

AMHERST TOWN COUNCIL

AGENDA

Wednesday, July 8, 2026

Worksession at 5:00 p.m.

Meeting at 7:00 p.m.

Town Hall, 174 S. Main Street, Amherst, VA 24521

- A. **Call to Order for the Town Council Work Session- 5:00 p.m.- Mayor Tuggle**
- B. **Park Planning and Naming Update (Pgs. 1-22)-** *Staff will present the results of the two park surveys. This will be the results of the name survey (from the list of the five names Council decided) and the planning survey to provide feedback on the type of park activities.*
- C. **Business Friendliness Amendments (Pgs. 23-44)-** *Staff will review the Planning Commission's recommendation on the business friendliness amendments. For reference, staff has also included Council's original proposal that was sent to the Commission.*
- D. **Recess for Dinner- 6:15 p.m.**
- E. **Call to Order for the Town Council– 7:00 p.m. - Mayor Tuggle**
- F. **Pledge of Allegiance -** *I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.*
- G. **Invocation -** *Any invocation that may be offered before the official start of the Amherst Town Council meeting shall be the voluntary offering to, and for, the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the audience is required to attend or participate in the invocation, and such decision will have no impact on their right to participate actively in the business of the Council. Copies of the policy governing invocations and setting forth the procedure by which a volunteer may deliver an invocation are available upon request at the Town Hall.*
- H. **Public Hearings and Presentations**
 - 1. **Request for Street Closure from Amherst Fire Department (Pg. 45)-** *Amherst Fire Department is requesting council approval for a street closure for their "A Town Fire Fest" event on September 26th. A map is included in the packet.*
- I. **Citizen Comments -** *Per the Town Council's policy, any individual desiring to speak before the Council who has not met the agenda deadline requirement will be allowed a maximum of three minutes to speak before the Town Council. Any individual representing a bona fide group will be allowed a maximum of five minutes to speak before the Town Council. Placement on the agenda is at the Mayor's discretion.*
- J. **Consent Agenda –** *Items on the consent agenda can be voted on as a block if all are in agreement with the recommended action or discussed individually.*
 - 1. **Town Council Minutes (Pgs. 46-77) –** *Drafts of the June 10, 2026, workshop and regular meeting minutes are attached. Please let Vicki Hunt know of any concerns by Wednesday morning so that any needed corrections can be presented at the meeting.*
 - 2. **Check approval (Pgs. 78-90)-** *The check register for the month of June 2026 is forthcoming . Please let Patty Martin know if you have any concerns by Wednesday morning so any needed documentation will be available at the meeting. All invoices will be available for review.*

K. Correspondence and Reports

1. Staff Reports (Pgs. 91-158)

- a. Manager Monthly Report- ***attached***
- b. Police Chief Monthly Report – ***attached***
- c. Treasurer Monthly Report -***forthcoming***
- d. Clerk of Council Monthly Report- ***attached***
- e. Public Works Monthly Reports- ***attached***

2. Other Reports (Pgs. 159-165)

- a. Planning Commission- *met July 1, 2026, minutes attached*
- b. Economic Development Authority- *meeting July 6, minutes forthcoming*
- c. Robert E. Lee SWCD- *no meeting, no report*

L. Discussion Items

- 1. Purchase Approval for Maintenance Truck (Pgs. 166-167)-** *Sara McGuffin- Staff requests approval for the purchase of a new maintenance truck. This has already been budgeted and appropriated, but the amount requires Council approval. The purchase is being made through a state contract.*
- 2. Inoperable Vehicles (Pg. 168)** *Staff will present options for how inoperable vehicles may be regulated in the Zoning Ordinance. Following this feedback, staff will draft a proposed ordinance for review by the Planning Commission. Alternatively, staff could bring the proposal back to Council for review to finalize the proposal for the Commission's consideration.*
- 3. Set Public Hearing for Chapter 20 Inoperable Vehicle Code Changes (Pgs. 169-171)-** *At last month's Council meeting, the Council agreed on a concept for Inoperable Vehicle regulation in Chapter 20. Staff recommends setting a public hearing on this change.*
- 4. Council Appointments:** *Sara McGuffin- The Council has the following positions that require recommendation or appointment.*
 - *Board of Zoning Appeals, completion of term to August 31, 2029.*
 - *Planning Commission, one vacancy remaining.*
 - *Property Maintenance Investigation Board, one vacancy remaining.*

M. Matters from Staff

N. Citizen Comments

O. Matters from Town Council

P. Anticipated Town Council Agenda Items for Next Month

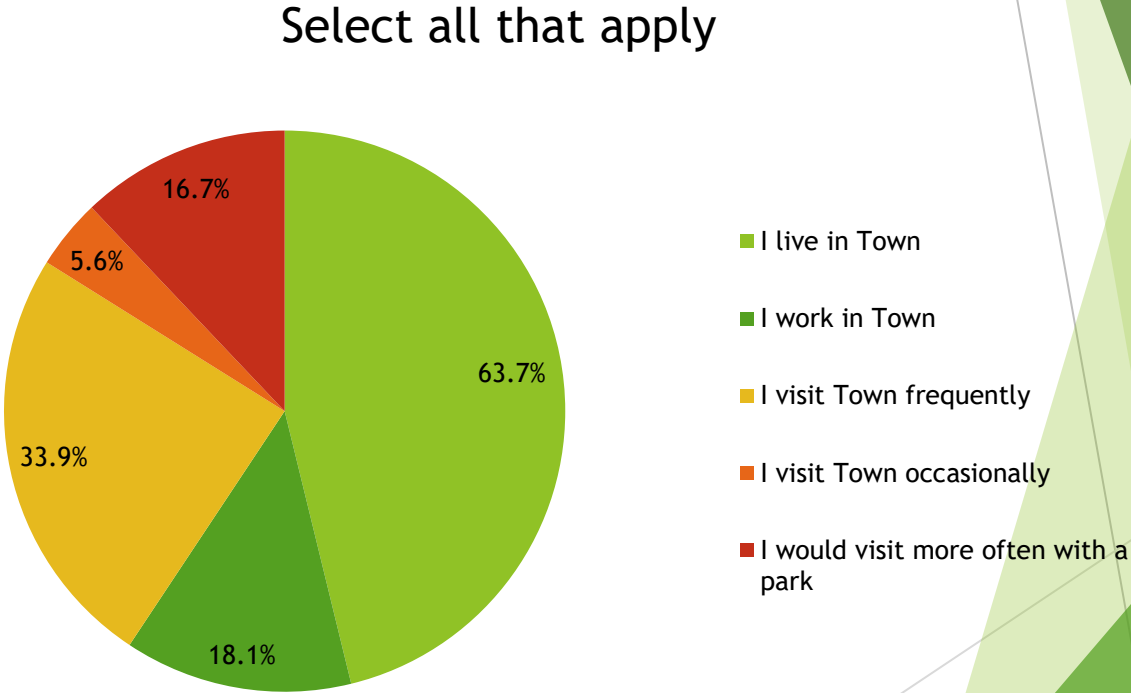
Q. Adjournment

Park Planning Survey

July 5, 2026

Do you live/work in Town or visit frequently?

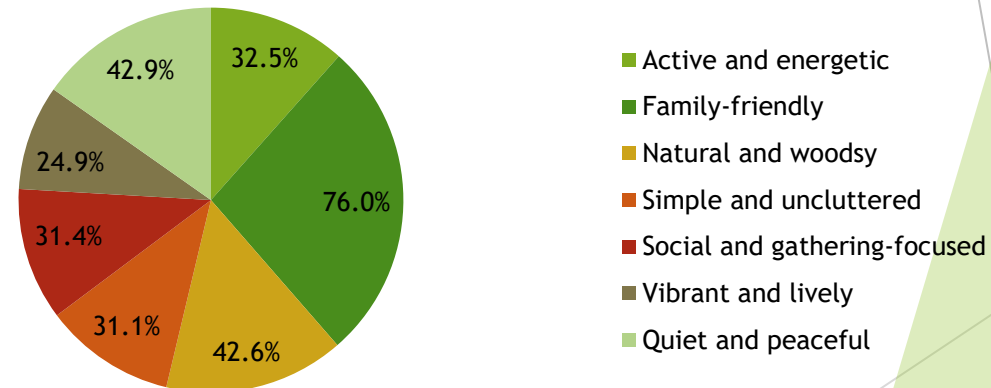
Select all that apply			
Answer Choice		Response Percent	Response Total
1	I live in Town	63.7%	218
2	I work in Town	18.1%	62
3	I visit Town frequently	33.9%	116
4	I visit Town occasionally	5.6%	19
5	I would visit more often with a park	16.7%	57
answered			342
skipped			9



When you picture this park, what kind of place do you see?

Answer Choice	Response Percent	Response Total
1 Active and energetic	32.5%	110
2 Family-friendly	76.0%	257
3 Natural and woodsy	42.6%	144
4 Simple and uncluttered	31.1%	105
5 Social and gathering-focused	31.4%	106
6 Vibrant and lively	24.9%	84
7 Quiet and peaceful	42.9%	145
	answered	338
	skipped	13

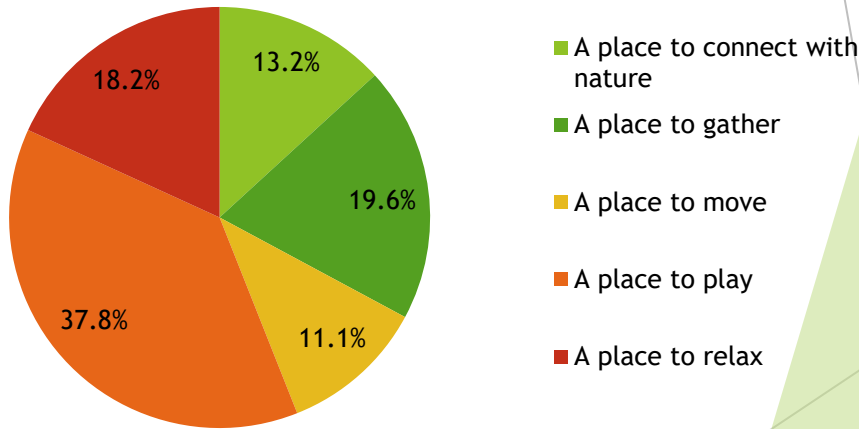
When you picture this park, what kind of place do you see?
Select up to 3



Which one captures it overall?

Answer Choice	Response Percent	Response Total
1 A place to connect with nature	13.2%	45
2 A place to gather	19.6%	67
3 A place to move	11.1%	38
4 A place to play	37.8%	129
5 A place to relax	18.2%	62
	answered	341
	skipped	10

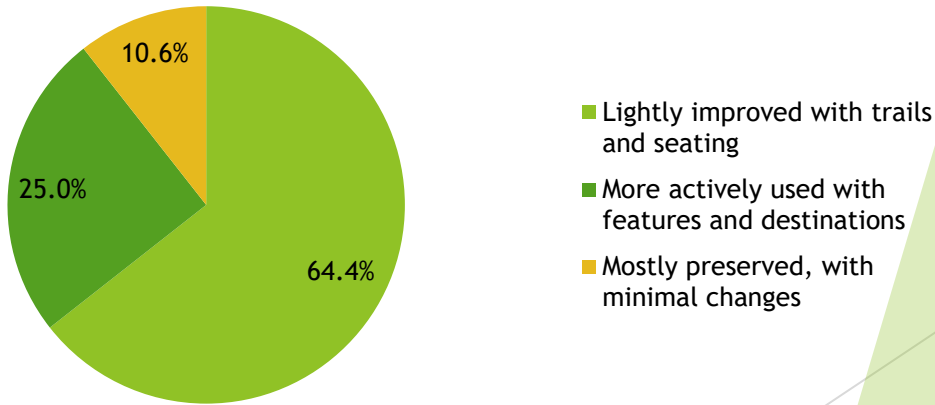
Which one best captures it overall?
Select one



The property includes a wooded, sloping area. How should that area be used?

Answer Choice	Response Percent	Response Total
1 Lightly improved with trails and seating	64.4%	219
2 More actively used with features and destinations	25.0%	85
3 Mostly preserved, with minimal changes	10.6%	36
	answered	340
	skipped	11

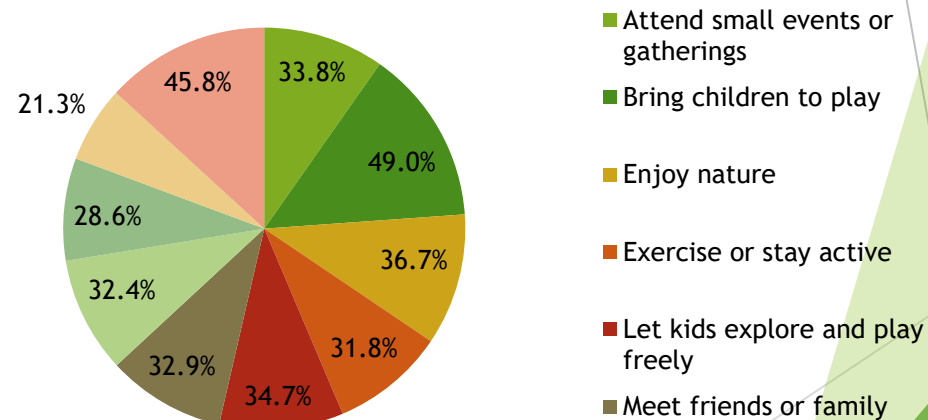
The property includes a wooded, sloping area. How should that area be used?
Select one



If this park were open today, what would bring you there?

Answer Choice	Response Percent	Response Total
1 Attend small events or gatherings	33.8%	116
2 Bring children to play	49.0%	168
3 Enjoy nature	36.7%	126
4 Exercise or stay active	31.8%	109
5 Let kids explore and play freely	34.7%	119
6 Meet friends or family	32.9%	113
7 Picnic	32.4%	111
8 Sit and relax	28.6%	98
9 Use equipment or sports courts	21.3%	73
10 Walk or jog	45.8%	157
	answered	343
	skipped	8

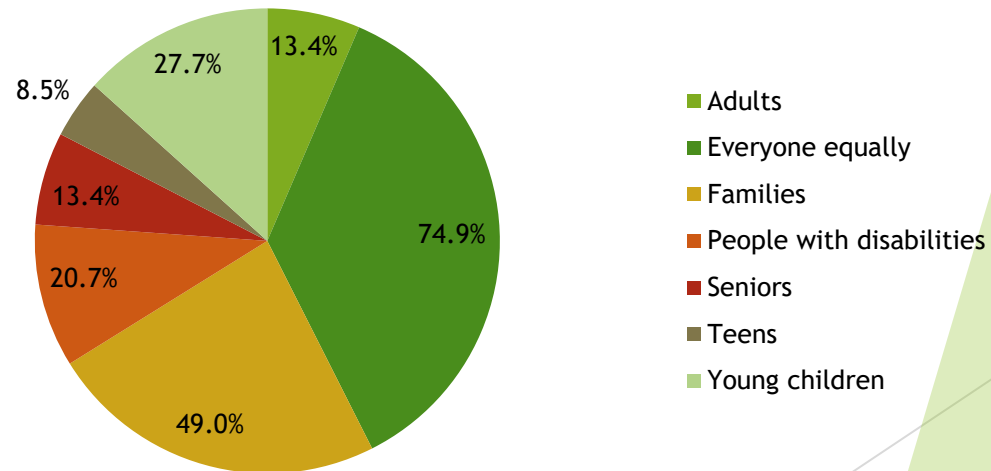
If this park were open today, what would bring you there? Select up to 3



Who should this park serve?

Answer Choice	Response Percent	Response Total
1 Adults	13.4%	46
2 Everyone equally	74.9%	257
3 Families	49.0%	168
4 People with disabilities	20.7%	71
5 Seniors	13.4%	46
6 Teens	8.5%	29
7 Young children	27.7%	95
	answered	343
	skipped	8

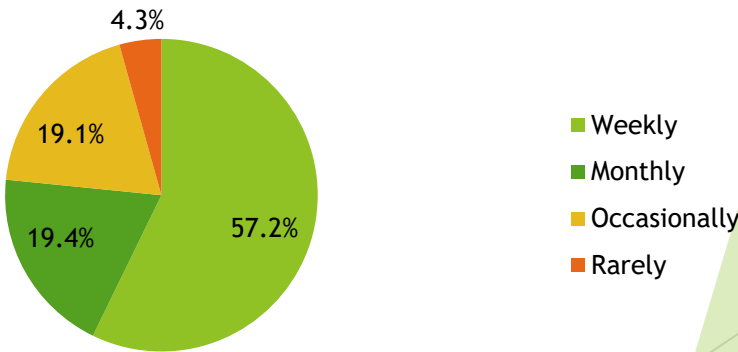
Who should this park serve?
Select up to 3



How often would you expect to use this park?

Answer Choice	Response Percent	Response Total
1 Weekly	57.2%	198
2 Monthly	19.4%	67
3 Occasionally	19.1%	66
4 Rarely	4.3%	15
	answered	346
	skipped	5

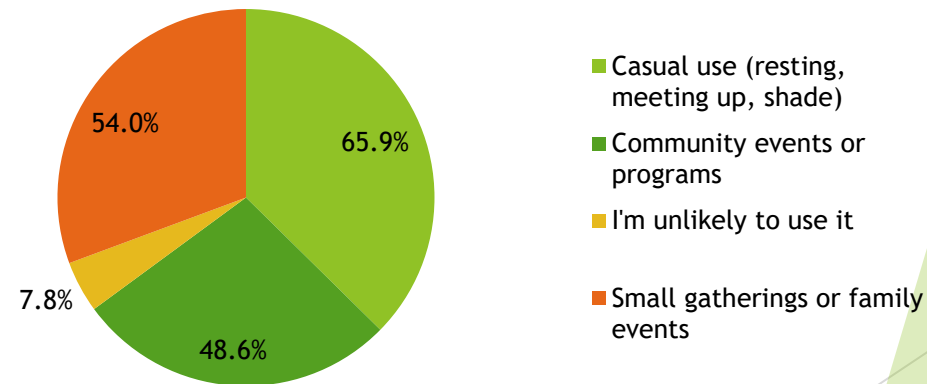
How often would you expect to use this park?
Select one



How would you most likely use this space?

Answer Choice	Response Percent	Response Total
1 Casual use (resting, meeting up, shade)	65.9%	228
2 Community events or programs	48.6%	168
3 I'm unlikely to use it	7.8%	27
4 Small gatherings or family events	54.0%	187
answered		346
skipped		5

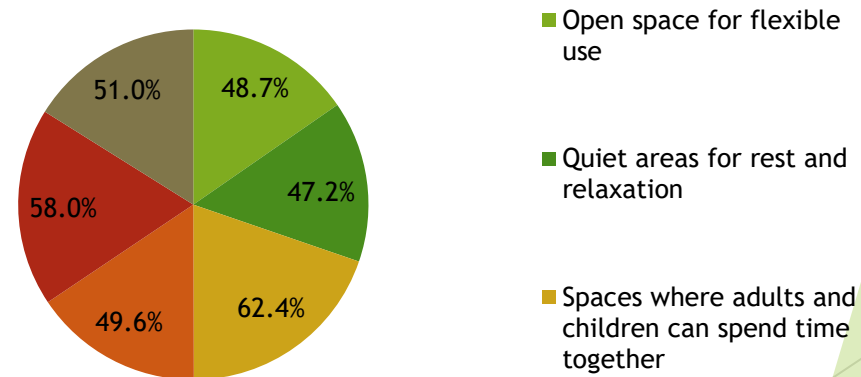
How would you most likely use this space?
Select all that apply



Which of these ideas sound appealing to you?

Answer Choice	Response Percent	Response Total
1 Open space for flexible use	48.7%	167
2 Quiet areas for rest and relaxation	47.2%	162
3 Spaces where adults and children can spend time together	62.4%	214
4 Sports courts (volleyball, pickleball, basketball, exercise areas)	49.6%	170
5 Traditional play areas	58.0%	199
6 Unique play features (such as water elements or in-ground play features)	51.0%	175
	answered	343
	skipped	8

Which of these ideas sound appealing to you?
Select all that apply



In a sentence or two What would make this park feel like a success to you?

► See handout for all comments

The survey shows strong community support for creating a **safe, welcoming, multi-generational park** that balances recreation with nature.

Participants consistently envision a park that:

- Provides a destination for families and children.
- Encourages healthy lifestyles through walking, exercise, and outdoor recreation.
- Serves as a gathering place for the community.
- Remains clean, safe, accessible, and well maintained.
- Offers amenities that appeal to all ages while preserving the natural character of the property.

Overall, respondents favored a park that is more than just a playground. It should become a central community asset where residents can play, exercise, relax, and connect with one another.

A family friendly spot for my little kids to play and have fun
A safe place for children to play and people to walk/relax
I'd like a nice place for children and families. People already walk all around the town of Amherst on the sidewalks and bike paths already down Main Street but there is no where for kids to play, I think this would be great for kids to play.
An area for relaxation, as well as a kids play area that play areas would be easily visible so no kids could run off or be injured
One of my biggest frustrations with the Town of Amherst is the lack of running/jogging trails and a place for children to play. I think a splash pad would greatly benefit the community
If people use it!
Heavy use in a safe environment ! Freedom to walk around without having to feel on edge !
I do not feel that would be a good place for a park.
People use it
To see Adults and children enjoying the park together.
Activities for every one.
Also would love to see a skate park for the youth.
A place to take a walk in nature without being chased by or barked at by large dogs or almost run over by cars speeding down our neighborhood streets.
Making it a place for the community to gather.
Playground for children
USE THE PROPERTY FOR OTHER THAN A PARK. HOUSING PROBABLY..
A place for family and children to enjoy year round.
That it's nice clean and peaceful
Having the town follow through and build the park is nice as possible. Don't go halfway at doing it go all in and the people will come and enjoy it.
To see people young and old gathering there for good times and restful walks and picnics 🌹❤️
I would love to see this park become a place where families could gather in a safe, outdoor space
Equipment for young children. Wooded trails with benches. Dispersed picnic tables with cover.
Sports field . Tennis court ,basketball courts
Closed and locked after dark
Seeing steady use of the park through all seasons by families and groups.
Well kept, appealing to families, accessible to seniors and handicapped.
As I can walk to the park from my house, I would like to extend my walk through the wooded area on a designated path that would be available to senior walkers.
Maintained walkways, picnic areas, rest area, regular attendant.
A place to enjoy as families and friends but not compromising the quiet atmosphere of birth main street
Something for elderly and people with disabilities.
Things for children. Skate park for children and teens
If the park is actively maintained with amenities such as comfortable seating area, adequate play equipment, bathrooms, good parking, and trash removal, this will be a successful venture. I'm excited for the possibilities!
Quiet area for picnics and other quiet activities.
People coming to town to play.
Seeing people there.

I would like to see a space where our town teens can be teenagers, meaning a place for them to ride their skateboards, play music, congregate, and be an active part of our town. Currently, pre-teens and teens do not have a place that they can be that does not seem to cause someone problems. But we have not provided them a space. As an empty nester, I do not have teens in my home, but I regularly hear of teens not having a place that welcomes them to come as they are.
A place for all to gather and have enough space to share.
To see people there
I'm not too sure about this, but I know one thing for sure. That is that this town needs another grocery store if we're gonna have those two proposed developments coming in. Food Lion is overcrowded already.
The park would be a success if a lot of people used it.
Senior Fit Park like those AARP sponsored or Senior Scapes designed by Dr. Sue Paul in Frederick, MD. Seniors are one of the largest taxpayer demographic in Amherst.
The landscape layout
As a family with young children I'd love to see a playground with activities for adults as well. Things like basketball courts, pickel ball, and tennis courts. Along with walking trails and even a dog park.
Adequate security!!! Police presence especially at night to keep drug addicts, etc. out; opening & closing hours that are enforced. Install a decent bathroom that's not a porta potty & make sure it's kept clean.
Being so close to home and in a safe, family friendly area. Being able to have a safe and fun place for my kids to play.
A bathroom and some way to monitor and keep IT and the community safe..cameras ? Regular maintenance for bees nests etc
Open atmosphere, to be inviting to anyone, some where kids and parents can be together, and add some activities as in basketball, volleyball, horse shoe pit for the older people, bathroom facilities and a water fountain to drink, the pavilion could be used as talks are a meeting place.
Sure it's maintained. AND WATCHED over by Amherst's authorities!
The tenants clean their usage AND NO Fire Pits.
A park where everyone is welcome. A place that is safe for our children and our elders or disabled. A little something for everyone. It should have great parking!!!
To see people having a great time with family and friends time together!! Be safe and enjoy can't wait to see what happens in the year to come 🧑🧑
Please make something for our children to play on. Honestly, the field has been vacant for over 40years so anything that is family oriented would be great!
A place people enjoy visiting. Clean, well maintained, and inviting. Playground, sports courts, trails, etc
Just a safe and enjoyable place to hangout. Free of clutter trash and town drama.
I love the idea of the open exercise type equipment. There are no other Amherst county parks that have them.
Don't overthink it. Just make a nice place to gather.
The town needs safe places for kids to be kids and get off of their devices. Build unique play grounds, a splash pad, pickle ball courts, volleyball courts, basketball courts, disc golf, etc to attract kids of all ages.

