100-4-31100-2710	LODA INSURANCE	2,642.00	2,642.00	0.00	0.00	0.00	2,642.00	0
100-4-31100-3310	REPAIR & MAINT. SVCS	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
100-4-31100-3320	PROFESSIONAL SERVICES	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0
100-4-31100-3400	CODE RED	0.00	2,700.00	0.00	0.00	0.00	2,700.00	0
100-4-31100-3600	ADVERTISING	0.00	500.00	0.00	0.00	0.00	500.00	0
100-4-31100-5210	POSTAGE	0.00	500.00	0.00	0.00	0.00	500.00	0
100-4-31100-5230	TELECOMMUNICATIONS	725.75	10,000.00	0.00	0.00	0.00	10,000.00	0
100-4-31100-5305	MOTOR VEHICLE INSURANCE	2,844.68	2,844.68	0.00	0.00	0.00	2,844.68	0
100-4-31100-5306	OTHER PROPERTY INSURANCE	163.69	163.69	0.00	0.00	0.00	163.69	0
100-4-31100-5501	TRAVEL-MILEAGE/CONFERENCE/HOTEL	12.60	5,000.00	95.85	95.85	0.00	4,904.15	2
100-4-31100-5700	EVENTS	0.00	12,000.00	0.00	0.00	0.00	12,000.00	0
100-4-31100-5800	FIRE RANGE FEES	0.00	3,000.00	26.95	26.95	0.00	2,973.05	1
100-4-31100-5801	ATTORNEY FEES	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
100-4-31100-5810	DUES & MEMBERSHIP	100.00	6,000.00	4,248.00	4,248.00	0.00	1,752.00	71
100-4-31100-6001	OFFICE SUPPLIES	52.00	3,000.00	0.00	0.00	0.00	3,000.00	0

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
100-4-31100-6003	CANINE SUPPLIES	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0
100-4-31100-6008	FUEL	795.07	20,000.00	567.28	567.28	0.00	19,432.72	3
100-4-31100-6009	VEHICLE/POWER EQUIPMENT SUPPLIES	0.00	9,000.00	2,047.52	2,047.52	0.00	6,952.48	23
100-4-31100-6010	POLICE SUPPLIES	6,366.00	45,000.00	6,941.13	23,951.38	0.00	21,048.62	53
100-4-31100-6011	UNIFORMS	54.60	4,000.00	544.66	544.66	0.00	3,455.34	14
100-4-31100-6030	CRIME PREVENTION	82.17	5,000.00	0.00	0.00	0.00	5,000.00	0
100-4-31100-6032	INVESTIGATION EXPENSE	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
100-4-31100-8005	VEHICLES/EQUIPMENT	0.00	104,692.08	0.00	0.00	0.00	104,692.08	0
	31100 POLICE DEPARTMENT	73,300.00	966,974.08	72,047.30	89,067.88	0.00	877,906.20	9

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
100-4-32200-0000	CONTROL	0.00	0.00	0.00	0.00	0.00	0.00	0
100-4-32200-5600	FIRE DEPT CONTRIBUTIONS	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0
100-4-32200-5701	FIRE PROGRAM GRANTS	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0
	32200 CONTROL	0.00	30,000.00	0.00	0.00	0.00	30,000.00	0

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i><u>Expenditure Account</u></i>	<i><u>Description</u></i>	<i><u>Prior Yr Expd</u></i>	<i><u>Budgeted</u></i>	<i><u>Current Expd</u></i>	<i><u>YTD Expended</u></i>	<i><u>Cancel</u></i>	<i><u>Balance</u></i>	<i><u>% Expd</u></i>
100-4-41320-5100	STREETLIGHTS	83.68	26,085.79	94.22	94.22	0.00	25,991.57	0

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
100-4-43200-0000	GENERAL MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0
100-4-43200-1100	WAGES	2,883.81	43,140.93	3,738.55	3,738.55	0.00	39,402.38	9
100-4-43200-1300	PT WAGES	849.23	15,452.12	870.36	870.36	0.00	14,581.76	6
100-4-43200-1400	OTHER PAY/HOLIDAY	179.43	4,125.28	261.92	261.92	0.00	3,863.36	6
100-4-43200-2100	FICA	288.94	3,300.28	371.53	371.53	0.00	2,928.75	11
100-4-43200-2200	VRS	798.30	7,303.76	675.16	675.16	0.00	6,628.60	9
100-4-43200-2300	HEALTH INSURANCE	939.91	10,613.40	947.83	947.83	0.00	9,665.57	9
100-4-43200-2400	GROUP LIFE INSURANCE	50.50	578.09	56.19	56.19	0.00	521.90	10
100-4-43200-2500	HYBRID DISABILITY	0.00	100.10	0.00	0.00	0.00	100.10	0
100-4-43200-2600	UNEMPLOYMENT INSURANCE	11.90	83.20	0.00	0.00	0.00	83.20	0
100-4-43200-2700	WORKER'S COMP	119.19	146.91	0.00	0.00	0.00	146.91	0
100-4-43200-5100	ELECTRIC	508.78	7,702.60	683.37	683.37	0.00	7,019.23	9
100-4-43200-5110	HEATING SERVICES	0.00	4,500.00	0.00	0.00	0.00	4,500.00	0
100-4-43200-5120	WATER/SEWER	418.14	3,759.00	312.16	312.16	0.00	3,446.84	8
100-4-43200-5230	TELECOMMUNICATION	1,050.02	11,136.00	288.75	288.75	0.00	10,847.25	3
100-4-43200-5304	PROPERTY INSURANCE	358.22	358.22	0.00	0.00	0.00	358.22	0
100-4-43200-5305	MOTOR VEHICLE INSURANCE	1,126.76	1,126.76	0.00	0.00	0.00	1,126.76	0
100-4-43200-5306	OTHER PROPERTY INSURANCE	1,281.25	1,281.25	0.00	0.00	0.00	1,281.25	0
100-4-43200-5308	GENERAL LIABILITY INSURANCE	5,433.00	5,433.00	0.00	0.00	0.00	5,433.00	0
100-4-43200-5410	LEASE OF EQUIPMENT	661.56	7,000.00	0.00	0.00	0.00	7,000.00	0
100-4-43200-5501	TRAVEL-MILEAGE/CONFERENCE/HOTEL	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
100-4-43200-6001	OFFICE SUPPLIES	436.53	750.00	0.00	0.00	0.00	750.00	0
100-4-43200-6005	JANITORIAL SUPPLIES	586.90	3,000.00	40.06	40.06	0.00	2,959.94	1
100-4-43200-6007	REPAIR & MAINT. SUPPLIES	909.61	21,500.00	0.00	0.00	0.00	21,500.00	0
100-4-43200-6008	FUEL	692.36	20,000.00	425.96	425.96	0.00	19,574.04	2
100-4-43200-6009	VEHICLE/POWER EQUIPMENT SUPPLIES	213.89	24,000.00	282.64	282.64	0.00	23,717.36	1
100-4-43200-6011	UNIFORMS	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
100-4-43200-6012	CHRISTMAS DECORATIONS	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
100-4-43200-6013	AG SUPPLIES	297.94	2,500.00	0.00	0.00	0.00	2,500.00	0
100-4-43200-8005	EQUIPMENT/VEHICLES	0.00	68,000.00	0.00	0.00	0.00	68,000.00	0
	43200 GENERAL MAINTENANCE	20,096.17	276,390.90	8,954.48	8,954.48	0.00	267,436.42	3

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
100-4-72100-5600	VILLAGE GARDEN CLUB CONTRI.	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
100-4-72200-5600	MUSEUM CONTRIBUTIONS	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
100-4-81100-0000	PLANNING/ZONING	0.00	0.00	0.00	0.00	0.00	0.00	0
100-4-81100-5810	DUES/MEMBERSHIP	1,118.00	1,118.00	0.00	0.00	0.00	1,118.00	0

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
100-4-83500-5600	NEIGHBORS HELPING NEIGHBORS CON	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
	GENERAL FUND Expenditure Totals	117,365.66	1,690,856.29	105,192.61	122,241.67	0.00	1,568,614.62	7

100 GENERAL FUND

	Prior	Current	YTD
Revenues:	1,243,095.44	115,145.20	115,145.20
Expenditures:	117,365.66	105,192.61	122,241.67
Net Income:	1,125,729.78	9,952.59	7,096.47 -