This park should represent Amherst's small town feel, family and health focused. Splash pad for summer and dog friendly.
A fenced in playground / splash pad area where I could sit & feel safe letting my child run around and play! We live in the town & it would be amazing to be able to walk to a playground / splash pad area to get out of the house! Picnic tables & benches in the fenced in area as well so I could sit and watch my child. A basketball court would be really great as well!
Seeing people of all ages enjoying it without being in anyone's way. A multi-use area with separation for different interests.
If it was safe, walkable, dog-friendly, and a great spot to enjoy for almost everyone.
I would like the park to be a fun place for the children of the town to go as there is not as much to do here than in Lynchburg. I'd also like this playground to have features accessible to those with disabilities.
It would be great to have a place in town where people can get together at no cost.
A diverse park that can meet a variety of needs. Sports, recreation and simple walking trails
Well maintained and policed.
A place for children to play.
A happy place for all to enjoy
If it cost no money and was kept free of criminal elements
?
Safe, clean, lights
Disc golf or space for outdoor archer range
A trail for adult walking. Also for family/ friends gatherings.
To have something for ages 0 to 90. Playground for 2 to 12 and walking/jogging path, paved. Picnic tables under a shelter.
The park must be easy to get to . . . entryways and sidewalks. It should provide things to do, whether you enjoy biking, walking, running, basketball, etc. Locals and visitors alike should feel safe and welcome. Clean restrooms are a must!
A local option for families of all ages to play together
Simple attractive and safe space that all can enjoy
Family friendly
A family friend area with a fun environment with something everyone can enjoy. With reasonable hours to not disturb those with homes around the area.
Multiple use but not crowded with too many uses. Focus on a few features that can be enjoyed by all ages and all abilities. A walking/jogging trail that is like the rail trail (usable by walkers, joggers, dog walkers on leash but not bicycles or motors) through nature; a little kid playground nestled off to the side far away from the quiet contemplation areas (which could be along the trails); a flexible but maybe also covered area for open air yoga or pilates or picknicking; the covered picnic table pavillion is boring with too many tables. I love basketball and pickleball but courts are noisy and sand volleyball will attract cats' litter-box use. Stick to grass, woods, trails, shade and sun and let the people bring grass-friendly activities. Less to maintain by the town, too!
Keeping the park well manicured and natural. If a family would like to have a picnic or a small gathering that would be refreshing. Keeping loud music, drinking and large crowds out would be nice with the neighbors. Amherst is a peaceful, quite community and the residents would like to keep it that way.
It would feel like a success if it incorporated areas like a basketball court for teens, a play area or splash pad for children, trails for all, and a shady area for gathering or having a picnic.

If it actually gets used!
It would be nice to have a basketball court since I have not seen a single public hoop in the town of Amherst. Closest one is coolwell park. Either way very excited for the park. Just what we need!
Handicap friendly and bathroom facilities
Well maintained-kept clean, well policed, great concern given to local residents for home security and peaceful residential living.
A place that all ages can enjoy it
For people to actually use it. A walking path would be very nice as there is only the sidewalk in town in full sun to use for running/walking. Playgrounds and picnic tables are always nice. Seeing a sports facility would be amazing as well
Good odea to have some horseshoe pits Also some barbeque areas
A park that has things you can't find around here like a splash pad, group fitness classes open to public, separate and fenced in playgrounds for little kids and bigger kids, park workout equipment, and stuff like that.
It be peaceful, well lit and safe
If it has a good stream of people using it
Something different from current county parks
Unique park for people of all ages. Offering walking paths, basketball courts, shaded benches and splash pad.
I would live to see a collaboration with our Amherst 4-H. I think the land could be used for teaching about geology and maybe a community garden for all ages. Use the land to conform with us rather than a bulldozer. Maybe consider an addition of a butterfly garden or bird sanctuary.
Accessibility for all!
A park where families can enjoy nature and relax.
Playground equipment!
A safe place for families to gather and enjoy the outdoors in a well maintained natural setting. Making Amherst a place to be proud of!
Multi functional for all residents/visitors
Fish water pond with ducks. Like the one is Staunton sort of.
Bring something to the area to allow for exercise, family gathering, and something for all ages of kids
That everyone will feel welcome!!
None of these questions had to do with allowing dogs onto the park. That's the only way I'll actually come is if I can bring my dog. Offer poop bag stations because you can't avoid allowing dogs to go to this park.
It would be great to have a fenced sections to let dogs off leash. There are a lot of dog walkers up and down Main st. I'd love to stop by the park each day and let my dog off leash to chase some balls.
A safe, clean, and green place for local citizens of any age to unplug and unwind.
Not cost anymore money
It would be successful if it was fun for children and had adequate places for adults to sit and relax while they watch the kids or be active themselves.
Seeing everyone enjoying the park
Safe and family friendly would be great. Pickleball courts would be a great addition to the community.
Trails and areas to walk my dog.

Please take a look at lewis county park in weston wv. They have a mini putt putt course with an above ropes course, basketball court, pickle ball courts, 2 playgrounds with handicap accessibility community pool with splash pad. They rent out pavilions at a reasonable price and I think if amherst could follow along the lines of this park it would accommodate alot across the board.
A high quality playground for kids age 6-12. And open fields for unorganized sports.
Place to relax, walk, and reduce stress.
If it was designed with safety in mind so individuals could use it without fear. Controlled access should be considered.
a shaded, welcoming, inclusive area that includes a play area for children, including those with disabilities, nature trails and seating for tired grandparents.
A safe place for kids to play and groups to meet for fellowship. A splash pad would be great.
The park would feel successful if it was multifunctional: a place for relaxation, and available for small gatherings. For those who enjoy exercise, the park could also be a place for healthy athletic activities.
To be able to bring my dog with me.
I would love for this park to be a welcoming community space for family gatherings, small concerts, exercise and walking trails, and a dog-friendly place people can enjoy year-round.
I would love to see a playground for kids and a safe place to walk or ride bikes.
A Putt Putt golf course.
I think to have something in the town where children can gather and it's not at an elementary school would be super helpful. Making it feel like a community.
Something for every age would be great. Place for young children to play (swings, climbing toys,) with seating close by for parents, grandparents to be able to watch. Another area for older children- with age appropriate play things for them- basketball goals etc.
Relaxing and natural space for reading/community use and trail riding/walking safely
If a lot of people used it. I live in town and people walk in town a lot, but if the park had walking paths marked with mileage, and nature, or places for kids to bike and push strollers and walk dogs, I think it would attract more people.
If everyone felt welcome, but where group activities wouldn't interfere with those who want a quiet place to read or visit or watch the birds, a native plant garden with some educational signage/activities, no vehicles or skates allowed unless in a fenced off area, pets only on a leash. Not overwhelmed with 'toys' everywhere. I hope it happens!
A place to walk my dog ,
Pavilion with grills for family gatherings or Town Events
Seeing it enjoyed...
Somewhere that can be used by all kinds of people for nature, staying active, and relaxing.
Somewhere for the youth/teens to go and have a safe space to enjoy with their friends.
A safe place for families and children to go and enjoy time together.
A large number of town residents and visitors utilizing it and respecting all the areas, equipment and people in the park.
Having a community spit in town to visit.
Being able to enjoy a place with my family without having to go to Lynchburg will make it a success. We love to hike and bring kids to play, so regardless, we plan on using it frequently.
It even existing. Amherst never wants to welcome families to play and hang out.
Water elements!!!
Seeing that people are using it!!!
Shade trees and a grill.

Pet friendly
Constant monitoring, and keeping it safe and clean.
A play area would be amazing, whether a traditional structure or more open style play structures for creative natural based play. Also would be lovely to have some simple trails for quiet walking or kids exploring would make good use of the wooded area.
A place to be enjoyed by everyone.
well regulated
Families would benefit greatly with a safe atmosphere that adheres to all ages...a picnic area, playground for children, park benches, and trails will make it complete!
Features that are attractive to all ages and draw people from the county or other areas to our town, as well as provide a recreational opportunity.
It gets used
Playground, slides, swings for young children to play
Family friendly and a place to relax
A place where the entire town feels welcomed and can relax at.
It is busy
Seeing people of all ages enjoying the space. Really like the photos with different workout stations along paths.
A shared space that has different interesting features all ages can enjoy
amphitheater for music and plays. an event space. amherst art festival etc or fridays after five concert series free and not just old timers stuff like 2nd stage
Playground and a flat paved bike path sound wonderful. Splash pad would be fun! Maybe a fenced area for a dog park.
Safe gathering play area for local Amherst community.
If it attracts more people to the town of Amherst
If the space was inviting and offered play space and other opportunities for families. We have trails and woodsy areas in Amherst and walking sidewalks. The only playgrounds are the schools or in Coolwell. Town does not have great features. This could be a great way to increase visits to town.
A place where we can gather and have entertainment for everyone but especially children and families.
Seeing it utilized fully in a safe manner
A park that everyone is proud to say "look what we have in Amherst!"
If it were a place that young families could go and have their children of all ages play, explore, and meet new friends. This should be one of the focal points of town, and that would be what makes it a success.
Not the same as the rest of the parks. Think Riverside park or peaks view park. A little of everything, something for everyone. Play structures and activities for kids, places to sit and rest, trails for walking and bikes, nature. Open space for picnics or group activities, but also Montessori and open ended play that is NOT just slides.
A playground!! Maybe a few picnic areas, walking trails!
If it became a local place for families to gather together and let their kids play and explore nature and the forest nearby.
Multi-purpose functionality - kids play area, hangout spot, etc. with shade
This park would be a success if it was open to the public and available during the school day. My family would love to enjoy a park in the town to add on to our library meet ups.

A walkable path, benches, in ground structures that blend with the earth for children, and in time develop little pockets of the park, I.e. butterfly garden, area for stage for community events. Give it a little time to determine exact layout once we see how and who it is used by. Allow it to naturally develop
A place to relax feel comfortable and safe. Allow the community access to different activities with family and friends of all age groups.
quality
Well lit at night while being kept clean and maintained
To see it used by the community.
If it provides a convenient, easily accessible location that serves as a place of personal growth and a meaningful, low-stress area to get away for a bit.
It would be a place where families can come play and feel safe. And a place where teens have activities they can and those special needs have access.
If it is actually used
Seeing people gather and enjoy
A useful space, gathering for a picnic, playground and a splash pad would be great for the town
A natural play scape for young children would be wonderful are really set it apart. Think Rockfish nature center, Camp Kumbaya or Boxerwood. People travel to those locations intentionally.
Secondly, more opportunities for our youth. Disc golf, pickleball, tennis, basketball, volleyball, soccer field, ect. Currently our youth in town have limited options on where they hang out and what they can do.
A pavilion or two would be nice and would multifunctional. We already have an outdoor arena at Coolwell. Some trails would be nice
I know a lot of people will likely request a splash park and that would definitely bring in a crowd but I would encourage you all to look into also considering the natural play scape and opportunities for teens.
The park should be welcoming to "ALL" age ranges, young children to seniors.
There is a small area with basketball courts and playground yet most of it is still flat multi use fields and trailed woods
a safe place for kids and adults to meet up and enjoy being outside and interacting with the community.
If it can be used by everyone with friendly people. Repect people's boundaries.
Appeal to young children! Amherst county is full of families that have to travel very far for parks / splash pads. It would get used daily by many children due to the large homeschool community!
A privacy barrier for the kind folks that live at 470 N Main St and are worried about strangers entering their property or decreasing their property value because of the lack of privacy if they move. They have small children and safety is a concern if there is no privacy barrier, especially as the park borders the back and side of their property.
I live next to the park at 470 N Main St. I would love to see a play structure (swings, playground) built for kids to use. Many of the kids in town go to the playground at Amherst Elementary, but they cannot use it during the day when school is in session.
I personally would like a solid fence or wooded barrier between my property and the park, to prevent park-goers from wandering onto my property. There is currentl

Having it completed and open for use
Success would be a park that includes a mixed group of uses to invite community, connect with nature, and encourage active lives. I would love to see a mix of walking paths, quiet & shaded seating areas, and communal gathering areas. This would be an awesome addition to the town!
Clean and unkept. A place that checks all boxes for accessibility. Financial: families can reserve for parties & gatherings. Exercise: Walking/Running/Biking/Community Yoga. Fun: Zipline & Climbing park, volleyball net, basketball ball courts
Walking / jogging trails , place for small community events
We have no place in town for community gatherings or for children to freely play. People wait until the summer to play at the schools park. This would be really beneficial for all phases of people
Being used appropriately and not abused - no graffiti, people stealing tables/chairs. Implementing a "Friday Cheers" type event with entertainment and food/drinks.
Open spaces where multiple families can spend time together with easy ups, and grills, and porta potties. No basketball , or volleyball as it will attract a lot of noise. Dog friendly too
First and foremost, the park should be used by everyone. It should be a place where one could sit and enjoy nature, quiet and be at peace, but also a place where children could play and enjoy the out-of-doors. A meeting place for small family events would also be nice.
A manicured space for gathering, exercise, and rest in nature.
A place to safely walk/exercise without fear
Seeing people using it and having fun
A family friendly park!
I would like to be able to take my dog to the park area. It would be nice to have a designated area for animals.
Safe place for children to play without running into the street (fenced in so parents can relax while children play.) Shade and some seating provided for parents. Some type of play equipment or even natural playground features like they have at James River State Park. Spray ground would be ultimate win! Jumping pillows like at a campground are really cool. I could see people having birthday parties here, or sports team end-of-season celebrations. As well as daily play.
I would love to have a place to bring my small autistic son to play. We are within walking distance and this would be incredible to have. I would love a small fenced in area for kids also as my son elopes and it is dangerous if he runs away.
Safe and welcoming play area for children to play.
Community coming together, meeting new friends.
If all or most was accessible to disabled community and elderly.
To have it for community, church and family events and as a playground for children. Also a place where people can go and relax.
NO SUCESS AS A PARK. USE FOR PATIO HOMES, TOWN HOUSES, RETIREMENT HOME ETC...
A welcoming gathering place that serves people of all ages and acts as a central hub for the community.
Places for parents to bring kids to play and courts
A nice parking lot and to include handicap spots. Clean pavilion. Play area for children.
A play area for kids and walking trails. A place for skating or scooter would be great for kids.
Family friendly place for the kids to play and mom and dad to sit and relax for a few.
Somewhere for everyone to feel connected to nature and each other.
Making it so noise does disturb the neighborhood it is being put in the middle of.

Would be nice to have an area that families could easily use strollers for walks and bike rides. Playground that could be used while school is open.
To be well maintained
I would like to see this park set up for kids of all ages
If we can have an area where families can bring their children to come and play. Include having adult events, like concerts and activities, where the adults can have time to be away from the children.
It would have amenities, even simple ones like pickleball or volleyball to give people something to do while they visit
If there are people there at 10am and 6pm, you've done a good job. Make it inclusive of all age groups. Personally would love something sports related.
If young families use it. Not sports teams like volleyball, soccer, or baseball practice!
Most importantly an area that respects the nearby established neighbors. Safe, quiet area with exercise stations would be nice, and walking trails with natural areas with benches for resting and enjoying nature, and of course the picnic area for family and friend outings.
Add trails and seating areas i see it every day but it's dead i have never seen anyone there. A tennis court would be nice too.
To see the Amherst community come together in a fun and active experience Safety is important too !
Bathrooms as well as all the other items listed.
Playground for kids. Especially with shade on top, or structures that don't heat up too much in the sun. Shade for parents. Little trails to walk on. Space for little parties. Bathrooms
A safe place for all to use
Easily maintainable, reservable for small weddings and the like, fun, beautiful, safe.
A place to be able to walk get some fresh air and hopefully have some kind of way to be safe too. Maybe install some kind of emergency buttons
A new lace for kids to play with pavilions for family picnics and shade. Also organized sport areas like basketball or pickleball for older kids and adults to use
A place for teens and families to have a safe place to play and have fun
A playground would be essential to success for this park. One that serves kids from 1-12. A small gathering space for meet ups. Added bonus for pickle ball or basketball court for older kids!
Safe and comfortable place to enjoy being outside with family and friends. Unique play areas and walking area
A space for activity and sports. Then, a space for family and children.
A place where kids have a splash pad to play on and a place where adults can sit and socialize
Water element
Used by community, kept clean, kept safe. Community participating with efforts to keep clean and safe. Entrance signs with rules and recommendations to encourage fun and encourage participation maintaining for enjoyment of all.
A simple, family oriented, park with jogging trails and places for kids to play/explore would be awesome. I would like it to be clean, peaceful, and well maintained for our community.
The park must contain a covered playground and lots of walkways and/or paths and seating. A specified entrainment area would enhance the use with community events.
To get people enjoying activities together. Get kids out of the house.
Pickleball and splash pad
Enough bathrooms, ample parking, safe structures for young children to play on.

Curb appeal and something to be proud of as a park in the town. Maybe a space to park food trucks for regular events like the farmers market, art walk, or mini concert series. A place that brings people to town.
Options to walk and practice recreation activities like tennis court or basketball court
A safe place for families to spend time together and enjoy nature.
Being used by residents.
Maintaining the natural beauty of the area, an over developed park defats its purpose.
Splash ground & a park for everyone to enjoy!
Leave some undisturbed and plant native flowers, trees, and shrubs to benefit native pollinators and other critters.
Seeing all enjoy and respect the land and those who are onsite.
If people actually visited. ... was well maintained and clean....well lighted for evening visits..
If it could truly be a park that appeals to all ages. I'd absolutely love to see a skate park so that kids of all ages can come and use their skateboards, hoverboards, one wheels, scooters, bikes, etc. this would definitely help include older kids needs/wants. We currently don't have anywhere for them to ride these things safely and for some reason no one wants them on the sidewalks. This along with a splash park would be amazing!
Visibly inviting
Unique playground, easy access, regular use for events
Preserving the natural beauty of the area with visible, intentional design (landscaping, thoughtfully placed seating and trails, play areas that blend into the environment).
If it were a quiet and safe place for young families and the elderly.
Getting it completed
I am solitary, so some of the best uses of a park for a general public are not comfortable for me. As it is a small park with a large open area exposed to the street, I can't actually imagine at this point how it could accommodate my outdoor needs with the best possible utility for a general public. Trails would be nice, but it may be too small.
A family friendly place. A mixture of nature for adults who want a trail and then a kid area serving a nice playground, splash pad, and public courts for teens
Making it a true community space would be nice.
Walking trails in an unspoiled natural environment
Would love to have a way that teens can enjoy as much as children and adults. A basketball court with a play area or splash area would be ideal with plenty of seating. Community hosted events would also be nice here
NEEDS PARKING, both for the park and the courthouse
I would like to see minimal scenic improvements, that will preserve nature, but yet allow access. Trails or pathways to allow walking, jogging and appreciation of scenery. I would prefer that we avoid costly playground equipment, that would be expensive to purchase and maintain, and would adversely affect the natural environment.
With all of the unused or underused park and recreation facilities in and around Amherst, we really don't need another one. Indeed, we already have a park at the end of Garland Avenue that no one uses. This is a project in search of a need. There isn't one.
I really think Amherst could use something entertaining for all ages, and this is the perfect location for it. Old Mill Park is nice, but doesn't HOST well.

A splash park would be nice so that the local children don't have to go to Lynchburg in order to play in anything other than a creek or lake.
The whole community comes together to hang out and enjoy trails, play equipment, exercise equipment, and seating areas.
It stays clean
We need areas for families to gather with unique features such as splash pad, volleyball courts, basketball, adventure playground, etc. We have plenty of natural areas in Amherst already.
A place that feels welcoming and that ALL in the community are able to use.
The space should include a variety of areas for a multitude of uses so that many people can use it for their favorite activities.
Have such things as playground and outdoor pickleball or disc golf for active people. And have pavilion for gathering space.
Active with disc golf, pickle ball, playground, water park. Trails incorporated with the disc golf. Community event with power for food trucks and an additional picnic area.

Business Friendliness Ideas

1. Parking and Surfacing

Sec. 24-508. - Location of parking.

The off-street parking facilities required by this article shall be located on the same lot or parcel of land that they are intended to serve ~~or on an adjacent lot when shared with the use occupying an adjacent lot~~. Where practical difficulties prevent such location or where the public safety or the public convenience would be better served by an alternate location, the ~~planning commission~~ ~~zoning administrator~~ may authorize the alternate or cooperative location as a part of a site plan approval. Any authorization shall be subject to the following:

- (1) An alternate location provides parking only for the use in question.
- (2) A cooperative location provides parking for two or more uses and shall have combined parking spaces equal to the sum required for the separate uses.
- (3) Such parking spaces shall be conveniently and safely accessible to pedestrians.
- (4) All such parking spaces shall be on property zoned properly for the use or uses which require the parking spaces.
- (5) The right to use such property for parking shall be established by deed, easement, lease or similar recorded covenant or agreement; shall be approved as to form and content by the town attorney; shall be recorded in the clerk's office of the circuit court of the county so as to ensure the availability of such spaces for a minimum time period of at least five years.
- (6) Should such off-street parking spaces become unavailable for use at some future time, an equal number of parking spaces shall be constructed and provided on either the primary site or by another off-site arrangement meeting the requirements of this chapter. Failure to provide or construct such replacement parking spaces within 90 days from the date on which the use of the previously available off-street spaces was terminated shall be a violation of this chapter.
- (7) For churches and other permanent buildings used for religious worship, alternate or cooperative parking agreements may be approved that do not provide exclusive parking rights, provided that such agreement provides adequate parking at appropriate times to meet the parking needs of the church or other permanent building used for religious worship.

(Zoning Ord. 2003, § 18.1-602.02)

Sec. 24-509. - Size of parking spaces.

- (a) Parallel spaces shall have minimum dimensions of eight feet by 22 feet.
- (b) All other parking spaces shall have minimum dimensions of nine feet by 18 feet, except as follows:
 - (1) Spaces in a parking garage shall have minimum dimensions of 8½ feet by 18 feet.
 - (2) The ~~planning commission~~ ~~zoning administrator~~, as a part of the site plan review process, may approve spaces with minimum dimensions of 8½ feet by 18 feet for vehicle storage

Business Friendliness Ideas

1. Parking and Surfacing

lots for automobile dealers, overflow parking areas and other low turnover parking facilities.

- (c) Overhang over landscape areas shall not be counted toward the minimum dimensions stated above.

(Zoning Ord. 2003, § 18.1-602.03)

Sec. 24-511. - Surfacing.

(a) Parking spaces and driveways for ~~single-family residential uses, including duplexes, two family homes and semi-detached dwellings~~ ~~dwelling units developments not subject to special site plan review~~ shall be constructed of gravel, compacted stone, concrete, asphalt, ~~asphaltic surface treatment~~, brick or paving stones.

(b) Parking spaces and driveways for ~~other developments than those listed in (a), other than single-family dwelling units~~ ~~developments subject to special site plan review~~ shall be constructed of concrete, asphalt, ~~asphaltic surface treatment~~, permeable pavers, brick or paving stones.

(Zoning Ord. 2003, § 18.1-602.04.1)

Sec. 24-513. - Amount of off-street parking required.

The off-street parking required by this article shall be provided and maintained on the basis of the following table, except as otherwise provided in this article:

Outdoor sales and display	1 for each ~~500~~ 5,000 square feet of open sales and display area
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Sec. 24-515. - Parking requirements ~~in the central business district.~~ for historic buildings.

~~(a) Consistent with the purpose of this chapter, the town council and planning commission desire to preserve and enhance downtown Amherst. As such, the role of downtown Amherst, as a desired location for community activities and local businesses, will be encouraged.~~

~~(b)~~ To encourage the use of older buildings in the Town of Amherst ~~downtown area~~, no ~~additional~~ off-street parking will be required in the case of a change in use of a building that is more than 30 years old ~~where sufficient on street parking is available. Sufficient shall be determined by at least two times the required amount of parking as defined by the code requirements be within 500 feet of the use.~~ ~~and in the CBD Central Business District.~~ However, this relief shall not apply when calculating the parking required for any new building footprint.

(Zoning Ord. 2003, § 18.1-602.08)

Business Friendliness Ideas

2. Site Plans

DIVISION 2. - SITE PLAN REVIEW

Sec. 24-73. - Intent.

Site plan review is intended to ensure proper design in types of development which can have deleterious effects on their surroundings. These effects are subject to modification or reduction through the physical design of such development. Review of the design, therefore, is aimed at the greatest possible benefit to the community as a result of building and site design.

(Zoning Ord. 2003, § 18.1-1101)

Sec. 24-74. - Procedure for site plan review.