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Revenue Account</i>	<i>Description</i>	<i>Prior Yr Rev</i>	<i>Anticipated</i>	<i>Curr Rev</i>	<i>YTD Rev</i>	<i>Cancel</i>	<i>Excess/Deficit</i>	<i>% Real</i>
501-3-16080-0005	WATER IN-TOWN BASE CHARGES	23,851.49	269,934.29	0.00	0.00	0.00	269,934.29 -	0
501-3-16080-0006	WATER OT BASE CHARGES	15,633.04	175,851.84	0.00	0.00	0.00	175,851.84 -	0
501-3-16080-0007	WATER IN-TOWN USAGE CHARGE	39,776.09	408,047.97	0.00	0.00	0.00	408,047.97 -	0
501-3-16080-0008	WATER OT USAGE CHARGES	27,076.35	291,179.13	0.00	0.00	0.00	291,179.13 -	0
501-3-16080-0009	PENALTIES	2,498.64	20,000.00	0.00	0.00	0.00	20,000.00 -	0
501-3-16080-0010	TRIP CHARGES	400.00	8,000.00	0.00	0.00	0.00	8,000.00 -	0
501-3-16080-0011	DORMANT ACCT FEE	323.01	3,715.33	0.00	0.00	0.00	3,715.33 -	0
501-3-16080-0012	FIRE SPRINKLERS	397.00	4,764.00	0.00	0.00	0.00	4,764.00 -	0
501-3-16080-0013	AVAILABILITY FEE	0.00	3,000.00	2,350.45	2,350.45	0.00	649.55 -	78
501-3-16080-0014	WATER CHARGES-SBC	8,025.00	131,625.12	0.00	0.00	0.00	131,625.12 -	0
501-3-16080-0015	PREPAY UTILITIES	0.00	0.00	0.00	226.77 -	0.00	226.77 -	0
	16080 Total	117,980.62	1,316,117.68	2,350.45	2,123.68	0.00	1,313,994.00 -	0
501-3-42000-0000	RESERVE FUNDS	0.00	101,851.33	0.00	0.00	0.00	101,851.33 -	0
	WATER FUND Revenue Totals	117,980.62	1,417,969.01	2,350.45	2,123.68	0.00	1,415,845.33 -	0

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
501-4-12110-0000	TOWN MANAGER	0.00	0.00	0.00	0.00	0.00	0.00	0
501-4-12110-1100	WAGES	3,157.86	43,962.71	3,389.95	3,389.95	0.00	40,572.76	8
501-4-12110-1300	PT WAGES	359.20	5,058.80	383.60	383.60	0.00	4,675.20	8
501-4-12110-2100	FICA	283.43	3,750.15	303.83	303.83	0.00	3,446.32	8
501-4-12110-2200	VRS	728.55	9,232.17	767.14	767.14	0.00	8,465.03	8
501-4-12110-2300	HEALTH INSURANCE	340.06	4,468.80	370.43	370.43	0.00	4,098.37	8
501-4-12110-2400	GROUP LIFE INSURANCE	46.49	589.10	48.95	48.95	0.00	540.15	8
501-4-12110-2500	STD/LONG-TERM DISABILITY	18.42	232.11	0.00	20.36	0.00	211.75	9
	12110 TOWN MANAGER	4,934.01	67,293.84	5,263.90	5,284.26	0.00	62,009.58	8

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
501-4-12420-0000	FINANCE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
501-4-12420-1100	WAGES	3,036.27	37,853.15	2,865.32	2,865.32	0.00	34,987.83	8
501-4-12420-1300	PT WAGES	500.58	9,976.48	599.33	599.33	0.00	9,377.15	6
501-4-12420-2100	FICA	255.41	3,658.97	244.60	244.60	0.00	3,414.37	7
501-4-12420-2200	VRS	537.33	6,408.54	462.34	462.34	0.00	5,946.20	7
501-4-12420-2300	HEALTH INSURANCE	592.25	7,820.40	230.68	230.68	0.00	7,589.72	3
501-4-12420-2400	GROUP LIFE INSURANCE	45.00	507.23	36.60	36.60	0.00	470.63	7
501-4-12420-2500	HYBRID DISABILITY	0.00	0.00	0.00	8.60	0.00	8.60 -	0
501-4-12420-3160	BANKING SERVICE CHARGES	0.00	200.00	0.00	0.00	0.00	200.00	0
501-4-12420-3320	SUPPORT CONTRACTS	0.00	3,600.00	0.00	0.00	0.00	3,600.00	0
501-4-12420-5210	POSTAGE	297.30	3,600.00	314.20	314.20	0.00	3,285.80	9
501-4-12420-6001	OFFICE SUPPLIES	0.00	2,200.00	0.00	0.00	0.00	2,200.00	0
	12420 FINANCE DEPARTMENT	5,264.14	75,824.77	4,753.07	4,761.67	0.00	71,063.10	6

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
501-4-44000-0000	WATER OPERATIONAL	0.00	0.00	0.00	0.00	0.00	0.00	0
501-4-44000-1100	WAGES	13,604.67	170,869.00	12,407.02	12,407.02	0.00	158,461.98	7
501-4-44000-1200	OVERTIME	0.00	0.00	183.90	183.90	0.00	183.90 -	0
501-4-44000-1300	PT WAGES	863.28	27,299.88	2,333.28	2,333.28	0.00	24,966.60	9
501-4-44000-1400	OTHER/HOLIDAY	630.36	6,114.07	1,048.97	1,048.97	0.00	5,065.10	17
501-4-44000-2100	FICA	1,097.29	15,627.65	1,161.03	1,161.03	0.00	14,466.62	7
501-4-44000-2200	VRS	2,138.96	22,983.97	2,237.08	2,237.08	0.00	20,746.89	10
501-4-44000-2300	HEALTH INSURANCE	1,285.79	33,516.00	2,485.54	2,485.54	0.00	31,030.46	7
501-4-44000-2400	GROUP LIFE INSURANCE	162.84	2,289.62	179.61	179.61	0.00	2,110.01	8
501-4-44000-2500	LONG-TERM DISABILITY	18.94	492.41	0.00	17.66	0.00	474.75	4
501-4-44000-2600	UNEMPLOYMENT INSURANCE	25.88	41.60	0.00	0.00	0.00	41.60	0
501-4-44000-2700	WORKER'S COMP	2,600.52	4,115.07	0.00	0.00	0.00	4,115.07	0
501-4-44000-3140	TESTING SERVICES	378.55	31,000.00	434.10	434.10	0.00	30,565.90	1
501-4-44000-3150	PROFESSIONAL SVCS	250.00	3,200.00	250.00	250.00	0.00	2,950.00	8
501-4-44000-3310	REPAIR & MAINT. SVCS	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
501-4-44000-3600	ADVERTISING	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
501-4-44000-5100	ELECTRICAL SVCS	1,737.89	47,707.13	5,426.22	5,426.22	0.00	42,280.91	11
501-4-44000-5120	WATER & SEWER	2,211.40	40,400.00	84.75	84.75	0.00	40,315.25	0
501-4-44000-5210	POSTAGE	89.50	2,000.00	8.13	8.13	0.00	1,991.87	0
501-4-44000-5230	TELECOMMUNICATIONS	304.46	5,040.00	90.00	90.00	0.00	4,950.00	2
501-4-44000-5304	PROPERTY INSURANCE	1,976.14	1,976.14	0.00	0.00	0.00	1,976.14	0
501-4-44000-5305	MOTOR VEHICLE INSURANCE	360.70	360.70	0.00	0.00	0.00	360.70	0
501-4-44000-5501	TRAVEL-MILEAGE/HOTEL/CONFERENCE	0.00	3,000.00	125.00	125.00	0.00	2,875.00	4
501-4-44000-5600	PERMITS	3,558.00	7,500.00	3,558.00	3,558.00	0.00	3,942.00	47
501-4-44000-5810	DUES & MEMBERSHIPS	324.00	2,000.00	225.00	225.00	0.00	1,775.00	11
501-4-44000-6001	OFFICE SUPPLIES	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
501-4-44000-6004	LAB SUPPLIES	34.94	15,000.00	21,296.70	21,296.70	0.00	6,296.70 -	142
501-4-44000-6007	REPAIR & MAINT. SUPPLIES	517.07	20,000.00	0.00	0.00	0.00	20,000.00	0

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
501-4-44000-6008	FUEL/OIL	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
501-4-44000-6009	VEHICLE & EQUIP SUPPLIES	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
501-4-44000-6011	UNIFORMS	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0
501-4-44000-6051	CHEMICALS	0.00	108,000.00	0.00	0.00	0.00	108,000.00	0
501-4-44000-8005	EQUIPMENT	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0
	44000 WATER OPERATIONAL	34,171.18	607,033.24	53,534.33	53,551.99	0.00	553,481.25	9

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
501-4-45000-0000	WATER MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0
501-4-45000-1100	WAGES	8,893.55	125,683.37	7,961.44	7,961.44	0.00	117,721.93	6
501-4-45000-1200	PT WAGES	0.00	734.15	0.00	0.00	0.00	734.15	0
501-4-45000-1300	PT WAGES	78.21	1,821.68	73.15	73.15	0.00	1,748.53	4
501-4-45000-2100	FICA	648.95	9,810.30	615.88	615.88	0.00	9,194.42	6
501-4-45000-2200	VRS	1,555.80	21,278.19	1,380.46	1,380.46	0.00	19,897.73	6
501-4-45000-2300	HEALTH INSURANCE	2,058.95	27,930.00	1,832.72	1,832.72	0.00	26,097.28	7
501-4-45000-2400	GROUP LIFE INSURANCE	130.29	1,684.16	114.31	114.31	0.00	1,569.85	7
501-4-45000-2500	HYBRID DISABILITY	0.00	50.05	0.00	0.00	0.00	50.05	0
501-4-45000-2700	WORKER'S COMP	4,282.23	6,380.09	0.00	0.00	0.00	6,380.09	0
501-4-45000-3310	REPAIR & MAINT. SVCS	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
501-4-45000-5130	MISS UTILITY	0.00	800.00	0.00	0.00	0.00	800.00	0
501-4-45000-5305	MOTOR VEHICLE INSURANCE	1,126.76	1,126.76	0.00	0.00	0.00	1,126.76	0
501-4-45000-5410	LEASE OF EQUIPMENT	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
501-4-45000-5501	TRAVEL-MILEAGE/CONFERENCE/HOTEL	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
501-4-45000-5810	DUES & MEMBERSHIP	0.00	200.00	0.00	0.00	0.00	200.00	0
501-4-45000-6007	REPAIR & MAINT. SUPPLIES	482.22	20,000.00	0.00	0.00	0.00	20,000.00	0
501-4-45000-8005	EQUIPMENT/VEHICLES	0.00	18,000.00	0.00	0.00	0.00	18,000.00	0
	45000 WATER MAINTENANCE	19,256.96	243,498.75	11,977.96	11,977.96	0.00	231,520.79	5

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
501-4-94000-0000	CONTROL	0.00	0.00	0.00	0.00	0.00	0.00	0
501-4-94000-8002	WATER TREATMENT PLANT IMPROVEMI	1,907.50	0.00	0.00	0.00	0.00	0.00	0
501-4-94000-9000	CAPITAL IMPROVEMENTS	1,500.00	0.00	0.00	0.00	0.00	0.00	0
	94000 CONTROL	3,407.50	0.00	0.00	0.00	0.00	0.00	0

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
501-4-95000-0000	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0
501-4-95000-9000	60W W/L PRINCIPLE	0.00	17,202.68	0.00	0.00	0.00	17,202.68	0
501-4-95000-9001	60W W/L INTEREST	0.00	11,841.24	0.00	0.00	0.00	11,841.24	0
501-4-95000-9004	MAINSTREET W/L PRINCIPLE	0.00	78,352.35	0.00	0.00	0.00	78,352.35	0
501-4-95000-9005	MAINSTREET W/L INTEREST	0.00	14,866.45	0.00	0.00	0.00	14,866.45	0
501-4-95000-9006	STERLING BANK DEBT REFI PRIN	8,240.64	102,248.00	0.00	0.00	0.00	102,248.00	0
501-4-95000-9007	STERLING BANK DEBT REFI INTEREST	2,485.98	24,960.00	0.00	0.00	0.00	24,960.00	0
501-4-95000-9008	WATER PLANT UPGRADES PRINCIPLES	0.00	84,247.39	0.00	0.00	0.00	84,247.39	0
501-4-95000-9009	WATER PLANT UPGRADES INTEREST	0.00	90,600.30	0.00	0.00	0.00	90,600.30	0
	95000 DEBT SERVICE	10,726.62	424,318.41	0.00	0.00	0.00	424,318.41	0
WATER FUND Expenditure Totals		77,760.41	1,417,969.01	75,529.26	75,575.88	0.00	1,342,393.13	5

501 WATER FUND	Prior	Current	YTD
Revenues:	117,980.62	2,350.45	2,123.68
Expenditures:	77,760.41	75,529.26	75,575.88
Net Income:	40,220.21	73,178.81 -	73,452.20 -

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Revenue Account</i>	<i>Description</i>	<i>Prior Yr Rev</i>	<i>Anticipated</i>	<i>Curr Rev</i>	<i>YTD Rev</i>	<i>Cancel</i>	<i>Excess/Deficit</i>	<i>% Real</i>
502-3-16080-0005	SEWER IN-TOWN BASE CHARGES	30,891.12	366,129.74	0.00	0.00	0.00	366,129.74 -	0
502-3-16080-0006	SEWER OT BASE CHARGES	10,588.06	144,879.09	0.00	0.00	0.00	144,879.09 -	0
502-3-16080-0007	SEWER IN-TOWN USAGE CHARGE	24,681.61	269,596.69	0.00	0.00	0.00	269,596.69 -	0
502-3-16080-0008	SEWER OT USAGE CHARGE	8,618.53	117,929.46	0.00	0.00	0.00	117,929.46 -	0
502-3-16080-0009	PENALTIES	1,968.59	15,000.00	0.00	0.00	0.00	15,000.00 -	0
502-3-16080-0011	DORMANT ACCT FEE	475.99	5,395.54	0.00	0.00	0.00	5,395.54 -	0
	16080 Total	77,223.90	918,930.52	0.00	0.00	0.00	918,930.52 -	0
502-3-19020-0003	SBC-RUT. CREEK OPERATIONS	9,101.06	50,000.00	0.00	0.00	0.00	50,000.00 -	0
502-3-19020-0004	SBC SEWER REHAB	5,586.00	11,172.00	0.00	0.00	0.00	11,172.00 -	0
	19020 Total	14,687.06	61,172.00	0.00	0.00	0.00	61,172.00 -	0
502-3-24040-0003	NUTRIENT CREDIT	304.61	400.00	389.47	389.47	0.00	10.53 -	97
502-3-42000-0000	RESERVE FUNDS	0.00	227,326.61	0.00	0.00	0.00	227,326.61 -	0
	SEWER FUND Revenue Totals	92,215.57	1,207,829.13	389.47	389.47	0.00	1,207,439.66 -	0

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
502-4-12110-0000	CONTROL	0.00	0.00	0.00	0.00	0.00	0.00	0
502-4-12110-1100	WAGES	2,368.39	37,524.95	2,542.46	2,542.46	0.00	34,982.49	7
502-4-12110-1300	PT WAGES	323.28	4,552.92	345.24	345.24	0.00	4,207.68	8
502-4-12110-2100	FICA	216.69	2,870.66	232.26	232.26	0.00	2,638.40	8
502-4-12110-2200	VRS	546.42	6,924.13	575.35	575.35	0.00	6,348.78	8
502-4-12110-2300	HEALTH INSURANCE	255.05	3,351.60	277.82	277.82	0.00	3,073.78	8
502-4-12110-2400	GROUP LIFE INSURANCE	34.86	441.83	36.71	36.71	0.00	405.12	8
502-4-12110-2500	STD/LONG-TERM DISABILITY	13.81	174.08	0.00	15.27	0.00	158.81	9
	12110 CONTROL	3,758.50	55,840.17	4,009.84	4,025.11	0.00	51,815.06	7

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
502-4-12420-0000	FINANCE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
502-4-12420-1100	WAGES	2,398.53	30,609.39	2,332.12	2,332.12	0.00	28,277.27	8
502-4-12420-1300	PT WAGES	488.06	9,727.07	584.35	584.35	0.00	9,142.72	6
502-4-12420-2100	FICA	205.17	3,085.74	203.49	203.49	0.00	2,882.25	7
502-4-12420-2200	VRS	424.54	5,182.17	384.99	384.99	0.00	4,797.18	7
502-4-12420-2300	HEALTH INSURANCE	456.98	6,703.20	221.46	221.46	0.00	6,481.74	3
502-4-12420-2400	GROUP LIFE INSURANCE	35.56	410.16	30.48	30.48	0.00	379.68	7
502-4-12420-2500	HYBRID DISABILITY	0.00	0.00	0.00	5.73	0.00	5.73 -	0
502-4-12420-3320	SERVICE CONTRACTS	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
502-4-12420-5210	POSTAGE	297.30	3,700.00	314.20	314.20	0.00	3,385.80	8
502-4-12420-6001	OFFICE SUPPLIES	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
	12420 FINANCE DEPARTMENT	4,306.14	64,417.73	4,071.09	4,076.82	0.00	60,340.91	6