- (a) Whenever the owner or proprietor of any tract of land located within the town desires to develop any class of use listed in section 24-75, he shall submit a plan of the proposed development to the zoning administrator for processing.
- (b) The owner or his representative is encouraged to consult with the zoning administrator for advice and assistance on the development. The owner may submit sketch plans and data showing existing conditions within the site and in its vicinity and the proposed layout of the development. The zoning administrator shall return a copy of the submitted sketch plans to the developer with written comments indicating where the plans do not comply with the requirements set forth herein. Submission of said sketch plans and accompanying data shall not constitute the official filing of a proposed subdivision.
- (c) When the zoning administrator determines that an application involves development requiring site plan review, the zoning administrator shall notify the applicant that such review is required and shall require the documentation listed in this section. Any development meeting the criteria in section 24-75 shall be reviewed and be made subject to approval by the ~~planning commission~~ zoning administrator. The ~~planning commission~~ zoning administrator may approve, approve with conditions, or deny approval of a site plan.
- (d) Any person proposing a development that requires a site plan under section 24-75 shall submit to the zoning administrator six copies of a site plan showing the general design and layout of the development. The zoning administrator shall transmit copies of the site plan to VDOT, the health department, the erosion and sediment control officer, or any other relevant agency or department.
- (e) The site plan shall be reviewed in accordance with the procedures set forth in this section.
- (f) Within 45 days after submission of the site plan and accompanying documents to the zoning administrator, the ~~commission~~ zoning administrator shall approve, approve with conditions, or disapprove the site plan; the ~~commission~~ zoning administrator shall cause to have prepared two copies of a statement noting reasons for ~~commission zoning administrator~~ disapproval or conditional approval, if applicable, and shall return one

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copy of statement and plat to the developer with notification in writing of the action of the ~~commission zoning administrator~~. One copy of said statement and preliminary plat shall be retained by the zoning administrator for comparison with future site plans, where applicable, submitted by the developer.

- (g) The approval for any site plan approved by the ~~planning commission zoning administrator~~ shall expire and be null and void 12 months after the ~~vote for~~ approval if construction has not begun.
- (h) The approval of site plans solely involving parcels of commercial real estate by the ~~planning commission zoning administrator~~ or other agent shall be governed by subsections (i) through (m) of this section. For the purposes of this section, the term "commercial" means all real property used for commercial or industrial uses.
- (i) The ~~planning commission zoning administrator~~ shall act on any proposed commercial site plan within 60 days after it has been officially submitted for approval by either approving or disapproving the plan in writing and giving with the latter specific reasons therefor. The ~~planning commission zoning administrator~~ or other agent shall not delay the official submission of any commercial site plan by requiring presubmission conferences, meetings, or reviews. The ~~commission zoning administrator~~ or agent shall thoroughly review the plan and shall in good faith identify, to the greatest extent practicable, all deficiencies, if any, with the initial submission. However, if approval of a feature or features of the plan by a state agency or public authority authorized by state law is necessary, the ~~commission zoning administrator~~ or agent shall forward the plan to the appropriate state agency for review within ten business days of receipt of such plat or plan. Specific reasons for disapproval shall be contained either in a separate document or on the plan itself. The reasons for disapproval shall identify deficiencies in the plan that caused the disapproval by reference to specific duly adopted ordinances, regulations, or policies and shall identify, to the greatest extent practicable, modifications or corrections that will permit approval of the plan.
- (j) In the review of a resubmitted commercial site plan that has been previously disapproved, the ~~planning commission zoning administrator~~ or other agent shall consider only deficiencies it had identified in its review of the initial submission of the plan that have not been corrected in such resubmission and any deficiencies that arise as a result of the corrections made to address deficiencies identified in the initial submission. In the review of the resubmission of a plan, the ~~planning commission zoning administrator~~ or other agent shall identify all deficiencies with the proposed plan that caused the disapproval by reference to specific duly adopted ordinances, regulations or policies and shall identify modifications or corrections that will permit approval of the plan. Upon the second resubmission of such disapproved plan, the local ~~planning commission zoning administrator~~ or other agent's review shall be limited solely to the previously identified deficiencies that caused its disapproval.
- (k) The local ~~planning commission zoning administrator~~ or other agent shall act on any commercial site plan that it has previously disapproved within 45 days after the plan has been modified, corrected and resubmitted for approval. The failure of the ~~planning commission zoning administrator~~ or other agent to approve or disapprove a

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2. Site Plans

resubmitted plat or plan within the time periods required by this section shall cause the plan to be deemed approved.

- (l) Notwithstanding the approval or deemed approval of any **commercial** site plan, any deficiency in any proposed plat or plan that, if left uncorrected, would violate local, state or federal law, regulations, mandatory state department of transportation engineering and safety requirements, and other mandatory engineering and safety requirements, shall not be considered, treated or deemed as having been approved by the ~~planning commission~~ **zoning administrator** or other agent. Should any resubmission include a material revision of infrastructure or physical improvements from the earlier submission or if a material revision in the resubmission creates a new required review by the state department of transportation or by a state agency or public authority authorized by state law, then the ~~planning commission~~ **zoning administrator** or other agent's review shall not be limited to only the previously identified deficiencies identified in the prior submittals and may consider deficiencies initially appearing in the resubmission because of such material revision.
- (m) Upon receipt of the approvals from all state agencies and other agencies, the local agent shall act upon a plat within 35 days.

(Zoning Ord. 2003, § 18.1-1102)

State Law reference— Site plan approval, Code of Virginia, § 15.2-2259.

Sec. 24-75. - Developments subject to special site plan review.

The following types of development shall be subject to the site plan review provisions under section 24-76:

- (1) All commercial, industrial and institutional buildings that have 2,000 square feet or more in floor area, including buildings converted from any other use to commercial, industrial or institutional use.
- (2) All institutional facilities such as schools, hospitals and clubs.
- (3) All residential developments involving more than four dwelling units in one building or three on one lot.
- (4) Mobile home parks.
- (5) Special use applications involving more than 2,000 square feet of new building area.
- (6) Conditional zoning applications.
- (7) Townhouse development projects.
- (8) Any proposed building that has 2,000 square feet or less in floor area will require only an informational sketch for review.
- (9) Any use listed as specifically requiring a site plan.

(Zoning Ord. 2003, § 18.1-1103)

Sec. 24-76. - Documentation.

The following requirements shall govern documents submitted for site plan review:

- (1) Site plans shall be submitted at a scale of not less than one inch equals 100 feet.
- (2) Six clearly legible blue-line or black-line copies of the site plan shall be submitted.
Additional copies may be required by the zoning administrator if deemed necessary by the zoning administrator.
- (3) The names and addresses of owner and developer and a scale and north arrow shall be included on all maps.
- (4) The following information shall be included on the map of existing conditions:
 - a. Names and addresses of owners of record of all adjacent properties;
 - b. Current zoning boundaries, including surrounding areas to a distance of 100 feet from the property in question;
 - c. Easements, rights-of-way, or other reservations affecting the property;
 - d. Topography;
 - e. Location of watercourses, marshes, rock outcroppings and wooded areas;
 - f. Location of buildings existing on the tract to be developed and on adjacent tracts within a distance of 100 feet, indicating whether existing buildings on the tract are to be retained, modified or removed; and
 - g. Location of existing water mains, culverts, drains, pipe sizes, grades and direction of flow.
- (5) The following information shall be included on the map of proposed development:
 - a. Stormwater management and erosion control measures as required by relevant law and regulations. Approval of the measures by the applicable regulatory agency shall not be required prior to the town's site plan review, but confirmation of drawings have been delivered to such agencies shall accompany the site plan;
 - b. Location and size of proposed buildings and uses thereof;
 - c. Proposed topography;
 - d. Proposed streets and other access and egress facilities (indicating curblines, sidewalk lines and public right-of-way lines); profiles and cross-sections of streets. Certification from VDOT that the site plan meets all appropriate VDOT criteria shall be included in the site plan application package;
 - e. Layout of off-street parking;
 - f. Location of proposed utility lines, indicating where they already exist and whether they will be underground;
 - g. Proposed water and sanitary sewer facilities, including pipe type, size, grades and design factors as appropriate. Certification from the town that a satisfactory plan to install the proposed new facilities has been provided shall accompany the site plan;

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- h. Proposed location, direction of, power, and time and use of outdoor lighting. Lighting facilities shall be provided and arranged so that light is directed downward and not horizontally or at adjacent properties with special care to as to not negatively impact residential areas;
 - i. Proposed planting, including all landscaping and screening, and indicating existing trees to be retained and areas to be left undisturbed;
 - j. Location, size and design of proposed signs;
 - k. Facilities for disposal of trash and other solid waste;
 - l. Elevations of buildings to be built or altered on site; and
 - m. Vicinity map at a scale no smaller than 600 feet to one inch, showing all streets and property within 1,000 feet of the property for which the application is made. All properties owned or controlled by the applicant in this area shall be identified.
- (6) The ~~planning commission~~ zoning administrator may require additional information for a special use to determine its eligibility under this chapter.

(Zoning Ord. 2003, § 18.1-1104)

Sec. 24-77. - General site plan review.

For those permitted uses not requiring special site plan review under section 24-75, two copies of an acceptable site plan and sketch reasonable information shown thereon shall be submitted to the zoning administrator along with the zoning certificate application. Such site plan shall include, as a minimum, the following: lot dimensions with property line monuments located thereon, location and size of existing and proposed structures; yard dimensions and the use of structures; easements (private and public); watercourses; fences; street names and street right-of-way lines; and such other information regarding abutting property as directly affects the application.

(Zoning Ord. 2003, § 18.1-1105)

Sec. 24-78. - Developments subject to a minor site plan review.

(a) The following types of development shall be subject to the site plan review provisions under section 24-77 for a minor site plan of this article:

- (1) A proposed revision to a site plan where an existing major site plan is on file;
- (2) All development requiring a commercial entrance permit from the Virginia Department of Transportation; and
- (3) Any new commercial development on a commercially zoned lot.

(b) The following requirements shall govern documents submitted for minor site plan review:

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2. Site Plans

- ~~(1) The scale shall be no less than one inch equals to 100 feet.~~ The zoning administrator or planning director may accept a scale which is sufficient to clearly show all required details on the plat;
- (2) Drawings may be submitted on paper size as small as 11" x 17" if all notes are clearly legible; and
- (3) The names and addresses of owner and developer, a scale and north arrow shall be included on all maps.

(c) The following information shall be included on the map of existing conditions:

- ~~(1)~~ (1) Names and addresses of owners of record of all adjacent properties and tax map numbers;
- ~~(2)~~ (2) Current zoning boundaries, including surrounding to a distance of 300 feet;
- ~~(3)~~ (3) Easements, rights-of-way, or other reservations affecting the property;
- ~~(4) Topography and flood plain elevation, if applicable;~~
- ~~(5) Location of watercourses, marshes, rock out-cropping and wooded areas;~~
- ~~(6) Location of buildings existing on the tract to be developed indicating whether existing buildings on the tract are to be retained, modified or removed;~~
- (4) (4) Location of existing water mains, culverts, drains, pipe sizes, grades and direction of flow; and
- ~~(8) The location of mapped dam break inundation zones and their impact on the development.~~

~~(b) The following information shall be included on the map of proposed development:~~

- ~~(1) Signature blocks for the zoning administrator, or his/her designee, Virginia Department of Transportation, and the Health Department, when applicable;~~
- ~~(2)~~ (5) Location and size of proposed buildings and uses thereof;
- ~~(3)~~ (6) Proposed streets and other ingress and egress facilities (indicating curb lines, sidewalk lines and public right-of-way lines); meeting the Minimum Standards of Entrances to the State Highways;
- ~~(4) Layout of off-street parking;~~
- ~~(5)~~ (7) Location of proposed utility lines, indicating where they already exist and whether they will be underground;
- ~~(6)~~ (8) Proposed planting, including all landscaping and screening and indicating existing trees to be retained and areas to be left undisturbed;
- ~~(7) Facilities for disposal of trash and other solid waste;~~
- ~~(8) Elevations of buildings to be built or altered on-site; and~~
- ~~(9) All private waste disposal systems including their reserve areas.~~

~~{Ord. No. 240410B, 4-10-2024}~~

[Note: There are numerous other references to "Planning Commission" in the code that will need to be changed to "Zoning Administrator" if changing the approval level for site plans.]

Business Friendliness Ideas
3. Definitions and Classification of Districts

Sec. 24-2. - Definitions and rules of construction.

Abutting means a lot or parcel of land that shares a common boundary with another lot or parcel of land.

Adjacent means a lot or parcel of land that is next to, but not necessarily abutting, another lot or parcel. This includes lots or parcels that may be separated by a street or alley.

Adjoining means an abutting lot or parcel of land.

Outdoor display means the outdoor ~~outdoor~~ display of goods or equipment for sale or rent ~~outside of a business. Where goods are typically those that are outdoor in nature, such as automobiles, trailers farm equipment, outdoor display is permitted without limitation as governed by the zoning district. Where the goods are typically inside, a small display of goods may be outside of the building, limited to no more than 20 square feet of area so long as the display is not in any required area, such as parking, setbacks, public rights of way.~~ outside of a legally permitted and licensed business. Items cannot impede any required space or right of way. The amount of display cannot exceed 5% of the square footage of the indoor business space.

Outdoor *storage* means ~~the outdoor storage of raw materials, goods or equipment that is not currently on display for sale or rent, as allowed in the applicable zoning district, shall be screened from public right of way or adjacent uses.~~ No outdoor storage of goods and equipment is permitted in residentially zoned areas. Outdoor storage cannot be an independent use and must be associated with a business on the same parcel. Screening shall be accomplished as outlined in section 24-695 of the zoning ordinance.

Sec. 24-199. - Classification of districts.

For the purpose of this chapter, the A-1 Agricultural District is classified as an agricultural district. The R-1 Limited Residential District, the R-2 General Residential District, ~~T-1 Transitional Use Zone District~~, R-3 High-Density Residential District and R-4 Manufactured Home District are classified as residential districts. The ~~T-1 Transitional Use Zone District~~, B-1 Light Commercial District, CBD Central Business District and B-2 General Commercial District are classified as ~~mixed-use business~~ districts. The E-1 Business Park District and M-1 Industrial District are classified as industrial districts.

(Zoning Ord. 2003, § 18.1-506)

Sec. 24-467. - Minimum yard requirements.

(a) Within the district herein defined, the following minimum yard requirements shall apply:

	Front Yard Setback	Corner Lot	Other Lots	Rear Yard Setback
A-1 Agricultural	50'	15'	15'	25'
R-1 Limited Residential	60'	20'	15'	35'
R-2 General Residential	50'	15'	10'	35'
T-1 Transitional Use Zone	50'	(b)	(b)	35'
R-3 High Density Res.	30'	15'	15'	35'
R-4 Manufactured Home	30'	15'	15'	35'
B-1 Light Commercial	50'	(c)	(c)	(c)
CBD Central Business District	None	(c)	(c)	(c)
B-2 General Commercial	~~50'~~ None 25'	(c)	(c)	(c)
E-1 Business Park	50'	(c)	(c)	(c)
M-1 Industrial	50'	(c)	(c)	(c)

(b) The minimum side yard shall be 15 feet on corner lots and ten feet on other lots, except that no building or structure shall be erected within 25 feet of a residentially zoned lot.

(c) No minimum requirement except that no building or structure shall be erected within 25 feet of a residentially zoned lot.

(d) The front yard setback requirement for any lot in the A-1 Agricultural District, R-1 Limited Residential District, R-2 General Residential District, R-3 High-Density Residential District, or R-4 Manufactured Home District shall be reduced when 50 percent or more of the building lots on the same side of the street within the same block are improved with buildings, and no building on that same side of the street within the same block shall be required to have a front yard setback greater than the average front yard setback of the existing buildings on the same side of the street. However, when there are buildings on the lots on both sides of the lot, the required front yard setback for that lot shall not be greater than the average of the front yard setbacks of the buildings on such adjacent lots. The sideline of a building on a corner lot shall not be a factor in these calculations. For the purposes of this section, the term "block" shall be defined as the area between the next adjacent street intersection or 500 feet of the lot in question, whichever is less, on both sides of the lot in question. A property owner shall be responsible for providing the appropriate documentation to support the reduction in front yard setback requirement prior to issuance of a zoning certificate.

(Zoning Ord. 2003, § 18.1-80

Business Friendliness Ideas

1. Parking and Surfacing

1. Parking and Surfacing: Allow required parking to be located on any adjacent lot associated with the use. Change the distinguishing factor for surfacing requirements from single-family homes to whether a development requires a site plan or not. Reduce parking spaces for outdoor sales and display (e.g. reduces Yard Spot parking requirements from 80 spaces to 8 spaces). Enable adaptive reuse of historic structures by relieving them of additional parking requirements.
2. Site Plans: Remove the Planning Commission from the site plan process to speed up and simplify the approval process. Reverse the 2024 decision to require site plans for minor developments (<2,000 sqft), which returns us to the pre-2024 option of the less burdensome informal sketch for minor developments.
3. Definitions and Classifications of Districts: Clarify the meaning of terms. Reverse the 2024 decision that banned the outdoor display of indoor goods (Episcopal Thrift Shop). Reverse the new screening requirements and separate lot restrictions.
4. Setbacks: Align the CBD and B-2 setback requirements by eliminating the front setback in B-2. Both districts currently have zero foot setbacks on side and rear, but B-2 has a 50ft front setback. The current 50ft setback makes many historic buildings non-conforming and restricts options within the setback. With the setback removed, parking can now be located in the rear, and new buildings in places like 2nd Street can be built in harmony with the existing neighborhood (e.g. Presbyterian Church had to put retention pond on 2nd street due to current setback).

Business Friendliness Ideas

1. Parking and Surfacing

Sec. 24-508. - Location of parking.

The off-street parking facilities required by this article shall be located on the same lot or parcel of land that they are intended to serve ~~or on an adjacent lot when shared with the use occupying an adjacent lot~~. Where practical difficulties prevent such location or where the public safety or the public convenience would be better served by an alternate location, the ~~planning commission~~ ~~zoning administrator~~ may authorize the alternate or cooperative location as a part of a site plan approval. Any authorization shall be subject to the following:

- (1) An alternate location provides parking only for the use in question.
- (2) A cooperative location provides parking for two or more uses and shall have combined parking spaces equal to the sum required for the separate uses.
- (3) Such parking spaces shall be conveniently and safely accessible to pedestrians.
- (4) All such parking spaces shall be on property zoned properly for the use or uses which require the parking spaces.
- (5) The right to use such property for parking shall be established by deed, easement, lease or similar recorded covenant or agreement; shall be approved as to form and content by the town attorney; shall be recorded in the clerk's office of the circuit court of the county so as to ensure the availability of such spaces for a minimum time period of at least five years.
- (6) Should such off-street parking spaces become unavailable for use at some future time, an equal number of parking spaces shall be constructed and provided on either the primary site or by another off-site arrangement meeting the requirements of this chapter. Failure to provide or construct such replacement parking spaces within 90 days from the date on which the use of the previously available off-street spaces was terminated shall be a violation of this chapter.
- (7) For churches and other permanent buildings used for religious worship, alternate or cooperative parking agreements may be approved that do not provide exclusive parking rights, provided that such agreement provides adequate parking at appropriate times to meet the parking needs of the church or other permanent building used for religious worship.

(Zoning Ord. 2003, § 18.1-602.02)

Sec. 24-509. - Size of parking spaces.

- (a) Parallel spaces shall have minimum dimensions of eight feet by 22 feet.
- (b) All other parking spaces shall have minimum dimensions of nine feet by 18 feet, except as follows:
 - (1) Spaces in a parking garage shall have minimum dimensions of 8½ feet by 18 feet.
 - (2) The ~~planning commission~~ ~~zoning administrator~~, as a part of the site plan review process, may approve spaces with minimum dimensions of 8½ feet by 18 feet for vehicle storage

Business Friendliness Ideas

1. Parking and Surfacing

lots for automobile dealers, overflow parking areas and other low turnover parking facilities.

- (c) Overhang over landscape areas shall not be counted toward the minimum dimensions stated above.

(Zoning Ord. 2003, § 18.1-602.03)

Sec. 24-511. - Surfacing.

(a) Parking spaces and driveways for ~~single-family dwelling units~~ developments not subject to special site plan review shall be constructed of gravel, compacted stone, concrete, asphalt, asphaltic surface treatment, brick or paving stones.

(b) Parking spaces and driveways for ~~other than single-family dwelling units~~ developments subject to special site plan review shall be constructed of concrete, asphalt, brick or paving stones.

(Zoning Ord. 2003, § 18.1-602.04.1)

Sec. 24-513. - Amount of off-street parking required.

The off-street parking required by this article shall be provided and maintained on the basis of the following table, except as otherwise provided in this article:

Outdoor sales and display	1 for each ~~500~~ 5,000 square feet of open sales and display area
---------------------------	--

Sec. 24-515. - Parking requirements ~~in the central business district.~~ for historic buildings.

~~(a) Consistent with the purpose of this chapter, the town council and planning commission desire to preserve and enhance downtown Amherst. As such, the role of downtown Amherst, as a desired location for community activities and local businesses, will be encouraged.~~

~~(b)~~ To encourage the use of older buildings in the Town of Amherst ~~downtown area~~, no additional off-street parking will be required in the case of a change in use of a building that is more than 30 years old ~~and in the CBD Central Business District~~. However, this relief shall not apply when calculating the parking required for any new building footprint.

(Zoning Ord. 2003, § 18.1-602.08)

DIVISION 2. - SITE PLAN REVIEW

Sec. 24-73. - Intent.

Site plan review is intended to ensure proper design in types of development which can have deleterious effects on their surroundings. These effects are subject to modification or reduction through the physical design of such development. Review of the design, therefore, is aimed at the greatest possible benefit to the community as a result of building and site design.

(Zoning Ord. 2003, § 18.1-1101)

Sec. 24-74. - Procedure for site plan review.

- (a) Whenever the owner or proprietor of any tract of land located within the town desires to develop any class of use listed in section 24-75, he shall submit a plan of the proposed development to the zoning administrator for processing.
- (b) The owner or his representative is encouraged to consult with the zoning administrator for advice and assistance on the development. The owner may submit sketch plans and data showing existing conditions within the site and in its vicinity and the proposed layout of the development. The zoning administrator shall return a copy of the submitted sketch plans to the developer with written comments indicating where the plans do not comply with the requirements set forth herein. Submission of said sketch plans and accompanying data shall not constitute the official filing of a proposed subdivision.
- (c) When the zoning administrator determines that an application involves development requiring site plan review, the zoning administrator shall notify the applicant that such review is required and shall require the documentation listed in this section. Any development meeting the criteria in section 24-75 shall be reviewed and be made subject to approval by the ~~planning commission~~ zoning administrator. The ~~planning commission~~ zoning administrator may approve, approve with conditions, or deny approval of a site plan.
- (d) Any person proposing a development that requires a site plan under section 24-75 shall submit to the zoning administrator six copies of a site plan showing the general design and layout of the development. The zoning administrator shall transmit copies of the site plan to VDOT, the health department, the erosion and sediment control officer, or any other relevant agency or department.
- (e) The site plan shall be reviewed in accordance with the procedures set forth in this section.
- (f) Within 45 days after submission of the site plan and accompanying documents to the zoning administrator, the ~~commission~~ zoning administrator shall approve, approve with conditions, or disapprove the site plan; the ~~commission~~ zoning administrator shall cause to have prepared two copies of a statement noting reasons for ~~commission zoning administrator~~ disapproval or conditional approval, if applicable, and shall return one

Business Friendliness Ideas

2. Site Plans

copy of statement and plat to the developer with notification in writing of the action of the ~~commission zoning administrator~~. One copy of said statement and preliminary plat shall be retained by the zoning administrator for comparison with future site plans, where applicable, submitted by the developer.

- (g) The approval for any site plan approved by the ~~planning-commission zoning administrator~~ shall expire and be null and void 12 months after the ~~vote-for~~ approval if construction has not begun.
- (h) The approval of site plans solely involving parcels of commercial real estate by the ~~planning-commission zoning administrator~~ or other agent shall be governed by subsections (i) through (m) of this section. For the purposes of this section, the term "commercial" means all real property used for commercial or industrial uses.
- (i) The ~~planning-commission zoning administrator~~ shall act on any proposed commercial site plan within 60 days after it has been officially submitted for approval by either approving or disapproving the plan in writing and giving with the latter specific reasons therefor. The ~~planning-commission zoning administrator~~ or other agent shall not delay the official submission of any commercial site plan by requiring presubmission conferences, meetings, or reviews. The ~~commission zoning administrator~~ or agent shall thoroughly review the plan and shall in good faith identify, to the greatest extent practicable, all deficiencies, if any, with the initial submission. However, if approval of a feature or features of the plan by a state agency or public authority authorized by state law is necessary, the ~~commission zoning administrator~~ or agent shall forward the plan to the appropriate state agency for review within ten business days of receipt of such plat or plan. Specific reasons for disapproval shall be contained either in a separate document or on the plan itself. The reasons for disapproval shall identify deficiencies in the plan that caused the disapproval by reference to specific duly adopted ordinances, regulations, or policies and shall identify, to the greatest extent practicable, modifications or corrections that will permit approval of the plan.
- (j) In the review of a resubmitted commercial site plan that has been previously disapproved, the ~~planning-commission zoning administrator~~ or other agent shall consider only deficiencies it had identified in its review of the initial submission of the plan that have not been corrected in such resubmission and any deficiencies that arise as a result of the corrections made to address deficiencies identified in the initial submission. In the review of the resubmission of a plan, the ~~planning-commission zoning administrator~~ or other agent shall identify all deficiencies with the proposed plan that caused the disapproval by reference to specific duly adopted ordinances, regulations or policies and shall identify modifications or corrections that will permit approval of the plan. Upon the second resubmission of such disapproved plan, the local ~~planning commission zoning administrator~~ or other agent's review shall be limited solely to the previously identified deficiencies that caused its disapproval.
- (k) The local ~~planning-commission zoning administrator~~ or other agent shall act on any commercial site plan that it has previously disapproved within 45 days after the plan has been modified, corrected and resubmitted for approval. The failure of the ~~planning commission zoning administrator~~ or other agent to approve or disapprove a

Business Friendliness Ideas

2. Site Plans

resubmitted plat or plan within the time periods required by this section shall cause the plan to be deemed approved.

- (l) Notwithstanding the approval or deemed approval of any **commercial** site plan, any deficiency in any proposed plat or plan that, if left uncorrected, would violate local, state or federal law, regulations, mandatory state department of transportation engineering and safety requirements, and other mandatory engineering and safety requirements, shall not be considered, treated or deemed as having been approved by the ~~planning commission~~ **zoning administrator** or other agent. Should any resubmission include a material revision of infrastructure or physical improvements from the earlier submission or if a material revision in the resubmission creates a new required review by the state department of transportation or by a state agency or public authority authorized by state law, then the ~~planning commission~~ **zoning administrator** or other agent's review shall not be limited to only the previously identified deficiencies identified in the prior submittals and may consider deficiencies initially appearing in the resubmission because of such material revision.
- (m) Upon receipt of the approvals from all state agencies and other agencies, the local agent shall act upon a plat within 35 days.

(Zoning Ord. 2003, § 18.1-1102)

State Law reference— Site plan approval, Code of Virginia, § 15.2-2259.

Sec. 24-75. - Developments subject to special site plan review.

The following types of development shall be subject to the site plan review provisions under section 24-76:

- (1) All commercial, industrial and institutional buildings that have 2,000 square feet or more in floor area, including buildings converted from any other use to commercial, industrial or institutional use.
- (2) All institutional facilities such as schools, hospitals and clubs.
- (3) All residential developments involving more than four dwelling units in one building or three on one lot.
- (4) Mobile home parks.
- (5) Special use applications involving more than 2,000 square feet of new building area.
- (6) Conditional zoning applications.
- (7) Townhouse development projects.
- (8) Any proposed building that has 2,000 square feet or less in floor area will require only an informational sketch for review.
- (9) Any use listed as specifically requiring a site plan.

(Zoning Ord. 2003, § 18.1-1103)

Sec. 24-76. - Documentation.

The following requirements shall govern documents submitted for site plan review:

- (1) Site plans shall be submitted at a scale of not less than one inch equals 100 feet.
- (2) Six clearly legible blue-line or black-line copies of the site plan shall be submitted.
Additional copies may be required by the zoning administrator if deemed necessary by the zoning administrator.
- (3) The names and addresses of owner and developer and a scale and north arrow shall be included on all maps.
- (4) The following information shall be included on the map of existing conditions:
 - a. Names and addresses of owners of record of all adjacent properties;
 - b. Current zoning boundaries, including surrounding areas to a distance of 100 feet from the property in question;
 - c. Easements, rights-of-way, or other reservations affecting the property;
 - d. Topography;
 - e. Location of watercourses, marshes, rock outcroppings and wooded areas;
 - f. Location of buildings existing on the tract to be developed and on adjacent tracts within a distance of 100 feet, indicating whether existing buildings on the tract are to be retained, modified or removed; and
 - g. Location of existing water mains, culverts, drains, pipe sizes, grades and direction of flow.
- (5) The following information shall be included on the map of proposed development:
 - a. Stormwater management and erosion control measures as required by relevant law and regulations. Approval of the measures by the applicable regulatory agency shall not be required prior to the town's site plan review, but confirmation of drawings have been delivered to such agencies shall accompany the site plan;
 - b. Location and size of proposed buildings and uses thereof;
 - c. Proposed topography;
 - d. Proposed streets and other access and egress facilities (indicating curblines, sidewalk lines and public right-of-way lines); profiles and cross-sections of streets. Certification from VDOT that the site plan meets all appropriate VDOT criteria shall be included in the site plan application package;
 - e. Layout of off-street parking;
 - f. Location of proposed utility lines, indicating where they already exist and whether they will be underground;
 - g. Proposed water and sanitary sewer facilities, including pipe type, size, grades and design factors as appropriate. Certification from the town that a satisfactory plan to install the proposed new facilities has been provided shall accompany the site plan;

Business Friendliness Ideas

2. Site Plans

- h. Proposed location, direction of, power, and time and use of outdoor lighting. Lighting facilities shall be provided and arranged so that light is directed downward and not horizontally or at adjacent properties with special care to as to not negatively impact residential areas;
 - i. Proposed planting, including all landscaping and screening, and indicating existing trees to be retained and areas to be left undisturbed;
 - j. Location, size and design of proposed signs;
 - k. Facilities for disposal of trash and other solid waste;
 - l. Elevations of buildings to be built or altered on site; and
 - m. Vicinity map at a scale no smaller than 600 feet to one inch, showing all streets and property within 1,000 feet of the property for which the application is made. All properties owned or controlled by the applicant in this area shall be identified.
- (6) The ~~planning commission~~ zoning administrator may require additional information for a special use to determine its eligibility under this chapter.

(Zoning Ord. 2003, § 18.1-1104)

Sec. 24-77. - General site plan review.

For those permitted uses not requiring special site plan review under section 24-75, two copies of an acceptable site plan and sketch reasonable information shown thereon shall be submitted to the zoning administrator along with the zoning certificate application. Such site plan shall include, as a minimum, the following: lot dimensions with property line monuments located thereon, location and size of existing and proposed structures; yard dimensions and the use of structures; easements (private and public); watercourses; fences; street names and street right-of-way lines; and such other information regarding abutting property as directly affects the application.

(Zoning Ord. 2003, § 18.1-1105)

~~Sec. 24-78. - Developments subject to a minor site plan review.~~

- ~~(a) The following types of development shall be subject to the site plan review provisions under section 24-77 for a minor site plan of this article:~~
 - ~~(1) A proposed revision to a site plan where an existing major site plan is on file;~~
 - ~~(2) All development requiring a commercial entrance permit from the Virginia Department of Transportation; and~~
 - ~~(3) Any new commercial development on a commercially zoned lot.~~
- ~~(b) The following requirements shall govern documents submitted for minor site plan review:~~

Business Friendliness Ideas

2. Site Plans

- ~~(1) The scale shall be no less than one inch equals to 100 feet. The zoning administrator or planning director may accept a scale which is sufficient to clearly show all required details on the plat;~~
- ~~(2) Drawings may be submitted on paper size as small as 11" x 17" if all notes are clearly legible; and~~
- ~~(3) The names and addresses of owner and developer, a scale and north arrow shall be included on all maps.~~
- ~~(c) The following information shall be included on the map of existing conditions:~~
 - ~~(1) Names and addresses of owners of record of all adjacent properties and tax map numbers;~~
 - ~~(2) Current zoning boundaries, including surrounding to a distance of 300 feet;~~
 - ~~(3) Easements, rights of way, or other reservations affecting the property;~~
 - ~~(4) Topography and flood plain elevation, if applicable;~~
 - ~~(5) Location of watercourses, marshes, rock out cropping and wooded areas;~~
 - ~~(6) Location of buildings existing on the tract to be developed indicating whether existing buildings on the tract are to be retained, modified or removed;~~
 - ~~(7) Location of existing water mains, culverts, drains, pipe sizes, grades and direction of flow; and~~
 - ~~(8) The location of mapped dam break inundation zones and their impact on the development.~~
- ~~(d) The following information shall be included on the map of proposed development:~~
 - ~~(1) Signature blocks for the zoning administrator, or his/her designee, Virginia Department of Transportation, and the Health Department, when applicable;~~
 - ~~(2) Location and size of proposed buildings and uses thereof;~~
 - ~~(3) Proposed streets and other ingress and egress facilities (indicating curb lines, sidewalk lines and public right of way lines); meeting the Minimum Standards of Entrances to the State Highways;~~
 - ~~(4) Layout of off-street parking;~~
 - ~~(5) Location of proposed utility lines, indicating where they already exist and whether they will be underground;~~
 - ~~(6) Proposed planting, including all landscaping and screening and indicating existing trees to be retained and areas to be left undisturbed;~~
 - ~~(7) Facilities for disposal of trash and other solid waste;~~
 - ~~(8) Elevations of buildings to be built or altered on-site; and~~
 - ~~(9) All private waste disposal systems including their reserve areas.~~

~~(Ord. No. 240410B, 4-10-2024)~~

[Note: There are numerous other references to "Planning Commission" in the code that will need to be changed to "Zoning Administrator" if changing the approval level for site plans.]

Business Friendliness Ideas
3. Definitions and Classification of Districts

Sec. 24-2. - Definitions and rules of construction.

Abutting means a lot or parcel of land that shares a common boundary with another lot or parcel of land.

Adjacent means a lot or parcel of land that is next to, but not necessarily abutting, another lot or parcel. This includes lots or parcels that may be separated by a street or alley.

Adjoining means an abutting lot or parcel of land.

Outdoor *display* means the outdoor display of goods or equipment for sale or rent outside of business. ~~Where goods are typically those that are outdoor in nature, such as automobiles, trailers, farm equipment, outdoor display is permitted without limitation as governed by the zoning district. Where the goods are typically inside, a small display of goods may be outside of the building, limited to no more than 20 square feet of area, so long as the display is not in any required area, such as parking, setbacks, public rights-of-way.~~

Outdoor *storage* means the outdoor storage of raw materials, goods or equipment that is not currently on display for sale or rent, ~~as allowed in the applicable zoning district, shall be screened from public right-of-way or adjacent uses. No outdoor storage of goods and equipment is permitted in residentially zoned areas. Outdoor storage cannot be an independent use and must be associated with a business on the same parcel. Screening shall be accomplished as outlined in section 24-695 of the zoning ordinance.~~

Sec. 24-199. - Classification of districts.

For the purpose of this chapter, the A-1 Agricultural District is classified as an agricultural district. The R-1 Limited Residential District, the R-2 General Residential District, ~~T-1 Transitional Use Zone District~~, R-3 High-Density Residential District and R-4 Manufactured Home District are classified as residential districts. The ~~T-1 Transitional Use Zone District~~, B-1 Light Commercial District, CBD Central Business District and B-2 General Commercial District are classified as ~~mixed-use business~~ districts. The E-1 Business Park District and M-1 Industrial District are classified as industrial districts.

(Zoning Ord. 2003, § 18.1-506)

Sec. 24-467. - Minimum yard requirements.

(a) Within the district herein defined, the following minimum yard requirements shall apply:

	Front Yard Setback	Corner Lot	Other Lots	Rear Yard Setback
A-1 Agricultural	50'	15'	15'	25'
R-1 Limited Residential	60'	20'	15'	35'
R-2 General Residential	50'	15'	10'	35'
T-1 Transitional Use Zone	50'	(b)	(b)	35'
R-3 High Density Res.	30'	15'	15'	35'
R-4 Manufactured Home	30'	15'	15'	35'
B-1 Light Commercial	50'	(c)	(c)	(c)
CBD Central Business District	None	(c)	(c)	(c)
B-2 General Commercial	~~50'~~ None	(c)	(c)	(c)
E-1 Business Park	50'	(c)	(c)	(c)
M-1 Industrial	50'	(c)	(c)	(c)

(b) The minimum side yard shall be 15 feet on corner lots and ten feet on other lots, except that no building or structure shall be erected within 25 feet of a residentially zoned lot.

(c) No minimum requirement except that no building or structure shall be erected within 25 feet of a residentially zoned lot.

(d) The front yard setback requirement for any lot in the A-1 Agricultural District, R-1 Limited Residential District, R-2 General Residential District, R-3 High-Density Residential District, or R-4 Manufactured Home District shall be reduced when 50 percent or more of the building lots on the same side of the street within the same block are improved with buildings, and no building on that same side of the street within the same block shall be required to have a front yard setback greater than the average front yard setback of the existing buildings on the same side of the street. However, when there are buildings on the lots on both sides of the lot, the required front yard setback for that lot shall not be greater than the average of the front yard setbacks of the buildings on such adjacent lots. The sideline of a building on a corner lot shall not be a factor in these calculations. For the purposes of this section, the term "block" shall be defined as the area between the next adjacent street intersection or 500 feet of the lot in question, whichever is less, on both sides of the lot in question. A property owner shall be responsible for providing the appropriate documentation to support the reduction in front yard setback requirement prior to issuance of a zoning certificate.

(Zoning Ord. 2003, § 18.1-80

Event

September 26, 2026
6 - 9 p.m.
Will hire off duty
law enforcement

Parking
Courthouse
AFD Field
2nd Street

Will Coordinate
with business
owners and residents



Mayor D. Dwayne Tuggle called a work session of the Amherst Town Council to order on June 10, 2026, at 5:00 P.M., in the Council Chambers of the Town Hall, 174 S. Main Street, Amherst, Virginia.

It was noted that a quorum was present as follows:

P	D. Dwayne Tuggle	P	Michael Driskill
A	Janice N. Wheaton	P	Kenneth S. Watts
P	Jared S. Martin	P	Sonny Sundaramurthy

Also present were the following staff members.

Sara E. McGuffin	Town Manager - Remote	Vicki K. Hunt	Clerk of Council
Patricia Martin	Treasurer	Kelley Kemp	Town Attorney - Remote

The purpose of the work session was to review and discuss the results of the park-naming survey and to consider proposed amendments to Town Code Sections 20 and 24 regarding inoperable vehicles.

Mayor Tuggle read two letters from young citizens outlining ideas for the Town park expressing their interest and enthusiasm in the park and its future development.

Mayor Tuggle opened discussion on the park names submitted by Town citizens, Amherst County residents, and other individuals. Council reviewed and discussed the list of proposed names.

By consensus, the following five names will be submitted in a second survey to allow participants to select a final name for the park:

- Five Oaks Park
- Freedom Park
- Amherst Meadows Park
- Dogwood Park
- The Park on Main

A suggestion was made by Mayor Tuggle to have a video created to announce the name of the new Town Park with the video to be placed on the Town's website and Facebook page.

After discussion, Council reached a consensus that staff will create and post a video on the Town website and Facebook page announcing the winning name of the park.

Town Manager McGuffin presented a report on proposed amendments to the Town Code regarding inoperable vehicles. Staff recommended retaining the authority to remove inoperable vehicles under Chapter 20 while eliminating criminal penalties associated with violations. Staff also proposed adding a provision addressing the removal of inoperable vehicles from public

rights-of-way. Regarding Chapter 24 (Zoning), staff incorporated revisions based on a Council member's comments.

Following discussion, the Town Manager was directed to prepare a memorandum regarding Chapter 24, including options for consideration. The matter was deferred to the July 10, 2026, work session for further discussion.

There being no further business, at 5:54 p.m. the meeting recessed until July 10, 2026, at 7:00 P.M.

D. Dwayne Tuggle, Mayor

ATTEST: _____
Clerk of Council

Mayor D. Dwayne Tuggle called a regular monthly meeting of the Amherst Town Council to order on June 10, 2026, at 7:00 P.M., in the Council Chambers of the Town Hall, 174 S. Main Street.

It was noted that a quorum was present as follows:

P	D. Dwayne Tuggle	P	Michael Driskill
A	Janice N. Wheaton	P	Kenneth S. Watts
P	Jared S. Martin	P	Sonny Sundaramurthy

Also present were the following staff members:

Sara E. McGuffin	Town Manager - Remote	Ryan Watts	Police Chief
Vicki Hunt	Clerk of Council	Kelley Kemp	Town Manager - Remote
Patty Martin	Treasurer		

Recitation of the Pledge of Allegiance to the Flag was followed by an invocation by Steve Martin.

A request was received from Amherst County Parks, Recreation, Tourism, and Cultural Development for permission to hang a banner over South Main Street promoting Amherst County's "Day in the Park" event, scheduled for July 26, 2025, at Mill Creek Lake. Council was advised by Clerk of Council Hunt that the Town's banner policy requires that eligible events be held within the Town or at Sweet Briar College. Staff requested Council's direction regarding the banner request.

Regina Rice, Special Events Coordinator for the Amherst County Recreation & Tourism Department, was present to speak and answer questions.

Mr. Driskill made a motion that was seconded by Mr. Sundaramurthy to approve the County's request to hang a banner to advertise the Day in the Park event.

The motion carried 4-0 as follows:

D. Dwayne Tuggle		Kenneth S. Watts	Aye	
Janice N. Wheaton	Absent	Michael Driskill	Aye	
Jared S. Martin	Aye	Sonny Sundaramurthy	Aye	

Treasurer Martin gave a report on a proposed FY25/26 Budget amendment. State Code requires a budget amendment if budget expenditures exceed the adopted budget amount by more than 1%, due to increased costs associated with the purchase of a Town pool car, acquisition of land for the park, reimbursement from insurance claim for July 2025 Water Plant lightning strike damage, and revenue from recycled meters appropriated to maintenance expenditures. Staff recommended adoption of an ordinance amending the FY25/26 budget.

Mayor Tuggle opened a duly advertised public hearing on the proposed FY25/26 budget amendment at 7:03 P.M.

There being no one present in person or otherwise who wished to speak, the public hearing closed at 7:04 P.M.

Mr. Watts made a motion that was seconded by Mr. Martin to adopt an ordinance amending the FY25/26 budget, as recommended by staff.

There being no discussion, the motion carried 4-0 via the roll call method as follows:

D. Dwayne Tuggle		Kenneth S. Watts	Aye	
Janice N. Wheaton	Absent	Michael Driskill	Aye	
Jared S. Martin	Aye	Sonny Sundaramurthy	Aye	

A copy of the FY 25/26 Amended Budget is attached to and made a part of these minutes.

Town Manager McGuffin reported that the Planning Commission had conducted public hearings on proposed amendments to Articles I, II, III, and VIII of the Town of Amherst Zoning Code and recommended Council approval of the amendments, including revisions made by the Commission. The proposed amendments are intended to promote a more business-friendly environment. Staff recommended that Council hold the public hearing and defer action on the amendments to allow for further discussion at a future Council work session.

Mayor Tuggle opened a duly advertised public hearing on the proposed business friendly amendments to the Town Code at 7:08 P.M.

Steve Martin, a local business owner, spoke in favor of the Planning Commission's recommendations regarding amendments to the Zoning Code expressing support for allowing additional surface treatment options for business parking lots within the Town.

There being no one else present in person or otherwise who wished to speak, the public hearing closed at 7:10 p.m.

No action was taken and the matter was deferred to the July 8, 2026, work session.

Mayor Tuggle opened the floor to citizen comments.

There being no individuals listed on the citizen comment sign-in sheet, and no one else requesting to speak, no public comments were made.

Mr. Sundaramurthy made a motion that was seconded by Mr. Driskill to approve the minutes of the May 12, 2026, work session, May 12, 2026, regular session, and June 1, 2026, special session, as presented by staff.

There being no discussion, the motion carried 4-0 as follows:

D. Dwayne Tuggle		Kenneth S. Watts	Aye	
Janice N. Wheaton	Absent	Michael Driskill	Aye	
Jared S. Martin	Aye	Sonny Sundaramurthy	Aye	

Mr. Watts made a motion that was seconded by Mr. Martin to approve the check registry for the month of May 2026, as presented by staff.

There being no discussion, the motion carried 4-0 as follows:

D. Dwayne Tuggle		Kenneth S. Watts	Aye	
Janice N. Wheaton	Absent	Michael Driskill	Aye	
Jared S. Martin	Aye	Sonny Sundaramurthy	Aye	

Town Manager McGuffin presented a proposal from WW Associates to provide engineering services necessary to satisfy the Virginia Water Protection (VWP) Permit requirements for the design of a gaging station at the Town's existing raw water intake. The project includes the preparation of plans and specifications for a flow-measurement gaging station that will utilize the existing intake dam as the primary flow-measuring element for determining Buffalo River flow rates. Upon completion, the plans and specifications will be submitted to the Virginia Department of Environmental Quality (DEQ) for review and concurrence. Staff requested approval of the engineering costs associated with the plan in the amount of \$59,500.00, to be paid on a monthly basis.

Mr. Watts made a motion that was seconded by Mr. Sundaramurthy to approve the WW Associates Engineering Fee Proposal in the amount of \$59,500.00.

There being no discussion, the motion carried 4-0 as follows:

D. Dwayne Tuggle		Kenneth S. Watts	Aye	
Janice N. Wheaton	Absent	Michael Driskill	Aye	
Jared S. Martin	Aye	Sonny Sundaramurthy	Aye	

Town Manager McGuffin gave a report on existing vacancies on Town boards, including the Board of Zoning Appeals, the Planning Commission, the Property Maintenance Investigation Board and the Economic Development Authority.

Mr. Sundaramurthy made a motion that was seconded by Mr. Martin to approve the appointment of the following individual to the board and for the term listed below subject to his willingness to serve:

Board	Appointed	Term of Office
Planning Commission	John Ruff	07/01/26 – 06/30/30

There being no discussion, the motion carried 4-0 as follows:

D. Dwayne Tuggle		Kenneth S. Watts	Aye	
Janice N. Wheaton	Absent	Michael Driskill	Aye	
Jared S. Martin	Aye	Sonny Sundaramurthy	Aye	

Mr. Sundaramurthy made a motion that was seconded by Mr. Watts to approve the reappointment of the following individual to the board and for the term listed below subject to her willingness to serve:

Board	Appointed	Term of Office
Economic Development Authority	Sharon W. Turner	07/01/26 – 06/30/30

There being no discussion, the motion carried 4-0 as follows:

D. Dwayne Tuggle		Kenneth S. Watts	Aye	
Janice N. Wheaton	Absent	Michael Driskill	Aye	
Jared S. Martin	Aye	Sonny Sundaramurthy	Aye	

Mayor Tuggle opened the floor to citizen comments.

There being no individuals listed on the citizen comment sign-in sheet, and no one else requesting to speak, no public comments were made.

There being no further business, on motion of Mr. Martin and seconded by Mr. Sundaramurthy, at 7:17 p.m. the meeting adjourned until July 8, 2026, at 7:00 p.m.

The motion carried 4-0 as follows:

D. Dwayne Tuggle		Kenneth S. Watts	Aye	
Janice N. Wheaton	Absent	Michael Driskill	Aye	
Jared S. Martin	Aye	Sonny Sundaramurthy	Aye	

D. Dwayne Tuggle, Mayor

ATTEST: _____
Clerk of Council

AN ORDINANCE TO ESTABLISH THE **BUDGET** FOR THE TOWN OF AMHERST, VIRGINIA FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026, MAKING REVENUE ESTIMATES AND APPROPRIATIONS FOR SAME.

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF AMHERST, VIRGINIA:

A. SOURCES OF FUNDS

That for the support of the Town Government and its General Fund, for the tax year beginning on January 1, 2025, all taxes, fees, charges and penalties shall remain as heretofore set out by Ordinance, Resolution or other appropriate action of the Town Council except as the Town Council may establish or amend herein.

B. FUND ACCOUNTING

That the following projected sources and use of funds are hereby approved as the FY26 Town of Amherst budget and approved appropriations for the respective funds.

Estimated Revenues

General Fund	\$2,277,147
Water Fund	\$1,671,113
Sewer Fund	\$1,284,487
Garbage Fund	\$171,850
EDA Fund	\$73,476

Estimated Expenditures

General Fund	\$2,277,147
Water Fund	\$1,671,113
- Operations	\$1,217,066
- Debt Service	\$454,047
Sewer Fund	\$1,284,487
- Operations	\$898,644
- Debt Service	\$385,843
Garbage Fund	\$171,850
EDA Fund	\$73,476

C. TAX RATES

The proposed budget includes a continuation of the real estate tax rate at \$0.00/\$100.00 of assessed value and the personal property tax rate at \$0.00/\$100.00 of assessed value.

The proposed budget includes a continuation of the meals and beverage tax included in the Town Code at 6%.

The annual vehicle license fee for passenger motor vehicles, trucks and motorcycles shall be \$25/year for cars, 11.00/year for motorcycles and 8.00 for trailers

The rate for Business and Professional Occupational License Taxes shall be set at:

- Contractors: \$0.16 per \$100 of gross receipts
- Financial, Real Estate and/or Professional Services: \$0.50 per \$100 of gross receipts
- Retailers: \$0.10 per \$100 of gross receipts
- Wholesalers: \$0.04 per \$100 of gross receipts
- Repair, Personal, Business and other services: \$0.31 per \$100 of gross receipts
- The rate for Itinerant Merchants and Peddlers shall be set at \$20/year for door to door peddlers, \$200/month for itinerant merchants (\$500/yr max) and peddler of fresh produce \$50/year

D. UTILITY RATES AND CHARGES

See attached Utility Rate and Fee Policy for rates related to water and sewer. The FY 26 budget includes an increase in water and sewer rates as well as an increase in water and sewer connection fees.