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
502-4-44000-0000	SEWER OPERATIONAL	0.00	0.00	0.00	0.00	0.00	0.00	0
502-4-44000-1100	WAGES	10,318.24	181,011.05	10,180.25	10,180.25	0.00	170,830.80	6
502-4-44000-1200	OVERTIME	0.00	0.00	183.90	183.90	0.00	183.90 -	0
502-4-44000-1400	OTHER/HOLIDAY	1,659.21	5,766.59	938.45	938.45	0.00	4,828.14	16
502-4-44000-2100	FICA	919.34	14,288.49	870.46	870.46	0.00	13,418.03	6
502-4-44000-2200	VRS	1,876.09	30,645.17	1,713.22	1,713.22	0.00	28,931.95	6
502-4-44000-2300	HEALTH INSURANCE	2,134.21	33,516.00	2,093.46	2,093.46	0.00	31,422.54	6
502-4-44000-2400	GROUP LIFE INSURANCE	154.23	2,425.55	147.62	147.62	0.00	2,277.93	6
502-4-44000-2500	LONG-TERM DISABILITY	17.85	224.98	0.00	19.11	0.00	205.87	8
502-4-44000-2600	UNEMPLOYMENT INSURANCE	0.00	41.60	0.00	0.00	0.00	41.60	0
502-4-44000-2700	WORKER'S COMP	2,750.00	3,359.10	0.00	0.00	0.00	3,359.10	0
502-4-44000-3120	SLUDGE & TRASH REMOVAL-RUT CRK.	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
502-4-44000-3140	TESTING SERVICES	1,166.36	50,666.00	995.30	995.30	0.00	49,670.70	2
502-4-44000-3150	PROFESSIONAL SVCS	250.00	3,000.00	250.00	250.00	0.00	2,750.00	8
502-4-44000-3310	REPAIR & MAINT. SVCS-RUT CRK	0.00	18,666.00	0.00	0.00	0.00	18,666.00	0
502-4-44000-3600	ADVERTISING	0.00	500.00	0.00	0.00	0.00	500.00	0
502-4-44000-5100	ELECTRICAL SVCS-RUT CRK	2,831.96	41,426.32	4,620.80	4,620.80	0.00	36,805.52	11
502-4-44000-5120	WATER, SEWER - RUT. CRK.	200.98	9,705.00	164.81	164.81	0.00	9,540.19	2
502-4-44000-5130	ELECTRICAL SVCS-PUMP STATION	139.28	1,785.30	115.82	115.82	0.00	1,669.48	6
502-4-44000-5140	WATER,SEWER-PUMP STATION	15.68	187.20	15.60	15.60	0.00	171.60	8
502-4-44000-5210	POSTAGE	0.00	250.00	25.04	25.04	0.00	224.96	10
502-4-44000-5230	TELECOMMUNICATIONS	90.00	4,260.00	90.00	90.00	0.00	4,170.00	2
502-4-44000-5304	PROPERTY INSURANCE	3,572.70	3,572.70	0.00	0.00	0.00	3,572.70	0
502-4-44000-5305	MOTOR VEHICLE INSURANCE	1,126.76	360.70	0.00	0.00	0.00	360.70	0
502-4-44000-5501	TRAVEL-MILEAGE/HOTEL/CONFERENCE	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
502-4-44000-5600	PERMITS	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0
502-4-44000-5810	DUES & MEMBERSHIPS	324.00	2,000.00	325.00	325.00	0.00	1,675.00	16
502-4-44000-6001	OFFICE SUPPLIES	98.80	2,000.00	0.00	0.00	0.00	2,000.00	0

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
502-4-44000-6004	LAB SUPPLIES	0.00	8,235.00	0.00	0.00	0.00	8,235.00	0
502-4-44000-6007	REPAIR & MAINT. SUPPLIES-RUT. CRK.	2,097.00	27,692.00	190.44	190.44	0.00	27,501.56	1
502-4-44000-6008	FUEL/OIL	0.00	2,000.00	60.00	60.00	0.00	1,940.00	3
502-4-44000-6009	VEHICLE & EQUIP SUPPLIES	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
502-4-44000-6011	UNIFORMS	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
502-4-44000-6051	CHEMICALS - RUT. CREEK	0.00	4,615.00	0.00	0.00	0.00	4,615.00	0
502-4-44000-8005	VEHICLES	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0
	44000 SEWER OPERATIONAL	31,742.69	481,199.75	22,980.17	22,999.28	0.00	458,200.47	5

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
502-4-45000-0000	SEWER MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0
502-4-45000-1100	WAGES	5,983.61	125,304.20	7,961.44	7,961.44	0.00	117,342.76	6
502-4-45000-1300	PT WAGES	78.21	734.15	73.15	73.15	0.00	661.00	10
502-4-45000-1400	OTHER PAY/HOLIDAY	0.00	1,821.68	0.00	0.00	0.00	1,821.68	0
502-4-45000-2100	FICA	427.13	9,781.29	615.88	615.88	0.00	9,165.41	6
502-4-45000-2200	VRS	1,057.65	21,214.00	1,380.46	1,380.46	0.00	19,833.54	7
502-4-45000-2300	HEALTH INSURANCE	1,374.97	27,818.28	1,832.72	1,832.72	0.00	25,985.56	7
502-4-45000-2400	GROUP LIFE INSURANCE	88.57	1,679.07	114.31	114.31	0.00	1,564.76	7
502-4-45000-2500	HYBRID DISABILITY	0.00	48.05	0.00	0.00	0.00	48.05	0
502-4-45000-5305	MOTOR VEHICLE INSURANCE	342.35	1,126.76	0.00	0.00	0.00	1,126.76	0
502-4-45000-5410	LEASE OF EQUIPMENT	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
502-4-45000-6007	REPAIR & MAINT. SUPPLIES	0.00	8,000.00	820.00	820.00	0.00	7,180.00	10
502-4-45000-8005	EQUIPMENT/VEHICLES	0.00	18,000.00	0.00	0.00	0.00	18,000.00	0
	45000 SEWER MAINTENANCE	9,352.49	220,527.48	12,797.96	12,797.96	0.00	207,729.52	6

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
502-4-94000-0000	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0
502-4-94000-8002	WWTP CENTRIFUGE	70,000.00	0.00	2,250.00	2,250.00	0.00	2,250.00 -	0

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
502-4-95000-0000	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0
502-4-95000-9002	STERLING BANK WWTP REFI PRIN	17,511.34	217,275.00	0.00	0.00	0.00	217,275.00	0
502-4-95000-9003	STERLING BANK WWTP REFI INTEREST	5,282.69	53,033.00	0.00	0.00	0.00	53,033.00	0
502-4-95000-9004	SEWER REHAB PRINCIPLE	0.00	70,017.22	0.00	0.00	0.00	70,017.22	0
502-4-95000-9005	SEWER REHAB INTEREST	9,628.00	45,518.78	0.00	0.00	0.00	45,518.78	0
	95000 DEBT SERVICE	32,422.03	385,844.00	0.00	0.00	0.00	385,844.00	0
SEWER FUND Expenditure Totals		151,581.85	1,207,829.13	46,109.06	46,149.17	0.00	1,161,679.96	4

502 SEWER FUND	Prior	Current	YTD
Revenues:	92,215.57	389.47	389.47
Expenditures:	151,581.85	46,109.06	46,149.17
Net Income:	59,366.28 -	45,719.59 -	45,759.70 -

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Revenue Account</i>	<i>Description</i>	<i>Prior Yr Rev</i>	<i>Anticipated</i>	<i>Curr Rev</i>	<i>YTD Rev</i>	<i>Cancel</i>	<i>Excess/Deficit</i>	<i>% Real</i>
514-3-16080-0005	GARBAGE IT CHARGES	10,275.99	138,492.00	0.00	0.00	0.00	138,492.00 -	0
514-3-16080-0006	GARBAGE OT CHARGES	1,447.61	19,944.00	0.00	0.00	0.00	19,944.00 -	0
514-3-16080-0009	PENALTIES	409.34	5,000.00	0.00	0.00	0.00	5,000.00 -	0
	16080 Total	12,132.94	163,436.00	0.00	0.00	0.00	163,436.00 -	0
GARBAGE FUND Revenue Totals		12,132.94	163,436.00	0.00	0.00	0.00	163,436.00 -	0

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
514-4-12110-0000	TOWN MANAGER	0.00	0.00	0.00	0.00	0.00	0.00	0
514-4-12110-1100	WAGES	236.83	3,297.20	254.24	254.24	0.00	3,042.96	8
514-4-12110-1300	PT WAGES	35.94	505.88	38.36	38.36	0.00	467.52	8
514-4-12110-2100	FICA	21.93	290.94	23.52	23.52	0.00	267.42	8
514-4-12110-2200	VRS	54.64	692.41	57.54	57.54	0.00	634.87	8
514-4-12110-2300	HEALTH INSURANCE	25.50	335.16	27.78	27.78	0.00	307.38	8
514-4-12110-2400	GROUP LIFE INSURANCE	3.48	44.18	3.67	3.67	0.00	40.51	8
514-4-12110-2500	STD/LONG-TERM DISABILITY	1.38	17.41	0.00	1.52	0.00	15.89	9
514-4-12110-5000	CONTINGENCY	0.00	678.34	0.00	0.00	0.00	678.34	0
	12110 TOWN MANAGER	379.70	5,861.52	405.11	406.63	0.00	5,454.89	7

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
514-4-12420-0000	FINANCE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
514-4-12420-1100	WAGES	129.26	1,600.93	120.93	120.93	0.00	1,480.00	8
514-4-12420-1300	PT WAGES	12.52	249.41	14.97	14.97	0.00	234.44	6
514-4-12420-2100	FICA	10.26	141.55	9.56	9.56	0.00	131.99	7
514-4-12420-2200	VRS	22.87	271.05	19.38	19.38	0.00	251.67	7
514-4-12420-2300	HEALTH INSURANCE	25.38	335.16	9.22	9.22	0.00	325.94	3
514-4-12420-2400	GROUP LIFE INSURANCE	1.92	21.45	1.54	1.54	0.00	19.91	7
514-4-12420-2500	HYBRID DISABILITY	0.00	0.00	0.00	0.37	0.00	0.37 -	0
	12420 FINANCE DEPARTMENT	202.21	2,619.55	175.60	175.97	0.00	2,443.58	7

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
514-4-43200-0000	CONTROL	0.00	0.00	0.00	0.00	0.00	0.00	0
514-4-43200-3160	COLLECTION IN-TOWN	9,583.52	129,646.32	10,534.36	10,534.36	0.00	119,111.96	8
514-4-43200-3170	COLLECTION OUT OF TOWN	1,306.85	20,865.61	1,461.68	1,461.68	0.00	19,403.93	7
	43200 CONTROL	10,890.37	150,511.93	11,996.04	11,996.04	0.00	138,515.89	8

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
514-4-45000-0000	GARBAGE MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0
514-4-45000-1100	WAGES	165.30	2,961.48	176.92	176.92	0.00	2,784.56	6
514-4-45000-1400	OTHER PAY/HOLIDAYS	0.00	40.48	0.00	0.00	0.00	40.48	0
514-4-45000-2100	FICA	11.83	229.65	13.57	13.57	0.00	216.08	6
514-4-45000-2200	VRS	29.05	501.38	30.69	30.69	0.00	470.69	6
514-4-45000-2300	HEALTH INSURANCE	38.17	670.32	40.73	40.73	0.00	629.59	6
514-4-45000-2400	GROUP LIFE INSURANCE	2.44	39.69	2.54	2.54	0.00	37.15	6
	45000 GARBAGE MAINTENANCE	246.79	4,443.00	264.45	264.45	0.00	4,178.55	6
	GARBAGE FUND Expenditure Totals	11,719.07	163,436.00	12,841.20	12,843.09	0.00	150,592.91	8

514 GARBAGE FUND	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	12,132.94	0.00	0.00
Expenditures:	11,719.07	12,841.20	12,843.09
Net Income:	413.87	12,841.20 -	12,843.09 -

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
701-3-41030-0001	BP RECOUPMENT REV	0.00	28,456.73	0.00	0.00	0.00	28,456.73 -	0
701-3-41040-0001	BOND ISSUE	0.00	5,148.76	0.00	0.00	0.00	5,148.76 -	0
701-3-41060-0001	HOME OWNERS REIM	0.00	2,815.14	0.00	0.00	0.00	2,815.14 -	0
	IDA FUND Revenue Totals	0.00	36,420.63	0.00	0.00	0.00	36,420.63 -	0

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
701-4-45000-0000	CONTROL	0.00	0.00	0.00	0.00	0.00	0.00	0
701-4-45000-1300	PT WAGES	938.52	8,809.82	877.77	877.77	0.00	7,932.05	10
701-4-45000-2100	FICA	71.80	673.95	67.15	67.15	0.00	606.80	10
701-4-45000-2700	WORKER'S COMP	210.21	254.02	0.00	0.00	0.00	254.02	0
701-4-45000-8005	CAPITAL	0.00	18,000.00	0.00	0.00	0.00	18,000.00	0
	45000 CONTROL	1,220.53	27,737.79	944.92	944.92	0.00	26,792.87	3

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
701-4-81500-0000	ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
701-4-81500-5100	ELECTRICAL SERV.	13.47	180.00	23.73	23.73	0.00	156.27	13
701-4-81500-5810	DUES AND MEMBERSHIP	2,728.00	2,800.00	2,690.00	2,690.00	0.00	110.00	96
701-4-81500-9200	TRANSFER TO IDA FUND	0.00	5,702.84	0.00	0.00	0.00	5,702.84	0
	81500 ECONOMIC DEVELOPMENT	2,741.47	8,682.84	2,713.73	2,713.73	0.00	5,969.11	31

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
	IDA FUND Expenditure Totals	3,962.00	36,420.63	3,658.65	3,658.65	0.00	32,761.98	10

701 IDA FUND	Prior	Current	YTD
Revenues:	0.00	0.00	0.00
Expenditures:	3,962.00	3,658.65	3,658.65
Net Income:	3,962.00 -	3,658.65 -	3,658.65 -

Town of Amherst
Statement of Revenue and Expenditures

08/03/2023
10:07 AM

Grand Totals	Prior	Current	YTD
Revenues:	1,465,424.57	117,885.12	117,658.35
Expenditures:	362,388.99	243,330.78	260,468.46
Net Income:	1,103,035.58	125,445.66 -	142,810.11 -

Town Manager Report to Council

Status of Strategic Planning Initiatives

Goals and Strategies

Goal #	Goals	Strategy #	Workshop Council Proposed Strategies - 2-year time frame
1	Develop Recreational Facilities and Entertainment Venues		
		1.a	Define the purpose and events in Downtown, Evaluate Town Square Concept (sites, purpose, etc.), including investigation of purchase of land (10 acres on North Main-Presbyterian Church), car wash property, all options, addresses Parks and 2022 Vision Survey, Town Clock
		1.b	Community Relations Committee expand /create a broad group of people; main street businesses, all others
		1.c	Signage/Promotion/for Scotts Mill Park (passive park)
Actions Taken:			
<ul style="list-style-type: none">• Staff proposed funding in the budget for land purchase.• Staff proposed additional funding for the First Responders event next year and secured donations for this year to have the biggest event thus far.• Signs have been installed at the park, and the name sign is ready for unveiling.• Bike racks have been purchased and installed at Town Hall and at the mini park.• Staff has begun research on Town clock options and exploring best option for location.			
2	Promote Business and Economic Development		
		2.a	Update from EDA to promote industry at the Industrial Park
		2.b	Explore creation of one pad ready site and have ready by end of two years
		2.c	Evaluate business license tax/revenue
		2.d	Joint Goals and Strategies Meeting with EDA members (guidance on path forward for Economic Development in Town)
Actions Taken:			
<ul style="list-style-type: none">• Staff has met with the new engineers to follow up on the grading plans. Staff has worked with the engineers to respond to DEQ comments. Staff has provided additional information related to existing stormwater facilities at Brockman. The revised plans will have phasing in place to allow the plans to be approved by DEQ.• Staff has been seeking additional information from other localities about business licenses and also reviewing the revenue stream for business licenses to give Council more information about this issue.• The Town EDA met with the County EDA.			
		4.a	Investigate other towns on beautification and revitalization projects

3	Revitalize Downtown Area	4.b	Investigate grants for underground lighting, new brick, trees, street lamps, greenery
		4.c	Coordinate with VDOT on sidewalk widening
		4.d	Evaluate tax incentives for beautification efforts
		4.e	See 2.d
		4.d	Explore parking space elimination to extend more public space
Action Taken: <ul style="list-style-type: none">Staff has held an initial meeting with our VDOT Residency Engineer to discuss issues around having parking spaces eliminated and adding sidewalk space, as well as street trees.			
4	Continuously Improve and Enhance Services		
		5.a	Support continuing education for employees
		5.b	Facility improvements identified in the CIP



****JULY 2023** CALLS FOR SERVICE: 335 MILES PATROLLED: 4,782**

CALLS FOR SERVICE	NUMBER
MOTORIST ASSIST	12
ALARM	23
PHONE COMPLAINT	300
BOLO	17
MISSING PERSON	
SHOPLIFTING	
PROBLEM WITH OTHERS	9
DOMESTIC	3
CHECK WELFARE	8
NOISE OR DOG COMPLAINT	3
TRAFFIC CRASH	3
EMS CALLS	6
SUDDEN DEATH	
SUSPICIOUS PERSON	22
OTHER	64
CALLS AT AMBRIAR	3

WARNINGS	NUMBER
SPEEDING	7
EQUIPMENT VIOLATION	
RECKLESS DRIVING	6
SUSPENDED LICENSE	
INSPECTION/REGISTRATION	6
SEAT BELT / TEXTING	
ALL OTHER VIOLATIONS	3

ARREST	NUMBER
MISDEMEANOR	4
FELONY	2
EPO/PPO	4
ECO	2- 16 hours
NARCOTICS VIOLATION	
DUI / DUID	

OFFICER INITIATED	NUMBER
BUILDING CHECKS	160
BUSINESS VISIT	129
BUILDING SEARCH	9
TRAFFIC SUMMONS	28
DRUNK IN PUBLIC	
EXTRA PATROLS/PARKS	254/23
WARRANT SERVICE	5
PROPERTY WALK AROUNDS	104
WARRANTS OBTAINED	6
PARKING TICKETS	1
MISD. INVESTIGATION	8
FELONY INVESTIGATION	15
NARCOTICS INV.	2
SEARCH WARRANT	7
PUBLIC RELATIONS	5
CITIZEN CONTACT	277

TRAFFIC STOPS TICKETED	NUMBER
SPEEDING	11
EQUIPMENT VIOLATION	
RECKLESS DRIVING	2
SUSPENDED LICENSE	
INSPECTION/REGISTRATION	10
SEAT BELT / TEXTING	
ALL OTHER VIOLATIONS	5

OTHER	NUMBER
ASSIST OTHER OFFICER	29
ASSIST OTHER AGENCY	17
COURT	9
REPORTS	22
SCHOOL / TRAINING	11
MEETINGS	12
TOWED / IMPOUNDED VEH	1



PLEASE LIST ALL PASS ON'S, INVESTIGATIONS, ARREST, IMPOUNDED VEHICLES WITH REASON AND LOCATION, AND BUSINESSES WITH OPEN DOORS OR ANY OTHER SIGNIFICANT COMPLAINTS.