The monthly garbage rate remains unchanged from FY25's rate of \$12.50

E. DONATIONS

That donations to the following organizations are hereby authorized for the purposes listed subject to the conditions noted. These funds are to be disbursed on a reimbursement basis upon delivery of appropriate receipts:

Amount	Organization	Purpose/Conditions
\$15,000	Amherst Fire Department	Operating Costs, including water, sewer, electric, training, equipment.
\$3,000	Village Garden Club	Civic Beautification
\$2,500	Amherst County Museum and Historical Society	Utilities, Programming and repairs to the Museum building.
\$1,000	Neighbors Helping Neighbors	Supplies for Food Bank
\$2,000	Amherst/Nelson Tech Club	Technical assistance with events
\$23,500	Total Donations	

F. FUND BALANCE REQUIREMENTS

The Town of Amherst maintains a Fund Balance Policy to ensure that the Town has adequate funds to address emergency situations and ensure the Town's credit worthiness. Required balances for the FY26 fiscal year are as follows:

General Fund Permanent Fund		\$472,236
General Fund Contingency		\$56,668
Water Fund Permanent Fund		\$757,822
Sewer Fund Permanent Fund		\$614,254
Garbage Fund Permanent Fund		\$42,962

G. PERSONNEL

To maintain the work that has been done to keep salaries fair and competitive, the budget includes a Cost-of-Living increase for all employees of 2.8%, with an opportunity for merit raises of an additional 2%. This is consistent with changes in the Consumer Price Index last year.

Health insurance costs increased 12% this year.

H. CONDITIONS

The intent being to authorize spending according to this budget, all appropriations articulated herein are declared to be maximum and conditional such that outlay shall be made only in the event the aggregate revenues collected and other resources available to the Town in the respective funds are sufficient. All debts of the Town shall be paid in full when due and payable. All expenditures shall be made in accordance with the Ordinance, the Town Charter, Town Code and Purchasing Policy and administrative rules and procedures.

This Ordinance was passed by a vote of the Amherst Town Council on the 10th of June, 2026 and reflects the complete budget for July 1, 2025 to June 30, 2026.

Mayor

Attest:

Clerk of Council

Account Name	Account Code	FY 25 Approved	FY 24 Actual	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Amended Total	FY 26 Recommended less FY25 Adopted=Difference
GENERAL FUND REVENUES									
Real Property Taxes-Current	11010-0001								-
Real Property Taxes-Delinquent	11010-0002								-
Personal Property Tax-Current	11030-0001								-
Personal Property Tax-Delinquent	11030-0002								-
Penalties on Del Taxes	11060-0001								-
Interest on Del Taxes	11060-0002								-
Local Sales & Use Tax	12010-0001	168,000.00	176,512.24	86,367.85	168,000.00	168,000.00	168,000.00	168,000.00	-
Consumer Utility Tax-Gas, Elec	12020-0001	25,000.00	28,509.16	12,981.41	25,200.00	25,200.00	25,200.00	25,200.00	200.00
Electric Consumption Tax	12020-0002	15,000.00	19,089.78	6,775.87	13,200.00	13,200.00	13,200.00	13,200.00	(1,800.00)
Business License Tax	12030-0006	180,000.00	210,746.40	12,981.41	200,000.00	200,000.00	200,000.00	200,000.00	20,000.00
Business Lic Tax-Interest & Pen	12030-0007	4,000.00	14,241.90	2,753.19	4,000.00	4,000.00	4,000.00	4,000.00	-
Motor Vehicle Licenses	12050-0001	42,000.00	41,670.91	42,882.62	42,000.00	42,000.00	42,000.00	42,000.00	-
Motor Vehicle Licenses Penalties/Interest	12050-0002	500.00	639.84	275.79	500.00	500.00	500.00	500.00	-
Bank Stock Fee	12060-0001	65,000.00	66,637.00	-	65,000.00	65,000.00	65,000.00	65,000.00	-
Cigarette Tax	12080-0001	30,000.00	30,078.78	24,000.00	30,000.00	30,000.00	30,000.00	30,000.00	-
Lodging Tax	12100-0001	20,000.00	20,322.05	8,870.28	17,000.00	17,000.00	17,000.00	17,000.00	(3,000.00)
Meals Tax	12110-0001	760,000.00	770,878.06	386,192.54	770,000.00	770,000.00	770,000.00	770,000.00	10,000.00
Meals Tax-Pen & Int.	12110-0002	600.00	2,341.92	762.54	1,500.00	1,500.00	1,500.00	1,500.00	900.00
Zoning Permits	13030-0007		580.00	900.00					-
Fines & Forfeitures	14010-0001	12,000.00	12,579.62	3,740.94	7,400.00	7,400.00	7,400.00	7,400.00	(4,600.00)
Interest on Bank Deposits	15010-0001	60,000.00	62,383.26	25,995.19	51,000.00	51,000.00	51,000.00	51,000.00	(9,000.00)
Interest on Investments	15010-0002	96,000.00	146,277.88	77,251.19	150,000.00	150,000.00	150,000.00	150,000.00	54,000.00
VIP Unrealized Gain/Loss	15010-0003	20,000.00	17,868.56	15,434.69	20,000.00	20,000.00	20,000.00	20,000.00	-
Tower Lease	15020-0005	10,859.16	10,859.16	5,429.58	10,859.16	10,859.16	10,859.16	10,859.16	-
Rent-Firing Range	15020-0006								-
Police Security	16030-0001	5,000.00	2,525.10		5,000.00	5,000.00	5,000.00	5,000.00	-
Refunds	18030-0001	5,544.00	8,143.64	3,366.38	5,220.00	5,220.00	5,220.00	5,220.00	(324.00)
Returned Check Fee	18030-0005	500.00	950.00	650.00	1,200.00	1,200.00	1,200.00	1,200.00	700.00
Accident Reports	18030-0006	300.00	210.00	105.00	300.00	300.00	300.00	300.00	-
Misc Rev	18030-0007		72.34	14,690.48	-	0.00	0.00	0.00	-
Collection Fee	18030-0008	2,000.00	1,998.55	198.77	1,500.00	1,500.00	1,500.00	1,500.00	(500.00)
Donations-Police	18990-0003		1,349.00	2,006.00	-	0.00	0.00	0.00	-
Sale of Surplus Property/Salvage	18990-0005		3,752.88	1,559.15	-	0.00	0.00	0.00	-
DMV Stop Fees	19020-0005	2,000.00	1,669.45	1,179.09	2,000.00	2,000.00	2,000.00	2,000.00	-
Rolling Stock Tax	22010-0007	2,600.00	5,500.57	2,879.17	2,800.00	2,800.00	2,800.00	2,800.00	200.00
Personal Property Tax Relief	22010-0009	17,455.92	17,455.92	17,455.92	17,455.92	17,455.92	17,455.92	17,455.92	-
Rental Tax	22010-0010	2,200.00	2,684.97	904.13	2,000.00	2,000.00	2,000.00	2,000.00	(200.00)
Game of Skills Tax			-						-
Communication Tax from State	22010-0030	66,000.00	67,469.19	32,963.05	65,000.00	65,000.00	65,000.00	65,000.00	(1,000.00)

Account Name	Account Code	FY 25 Approved	FY 24 Actual	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Amended Total	FY 26 Recommended less FY25 Adopted=Difference
DCJS Grants	24010-0001		17,721.91	3,769.19					-
State Police Aid	24010-0003	64,664.00	51,010.00	35,224.00	70,448.00	70,448.00	70,448.00	70,448.00	5,784.00
Fire Programs Grant	24020-0001	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	-
Other Public Safety Grants	24020-0004								-
DCJS Federal Justice Grants	33010-0009		17,003.00	3,342.00					-
CARES Act Funding	33020-0002		(1,192,052.11)						-
Insurance Claims	41010-0001								-
Sale of Land/Vehicles/Buildings	41020-0001		1,200.00	500.00					-
Carryover from previous year for budget balance									-
FOIA Request	41040-0006		12.79						-
Transfers from Other Funds	41050-0006								-
Reserve Funds	42000-0000	0.00				127,861.40	127,861.40	513,564.00	127,861.40
General Fund Revenues Totals		1,692,223.08	655,893.72	849,387.42	1,763,583.08	1,891,444.48	1,891,444.48	2,277,147.08	199,221.40

Account Name	Account Code	FY 25 Approved	FY 24 Actual	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Amended Total	FY 26 Recommended less FY25 Adopted=Difference
GENERAL FUND EXPENSES									
TOWN COUNCIL									
Council Pay	11010-1100	11,400.00	11,400.00	5,475.00	11,400.00	11,400.00	11,400.00	11,400.00	-
FICA	11010-2100	872.10	572.40	418.98	872.10	872.10	872.10	872.10	-
Travel-Milage/Hotels/Conference	11010-5501	6,000.00	3,248.43	1,615.75	4,000.00	4,000.00	4,000.00	4,000.00	(2,000.00)
Employee Recognition	11010-5811								-
Town Council Totals		18,272.10	15,220.83	7,509.73	16,272.10	16,272.10	16,272.10	16,272.10	(2,000.00)
TOWN MANAGER									
Wages	12110-1100	45,449.80	52,791.63	29,351.38	47,656.85	47,656.85	47,656.85	47,656.85	2,207.05
PT Wages	12110-1300	43,627.09	39,529.42	21,719.49	45,740.03	45,740.03	45,740.03	45,740.03	2,112.94
FICA	12110-2100	6,814.38	8,470.74	3,961.95	7,144.86	7,144.86	7,144.86	7,144.86	330.48
VRS	12110-2200	10921.59	11363.04	8882.18	11451.94	11451.94	11451.94	11451.94	530.35
Health Insurance	12110-2300	6,390.38	7,742.38	4,353.43	6,508.32	6,508.32	6,508.32	6,508.32	117.94
Group Life Insurance	12110-2400	536.31	709.93	347.32	562.35	562.35	562.35	562.35	26.04
STD/Long-Term Disability	12110-2500	239.97	264.88	101.88	69.00	69.00	69.00	69.00	(170.97)
Unemployment Insurance	12110-2600	20.00	17.64		20.00	20.00	20.00	20.00	-
Worker's Comp	12110-2700	131.80	125.03		98.43	98.43	98.43	98.43	(33.37)
Professional Svcs	12110-3150	4,000.00	1,996.32	45.25	8,000.00	8,000.00	8,000.00	8,000.00	4,000.00
Printing & Binding	12110-3500		-						-
Advertising	12110-3600	2,500.00	1,819.21	193.91	2,500.00	2,500.00	2,500.00	2,500.00	-
Contingency requirement	12110-5000	51,000.00	15,144.63	10,020.74	-	52,907.00	52,907.00	52,907.00	1,907.00
Postage	12110-5210	400.00	687.85	83.82	800.00	800.00	800.00	800.00	400.00
Telecommunications	12110-5230	1,080.00	990.00	540.00	1,080.00	1,080.00	1,080.00	1,080.00	-
Crime & Cyber Insurance	12110-5307	2,225.00	2,225.00	-	2,025.00	2,025.00	2,025.00	2,025.00	(200.00)
Tuition Reimbursement	12110-5400				4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
Travel-Mileage/Hotel/Conference	12110-5501	3,500.00	3,823.58	2,001.24	4,000.00	4,000.00	4,000.00	4,000.00	500.00
Dues & Memberships	12110-5810	2,500.00	3,541.83	567.19	4,000.00	4,000.00	4,000.00	4,000.00	1,500.00
Capital Improvement Program	12110-8000								-
Town Manager Totals		181,336.32	151,243.11	82,169.78	146,156.79	199,063.79	199,063.79	199,063.78	17,727.47
TOWN ATTORNEY									
Town Attorney	12210-3150	28,274.75	26,920.87	22,199.02	50,000.00	50,000.00	50,000.00	50,000.00	21,725.25
Independent Auditor	12240-3150	20,000.00	20,450.00	-	21,000.00	21,000.00	21,000.00	21,000.00	1,000.00
FINANCE DEPARTMENT									
	12420-1100	54,869.29	55,936.81	28,384.31	59,568.58	59,568.58	59,568.58	59,568.58	4,699.29
PT Wages	12420-1300	5,376.13	4,481.83	2,272.32	5,636.33	5,636.33	5,636.33	5,636.33	260.20
FICA	12420-2100	4,608.77	4,855.36	2,525.07	4,988.18	4,988.18	4,988.18	4,988.18	379.41
VRS	12420-2200	11,634.26	10,490.37	7,494.58	12,616.97	12,616.97	12,616.97	12,616.97	982.71
Health Insurance	12420-2300	10,819.12	11,173.54	9,121.63	11,050.68	11,050.68	11,050.68	11,050.68	231.56
Group Life Insurance	12420-2400	647.46	826.52	382.96	702.91	702.91	702.91	702.91	55.45

Account Name	Account Code	FY 25 Approved	FY 24 Actual	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Amended Total	FY 26 Recommended less FY25 Adopted=Difference
Hybrid Disability	12420-2500	55.76	48.40	18.60	58.46	58.46	58.46	58.46	2.70
Unemployemnt Insurance	12420-2600	32.00	34.67	45.35	50.00	50.00	50.00	50.00	18.00
Worker's Comp	12420-2700	112.99	104.04	-	86.66	86.66	86.66	86.66	(26.33)
DMV Stops	12420-3009	2,000.00	1,950.00	750.00	2,000.00	2,000.00	2,000.00	2,000.00	-
Professional Svcs	12420-3150	3,800.00	22.86	46.48	3,800.00	3,800.00	3,800.00	3,800.00	-
Banking Service Charges	12420-3160	100.00	715.77	686.54	1,000.00	1,000.00	1,000.00	1,000.00	900.00
VIP Management Fee	12420-3170	3,500.00	2,386.08	1,547.21	3,500.00	3,500.00	3,500.00	3,500.00	-
Service Contracts	12420-3320	4,600.00	4,299.33	4,474.93	4,800.00	4,800.00	4,800.00	4,800.00	200.00
Advertising	12420-3600	200.00	855.66	174.96	200.00	200.00	200.00	200.00	-
Postage	12420-5210	3,000.00	3,638.16	1,212.73	3,600.00	3,600.00	3,600.00	3,600.00	600.00
Telecommunications	12420-5230	1,080.00	1,080.00	540.00	1,080.00	1,080.00	1,080.00	1,080.00	-
Tuition Reimbursement	12420-5400	1,200.00	5,506.00	-	1,200.00	1,200.00	1,200.00	1,200.00	-
Travel-Mileage/Hotel/Conference	12420-5501	3,000.00	1,374.63	1,001.29	2,000.00	2,000.00	2,000.00	2,000.00	(1,000.00)
Dues & Memberships	12420-5810	520.00	560.00	235.00	560.00	560.00	560.00	560.00	40.00
Office Supplies	12420-6001	4,000.00	6,170.19	1,099.09	4,000.00	4,000.00	4,000.00	4,000.00	-
Finance Totals		115,155.78	116,510.22	62,013.05	122,498.77	122,498.77	122,498.77	122,498.77	7,342.99

Account Name	Account Code	FY 25 Approved	FY 24 Actual	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Amended Total	FY 26 Recommended less FY25 Adopted=Difference
Information Technology									
I.T. Services	12510-3150	15,000.00	12,837.21	5,106.92	15,000.00	15,000.00	15,000.00	15,000.00	-
Phone Maintenance	12510-3330		-						-
Website Maintenance	12510-3340	1,000.00	450.00	450.00	1,000.00	1,000.00	1,000.00	1,000.00	-
Microsoft Office Service	12510-5600	10,000.00	6,516.80	3,883.60	10,000.00	10,000.00	10,000.00	10,000.00	-
Tech Club Donation	12510-5610			2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
I.T. Supplies	12510-6002	5,000.00	4,169.24	1,930.51	5,000.00	5,000.00	5,000.00	5,000.00	-
I.T. Equipment	12510-8001	5,000.00	12,391.42	1,319.00	20,000.00	20,000.00	20,000.00	20,000.00	15,000.00
I.T. Totals		36,000.00	36,364.67	14,690.03	53,000.00	53,000.00	53,000.00	53,000.00	17,000.00
POLICE DEPARTMENT									
Wages	31100-1100	489,307.91	434,532.70	192,023.54	459,837.21	459,837.21	459,837.21	459,837.21	(29,470.70)
Overtime	31100-1200	9,667.19	11,351.18	5,709.98	10,000.00	10,000.00	10,000.00	10,000.00	332.81
PT Wages	31100-1300	30,000.00	22,146.78	9,384.48	31,482.64	31,482.64	31,482.64	31,482.64	1,482.64
Other Pay/Holiday	31100-1400	15,798.25	10,807.56	5,984.14	14,562.53	14,562.53	14,562.53	14,562.53	(1,235.72)
Security Wages	31100-1500	5,000.00	2,557.50	-	5,000.00	5,000.00	5,000.00	5,000.00	-
FICA	31100-2100	41,676.89	35,311.65	15,393.35	39,396.24	39,396.24	39,396.24	39,396.24	(2,280.65)
VRS	31100-2200	101,323.94	71,182.49	38,885.86	95,315.81	95,315.81	95,315.81	95,315.81	(6,008.13)
Health Insurance	31100-2300	83,575.80	69,160.19	32,430.31	85,182.00	85,182.00	85,182.00	85,182.00	1,606.20
Group Life Insurance	31100-2400	5,773.83	5,501.14	2,197.45	5,426.08	5,426.08	5,426.08	5,426.08	(347.75)
STD/Long-Term Disability	31100-2500	131.10	103.30	43.72	137.47	137.47	137.47	137.47	6.37
Unemployment Insurance	31100-2600	68.73	85.22	18.78	69.15	69.15	69.15	69.15	0.42
Worker's Comp	31100-2700	16,356.36	14,140.75	-	15,902.11	15,902.11	15,902.11	15,902.11	(454.25)
LODA Insurance	31100-2710	3,300.00	2,642.00	-	3,621.00	3,621.00	3,621.00	3,621.00	321.00
Maint Services	31100-3310	2,000.00	425.00	5.98	2,000.00	2,000.00	2,000.00	2,000.00	-
Professional Services	31100-3320	8,000.00	17,399.00	3,375.00	5,000.00	5,000.00	5,000.00	5,000.00	(3,000.00)
CODE RED	31100-3400	2,700.00	2,700.00	-	2,700.00	2,700.00	2,700.00	2,700.00	-
Advertising	31100-3600	1,200.00	1,212.74	206.56	1,200.00	1,200.00	1,200.00	1,200.00	-
Postage	31100-5210	500.00	66.00	22.36	500.00	500.00	500.00	500.00	-
Telecommunications	31100-5230	11,640.00	10,392.81	3,658.98	11,640.00	11,640.00	11,640.00	11,640.00	-
Motor Vehicle Insurance	31100-5305	2,933.78	2,844.68	-	3,451.55	3,451.55	3,451.55	3,451.55	517.77
Other Property Insurance	31100-5306	534.96	163.69	-	689.54	689.54	689.54	689.54	154.58
Tuition Reimbursement	31100-5400		-	-	5,500.00	5,500.00	5,500.00	5,500.00	5,500.00
Travel-Mileage/Conference/Hotel	31100-5501	8,000.00	2,277.49	763.70	3,000.00	3,000.00	3,000.00	3,000.00	(5,000.00)
Public Safety Event	31100-5700	15,000.00	6,474.10	1,127.66	15,000.00	15,000.00	15,000.00	15,000.00	-
Fire Range Fees	31100-5800	3,000.00	755.26	80.85	5,400.00	5,400.00	5,400.00	5,400.00	2,400.00
Attorney Fees	31100-5801	2,000.00	2,490.00	450.00	2,500.00	2,500.00	2,500.00	2,500.00	500.00
Dues & Memberships	31100-5810	6,000.00	4,448.00	6,396.00	8,000.00	8,000.00	8,000.00	8,000.00	2,000.00
Office Supplies	31100-6001	3,000.00	2,154.41	376.09	3,000.00	3,000.00	3,000.00	3,000.00	-
K-9 Supplies	31100-6003	4,500.00	2,521.91	1,135.92	-	0.00	-	-	(4,500.00)
Fuel	31100-6008	20,000.00	16,120.13	8,297.60	20,000.00	20,000.00	20,000.00	20,000.00	-

Account Name	Account Code	FY 25 Approved	FY 24 Actual	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Amended Total	FY 26 Recommended less FY25 Adopted=Difference
Vehicle/Power Equipment Supplies	31100-6009	9,000.00	2,655.37	1,045.75	6,000.00	6,000.00	6,000.00	6,000.00	(3,000.00)
Police Supplies	31100-6010	20,000.00	36,541.41	10,496.19	40,000.00	40,000.00	40,000.00	40,000.00	20,000.00
Uniforms	31100-6011	4,000.00	5,177.81	2,431.70	7,000.00	7,000.00	7,000.00	7,000.00	3,000.00
Crime Prevention	31100-6030	5,000.00	1,894.03	781.82	2,000.00	2,000.00	2,000.00	2,000.00	(3,000.00)
Investigation Expense	31100-6032	3,000.00	1,696.52	129.29	3,000.00	3,000.00	3,000.00	3,000.00	-
Vehicles	31100-8005	70,000.00	130,685.00	74,263.60				-	(70,000.00)
Police Department		1,003,988.74	930,617.82	417,046.66	913,513.33	913,513.33	913,513.33	913,513.33	(90,475.41)
PUBLIC SAFETY									
Fire Dept Contributions	32200-5600	15,000.00	15,000.00	-	15,000.00	15,000.00	15,000.00	15,000.00	-
Fire Programs Grants	32200-5701	15,000.00	15,000.00	-	15,000.00	15,000.00	15,000.00	15,000.00	-
Public Safety		30,000.00	30,000.00	0.00	30,000.00	30,000.00	30,000.00	30,000.00	0.00
Streetlights	41320-5100	34,135.00	33,221.56	13,775.73	35,665.00	35,665.00	35,665.00	35,665.00	1,530.00

Account Name	Account Code	FY 25 Approved	FY 24 Actual	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Amended Total	FY 26 Recommended less FY25 Adopted=Difference
GENERAL PROPERTIES									
Wages	43200-1100	45,631.89	30,793.62	13,396.55	\$ 26,473.99	26,473.99	26,473.99	26,473.99	(19,157.90)
PT Wages	43200-1300	16,343.74	9,778.44	5,911.51	19,834.36	19,834.36	19,834.36	19,834.36	3,490.62
Other Pay/Holiday	43200-1400	392.71	261.92	24.14	410.62	410.62	410.62	410.62	17.91
FICA	43200-2100	4,771.18	3,380.32	1,481.92	3,574.00	3,574.00	3,574.00	3,574.00	(1,197.18)
VRS	43200-2200	10,070.09	6,058.71	3,164.55	5,435.11	5,435.11	5,435.11	5,435.11	(4,634.98)
Health Insurance	43200-2300	11,674.40	6,766.51	2,938.70	5,632.20	5,632.20	5,632.20	5,632.20	(6,042.20)
Group Life Insurance	43200-2400	538.46	540.61	179.42	312.39	312.39	312.39	312.39	(226.07)
Long-Term Disability	43200-2500	105.88	24.06	15.52	19.42	19.42	19.42	19.42	(86.46)
Unemployment Insurance	43200-2600	64.00	57.87		64.00	64.00	64.00	64.00	-
Worker's Comp	43200-2700	849.24	237.00		149.53	149.53	149.53	149.53	(699.71)
Maintenance Contracts	43200-3310		-						-
Electric	43200-5100	10,350.00	9,781.68	4,460.45	10,385.00	10,385.00	10,385.00	10,385.00	35.00
Heating Services	43200-5110	4,000.00	2,103.22	437.74	3,000.00	3,000.00	3,000.00	3,000.00	(1,000.00)
Water/Sewer	43200-5120	3,720.00	3,076.64	2,076.07	4,303.82	4,303.82	4,303.82	4,303.82	583.82
Telecommunication	43200-5230	12,084.00	13,247.14	7,737.19	12,588.00	12,588.00	12,588.00	12,588.00	504.00
Property Insurance	43200-5304	384.01	358.22	-	511.50	511.50	511.50	511.50	127.49
Motor Vehicle Insurance	43200-5305	1,162.05	1,126.76	-	1,367.14	1,367.14	1,367.14	1,367.14	205.09
Other Property Insurance	43200-5306	2,841.13	1,281.25	-	3,421.11	3,421.11	3,421.11	3,421.11	579.98
General Liability Insurance	43200-5308	5,475.00	5,433.00	-	5,553.00	5,553.00	5,553.00	5,553.00	78.00
Lease of Equipment	43200-5410	10,000.00	2,012.68	798.94	7,000.00	7,000.00	7,000.00	7,000.00	(3,000.00)
Travel-Mileage/Conference/Hotel	43200-5501	4,000.00	3,399.99	555.00	4,000.00	4,000.00	4,000.00	4,000.00	-
Dues & Memberships	43200-5810		-						-
Office Supplies	43200-6001	750.00	89.31	95.98	750.00	750.00	750.00	750.00	-
Janitorial Supplies	43200-6005	3,000.00	699.22	689.07	2,000.00	2,000.00	2,000.00	2,000.00	(1,000.00)
Repair & Maint. Supplies	43200-6007	21,500.00	21,703.92	7,302.84	20,000.00	20,000.00	20,000.00	20,000.00	(1,500.00)
Fuel	43200-6008	20,000.00	10,465.39	6,513.14	20,000.00	20,000.00	20,000.00	20,000.00	-
Vehicle/Power Equipment Supplies	43200-6009	24,000.00	18,228.17	3,522.34	24,000.00	24,000.00	24,000.00	24,000.00	-
Uniforms	43200-6011	3,000.00	3,102.02	96.08	3,000.00	3,000.00	3,000.00	3,000.00	-
Christmas Decorations	43200-6012	4,000.00	4,525.90	85.11	4,000.00	4,000.00	4,000.00	4,000.00	-
Ag Supplies	43200-6013	2,500.00	224.00	160.00	2,500.00	2,500.00	2,500.00	2,500.00	-
Equipment/Vehicles	43200-8005		21,260.78	148,552.00		20,000.00	20,000.00	47,798.00	20,000.00
General Properties Totals		223,207.78	180,018.35	210,194.26	190,285.18	210,285.18	210,285.18	238,083.19	(12,922.60)
Second Stage Contr	71300-5600	1,000.00	1,000.00		2,000.00	0.00			(1,000.00)
Amherst Mountain Bike Club	71500-5600		-						-
Village Garden Club Contr.	72100-5600	3,000.00	3,000.00		3,000.00	3,000.00	3,000.00	3,000.00	-
Museum Contributions	72200-5600	2,500.00	3,000.00		3,000.00	2,500.00	2,500.00	2,500.00	-

Account Name	Account Code	FY 25 Approved	FY 24 Actual	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 Amended Total	FY 26 Recommended less FY25 Adopted=Difference
Planning/Zoning									
Professional Services	81100-3100		-		10,000.00	10,000.00	10000.00	10000.00	10,000.00
Advertising	81100-3600	800.00	1,017.64	749.75	1,500.00	1,500.00	1,500.00	1,500.00	700.00
Postage	81100-5210	100.00	10.16		100.00	100.00	100.00	100.00	-
Dues/Memberships	81100-5810	1,227.00	1,172.00	1,227.00	1,227.00	1,227.00	1,227.00	1,227.00	-
General Properties Totals		2,127.00	2,199.80	1,976.75	12,827.00	12,827.00	12,827.00	12,827.00	10,700.00
Community Development									
Chamber of Commerce Contr.	81600-5600								-
Neighbors Helping Neighbors Contr.	83500-5600	2500.00	2,500.00	2,500.00	2,000.00	1,000.00	1000.00	1000.00	(1,500.00)
Community Development Totals		2,500.00	2,500.00	2,500.00	2,000.00	1,000.00	1,000.00	1,000.00	(1,500.00)
Transfer to EDA	94000-????					4,349.58	4349.58	4,349.58	4,349.58
Transfer to Sewer	94000-????	0				216,469.73	216469.73	216,469.73	216,469.73
Purchase of Land/Building	94000-8000							357,904.6	-
General Fund Expense Total		1,703,497.47	1,552,267.23	834,075.01	1,601,218.17	1,891,444.48	1,891,444.48	2,277,147.08	187,947.01

WATER FUND

		FY 25 Budget			FY 26 BUDGET				
Account Name	Account Code	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 AMENDED	FY 26 Recommended less FY25 Adopted=Difference
WATER FUND REVENUE									
Water In-Town Base Charges	16080-0005	258,869.76	249,644.35	136,740.97	285,052.37	285,052.37	285,052.37	285,052.37	26,182.61
Water OT Base Charges	16080-0006	154,342.85	150,803.73	86,608.50	176,256.18	176,256.18	176,256.18	176,256.18	21,913.33
Water In-Town Usage Charge	16080-0007	392,788.62	392,458.15	200,990.42	429,477.74	429,477.74	429,477.74	429,477.74	36,689.12
Water OT Usage Charges	16080-0008	256,224.77	247,955.97	138,850.72	291,011.27	291,011.27	291,011.27	291,011.27	34,786.50
Penalties	16080-0009	35,000.00	30,309.65	13,670.58	25,000.00	25,000.00	25,000.00	25,000.00	(10,000.00)
Trip Charges	16080-0010	8,000.00	9,950.00	4,000.00	8,000.00	8,000.00	8,000.00	8,000.00	-
Dormant Acct Fee	16080-0011	3,540.63	3,618.04	1,705.28	3,380.94	3,380.94	3,380.94	3,380.94	(159.69)
Fire Sprinklers	16080-0012	4,764.00	4,764.00	2,382.00	4,599.00	4,599.00	4,599.00	4,599.00	(165.00)
Avalability Fee	16080-0013	5,000.00	13,629.95	2,739.23	5,000.00	5,000.00	5,000.00	5,000.00	-
Water Charges-SBC	16080-0014	96,300.00	96,300.00	48,752.20	106,200.00	106,200.00	106,200.00	106,200.00	9,900.00
Water Construction Reimbursement	16080-0016	26,227.20	26,227.20	13,113.60	26,227.20	26,227.20	26,227.20	26,227.20	-
SALVAGED/SOLD PROPERTY	18990-0005							9,039.60	
Reimbursement of Const. Cost	19020-0004								-
Grant Revenue-Lead Service Line	21000-0000	187,000.00							(187,000.00)
Grant Revenue-Sunset Project	21000-0001	1,300,000.00		69,000.00					(1,300,000.00)
	33020-0002								-
INSURANCE CLAIM REIMBURSEMENT	41010-0001							18,425.85	
Transfer from Reserve	41040-0006					278,442.35	278,442.35	278,442.35	278,442.35
Transfer from General Fund									-
Utility Account Deposits	41060-0007	1,000.00		621.79	5,000.00	5,000.00	5,000.00	5,000.00	4,000.00
Transfer from Other Fund		415,101.10							(415,101.10)
Revenue Totatls		3,144,158.93	1,225,661.04	719,175.29	1,365,204.71	1,643,647.06	1,643,647.06	1,671,112.51	(1,500,511.87)

WATER FUND

		FY 25 Budget			FY 26 BUDGET				
Account Name	Account Code	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 AMENDED	FY 26 Recommended less FY25 Adopted=Difference
WATER FUND EXPENSES									
TOWN MANAGER									
Wages	12110-1100	61,355.59	49,542.04	24,367.67	64,335.01	64,335.01	64,335.01	64,335.01	2,979.42
PT Wages	12110-1300	5,453.39	5,155.80	2,714.94	5,717.50	5,717.50	5,717.50	5,717.50	264.11
FICA	12110-2100	5,110.89	4,252.69	2,173.56	5,359.02	5,359.02	5,359.02	5,359.02	248.13
VRS	12110-2200	14,743.75	9,602.24	6,429.19	15,459.70	15,459.70	15,459.70	15,459.70	715.95
Health Insurance	12110-2300	7,261.80	4,448.03	2,223.67	8,135.40	8,135.40	8,135.40	8,135.40	873.60
Group Life Insurance	12110-2400	724.00	614.35	286.08	674.28	674.28	674.28	674.28	(49.72)
STD/Long-Term Disability	12110-2500	323.96	213.96	86.16	339.69	339.69	339.69	339.69	15.73
Unemployment Insurance	12110-2600								-
Contingency	12110-5000								-
Town Manager Totals		94,973.38	73,829.11	38,281.27	100,020.61	100,020.61	100,020.61	100,020.61	\$ 5,047.23
FINANCE DEPARTMENT									
Wages	12420-1100	42,815.36	39,384.13	21,850.29	45,911.90	45,911.90	45,911.90	45,911.90	3,096.54
PT Wages	12420-1300	10,752.27	8,963.59	4,544.65	11,272.66	11,272.66	11,272.66	11,272.66	520.39
FICA	12420-2100	4,097.92	3,453.47	1,894.44	4,374.62	4,374.62	4,374.62	4,374.62	276.70
VRS	12420-2200	9,513.12	5,907.43	4,091.07	10,183.95	10,183.95	10,183.95	10,183.95	670.83
Health Insurance	12420-2300	7,820.40	6,545.13	1,387.69	8,761.20	8,761.20	8,761.20	8,761.20	940.80
Group Life Insurance	12420-2400	505.22	467.61	230.59	541.76	541.76	541.76	541.76	36.54
Hybrid Disability	12420-2500	109.09	94.60	36.40	114.39	114.39	114.39	114.39	5.30
Unemployment Insurance	12420-2600		-						-
Professional Services	12420-3120								-
Banking Service Charges	12420-3160	200.00	28.00						(200.00)
Support Contracts	12420-3320	3,500.00	3,208.33	3,208.33	3,500.00	3,500.00	3,500.00	3,500.00	-
Misc Exp	12420-5000								-
Postage	12420-5210	4,000.00	3,791.93	2,051.54	4,200.00	4,200.00	4,200.00	4,200.00	200.00
Supplies	12420-6001	2,000.00	1,723.00	1,845.00	2,000.00	2,000.00	2,000.00	2,000.00	-
Finance Totals		\$ 85,313.38	\$ 73,567.22	\$ 41,140.00	90,860.47	90,860.47	\$ 90,860.47	\$ 90,860.47	\$ 5,547.09
Legal Fees/Study	12210-3150				100,000.00	100,000.00	100000	100000	100,000.00

WATER FUND

		FY 25 Budget			FY 26 BUDGET				
Account Name	Account Code	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 AMENDED	FY 26 Recommended less FY25 Adopted=Difference
WATER OPERATIONAL DEPARTMENT									
Wages	44000-1100	167,842.87	147,214.96	85,682.54	138,693.83	138,693.83	138,693.83	138,693.83	(29,149.04)
Overtime	44000-1200		1,478.93	1,472.71	0.00	-			-
PT Wages	44000-1300	30,209.05	24,876.61	13,332.33	31,677.00	31,677.00	31,677.00	31,677.00	1,467.95
Other/Holiday	44000-1400	6,621.08	6,116.24	2,069.12	5,023.13	5,023.13	5,023.13	5,023.13	(1,597.95)
FICA	44000-2100	15,657.48	13,817.54	7,869.19	13,417.64	13,417.64	13,417.64	13,417.64	(2,239.84)
VRS	44000-2200	37,375.38	24,728.11	18,583.70	31,626.29	31,626.29	31,626.29	31,626.29	(5,749.09)
Health Insurance	44000-2300	33,516.00	38,683.13	16,798.53	31,290.00	31,290.00	31,290.00	31,290.00	(2,226.00)
Group Life Insurance	44000-2400	1,980.55	2,622.87	1,006.47	1,636.59	1,636.59	1,636.59	1,636.59	(343.96)
Long-Term Disability	44000-2500	440.09	316.08	151.24	475.57	475.57	475.57	475.57	35.48
Unemployment Insurance	44000-2600	32.00	53.62	3.67	32.00	32.00	32.00	32.00	-
Worker's Comp	44000-2700	4,105.22	4,115.07	-	2,281.86	2,281.86	2,281.86	2,281.86	(1,823.36)
Testing Services	44000-3140	31,000.00	3,243.59	1,576.80	31,000.00	20,000.00	20,000.00	20,000.00	(11,000.00)
Professional Svcs	44000-3150	3,200.00	3,000.00	1,500.00	3,200.00	6,200.00	6,200.00	6,200.00	3,000.00
Repair & Maint. Svcs	44000-3310	10,000.00	2,655.79	3,250.00	10,000.00	10,000.00	10,000.00	10,000.00	-
Advertising	44000-3600	2,000.00	-	-	2,000.00	2,000.00	2,000.00	2,000.00	-
Electrical Svcs	44000-5100	68,952.59	69,986.10	33,817.38	75,400.00	75,400.00	75,400.00	75,400.00	6,447.41
Water & Sewer	44000-5120	104,400.00	55,295.82	32,784.67	93,830.71	93,830.71	93,830.71	93,830.71	(10,569.29)
Postage	44000-5210	2,000.00	8.13	1,334.95	2,000.00	2,000.00	2,000.00	2,000.00	-
Telecommunications	44000-5230	7,500.00	5,170.13	2,443.61	7,500.00	7,500.00	7,500.00	7,500.00	-
Property Insurance	44000-5304	2,215.50	1,976.14	-	2,951.04	2,951.04	2,951.04	2,951.04	735.54
Motor Vehicle Insurance	44000-5305	372.00	360.70	-	437.65	437.65	437.65	437.65	65.65
Travel-Mileage/Hotel/Conference	44400-5501	3,000.00	725.00	301.00	3,000.00	1,500.00	1,500.00	1,500.00	(1,500.00)
Lease/Rent Equipment	44000-5410								-
Permits	44000-5600	7,000.00	13,558.00	3,833.33	7,000.00	7,000.00	7,000.00	7,000.00	-
Dues & Memberships	44000-5810	2,000.00	1,167.00	708.24	2,000.00	2,000.00	2,000.00	2,000.00	-
Office Supplies	44000-6001	2,000.00	2,675.75	154.52	2,000.00	2,000.00	2,000.00	2,000.00	-
Lab Supplies	44000-6004	15,000.00	14,026.93	2,011.38	20,000.00	20,000.00	20,000.00	20,000.00	5,000.00
Repair & Maint. Supplies	44000-6007	20,000.00	26,734.94	9,780.16	30,000.00	30,000.00	30,000.00	48,425.85	10,000.00
Fuel/Oil	44000-6008	3,000.00	-	381.95	3,000.00	2,000.00	2,000.00	2,000.00	(1,000.00)
Vehicle & Equip Supplies	44000-6009	3,000.00	1,668.00	548.95	3,000.00	3,000.00	3,000.00	3,000.00	-
Uniforms	44000-6011	1,500.00	1,127.56	-	1,500.00	1,500.00	1,500.00	1,500.00	-
Chemicals	44000-6051	108,000.00	84,354.10	60,724.57	108,000.00	108,000.00	108,000.00	108,000.00	-
Equipment	44000-8005	15,000.00	1,795.10	5,774.53	15,000.00				(15,000.00)

WATER FUND

		FY 25 Budget			FY 26 BUDGET				
Account Name	Account Code	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 AMENDED	FY 26 Recommended less FY25 Adopted=Difference
Operational Totals		708,919.81	553,551.94	307,895.54	678,973.30	653,473.30	653,473.30	671,899.15	(55,446.51)

WATER FUND

		FY 25 Budget			FY 26 BUDGET				
Account Name	Account Code	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 AMENDED	FY 26 Recommended less FY25 Adopted=Difference
WATER MAINTENANCE DEPARTMENT									
Wages	45000-1100	137,919.66	121,996.01	63,338.29	132,369.94	132,369.94	132,369.94	132,369.94	(5,549.72)
PT Wages	45000-1200	791.17	673.41	622.32	3,529.57	3,529.57	3,529.57	3,529.57	2,738.40
Other Pay/Holiday	45000-1300	1,963.56	-		2,053.10	2,053.10	2,053.10	2,053.10	89.54
FICA	45000-2100	10,761.59	9,407.08	4,910.26	10,553.38	10,553.38	10,553.38	10,553.38	(208.21)
VRS	45000-2200	28,665.84	20,262.85	12,862.70	27,175.55	27,175.55	27,175.55	27,175.55	(1,490.29)
Health Insurance	45000-2300	27,930.00	25,131.02	12,358.36	28,161.00	28,161.00	28,161.00	28,161.00	231.00
Group Life Insurance	45000-2400	1,627.45	1,615.82	739.43	1,561.97	1,561.97	1,561.97	1,561.97	(65.48)
Long-Term Disability	45000-2500	52.94	12.03		97.10	97.10	97.10	97.10	44.16
Unemployment Insurance	45000-2600								-
Worker's Comp	45000-2700	6,031.12	3,172.62		5,376.92	5,376.92	5,376.92	5,376.92	(654.20)
Repair & Maint. Svcs	45000-3310	1,000.00							(1,000.00)
Professional Services	45000-3320								-
Miss Utility	45000-5130	800.00	428.45	170.20	800.00	800.00	800.00	800.00	-
Telecommunication	45000-5230								-
Motor Vehicle Insurance	45000-5305	1,162.05	1,126.76		1,367.14	1,367.14	1,367.14	1,367.14	205.09
Lease of Equipment	45000-5410	5,000.00			5,000.00	5,000.00	5,000.00	5,000.00	-
Travel-Mileage/Conference/Hotel	45000-5501	2,000.00			2,000.00	2,000.00	2,000.00	2,000.00	-
Dues & Memberships	45000-5810	200.00			200.00	200.00	200.00	200.00	-
Repair & Maint. Supplies	45000-6007	25,000.00	24,161.23	6,463.11	25,000.00	25,000.00	25,000.00	34,039.60	-
Fuel	45000-6008								-
Vehicle/Power Equipment Supplies	45000-6009		336.50						-
Uniforms	45000-6011								-
Equipment/Vehicles	45000-8005		3,713.81						-
Maintenance Totals		250,905.38	212,037.59	101,464.67	245,245.67	245,245.67	245,245.67	254,285.27	(5,659.71)
Revenue Refunds	92000-9000								-
WTP Improvements	94000-8002		15,730.00	392,958.00					-
Sunset Waterline Replacement	94000-8003	1,300,000.00		5,000.00					(1,300,000.00)

WATER FUND

		FY 25 Budget			FY 26 BUDGET				
Account Name	Account Code	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 AMENDED	FY 26 Recommended less FY25 Adopted=Difference
Debt Payments									
60W W/L Principle	95000-9000	17,722.64		8,795.36	18,258.30	18,258.30	18,258.30	18,258.30	535.66
60W W/L Interest	95000-9001	11,321.28	11,841.24	5,726.60	10,785.62	10,785.62	10,785.62	10,785.62	(535.66)
Mainstreet W/L Principle	95000-9004	81,938.15		20,735.93	83,792.13	83,792.13	83,792.13	83,792.13	1,853.98
Mainstreet W/L Interest	95000-9005	41,013.53	42,826.48	40,739.91	39,159.55	39,159.55	39,159.55	39,159.55	(1,853.98)
Sterling Debt Refi Prin	95000-9006	105,720.27		52,860.12	109,311.69	109,311.69	109,311.69	109,311.69	3,591.42
Sterling Debt Refi Interest	95000-9007	21,482.95	24,956.32	11,183.49	17,891.54	17,891.54	17,891.54	17,891.54	(3,591.41)
Water Plant Upgrades Prin	95000-9008	96,853.57		46,209.12	95,099.78	95,099.78	95,099.78	95,099.78	(1,753.79)
Water Plant Upgrades Interest	95000-9009	77,994.61	80,049.50	41,214.97	79,748.40	79,748.40	79,748.40	79,748.40	1,753.79
Debt Reserve	95000-9010								-
Capital Improvement Program		250,000.00							(250,000.00)
Debt Totals		704,047.00	159,673.54	227,465.50	454,047.01	454,047.01	454,047.01	454,047.01	(249,999.99)
Water Fund Expense Totals		3,144,158.95	1,088,389.40	1,114,204.98	1,669,147.06	1,643,647.06	1,643,647.06	1,671,112.51	(1,500,511.89)

SEWER FUND

FY 25 Budget

FY 26 BUDGET

Account Name	Account Code	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 AMENDED	FY 26 Recommended less FY25 Adopted=Difference
SEWER REVENUE									
Sewer In-Town Base Charges	16080-0005	390,945.22	373,715.51	185,118.35	408,714.71	408,714.71	408,714.71	408,714.71	17,769.49
Sewer OT Base Charges	16080-0006	97,260.45	100,408.23	63,233.76	124,433.56	124,433.56	124,433.56	124,433.56	27,173.11
Sewer In-Town Usage Charge	16080-0007	292,422.04	271,027.65	127,730.63	320,678.09	320,678.09	320,678.09	320,678.09	28,256.05
Sewer OT Usage Charges	16080-0008	79,168.59	81,066.10	51,144.05	101,102.27	101,102.27	101,102.27	101,102.27	21,933.68
Penalties	16080-0009	25,000.00	28,960.44	14,173.93	25,000.00	25,000.00	25,000.00	25,000.00	-
Dormant Acct Fee	16080-0011	5,353.58	5,466.72	2,510.93	5,010.30	5,010.30	5,010.30	5,010.30	(343.28)
Avalability Fee	16080-0012		3,438.08	250.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
SBC-Rut. Creek Operations	19020-0003	55,000.00	66,380.97	39,474.54	68,000.00	68,000.00	68,000.00	68,000.00	13,000.00
SBC Sewer Rehab	19020-0004	11,172.00	11,172.00	5,586.00	11,172.00	11,172.00	11,172.00	11,172.00	-
Reimbursement of Const. Cost	19020-0005								-
Nutrient Credit	24040-0003	400.00	389.47	1,405.60	400.00	400.00	400.00	400.00	-
CARES Act Utility Forgiveness	33020-0002								-
Transfer from Reserve		582,655.53	1,263,871.21					30,205.00	(582,655.53)
Transfer from General Fund						218,976.28	218,976.28	218,976.28	218,976.28
INSURANCE CLAIM REIMBURSEMENT	41010-0001							14,057.22	
USDA Grant Funds	41040-0006								-
Revenue Totals		1,539,377.41	2,205,896.38	490,627.79	1,065,510.94	1,284,487.22	1,284,487.22	1,328,749.43	(254,890.19)

SEWER FUND

FY 25 Budget

FY 26 BUDGET

Account Name	Account Code	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 AMENDED	FY 26 Recommended less FY25 Adopted=Difference
SEWER EXPENSES									
TOWN MANAGER									
Wages	12110-1100	36,705.65	34,701.99	18,275.77	41,053.95	41,053.95	41,053.95	41,053.95	4,348.30
PT Wages	12110-1300	5,453.39	4,640.22	2,443.47	5,717.50	5,717.50	5,717.50	5,717.50	264.11
FICA	12110-2100	3,225.17	3,154.01	1,661.44	3,578.02	3,578.02	3,578.02	3,578.02	352.85
VRS	12110-2200	8,820.37	7,201.77	4,821.97	9,865.26	9,865.26	9,865.26	9,865.26	1,044.89
Health Insurance	12110-2300	3,686.76	3,336.12	1,667.80	4,005.12	4,005.12	4,005.12	4,005.12	318.36
Group Life Insurance	12110-2400	433.13	460.87	214.54	484.44	484.44	484.44	484.44	51.31
STD/Long-Term Disability	12110-2500	193.81	167.97	64.64	216.76	216.76	216.76	216.76	22.95
Unemployment Insurance	12110-2600								-
Contingency	12110-5000								-
Town Manager Totals		58,518.28	53,662.95	29,149.63	64,921.05	64,921.06	64,921.06	64,921.06	6,402.78

FINANCE DEPARTMENT									
Wages	12420-1100	35,042.28	36,313.03	17,958.73	37,720.66	37,720.66	37,720.66	37,720.66	2,678.38
PT Wages	12420-1300	10,483.46	8,739.47	4,431.05	10,990.84	10,990.84	10,990.84	10,990.84	507.38
FICA	12420-2100	3,482.72	2,914.75	1,593.62	3,726.43	3,726.43	3,726.43	3,726.43	243.71
VRS	12420-2200	7,676.26	4,968.36	3,419.36	8,249.54	8,249.54	8,249.54	8,249.54	573.28
Health Insurance	12420-2300	6,636.17	5,177.33	1,332.24	6,758.64	6,758.64	6,758.64	6,758.64	122.47
Group Life Insurance	12420-2400	413.50	393.26	193.47	445.10	445.10	445.10	445.10	31.60
	12420-2500		63.03	24.28					-
Unemployment Insurance	12420-2600								-
Banking Service Charges	12420-3160		33.00						-
Service Contracts	12420-3320	3,500.00	3,208.34	3,208.24	3,500.00	3,500.00	3,500.00	3,500.00	-
Postage	12420-5210	4,000.00	3,791.98	2,051.51	4,500.00	4,500.00	4,500.00	4,500.00	500.00
Supplies	12420-6001	2,000.00	1,723.00	1,845.00	2,000.00	2,000.00	2,000.00	2,000.00	-
Finance Totals		73,234.39	67,325.55	36,057.50	77,891.22	77,891.22	77,891.22	77,891.22	4,656.83