MONTH OF **JUNE ACTIVITIES:**

7/5/2023- Officer Rose Deployed K9 Skye for Officer Martin on a Traffic Stop.

7/11/2023- Officer Rose attended K9 Training.

7/12/2023- Officer Rose attended K9 Training.

7/14/2023- Chief Shiflett and Capt. Watts Attended After Council Meeting.

7/16/2023- Officer Rose met with Barry Mclane about Be A Friend Day.

7/18/2023- Officer Rose had Gen. District Court.

7/18/2023- Chief Shiflett met with Barry Mclane In reference to Be A Friend Foundation.

7/21/2023- Chief Shiflett and Inv. Floyd attended the Mount Olive Vacation Bible School Event.

7/27/2023- Officer Rose had Gen District Court.

7/27/2023- Chief Shiflett and Capt. Watts attended RASAC meeting.

Capt. Watts and Inv. Floyd had multiple interviews, meetings and continuous work in reference to the E. Court St. incident.



New computers are in for the Police Department and vehicle installations are being scheduled.

Reserve Hours 64

AFTER HOURS CALLS

Suspicious Vehicle at Food Lion 7-2-23 0059

Alarm 488 S Main Street 7-7-23 0249

Alarm 164 S Main Street 7-10-23 0205

Suspicious person 103 S Main Sreet 7-27-23 0002

Alarm Lancer Lane 7-30-23

ASSIST COUNTY CALLS



TOWN OF AMHERST

P.O. Box 280 174 S. Main Street Amherst, VA 24521
Phone (434)946-7885 Fax (434)946-2087

To: Town Council
From: Tracie Morgan
Date: August 3, 2023
Re: July 2023 Monthly Report

Utilities:

- July utility billing total was \$195,763.46.
- There were nine disconnects for July 2023.
- Twelve new account set-ups.
- Our online payment system now has a feature for customers to set up Auto-Pay. A notice about this will be on the August utility bills.

Accounts Payable:

- The total amount of checks cut for June bills, including payroll deductions was \$290,060.43.
- Please see attached report for full check listing.

Meals and Beverage Tax:

- 19 Businesses paid \$66,163.47 in Meals and Beverage Tax for the month of June 2023.

Revenue and Expense Report:

- The attached report shows revenue and expense totals through July 2023.

CLERK OF COUNCIL REPORT

JULY 2023

COMMITTEE MEETINGS

Planning Commission

Regular Meeting 7/5/23: Receive and review agenda materials; assemble packet for meeting; post agenda packet to website; prepare for and attend meeting; draft minutes for approval; post to Town website.

Town Council

Regular Meeting 7/12/23: Receive and review agenda materials; assemble packet for meeting; post agenda packet to website; prepare for and attend meeting; draft minutes for approval; post to Town website.

Quorums: Confirm meetings and cancellations with board members.

TOWN WEBSITE DESIGN AND CONTENT MANAGEMENT

Administration of website generating and continuously uploading information/documents; revising and adding website pages with latest information and links to documents and/or outside sites; examining traffic through the site; design for overall look and feel of the site, including photos, color, graphics, and layout; creating, editing, posting, updating, and cleaning up outdated content.

TOWN FACEBOOK ADMINISTRATOR

- Create content and/or design and post on Facebook with links to Town website.
- Share links to community news and events; Monitor feedback.

FREEDOM OF INFORMATION ACT

Receive and respond to two (2) FOIA requests

AMHERST NIGHT OUT

Follow-up with VDOT re permit; receive permit

PROJECT LIFESAVER ANNUAL CAR SHOW

Follow-up with VDOT re permit; receive permit

OTHER:

- Convert and post audio recording of meeting to website.
- Prepare miscellaneous legal ads; correspond with News and Advance; post public hearing notices.
- Receive order from Judges reappointing Mr. Robertson to Board of Zoning Appeals; prepare oath of office; correspond with Clerk of Court and Mr. Robertson re oath
- Order business cards for Gary Smith
- Miscellaneous phone calls, correspondence; miscellaneous research.
- Prepare miscellaneous purchase orders.

Town of Amherst Committees Report– July 31, 2023 - See Attached.

Town of Amherst Committees as of JULY 31, 2023

Appointed/Term Expires

TOWN COUNCIL

D. Dwayne Tuggle, Mayor	01/01/23	12/31/26
Douglas Thompson	09/15/22	2023 special election (2024 Term)
Michael Driskill	01/01/23	12/31/24
Sharon W. Turner	01/01/21	12/31/24
Andra A. Higginbotham	01/01/23	12/31/26
Janice N. Wheaton	01/01/23	12/31/26

PLANNING COMMISSION

June Driskill, Chairperson	05/13/20	06/30/24
Michael H. Driskill	01/01/23	12/31/24 (TC rep)
William Jones	07/01/23	06/30/27
Veda Butcher	5/10/23	11/10/25
John Kendrick Vandervelde	07/01/22	06/30/26
Clifford Hart	07/01/23	06/30/27
Anne Webster Day	07/01/22	06/30/26

BOARD OF ZONING APPEALS

June Driskill	11/13/20	08/31/25
Rachel E. Thompson	10/19/22	08/31/24
Teresa Tatlock	11/11/21	08/31/26
Shannan C. Carter	9/01/22	08/31/27 did not take oath of office (appointed by Judges to replace Marvin Hensley) - VACANCY
R.A. "Tony" Robertson	09/1/23 -	08/31/28

ECONOMIC DEVELOPMENT AUTHORITY

Clifford Hart	07/01/23	06/30/27
Sharon Watts Turner	07/01/22	06/30/26
Douglas L. Thompson	08/15/22	06/30/25
Steven A. Jefferson	06/14/23	06/30/24
Manly Rucker	07/01/21	06/30/25
Mark Milhous	08/18/22	08/31/26
Richard Wydner	07/01/19	06/30/23

PROPERTY MAINTENANCE INVESTIGATION BOARD

C. Manly Rucker, III	05/13/20	06/30/24
Bessie H. Kirkwood	07/01/22	06/30/26
Glenda Hash	05/13/20	06/30/24

CENTRAL VIRGINIA PLANNING COMMISSION/MPO

D. Dwayne Tuggle	01/01/23	12/31/24
Sara McGuffin	01/01/23	12/31/24

Appointed/Term Expires

CENTRAL VIRGINIA TRANSPORTATION COUNCIL (MPO)

D. Dwayne Tuggle	01/01/23	12/31/24
Sara E. McGuffin	01/01/23	12/31/24

Appointed/Term Expires

STANDING COUNCIL COMMITTEES 01/01/23 12/31/24

Town Council will act as a whole in lieu of standing council committees.

Utility/Town Maintenance and Construction Report

Jul-23

Water Meter Read	1180
Water Meter Re-Read	35
Disconnects	8
VA-811 Service locations	35
Vehicle PM Work Orders	18
Pump Station/Plant Work Orders	27
Banners Installed/Dismantled	1
Water Services Installed/Replaced	6
Sewer Services Installed/Replaced	4
Minor Leaks Repaired	2
Major Leaks Repaired	0
Minor Sewer Problems Resolved	4
Major Sewer Problems Resolved	2

Man Hours

Meter Reading	75
Street/Sidewalk Maintenance	290
Safety Training	3
Bush gogging/ Right of way water/ sewer	73
Flushing Water	20
Equipment Maintenance	62
Xmas decorations	0

Major Issues & Comments

Routine/Annual Work

Projects/Unusual Work

Service Work Orders
 Meter Reading
 Prev-Maint Work Orders
 Disconnects
 Re-connects
 Flushing Program
 in Select Locations

Locating Un-marked/Unknown Water & Sewer System Assets
 Continue Safety and Shop/Yard Clean-up
 Staff has been working on finding water valves and addressing issues
 Working on clearing water right of ways.

**TOWN OF AMHERST
DEPARTMENT OF PLANTS
MONTHLY REPORT TO COUNCIL
FOR THE MONTH OF July 2023**

SUBMITTED BY:
GARY S. WILLIAMS, DIRECTOR OF PLANTS



**Rutledge Creek Wastewater Treatment Plant
Sludge Centrifuge Project Update:**

Construction has been progressing at a steady pace over the past couple of months. The biggest obstacle faced by Littleton Construction was to prep the site and stabilize the ground prior to building any structures. The needed stabilization is due to the area's proximity to the water table.

Once the deep footers were added, A multi-foot layer of stone was added. After that, the foundation floor was poured. The block walls have now been added to an impressive height.