SEWER FUND

FY 25 Budget

FY 26 BUDGET

Account Name	Account Code	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 AMENDED	FY 26 Recommended less FY25 Adopted=Difference
SEWER OPERATIONAL DEPARTMENT									
Wages	44000-1100	202,634.89	193,141.14	102,934.76	176,872.50	176,872.50	176,872.50	176,872.50	(25,762.39)
PT Wages	44000-1300			1,443.20					-
Other/Holiday	44000-1400	6,588.68	4,625.84	3,351.22	7,152.32	7,152.32	7,152.32	7,152.32	563.64
FICA	44000-2100	16,005.60	14,439.15	7,910.86	14,077.90	14,077.90	14,077.90	14,077.90	(1,927.70)
VRS	44000-2200	43,304.92	32,236.92	21,588.40	38,098.65	38,098.65	38,098.65	38,098.65	(5,206.27)
Health Insurance	44000-2300	33,516.00	24,512.99	16,717.47	31,290.00	31,290.00	31,290.00	31,290.00	(2,226.00)
Group Life Insurance	44000-2400	2,391.09	1,885.98	1,219.04	2,087.10	2,087.10	2,087.10	2,087.10	(303.99)
Long-Term Disability	44000-2500	257.06	220.56	85.72	269.54	269.54	269.54	269.54	12.48
Unemployment Insurance	44000-2600		24.00	-	24.00	24.00	24.00	24.00	24.00
Worker's Comp	44000-2700	3,762.31	3,359.10	-	3,396.67	3,396.67	3,396.67	3,396.67	(365.64)
Sludge & Trash Removal-Rut.Crk	44000-3120	5,000.00	356.50	38,754.55	10,000.00	10,000.00	10,000.00	10,000.00	5,000.00
Testing Services	44000-3140	53,655.29	30,888.52	14,399.30	53,655.29	53,655.29	53,655.29	53,655.29	-
Professional Svcs	44000-3150	3,000.00	3,967.73	1,500.00	3,000.00	3,000.00	3,000.00	3,000.00	-
Repair & Maint. Svcs-Rut Crk	44000-3310	18,666.00	2,790.37	3,562.00	25,000.00	25,000.00	25,000.00	25,000.00	6,334.00
Advertising	44000-3600	500.00	-		500.00	500.00	500.00	500.00	-
Electrical Svcs-Rut. Crk	44000-5100	53,000.00	56,647.05	33,601.43	66,000.00	66,000.00	66,000.00	66,000.00	13,000.00
Water, Sewer -Rut. Crk	44000-5120	7,400.00	4,149.56	6,581.12	10,644.56	10,644.56	10,644.56	10,644.56	3,244.56
Electrical Svcs-Pump Station	44000-5130	2,370.00	1,556.96	895.55	1,850.00	1,850.00	1,850.00	1,850.00	(520.00)
Water, Sewer-Pump Station	44000-5140	220.00	187.20	95.15	204.60	204.60	204.60	204.60	(15.40)
Postage	44000-5210	250.00	25.04	-	50.00	50.00	50.00	50.00	(200.00)
Telecommunications	44000-5230	5,796.00	6,214.82	3,275.16	5,976.00	5,976.00	5,976.00	5,976.00	180.00
Property Insurance	44000-5304	3,302.41	3,572.70	-	4,398.81	4,398.81	4,398.81	4,398.81	1,096.40
Motor Vehicle Insurance	44000-5305	353.07	360.70	-	415.38	415.38	415.38	415.38	62.31
Travel-Mileage/Hotel/Conference	44000-5501	3,000.00	-	200.00	3,000.00	3,000.00	3,000.00	3,000.00	-
Permits	44000-5600	4,000.00	4,180.00	4,408.00	4,000.00	4,000.00	4,000.00	4,000.00	-
Dues & Memberships	44000-5810	2,000.00	2,621.88	303.40	2,000.00	2,000.00	2,000.00	2,000.00	-
Office Supplies	44000-6001	2,000.00	2,730.58	64.00	2,000.00	2,000.00	2,000.00	2,000.00	-
Lab Supplies	44000-6004	8,235.00	3,608.49	4,507.72	10,000.00	10,000.00	10,000.00	10,000.00	1,765.00
Repair & Maint. Supplies-Rut. Crk	44000-6007	35,000.00	17,869.67	33,077.03	45,000.00	45,000.00	45,000.00	89,262.21	10,000.00
Fuel/Oil	44000-6008	3,000.00	3,189.49	1,337.73	3,000.00	3,000.00	3,000.00	3,000.00	-
Vehicle & Equip Supplies	44000-6009	3,000.00	999.89	212.93	3,000.00	3,000.00	3,000.00	3,000.00	-
Uniforms	44000-6011	2,000.00	661.98	-	2,000.00	2,000.00	2,000.00	2,000.00	-
Chemicals-Rut Crk	44000-6051	4,615.00	2,015.45	-	10,000.00	10,000.00	10,000.00	10,000.00	5,385.00
Vehicles	44000-8005	15,000.00	1,795.08	5,774.53	15,000.00	-	-	-	(15,000.00)
Treatment Totals		543,823.32	424,835.34	307,800.27	553,963.32	538,963.32	538,963.32	583,225.53	(4,860.00)

SEWER FUND

FY 25 Budget

FY 26 BUDGET

Account Name	Account Code	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 AMENDED	FY 26 Recommended less FY25 Adopted=Difference
SEWER MAINTENANCE DEPARTMENT									
Wages	45000-1100	137,518.60	121,910.99	63,338.29	132,369.94	132,369.94	132,369.94	132,369.94	(5,148.66)
PT Wages	45000-1300	791.17	850.44	501.64	3,529.57	3,529.57	3,529.57	3,529.57	2,738.40
Other Pay/Holiday	45000-1400	1,963.56		120.68	2,053.10	2,053.10	2,053.10	2,053.10	89.54
FICA	45000-2100	10,730.91	9,404.15	4,910.26	10,553.38	10,553.38	10,553.38	10,553.38	(177.53)
VRS	45000-2200	28,569.46	20,257.62	12,862.70	27,175.55	27,175.55	27,175.55	27,175.55	(1,393.91)
Health Insurance	45000-2300	30,600.11	25,114.77	12,358.36	28,161.00	28,161.00	28,161.00	28,161.00	(2,439.11)
Group Life Insurance	45000-2400	1,622.72	1,615.41	739.43	1,561.97	1,561.97	1,561.97	1,561.97	(60.75)
Long-Term Disability	45000-2500		12.03		97.10	97.10	97.10	97.10	97.10
Unemployment Insurance	45000-2600								-
Worker's Comp	45000-2700								-
Repair & Maint. Services	45000-3310								-
Professional Services	45000-3320								-
Telecommunication	45000-5230								-
Motor Vehicle Insurance	45000-5305	1,162.05	1,126.76		1,367.14	1,367.14	1,367.14	1,367.14	205.09
Lease of Equipment	45000-5410	5,000.00	-						(5,000.00)
Travel-Mileage/Conference/Hotel	45000-5501								-
Misc	45000-5800								-
Dues & Memberships	45000-5810								-
Repair & Maint. Supplies	45000-6007	10,000.00	21,157.20	4,479.44	10,000.00	10,000.00	10,000.00	10,000.00	-
Fuel	45000-6008								-
Vehicle/Power Equipment Supplies	45000-6009								-
Uniforms	45000-6011								-
Equipment/Vehicles	45000-8005		3,713.80						-
Maintenance Totals		227,958.58	205,163.17	99,310.80	216,868.75	216,868.75	216,868.75	216,868.75	(11,089.83)
Sliplining Project	94000-8000			284,625.00					-
WWTP Centrifuge	94000-8002			78,572.88					-

SEWER FUND

FY 25 Budget

FY 26 BUDGET

Account Name	Account Code	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 AMENDED	FY 26 Recommended less FY25 Adopted=Difference
Debt Payments									
Sterling Bank WWTP Refi Prin	95000-9002	224655.57		112,327.80	232,287.34	232,287.34	232287.3404	232287.3404	7,631.77
Sterling Bank WWTP Refi Int	95000-9003	45651.27	53,032.31	23,765.01	38,019.53	38,019.53	38019.5276	38019.5276	(7,631.74)
Sewer Rehab Principle	95000-9004	71110.29		35,372.08	72,094.24	72,094.24	72094.24	72094.24	983.95
Sewer Rehab Interest	95000-9005	44,425.71	45,518.78	22,395.92	43,441.76	43,441.76	43,441.76	43,441.76	(983.95)
Debt Reserve	95000-9010								-
Capital Program		250,000.00							(250,000.00)
Debt Totals		635,842.84	98,551.09	193,860.81	385,842.87	385,842.87	385,842.87	385,842.87	(249,999.97)
Sewer Fund Expense Totals		1,539,377.41	849,538.10	1,029,376.89	1,299,487.22	1,284,487.22	1,284,487.22	1,328,749.43	(254,890.19)

GARBAGE FUND

FY 25 Budget

FY 26 BUDGET

Account Name	Account Code	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 AMENDED	FY 26 Recommended less FY25 Adopted=Difference
GARBAGE REVENUE									
Garbage IT Charges	16080-0005	146,975.00	141,233.17	74,222.27	147,337.50	147,337.50	147,337.50	147,337.50	362.50
Garbage OT Charges	16080-0006	20,812.50	19,773.37	10,271.46	19,512.50	19,512.50	19,512.50	19,512.50	(1,300.00)
Penalties	16080-0009	5,000.00	5,020.56	2,165.34	5,000.00	5,000.00	5,000.00	5,000.00	-
Transfer from Garbage Reserve	41040-0006								-
Transfer for Other Funds									-
Revenue Totals		\$ 172,787.50	\$ 166,027.10	\$ 86,659.07	171,850.00	\$ 171,850.00	\$ 171,850.00	\$ 171,850.00	\$ (937.50)

GARBAGE FUND

FY 25 Budget

FY 26 BUDGET

Account Name	Account Code	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 AMENDED	FY 26 Recommended less FY25 Adopted=Difference
TOWN MANAGER									
Wages	12110-1100	3,670.57	3,456.17	1,827.55	1,282.94	1,282.94	1,282.94	1,282.94	(2,387.63)
PT Wages	12110-1300		533.86	271.46	-	-	-	-	-
FICA	12110-2100	280.80	319.49	168.25	98.14	98.14	98.14	98.14	(182.66)
VRS	12110-2200	882.04	720.10	482.18	308.29	308.29	308.29	308.29	(573.75)
Health Insurance	12110-2300	368.68	333.89	166.79	125.16	125.16	125.16	125.16	(243.52)
Group Life Insurance	12110-2400	43.31	46.13	21.50	15.14	15.14	15.14	15.14	(28.17)
STD/Long-Term Disability	12110-2500	19.38	12.16	6.40	6.77	6.77	6.77	6.77	(12.61)
Contingency	12110-5000	5,146.67			7,087.50	7,087.50	7,087.50	7,087.50	1,940.83
Town Manager Totals		\$ 10,411.45	\$ 5,421.80	\$ 2,944.13	8,923.94	\$ 8,923.94	\$ 8,923.94	\$ 8,923.94	\$ (1,487.51)
FINANCE DEPARTMENT									
Wages	12420-1100	1804.44	1,656.49	919.56	1,043.58	1,043.58	1043.58	1043.58	(760.86)
PT Wages	12420-1300	268.81	224.07	113.61	281.82	281.82	281.82	281.82	13.01
FICA	12420-2100	158.6	133.99	74.01	169.42	169.42	169.42	169.42	10.82
VRS	12420-2200	402.59	246.95	171.26	430.50	430.50	430.50	430.50	27.91
Health Insurance	12420-2300	368.68	278.50	55.44	375.48	375.48	375.48	375.48	6.80
Group Life Insurance	12420-2400	21.29	19.54	9.58	22.81	22.81	22.81	22.81	1.52
Hybrid Disability	12420-2500	4.85	4.07	1.41	5.08	5.08	5.08	5.08	0.23
Finance Totals		3,029.26	2,563.61	1,344.87	2,328.67	2,328.67	2,328.67	2,328.67	(700.59)
GARBAGE EXPENSES									
Collection In-Town	43200-3160	132,949.92	126,412.32	66,552.00	135,559.68	135,559.68	135,559.68	135,559.68	2,609.76
Collection Out of Town	43200-3170	21,403.20	17,540.16	9,246.48	20,824.80	20,824.80	20,824.80	20,824.80	(578.40)
Garbage Totals		\$ 154,353.12	\$ 143,952.48	\$ 75,798.48	156,384.48	\$ 156,384.48	\$ 156,384.48	\$ 156,384.48	\$ 2,031.36

GARBAGE FUND

FY 25 Budget

FY 26 BUDGET

Account Name	Account Code	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 AMENDED	FY 26 Recommended less FY25 Adopted=Difference
GARBAGE MAINTENANCE DEPARTMENT									
Wages	45000-1100	3,243.13	2,749.00	1,407.45	2,941.55	2,941.55	2,941.55	2,941.55	(301.58)
PT Wages	45000-1300								-
Other Pay/Holiday	45000-1400	43.63	-	2.68	45.62	45.62	45.62	45.62	1.99
FICA	45000-2100	251.44	210.15	108.31	228.52	228.52	228.52	228.52	(22.92)
VRS	45000-2200	679.85	456.40	285.88	334.54	334.54	334.54	334.54	(345.31)
Health Insurance	45000-2300	737.35	563.20	274.58	625.80	625.80	625.80	625.80	(111.55)
Group Life Insurance	45000-2400	38.27	36.35	16.50	34.71	34.71	34.71	34.71	(3.56)
Hybrid Disability					2.16	2.16	2.16	2.16	2.16
Maintenance Totals		\$ 4,993.67	\$ 4,015.10	\$ 2,095.40	4,212.90	4,212.90	4,212.90	4,212.90	(780.77)
Garbage Fund Expense Totals		\$ 172,787.50	\$ 155,952.99	\$ 82,182.88	171,850.00	\$ 171,850.00	\$ 171,850.00	\$ 171,850.00	\$ (937.50)

ECONOMIC DEVELOPMENT AUTHORITY

FY 25 Budget

FY 26 BUDGET

Account Name	Account Code	FY 25 Approved	FY 24 EOY	FY 25 @ 12/31/24	FY 26 Department Request	FY 26 TM Recommended	FY 26 Approved	FY 26 AMENDED	FY 26 Recommended less FY25 Adopted=Difference
IDA REVENUES									
Lease/Sale of Lots	701-41020-0001								-
BP Recoupment Rev	701-41030-0001	64,812.76	64,812.76		64,795.16	64,795.16	64,795.16	64,795.16	(17.60)
Zoning Fees									-
Bond Issue	701-41040-0001	3,890.00	5,148.76	3,890.00	2,612.50	2,612.50	2,612.50	2,612.50	(1,277.50)
Home Owners Reimb	701-41060-0001	1,923.00	1,923.36		1,718.82	1,718.82	1,718.82	1,718.82	(204.18)
Transfer from Other Funds					4,349.58	4,349.58	4,349.58	4,349.58	4,349.58
Revenue Totals		70,625.76	71,884.88	3,890.00	73,476.06	73,476.06	73,476.06	73,476.06	2,850.30
IDA EXPENSES									
PT Wages	45000-1300	9,494.03	8,080.69	6,019.63	12,654.87	12,654.87	12,654.87	12,654.87	3,160.84
FICA	45000-2100	726.29	618.16	460.46	968.10	968.10	968.10	968.10	241.81
Worker's Comp	45000-2700	273.74	-		449.22	449.22	449.22	449.22	175.48
Repair & Maint. Svcs	81500-3310								-
Professional Services	81500-3150								-
Electrical Svcs	81500-5100	300.00	343.84	173.57	330.00	330.00	330.00	330.00	30.00
Dues & Membership	81500-5810	2,800.00	2,690.00	2,658.00	2,800.00	2,800.00	2,800.00	2,800.00	-
Transfer to IDA fund bal	81500-9200	57,031.70			56,273.87	56,273.87	56,273.87	56,273.87	(757.83)
Small Business Grant									-
Capital expenses									-
Expense Totals		70,625.76	11,732.69	9,311.66	73,476.06	73,476.06	73,476.06	73,476.06	2,850.30
Revenue Totals		6,619,172.68	4,325,363.12	2,149,739.57	4,439,624.79	5,064,904.82	5,064,904.82	5,522,335.08	(1,554,267.86)
Expense Totals		6,630,447.09	3,657,880.41	3,069,151.42	4,815,178.50	5,064,904.82	5,064,904.82	5,522,335.08	(1,565,542.27)