Once at its completed wall height of 18 feet, the centrifuge building now dwarfs all the surrounding structures of the lower compound. Looking down into the site area from the access drive, you can see the scale comparison to the other buildings.

You can see how small the door looks inside the building. The view of the picture is on the back side of the centrifuge location and looking to the front of the building.

As of the construction meeting on July 31, Herb White, the Towns Engineer for the project, informed us that the centrifuge was ready to leave manufacturing and be loaded on a ship for delivery.



**Town of Amherst Planning Commission
Minutes
August 2, 2023**

A meeting of the Town of Amherst Planning Commission was called to order by Chairperson June Driskill on August 2, 2023, at 7:00 P.M. in the Council Chambers of Town Hall at 174 S. Main Street.

It was noted that a quorum was present as indicated below:

P	June Driskill	P	Michael Driskill
P	William Jones	P	John Vandervelde
P	Anne Webster Day	P	Veda Butcher
P	Clifford Hart		

Town Manager Sara McGuffin, and Clerk of Council Vicki K. Hunt in her capacity as Secretary, were also present.

The Chair opened the floor for citizen comments. There being no one present in person or otherwise to speak, no comments were made.

Mr. Jones made a motion that was seconded by Mr. Driskill to approve the minutes of the July 5, 2023, meeting.

There being no discussion, the motion carried 7-0 according to the following:

June Driskill	Aye	Anne Webster Day	Aye
Michael Driskill	Aye	John Vandervelde	Aye
William Jones	Aye	Veda Butcher	Aye
Clifford Hart	Aye		

The Chair opened a duly advertised public hearing at 7:01 p.m. on an Application for a special use permit submitted by Jeremiah and Andrea Kirkland to allow a Bed and Breakfast at 146 N. Main Street, Amherst, Virginia.

Town Manager McGuffin gave a report on the application for a special use permit to allow a bed and breakfast at 146 N. Main Street, Amherst, Virginia. The Town's ordinance differentiates between bed and breakfast and short term rental based on whether or not the applicant lives on the premises. The applicants reside on the property subject to the application for special use permit for a bed and breakfast.

Sandra Kirk Rogers, Town of Amherst resident, came forward in support of a one unit bed and breakfast on the property and concerns about rezoning for additional units.

Jeremiah Kirkland and Andrea Kirkland were present to speak and answer questions.

There being no one else present who wished to speak on the matter, the public hearing was closed at 7:05 PM.

Mr. Hart made a motion that was seconded by Mr. Driskill to defer the matter until such time as Town Manager McGuffin and the applicants can present a list of conditions for consideration by the commission, such conditions to include age requirements, occupancy limits, noise ordinance, and a requirement that a caretaker be on the premises at all times that the owners are away from the property, the owner to provide the name and contact number of such caretaker.

After discussion, the motion carried 7-0 according to the following:

June Driskill	Aye	Anne Webster Day	Aye
Michael Driskill	Aye	John Vandervelde	Aye
William Jones	Aye	Veda Butcher	Aye
Clifford Hart	Aye		

The Chair opened a duly advertised public hearing at 7:36 p.m. on consideration of an amendment to the Town's zoning ordinance that, if approved, would allow more than one accessory unit on a residential lot, and on consideration of an amendment to the Town's zoning ordinance that would, if approved, allow more than one dwelling unit on a lot based on the underlying zoning district and/or size of parcel.

Town Manager McGuffin gave a report on consideration of the code amendment to allow accessory buildings on a residential lot.

Jeremiah Kirkland, Town of Amherst resident, came forward in support of allowing more than one accessory unit on a residential lot.

There being no one else present who wished to speak on the matter, the public hearing was closed at 7:39 PM.

The matter was deferred to allow Town Manager McGuffin the opportunity to present a draft code amendment for consideration.

Town Manager McGuffin gave a report on consideration of a Town code amendment for flag lots with the recommendation that (a) each flag lot must have a minimum of 25 feet of frontage on the street; (b) the required minimum lot area shall meet the zoning ordinance requirement of the district in which it is located and shall not include the area of the long narrow "flagpole" portion; (c) the development of one flag lot behind another flag lot shall be prohibited; and, (d) a home on a flag lot must meet all setbacks within the "flag" portion of the lot, not including the "pole" portion of the lot.

Mr. Vandervelde made a motion that was seconded by Mr. Hart to set a public hearing at the September 6, 2023, Planning Commission meeting on consideration of a proposed amendment to the Town's zoning ordinances for flag lots as recommended by staff.

After discussion, the motion carried 7-0 according to the following:

June Driskill	Aye		Anne Webster Day	Aye
Michael Driskill	Aye		John Vandervelde	Aye
William Jones	Aye		Veda Butcher	Aye
Clifford Hart	Aye			

There being no further business, on motion of Mr. Hart which was seconded by Ms. Day and carried 7-0, the meeting adjourned at 7:36 PM, according to the following:

June Driskill	Aye		Anne Webster Day	Aye
Michael Driskill	Aye		John Vandervelde	Aye
William Jones	Aye		Veda Butcher	Aye
Clifford Hart	Aye			

June Driskill, Chairperson

Attest: _____

Robert E. Lee Soil & Water Conservation District
7631-A Richmond Hwy.
Appomattox, VA 24522
Phone 434-352-2819 FAX 434-352-9405
www.releeconservation.com
Board of Directors Regular Meeting Minutes
The Spring House Restaurant
9789 Richmond Hwy
Lynchburg, VA 24504
June 22, 2023 – 6:00 p.m.

Directors: Jeff Floyd, Chairman
(Present) Doug Perrow, Treasurer
Chad Barrett, Assistant Treasurer
Bonnie Swanson
Karen Angulo
Jennifer Elliott

Directors: Bruce Jones
(Absent) Brandon Payne
Charles Smith
Brandon Schmitt

Staff/Partners: Jonathan Wooldridge, RELSWCD District Manager/Sr. Ag BMP Cons. Spec.
(Present) Cindy Miller, RELSWCD Office Administrator
Katelin Savage, RELSWCD Conservation Education Specialist
Dustin Woodall, RELSWCD Conservation Technician
Kelly Burke, NRCS District Conservationist

Staff Absent:

Others:

Call to order: The regular meeting of the Robert E. Lee Soil and Water Conservation District Board of Directors was called to order June 22, 2023 at 6:00 p.m., by Jeff Floyd, Chairman at The Spring House Restaurant, 9789 Richmond Hwy, Lynchburg, Virginia.

Adopting the Agenda: Jeff Floyd, Chairman, asked if there were any changes to the agenda. **Motion was made to approve the agenda as presented. Approved (Perrow, Barrett passed 6/0).**

Acknowledgement of Guests: Acknowledgement of 2023 Scholarship recipients Nathan Neblett (Amherst Co) and Micah Johnson (Appomattox Co) , each were presented with Scholarship Certificates.

Reading and Approving of the May 25, 2023 Minutes: Jeff Floyd, Chairman, asked if there were any corrections to the minutes (copy filed with the minutes). **Motion was made to approve the minutes as written. Approved (Perrow, Barrett passed 6/0).**

REPORT OF OFFICERS/PARTNERS/STAFF

1-Treasurer's Report –May 2023 – Doug Perrow, Treasurer, gave the Treasurer's report (copy filed with minutes). Cost Share and Operation Savings bank statements were reconciled to the checkbook and QuickBooks program. No discrepancies noted. All financial reports are on file.

2-DCR Conservation District Coordinator Report - Mark Hollberg, CDC provided the June 2023 report. (Copy filed with minutes).

Administration:

Quarterly Reports are due in my office no later than July 17, fourth quarter reports are to include year-end cash balance and carry over reports and the FY23 Attachment E "roll up."

All FY23 deliverables for both the *Administrative & Operational Grant* and *Cost-Share and Technical Assistance Grant* must be satisfied by **June 30**. A

The FY23 Self-Assessment Questionnaire was emailed to district administrators on 5/24 with a **July 17** due date.

Please make every effort to see that all data in the tracking program is complete and accurate **by July 17**. Please use the canned Logi reports at *Shared Reports>District Year End Reports>QA/QC Reports* to check your data.

The State Board had no quorum at its May 25 meeting. A June meeting will be scheduled. Districts need to prepare draft FY24 budgets using figures from FY24 Policy documents in the State Board's meeting packet that I forwarded to district offices prior to the 25th.

Ag Cost Share:

If at June board meetings all FY23 VACS work cannot be completed, consider delegating the authority to do so to the Ag/Tech Committee or to the Board Chair.

See pages II 41 - 44 in the VACS manual for practices eligible to be carried over from one program year to the next.

Letters should be sent to participants informing them of their contract extensions.

No 2023 VACS contracts can be approved for funding before PY23 secondary considerations are approved by both the District BOD and DCR and the District-approved PY23 average cost list has been submitted to DCR.

Meetings and training are on file.

Clean Water Awards should be submitted by October 2, 2023.

3-USDA Natural Resources Conservation Service Report – Kelly Burke, NRCS District Conservationist gave the June 2023 report. (Copy filed with minutes)

- July 28: Virginia's OTI (Organic Transition Initiative) EQIP Offering Ranking Deadline
- July 31: FSA – CRP-Clear 30 Signup/ LWG Meeting Minutes Deadline
- August 7th: FSA Continuous-CRP Application Deadline
- August 15th: Final EQIP Obligations Deadline
- September 8th: Continuous-CRP Conservation Plan Deadline
- September 15th: EQIP-IRA Obligations Deadline
- September 29th: FY24 EQIP/CSP Application Ranking Deadline

Environmental Quality Incentives Program (EQIP)

- 17 EQIP Contracts: 3 Amherst, 3 Appomattox, 11 Campbell Co
- 42 Eqp Applications: 12 Amherst, 11 Appomattox, 19 Campbell Co
- 3 EQIP CIC Applications: 1 Appomattox, 2 Campbell Co

Conservation Stewardship Program (CSP)

CSP-Grassland Conservation Initiative (CSP-GCI)::

- 30CSP-GCI:contracts: 10 Appomattox, 20 Campbell
- 25 CSP Contracts: 4 Amherst, 5 Appomattox, 15 Campbell, 2 Pittsylvania
- 2 CSO Applications: 3 Campbell co, 1 Appomattox

Conservation Reserve Programs/ Conservation Reserve Enhancement Program (CRP/CREP)

- 36 Crep contracts
- 7 General CRP contracts
- 0 Continuous CRP contracts
- 12 CREP expiring 2023
- 6 General CRP expiring 2023

Conservation Technical Assistance

- 12 Potential Participants
 - 3 Wildlife/ Forestry
 - 2 Wildlife
 - 6 Pasture
 - 1 Forest

Trainings are on file.

4-Virginia Department of Forestry Report – BJ Butler, Area Forester – June 2023 report was not provided.

5-Virginia Cooperative Extension Report – Bruce Jones, Appomattox VCE Agent- June 2023 report was provided.

1. Sheep and Goat Producers – FAMACHA educational session – June 28 – 6 pm at Wilt Family Farm in Appomattox. Contact Appomattox Extension office for more information.
2. Southern Piedmont AREC Forage and Tobacco Field day – July 27 – Blackstone
3. Virginia Ag Expo – Virginia Beach – August 3
4. Central VA Crops Expo – August 18 – Hat Creek – date may change due to other conflicts

Dr. John Fike, Virginia Tech Forage and Hemp Specialist, has a research/demonstration plot on a farm in Appomattox looking at plantain as a possible forage.

6-RELSWCD District Manager/Sr. Ag BMP Conservation Specialist Report: Jonathan Wooldridge gave the June 2023 report (copy filed with minutes).

Practices and Conservation Plans for Board Approval:

Monthly duties are kept up to date.

Carryover list:

<u>Contract/ Instance#</u>	<u>Prac</u>	<u>Co.</u>	<u>Est. Cost</u>	<u>CS amt.</u>	<u>Comp/Date</u>	<u>TC</u>	<u>Fund</u>
10-22-0001/ 453060	SL-6W	CB/AP	\$79,875.00	\$89,523.00	6-30-2024	N/A	CB VACS PY22
10-22-0027 / 474160	SL-6W	CB/AM	\$16,625.00	\$20,345.00	6-30-24	N/A	CB VACS PY2022
10-22-0029 475045	SL-6W	CB/AP	\$108,925.00	\$119,953.00	June 30, 2024	N/A	PY22 CB VACS
10-22-0031 475560	SL-6W	CB/AP	\$80,654.50	\$85,478.50	June 30, 2024	N/A	PY22 VACS CB
10-23-0004 507099	NM-5N	OCB/AP	\$3,107.20	\$3,107.20	June 30, 2024	N/A	PY23 OCB VACS
10-23-0005 507100	NM-5P	OCB/AP	\$6,561.60	\$6,561.60	June 30, 2024	N/A	PY23 VACS OCB
10-23-0044 524656	FR-1	OCB/CAM	\$13,050.00	\$13,050.00	June 30, 2024	N/A	PY23 VACS OCB
10-23-0045 524659	FR-1	OCB/CAM	\$3,262.50	\$3,262.50	June 30,2024	N/A	PY23 VACS OCB

10-23-0048	FR-1	CB/AP	\$4,893.75	\$4,893.75	June 30, 2024	N/A	PY23 CB VACS
524859							

Motion to approve all Carry overs as listed. Approved (Perrow, Angulo passed 6/0).

PY23 Cost Share Funding:

DCR Allocation: CB: \$1,706,895.00, OCB: \$916,967.00 = \$2,623,862.00

District Obligated: CB: \$1,635,890, OCB: \$885,692.00 = \$2,521,582.00

90% = \$2,361,475.80 to receive A on Hollberg's assessment.

Motion: *The Board authorizes staff to return what unobligated 2023 VACS is necessary to hit at least the 90% obligation goal. The Board recognizes that a proportional amount of Technical Assistance must be returned as well if any allocation is surrendered.*

No motion required due to we exceed the 90%.

Watershed Dams:

Watershed dams are doing well and in good shape. Dams are checked as rain fall events happen.

Spot Checks:

9-21-2022: 7 spot checks in Appomattox and Campbell. Had two contracts that needed gravel tending around water troughs (complete), 1 needing fence tending to get cows out of the buffer and stream crossing rebuilt. Have been in contact with the landowner of the steam crossing and the rebuilding is still working with NRCS addressing that stream crossing issue Meeting information is on file.

Hours/Mileage:

168hrs worked

1710 miles traveled

7-RELSWCD Conservation Technician-Dustin Wooldall gave the June 2023 report (copy filed with minutes).

- Performed monthly duties
- Conducted field visits
- Conducted check-ups on cover crop termination
- Attended PY24 VACS Program Updates virtual meeting
- Attended Soil Science, Soil Fertility and Crop Production School
-

8-RELSWCD Education Specialist Report-Katelin Savage gave the June 2023 report(copy filed with minutes).

June Activities:

- June 5th and 6th: Project Wild Facilitator Training
- June 7th: Appomattox Library Summer Reading Program
- June 15th: Stream Ecology at Camp Sacajawea with Altavista YMCA
- June 20th-22nd: Camp Woods and Wildlife

June Meetings:

- June 8th: Woods and Wildlife Counselor Training and VASWCD Education Committee

Upcoming Activities:

- July 4th-6th: Appomattox 4-H Camp

Notes: The Underground Classroom trailer has been delivered to Gropen to complete the design. I am working on designing the replacement exhibit that is relevant to our area. The photo and poster contests are still open and I am working on getting some submissions for those. I will begin advertising the outdoor classroom grants in the upcoming weeks as well.

9-RELSWCD Office Administrator Report – Cindy Miller gave the June 2023 report (copy filed with minutes).

Monthly duties are kept up to date.

- Assisted Katelin with activities as needed.
- VCAP inquiry continues for Altavista location
- VCAP training continues
- Researched possibility of a third vehicle
- Coordinated payment, pickup and delivery of Trailer for Underground classroom to Gropen in Charlottesville.

Motion request to adopt the DCR Administrative and Operational Grant Agreement.

Motion request to adopt the DCR Cost-Share and Technical Assistance Grant Agreement.

Meeting information is on file.

Our next Board of Directors meeting will be on Thursday, July 27, 2023 at 6 p.m.

10. Timberlake WID –June 2023 Doug Perrow provided a verbal report.

Lake continues to fill up with the current rain. Recommended TWID consult with a private engineer on ways to prevent the need for a future dredge.

REPORT OF COMMITTEES: Agriculture Committee minutes reviewed with Board of Directors.

- Average Cost List Review FY 2024 Motion was made to increase the cost share list by 15% for each item. **Approved 6/0.**
- Secondary Consideration for VA Ag Best Management Practice Cost-Share Program PY 24. Motion request was made to update year on #3 with no other changes and to allow Jonathan to make changes while keeping the BOD informed until DCR approves. **Approved 6/0**
- Log of Labor and Equipment Time for Conservation Projects FY 24
Motion was made to increase each item by 15% and to update the year to FY24. **Approved 6/0.**
- Cost Share Evaluation Worksheet Program FY 24
Motion request was made to update the date to FY24 and to continue to use the worksheet as it is. **Approved 6/0**

UNFINISHED BUSINESS- None

NEW BUSINESS- Open discussion was done to discuss the need for a more powerful truck to pull the Underground Classroom Trailer. Discussed the pricing on a Heavy Duty Ford 350. Discussion was tabled. Quotes are attached. Truck bid information is on file.

PUBLIC COMMENT – None

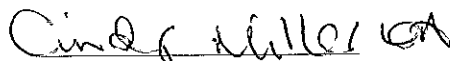
ANNOUNCEMENTS – None

ADJOURNMENT - The Chairman adjourned the meeting at 7:11 p.m. **Approved (Perrow/ Barrett passed 6/0)**



Jeff Floyd, Chairman

Brandon Schmitt



Cindy Miller, Office Administrator