Range of Checking Accts: First to Last Range of Check Dates: 06/01/26 to 06/30/26
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
GENERAL FIRST NATION MAIN CHECKING							
7210	06/04/26	CENTR005 CENTRAL TECHNOLOGY SOLUTIONS					492
V6-00773	1	6/1-6/30/26	638.31	100-4-43200-5230	Expenditure		1 1
				TELECOMMUNICATION			
7211	06/04/26	CENTV010 CENTRAL VIRGINIA CRIMINAL					492
V6-00774	1	26-27 MEMBERSHIP DUES	6,456.00	100-4-31100-5810	Expenditure		2 1
				DUES & MEMBERSHIP			
7212	06/04/26	DISCO005 DISCOUNT PORTABLE RESTROOMS					492
V6-00775	1	MILL CREEK PARK PORTABLE RSTRM	100.00	100-4-43200-6007	Expenditure		3 1
				REPAIR & MAINT. SUPPLIES			
7213	06/04/26	GFLN005 GFL ENVIRONMENTAL					492
V6-00776	1	MAINTENANCE GFL	101.33	100-4-43200-6007	Expenditure		4 1
				REPAIR & MAINT. SUPPLIES			
V6-00777	1	SLUDGE HAUL LAST PU	792.65	502-4-44000-3120	Expenditure		5 1
				SLUDGE & TRASH REMOVAL-RUT CRK.			
			893.98				
7214	06/04/26	POSTM005 POSTMASTER, AMHERST					492
V6-00778	1	PO BOX 2026-2027	162.00	100-4-12420-5210	Expenditure		6 1
				POSTAGE			
7215	06/11/26	GFLN005 GFL ENVIRONMENTAL					494
V6-00785	1	MAINTENANCE GFL	97.98	100-4-43200-6007	Expenditure		1 1
				REPAIR & MAINT. SUPPLIES			
7216	06/11/26	HILLH005 HILL HARDWARE CORPORATION					494
V6-00786	1	REPAIR VETERAN BANNERS	3.98	100-4-43200-6007	Expenditure		2 1
				REPAIR & MAINT. SUPPLIES			
V6-00786	2	REPAIR VETERAN BANNERS	1.68	100-4-43200-6007	Expenditure		3 1
				REPAIR & MAINT. SUPPLIES			
V6-00786	3	WWTP REPAIR	7.99	502-4-44000-6007	Expenditure		4 1
				REPAIR & MAINT. SUPPLIES-RUT. CRK.			
V6-00786	4	PAINT FOR MARKING 2ND ST	15.78	100-4-43200-6007	Expenditure		5 1
				REPAIR & MAINT. SUPPLIES			
			29.43				
7217	06/11/26	PACEA005 PACE ANALYTICAL SERVICES, INC.					494
V6-00787	1	2630680504	247.00	502-4-44000-3140	Expenditure		6 1
				TESTING SERVICES			
V6-00788	1	2630684470	247.00	502-4-44000-3140	Expenditure		7 1
				TESTING SERVICES			
			494.00				
7218	06/11/26	TIGER005 TIGER FUEL CO.					494
V6-00789	1	MAINTENANCE SHOP PROPANE	413.30	100-4-43200-6008	Expenditure		8 1
				FUEL			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq	Acct
GENERAL FIRST NATION MAIN CHECKING Continued								
7219	06/11/26	VALLE010 VALLEY AUTOMATION, INC						494
V6-00790	1	SECURITY ON PLCS AT PLANTS	1,271.35	501-4-44000-3310	Expenditure		9	1
				REPAIR & MAINT. SVCS				
V6-00790	2	SECURITY ON PLCS AT PLANTS	1,271.35	502-4-44000-3310	Expenditure		10	1
				REPAIR & MAINT. SVCS-RUT CRK				
			<u>2,542.70</u>					
7220	06/17/26	ARC3G005 ARC3 GASES						496
V6-00796	1	OXY/ACETYL TANK LEASE	111.00	100-4-43200-6007	Expenditure		1	1
				REPAIR & MAINT. SUPPLIES				
7221	06/17/26	CONSO005 CONSOLIDATED PIPE & SUPPLY						496
V6-00797	1	METER PROJECT LABOR	11,802.50	501-4-94000-8002	Expenditure		2	1
				WATER TREATMENT PLANT IMPROVEMENTS				
7222	06/17/26	DEPAR005 DEPARTMENT OF MOTOR VEHICLES						496
V6-00798	1	APRIL 2026 STOPS	75.00	100-4-12420-3009	Expenditure		3	1
				DMV STOPS				
7223	06/17/26	DISCO005 DISCOUNT PORTABLE RESTROOMS						496
V6-00799	1	MILL CREEK PARK PORTABLE RR	100.00	100-4-43200-6007	Expenditure		4	1
				REPAIR & MAINT. SUPPLIES				
7224	06/17/26	FORTI005 FORTILINE, INC.						496
V6-00800	1	RESETTER FOR 103 S MAIN	350.00	501-4-45000-6007	Expenditure		5	1
				REPAIR & MAINT. SUPPLIES				
V6-00801	1	3" CPLG HERMLY METER INSTALL	188.97	501-4-45000-6007	Expenditure		6	1
				REPAIR & MAINT. SUPPLIES				
			<u>538.97</u>					
7225	06/17/26	GREGO005 GREGORYS GENERAL AUTO REPAIR						496
V6-00802	1	FRONT TIRE JOHN DEERE TRACTOR	143.00	100-4-43200-6009	Expenditure		7	1
				VEHICLE/POWER EQUIPMENT SUPPLIES				
7226	06/17/26	IWORQ005 IWORQ						496
V6-00803	1	EQUIP INVENTORY SOFTWARE	2,000.00	501-4-44000-3310	Expenditure		8	1
				REPAIR & MAINT. SVCS				
V6-00803	2	EQUIP INVENTORY SOFTWARE	2,000.00	502-4-44000-3310	Expenditure		9	1
				REPAIR & MAINT. SVCS-RUT CRK				
V6-00803	3	EQUIP INVENTORY SOFTWARE	2,000.00	100-4-43200-3310	Expenditure		10	1
				MAINTENANCE CONTRACTS				
			<u>6,000.00</u>					
7227	06/17/26	MANSF005 MANSFIELD OIL COMPANY						496
V6-00804	1	5/16-5/31/2026	1,375.70	100-4-31100-6008	Expenditure		11	1
				FUEL				
V6-00804	2	5/16-5/31/2026	472.91	100-4-43200-6008	Expenditure		12	1
				FUEL				
V6-00804	3	5/16-5/31/2026	116.81	502-4-44000-6008	Expenditure		13	1
				FUEL/OIL				
V6-00805	1	4/16-4/30/2026	995.11	100-4-31100-6008	Expenditure		14	1
				FUEL				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq	Acct
GENERAL		FIRST NATION MAIN CHECKING	Continued					
7227	MANSFIELD	OIL COMPANY	Continued					
V6-00805	2	4/16-4/30/2026	436.85	100-4-43200-6008	Expenditure		15	1
				FUEL				
V6-00805	3	4/16-4/30/2026	62.44	502-4-44000-6008	Expenditure		16	1
				FUEL/OIL				
V6-00806	1	5/1-5/15/2026	1,258.39	100-4-31100-6008	Expenditure		17	1
				FUEL				
V6-00806	2	5/1-5/15/2026	367.32	100-4-43200-6008	Expenditure		18	1
				FUEL				
V6-00806	3	5/1-5/15/2026	167.18	502-4-44000-6008	Expenditure		19	1
				FUEL/OIL				
				5,252.71				
7228	06/17/26	MASTE005 MASTER METER, INC					496	
V6-00807	1	OCTOBER 2025 DATA FEES	535.53	501-4-12420-3320	Expenditure		20	1
				SUPPORT CONTRACTS				
V6-00807	2	OCTOBER 2025 DATA FEES	535.54	502-4-12420-3320	Expenditure		21	1
				SERVICE CONTRACTS				
V6-00808	1	NOVEMBER 2025 DATA FEES	535.54	501-4-12420-3320	Expenditure		22	1
				SUPPORT CONTRACTS				
V6-00808	2	NOVEMBER 2025 DATA FEES	535.53	502-4-12420-3320	Expenditure		23	1
				SERVICE CONTRACTS				
V6-00809	1	FEBRUARY 2026 DATA FEES	535.54	501-4-12420-3320	Expenditure		24	1
				SUPPORT CONTRACTS				
V6-00809	2	FEBRUARY 2026 DATA FEES	535.53	502-4-12420-3320	Expenditure		25	1
				SERVICE CONTRACTS				
V6-00810	1	APRIL 2026 DATA FEES	533.72	501-4-12420-3320	Expenditure		26	1
				SUPPORT CONTRACTS				
V6-00810	2	APRIL 2026 DATA FEES	533.71	502-4-12420-3320	Expenditure		27	1
				SERVICE CONTRACTS				
V6-00811	1	MAY 2026 DATA FEES	533.71	501-4-12420-3320	Expenditure		28	1
				SUPPORT CONTRACTS				
V6-00811	2	MAY 2026 DATA FEES	533.72	502-4-12420-3320	Expenditure		29	1
				SERVICE CONTRACTS				
				5,348.07				
7229	06/17/26	PYLES005 PYLE SOLUTIONS, LLC.					496	
V6-00812	1	GLOVES & BIO BOMBS	1,235.89	502-4-45000-6007	Expenditure		30	1
				REPAIR & MAINT. SUPPLIES				
7230	06/17/26	VERIZ005 VERIZON					496	
V6-00813	1	5/2-6/1/2026	200.07	502-4-44000-5230	Expenditure		31	1
				TELECOMMUNICATIONS				
7231	06/17/26	WOOLD005 WOOLDRIDGE HEATING, AIR & ELEC					496	
V6-00814	1	HEAT AND AIR SVC TOWN HALL	897.00	100-4-43200-6007	Expenditure		32	1
				REPAIR & MAINT. SUPPLIES				
7232	06/17/26	VIRGI010 VIRGINIA COOPERATIVE EXTENSION					498	
V6-00816	1	JOE PESTICIDE	55.00	100-4-43200-6013	Expenditure		1	1
				AG SUPPLIES				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Seq	Acct
GENERAL		FIRST NATION MAIN CHECKING	Continued					
7233	06/26/26	AMERI005 AMERICAN FIDELITY ASSURANCE CO						499
26-00041	1		144.40	100-2-21500-0000	G/L		1	1
				AMERICAN FIDELITY DISABILITY W/HOLDING				
26-00041	2		19.12	100-2-21600-0000	G/L		2	1
				CANCER W/HOLDING				
26-00041	3		151.20	100-2-21950-0000	G/L		3	1
				AMERICAN FIDELITY LIFE W/HOLDING				
26-00041	4		29.70	501-2-21500-0000	G/L		4	1
				AMERICAN FIDELITY DISABILITY W/HOLDING				
26-00041	5		9.92	501-2-21600-0000	G/L		5	1
				CANCER W/HOLDING				
26-00041	6		29.70	502-2-21500-0000	G/L		6	1
				AMERICAN DISABILITY W/HOLDING				
26-00041	7		9.92	502-2-21600-0000	G/L		7	1
				CANCER W/HOLDING				
26-00041	8		65.70	502-2-21950-0000	G/L		8	1
				AMERICAN FIDELITY LIFE W/HOLDING				
			459.66					
7234	06/26/26	AMHER065 AMHERST COUNTY HIGH SCHOOL						499
V6-00817	1	FACE PAINT FOR EVENT	100.00	100-4-31100-5700	Expenditure		11	1
				EVENTS				
7235	06/26/26	BBTBA005 TRUIST BANK						499
V6-00838	1	DRINKS SUPPLIES FOOD LION WW	41.96	100-4-12420-6001	Expenditure		37	1
				OFFICE SUPPLIES				
V6-00838	2	SMART SURVEY	90.00	100-4-12110-5000	Expenditure		38	1
				CONTINGENCY REQUIREMENT				
V6-00838	3	OLIVE GARDEN COUNCIL MT VH	109.63	100-4-12110-5000	Expenditure		39	1
				CONTINGENCY REQUIREMENT				
V6-00838	4	N&A SM	19.99	100-4-12110-5810	Expenditure		40	1
				DUES & MEMBERSHIPS				
V6-00838	5	ADOBE SM	12.99	100-4-12110-3150	Expenditure		41	1
				PROFESSIONAL SVCS				
V6-00838	6	GAS & LODGING SM TOWNS CONF SM	396.36	100-4-12110-5501	Expenditure		42	1
				TRAVEL-MILAGE/HOTEL/CONFERENCE				
V6-00838	7	HARBOR FREIGHT FLOOR JACK BS	256.98	100-4-43200-6009	Expenditure		43	1
				VEHICLE/POWER EQUIPMENT SUPPLIES				
V6-00838	8	WATER/SUPPLIES MAINT SHOP BS	38.21	100-4-43200-6005	Expenditure		44	1
				JANITORIAL SUPPLIES				
V6-00838	9	STARLINK BS	55.00	100-4-43200-5230	Expenditure		45	1
				TELECOMMUNICATION				
V6-00838	10	WASABI PM	25.78	100-4-12510-3150	Expenditure		46	1
				I.T. SERVICES				
V6-00838	11	GAS VGFOA PM	45.36	100-4-43200-6008	Expenditure		47	1
				FUEL				
V6-00838	12	THE FOAM GUY PM	925.00	100-4-31100-5700	Expenditure		48	1
				EVENTS				
V6-00838	13	BATTERY DR	170.42	100-4-31100-6009	Expenditure		49	1
				VEHICLE/POWER EQUIPMENT SUPPLIES				
			2,187.68					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
GENERAL FIRST NATION MAIN CHECKING Continued							
7236	06/26/26	BRECK005 BRECK W. ELDER					499
V6-00819	1	SOUND	1,000.00	100-4-31100-5700	Expenditure		12 1
				EVENTS			
7237	06/26/26	HILLC005 HILL CITY & WOOD CO.					499
V6-00820	1	PAPER SUPPLIES FOR LABS	194.83	501-4-44000-6004	Expenditure		13 1
				LAB SUPPLIES			
V6-00820	2	PAPER SUPPLIES FOR LABS	194.83	502-4-44000-6004	Expenditure		14 1
				LAB SUPPLIES			
			<u>389.66</u>				
7238	06/26/26	IWORQ005 IWORQ					499
V6-00821	1	PLANTS/MAINTENANCE SOFTWARE	1,333.33	501-4-44000-3310	Expenditure		15 1
				REPAIR & MAINT. SVCS			
V6-00821	2	PLANTS/MAINTENANCE SOFTWARE	1,333.33	502-4-44000-3310	Expenditure		16 1
				REPAIR & MAINT. SVCS-RUT CRK			
V6-00821	3	PLANTS/MAINTENANCE SOFTWARE	1,333.34	100-4-43200-3310	Expenditure		17 1
				MAINTENANCE CONTRACTS			
			<u>4,000.00</u>				
7239	06/26/26	JASON005 JASON WHITE					499
V6-00822	1	BAND	2,000.00	100-4-31100-5700	Expenditure		18 1
				EVENTS			
7240	06/26/26	LARRY005 LARRYS TIRE & AUTO REPAIR					499
V6-00839	1	CHEVY TAHOE OIL CHANGE	95.46	100-4-31100-6009	Expenditure		50 1
				VEHICLE/POWER EQUIPMENT SUPPLIES			
7241	06/26/26	MANSF005 MANSFIELD OIL COMPANY					499
V6-00823	1	6/1-6/15/26	1,101.60	100-4-31100-6008	Expenditure		19 1
				FUEL			
V6-00823	2	6/1-6/15/26	294.89	100-4-43200-6008	Expenditure		20 1
				FUEL			
V6-00823	3	6/1-6/15/26	85.69	502-4-44000-6008	Expenditure		21 1
				FUEL/OIL			
			<u>1,482.18</u>				
7242	06/26/26	MINNE005 MINNESOTA LIFE					499
26-00042	1		0.72	501-2-21550-0000	G/L		9 1
				OPT LIFE INS. W/HOLDING			
26-00042	2		96.00	502-2-21550-0000	G/L		10 1
				OPT LIFE INS. W/HOLDING			
			<u>96.72</u>				
7243	06/26/26	PACEA005 PACE ANALYTICAL SERVICES, INC.				06/26/26 VOID	0
7244	06/26/26	PACEA005 PACE ANALYTICAL SERVICES, INC.					499
V6-00824	1	2630684591	247.00	502-4-44000-3140	Expenditure		22 1
				TESTING SERVICES			
V6-00825	1	2630684602	247.00	502-4-44000-3140	Expenditure		23 1
				TESTING SERVICES			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq	Acct
GENERAL FIRST NATION MAIN CHECKING Continued								
7244	PACE	ANALYTICAL SERVICES, INC. Continued						
V6-00826	1	2630684737	247.00	502-4-44000-3140	Expenditure		24	1
				TESTING SERVICES				
V6-00827	1	2630685204	57.00	502-4-44000-3140	Expenditure		25	1
				TESTING SERVICES				
V6-00828	1	2630685264	247.00	502-4-44000-3140	Expenditure		26	1
				TESTING SERVICES				
V6-00829	1	2630685212	247.00	502-4-44000-3140	Expenditure		27	1
				TESTING SERVICES				
V6-00830	1	2630685224	247.00	502-4-44000-3140	Expenditure		28	1
				TESTING SERVICES				
V6-00831	1	WWTP LAB TEST	247.00	502-4-44000-3140	Expenditure		29	1
				TESTING SERVICES				
V6-00832	1	2630686321	85.00	501-4-44000-3140	Expenditure		30	1
				TESTING SERVICES				
V6-00833	1	2630687359	135.00	501-4-44000-3140	Expenditure		31	1
				TESTING SERVICES				
V6-00834	1	2630687398	247.00	502-4-44000-3140	Expenditure		32	1
				TESTING SERVICES				
			<u>2,253.00</u>					
7245	06/26/26	PETER005 PETERS MACHINE & WELDING					499	
V6-00835	1	DISC FILTER WASH ARM REPAIR	390.00	502-4-44000-3310	Expenditure		33	1
				REPAIR & MAINT. SVCS-RUT CRK				
7246	06/26/26	POSTM005 POSTMASTER, AMHERST					499	
V6-00836	1	JUNE BILLING	345.20	502-4-12420-5210	Expenditure		34	1
				POSTAGE				
V6-00836	2	JUNE BILLING	345.20	501-4-12420-5210	Expenditure		35	1
				POSTAGE				
			<u>690.40</u>					
7247	06/26/26	TMOBI005 T-MOBILE					499	
V6-00837	1	5/15-6/14/2026	147.84	100-4-43200-5230	Expenditure		36	1
				TELECOMMUNICATION				
7248	06/26/26	VRA00005 VIRGINIA RESOURCES AUTHORITY					499	
V6-00841	1	LOAN PAYMENT	8,927.28	501-4-95000-9000	Expenditure		51	1
				60W W/L PRINCIPLE				
V6-00841	2	LOAN PAYMENT	5,594.68	501-4-95000-9001	Expenditure		52	1
				60W W/L INTEREST				
V6-00841	3	LOAN PAYMENT	41,198.24	501-4-95000-9004	Expenditure		53	1
				MAINSTREET W/L PRINCIPLE				
V6-00841	4	LOAN PAYMENT	20,277.60	501-4-95000-9005	Expenditure		54	1
				MAINSTREET W/L INTEREST				
V6-00841	5	LOAN PAYMENT	46,740.52	501-4-95000-9008	Expenditure		55	1
				WATER PLANT UPGRADES PRINCIPLES				
V6-00841	6	LOAN PAYMENT	40,683.57	501-4-95000-9009	Expenditure		56	1
				WATER PLANT UPGRADES INTEREST				
			<u>163,421.89</u>					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Ref Seq	Acct
GENERAL FIRST NATION MAIN CHECKING Continued								
7249	06/26/26	VALLE010 VALLEY AUTOMATION, INC						500
V6-00840	1	LOH/LOF AT WTP	929.44	501-4-44000-3310 REPAIR & MAINT. SVCS	Expenditure		1	1
7250	06/26/26	FLEXS005 FLEX STAGE						501
V6-00848	1	STAGE RENTAL FINAL	1,000.00	100-4-31100-5700 EVENTS	Expenditure		1	1
7251	06/26/26	BELLS005 BELL'S SEPTIC TANK SERVICE						503
V6-00850	1	INDEPENDENCE EVENT	420.00	100-4-31100-5700 EVENTS	Expenditure		1	1
Checking Account Totals								
		Paid	Void	Amount Paid	Amount	Void		
		Checks: 41	1	224,650.84		0.00		
		Direct Deposit: 0	0	0.00		0.00		
		Total: 41	1	224,650.84		0.00		
GENERAL-ACH VENDOR ACH PAYMENTS								
401	06/04/26	ANTWO005 BENCHMARK SYSTEMS, INC.		Direct Deposit				493
V6-00779	1	JUNE RETAINER	300.00	100-4-12510-3150 I.T. SERVICES	Expenditure		1	1
V6-00780	1	PD PROCARE 5/25/26	315.00	100-4-12510-3150 I.T. SERVICES	Expenditure		2	1
V6-00781	1	PROCARE 5/25/26	270.00	100-4-12510-3150 I.T. SERVICES	Expenditure		3	1
			885.00					
402	06/04/26	MESSE005 MES SERVICE COMPANY LLC		Direct Deposit				493
V6-00782	1	CHIEF PIN	17.50	100-4-31100-6011 UNIFORMS	Expenditure		4	1
403	06/04/26	SANDS005 SANDS ANDERSON PC		Direct Deposit				493
V6-00783	1	MAY 2026	3,989.50	100-4-12210-3150 TOWN ATTORNEY	Expenditure		5	1
404	06/04/26	WASTE005 WASTECO LLC		Direct Deposit				493
V6-00784	1	6/1-6/30 SERVICES	11,972.00	514-4-43200-3160 COLLECTION IN-TOWN	Expenditure		6	1
V6-00784	2	6/1-6/30 SERVICES	1,732.00	514-4-43200-3170 COLLECTION OUT OF TOWN	Expenditure		7	1
			13,704.00					
405	06/11/26	CARRO005 CARROT-TOP INDUSTRIES, INC.		Direct Deposit				495
V6-00791	1	FLAGS	262.91	100-4-31100-6010 POLICE SUPPLIES	Expenditure		1	1
406	06/11/26	FISHE005 FISHER AUTO PARTS, INC		Direct Deposit				495
V6-00792	1	OIL	6.38	100-4-31100-6009 VEHICLE/POWER EQUIPMENT SUPPLIES	Expenditure		2	1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
GENERAL-ACH VENDOR ACH PAYMENTS Continued									
406	FISHER	AUTO PARTS, INC	Continued						
V6-00792	2	OIL	76.56	100-4-31100-6009	Expenditure		3		1
				VEHICLE/POWER EQUIPMENT SUPPLIES					
			82.94						
407	06/11/26	FOSTE005 FOSTER ELECTRIC CO., INC		Direct Deposit			495		
V6-00793	1	REPAIR ITEMS FOR STEP SCREEN	626.80	502-4-44000-6007	Expenditure		4		1
				REPAIR & MAINT. SUPPLIES-RUT. CRK.					
408	06/11/26	VACOR005 VACORP		Direct Deposit			495		
V6-00794	1	MAY 26 HYBRID DISABILITY	15.22	100-4-12110-2500	Expenditure		5		1
				STD/LONG-TERM DISABILITY					
V6-00794	2	MAY 26 HYBRID DISABILITY	11.06	100-4-12420-2500	Expenditure		6		1
				HYBRID DISABILITY					
V6-00794	3	MAY 26 HYBRID DISABILITY	22.58	501-4-12110-2500	Expenditure		7		1
				STD/LONG-TERM DISABILITY					
V6-00794	4	MAY 26 HYBRID DISABILITY	16.94	502-4-12110-2500	Expenditure		8		1
				STD/LONG-TERM DISABILITY					
V6-00794	5	MAY 26 HYBRID DISABILITY	1.68	514-4-12110-2500	Expenditure		9		1
				STD/LONG-TERM DISABILITY					
V6-00794	6	MAY 26 HYBRID DISABILITY	14.43	502-4-12420-2500	Expenditure		10		1
				HYBRID DISABILITY					
V6-00794	7	MAY 26 HYBRID DISABILITY	1.68	100-4-43200-2500	Expenditure		11		1
				HYBRID DISABILITY					
V6-00794	8	MAY 26 HYBRID DISABILITY	43.25	502-4-44000-2500	Expenditure		12		1
				LONG-TERM DISABILITY					
V6-00794	9	MAY 26 HYBRID DISABILITY	19.36	501-4-44000-2500	Expenditure		13		1
				LONG-TERM DISABILITY					
V6-00794	10	MAY 26 HYBRID DISABILITY	8.32	501-4-45000-2500	Expenditure		14		1
				HYBRID DISABILITY					
V6-00794	11	MAY 26 HYBRID DISABILITY	8.32	502-4-45000-2500	Expenditure		15		1
				HYBRID DISABILITY					
V6-00794	12	MAY 26 HYBRID DISABILITY	0.17	502-4-45000-2500	Expenditure		16		1
				HYBRID DISABILITY					
V6-00794	13	MAY 26 HYBRID DISABILITY	0.96	514-4-12420-2500	Expenditure		17		1
				HYBRID DISABILITY					
V6-00794	14	MAY 26 HYBRID DISABILITY	21.64	501-4-12420-2500	Expenditure		18		1
				HYBRID DISABILITY					
			185.61						
409	06/11/26	WWASS005 WW ASSOCIATES		Direct Deposit			495		
V6-00795	1	MONTHLY RETAINER	250.00	501-4-44000-3150	Expenditure		19		1
				PROFESSIONAL SVCS					
V6-00795	2	MONTHLY RETAINER	250.00	502-4-44000-3150	Expenditure		20		1
				PROFESSIONAL SVCS					
			500.00						
410	06/17/26	CIVIC005 CIVICPLUS, LLC.		Direct Deposit			497		
V6-00815	1	MUNICODE 4/22/26-4/21/27	425.43	100-4-12110-3150	Expenditure		1		1
				PROFESSIONAL SVCS					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
GENERAL-ACH VENDOR ACH PAYMENTS Continued									
411	06/26/26	ANTW005 BENCHMARK SYSTEMS, INC.		Direct Deposit			502		
V6-00818	1	OFFICE	716.10	100-4-12510-5600	Expenditure		1		1
				MICROSOFT OFFICE SERVICE					
412	06/26/26	KRUGE005 KRUGER		Direct Deposit			502		
V6-00842	1	PULLEY FOR DISC FILTER BACKWAS	759.33	502-4-44000-6007	Expenditure		2		1
				REPAIR & MAINT. SUPPLIES-RUT. CRK.					
413	06/26/26	USABL005 USA BLUE BOOK		Direct Deposit			502		
V6-00843	1	C/2 REAGENT FOR WTP LAB	548.89	501-4-44000-6004	Expenditure		3		1
				LAB SUPPLIES					
414	06/26/26	VAASS005 VA ASSOC OF WASTEWATER AGENCIE		Direct Deposit			502		
V6-00844	1	ANNUAL DUES	934.00	502-4-44000-5810	Expenditure		4		1
				DUES & MEMBERSHIPS					
V6-00845	1	3RD/4TH Q ASSESSMENT	81.76	502-4-44000-5810	Expenditure		5		1
				DUES & MEMBERSHIPS					
			1,015.76						
415	06/26/26	VACOR005 VACORP		Direct Deposit			502		
V6-00846	1	JUNE HYBRID DISABILITY	15.22	100-4-12110-2500	Expenditure		6		1
				STD/LONG-TERM DISABILITY					
V6-00846	2	JUNE HYBRID DISABILITY	11.06	100-4-12420-2500	Expenditure		7		1
				HYBRID DISABILITY					
V6-00846	3	JUNE HYBRID DISABILITY	22.58	501-4-12110-2500	Expenditure		8		1
				STD/LONG-TERM DISABILITY					
V6-00846	4	JUNE HYBRID DISABILITY	16.94	502-4-12110-2500	Expenditure		9		1
				STD/LONG-TERM DISABILITY					
V6-00846	5	JUNE HYBRID DISABILITY	1.68	514-4-12110-2500	Expenditure		10		1
				STD/LONG-TERM DISABILITY					
V6-00846	6	JUNE HYBRID DISABILITY	14.43	502-4-12420-2500	Expenditure		11		1
				HYBRID DISABILITY					
V6-00846	7	JUNE HYBRID DISABILITY	1.68	100-4-43200-2500	Expenditure		12		1
				HYBRID DISABILITY					
V6-00846	8	JUNE HYBRID DISABILITY	43.25	502-4-44000-2500	Expenditure		13		1
				LONG-TERM DISABILITY					
V6-00846	9	JUNE HYBRID DISABILITY	19.36	501-4-44000-2500	Expenditure		14		1
				LONG-TERM DISABILITY					
V6-00846	10	JUNE HYBRID DISABILITY	8.32	502-4-45000-2500	Expenditure		15		1
				HYBRID DISABILITY					
V6-00846	11	JUNE HYBRID DISABILITY	8.32	501-4-45000-2500	Expenditure		16		1
				HYBRID DISABILITY					
V6-00846	12	JUNE HYBRID DISABILITY	0.17	502-4-45000-2500	Expenditure		17		1
				HYBRID DISABILITY					
V6-00846	13	JUNE HYBRID DISABILITY	0.96	514-4-12420-2500	Expenditure		18		1
				HYBRID DISABILITY					
V6-00846	14	JUNE HYBRID DISABILITY	21.64	501-4-12420-2500	Expenditure		19		1
				HYBRID DISABILITY					
			185.61						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
Continued							
GENERAL-ACH		VENDOR ACH PAYMENTS					
416	06/26/26	WASTE005 WASTECO LLC		Direct Deposit			502
V6-00847	1	SLUDGE REMOVAL	215.00	502-4-44000-3120	Expenditure	20	1
				SLUDGE & TRASH REMOVAL-RUT CRK.			

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	0	0	0.00	0.00
Direct Deposit:	16	0	24,120.38	0.00
Total:	16	0	24,120.38	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	41	1	224,650.84	0.00
Direct Deposit:	16	0	24,120.38	0.00
Total:	57	1	248,771.22	0.00

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	6-100	32,393.75	0.00	314.72	32,708.47
WATER FUND	6-501	185,674.24	0.00	40.34	185,714.58
SEWER FUND	6-502	16,437.57	0.00	201.32	16,638.89
GARBAGE FUND	6-514	13,709.28	0.00	0.00	13,709.28
Total Of All Funds:		248,214.84	0.00	556.38	248,771.22

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	100	32,393.75	0.00	314.72	32,708.47
WATER FUND	501	185,674.24	0.00	40.34	185,714.58
SEWER FUND	502	16,437.57	0.00	201.32	16,638.89
GARBAGE FUND	514	13,709.28	0.00	0.00	13,709.28
Total of All Funds:		<u>248,214.84</u>	<u>0.00</u>	<u>556.38</u>	<u>248,771.22</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND	6-100	32,393.75	0.00	0.00	0.00	32,393.75
WATER FUND	6-501	185,674.24	0.00	0.00	0.00	185,674.24
SEWER FUND	6-502	16,437.57	0.00	0.00	0.00	16,437.57
GARBAGE FUND	6-514	13,709.28	0.00	0.00	0.00	13,709.28
Total of All Funds:		<u>248,214.84</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>248,214.84</u>

Town Manager Report to Council

June, 2026

Projects

- Pedestrian Access Improvement Project; The resolutions have been passed, the application is in, and now we wait. The County worked with the Town to get the application submitted and I'll let Council know when we hear about how we scored.
- Sunset Drive waterline: We are closing out the project with VDH.
- Water Withdrawal Permit: The permit has been completed and staff will now begin work on the compliance process for the permit. With the start of the new fiscal year, we are beginning work on the items required for compliance.
- Poplar Grove Sewer Line: The agreement with the railroad for the line crossing has been signed and Poplar Grove is continuing its work on the design.
- Park Master Planning Process: The park naming survey is complete. The first planning survey is complete. Staff will work on the next planning survey and get that out to the public in the next two weeks. We will also schedule a public meeting for the end of August/early September timeframe.

On-going activities

- Summer is keeping staff busy with cutting grass and monitoring water flows in the Buffalo River. Staff is working with V/W Associates to ensure that we meet our compliance guidelines in the dry weather.
- Staff went and visited the three county lakes with Mr. White to determine how water could be taken from any of the lakes during a drought. Mr. White is going to produce some concept drawing so that staff can reach out to the County to start the process of coming to agreements on possible future water withdrawals.

Land Development Activity

Zoning Ordinance Changes:

- Business Friendliness Amendments- Planning Commission has completed their review of the Council requested amendments. Planning Commission held two public hearings, one on the Council requested amendments and one on a compromise package. Amendments are before Council awaiting a worksession.

Zoning Cases: None pending.

Site Plans:

- Amherst Woods- Received Commission approval at their July 1, 2026 meeting.
- Cedar Street Patio Homes- end of Cedar Street, 20 semi-detached units (PUD zoning designation requires site plan approval), second submission received July 1, 2026. Review in progress.

Subdivisions:

- Amherst Woods- Approved.
- Cedar Street- Second submission received.

Zoning Complaints/Violations/BZA Actions:

- Two zoning complaints under investigation/remediation
- Appeal of Zoning Administrator's Determination- Amherst Woods requested a decision from the Board of Zoning Appeals relative to whether any portion of a property owner owned sidewalk could count as part of the setback. The Board ruled that one foot of the sidewalk, since it is owned by individual property owners, could be counted towards the required setback.
- Appeal of Notice of Violation- The Board of Zoning Appeals heard an appeal to a Notice of Violation for a sign on South Main Street last year. The BZA deferred the item, hoping that Council would complete the changes to the Sign Ordinance relatively quickly. As it has been over a year, the BZA will be meeting in the next month to complete this appeal.

Approved Zoning Certificates:

Date:	Type of Permit:	Address:
6/3/2026	Addition to a home	162 N. Main Street
6/4/2026	New Accessory Structure - shed	160 Dogwood Drive
6/9/2026	Replacement of a mobile home	181 Town Court Lane
6/22/2026	New Accessory Structure- generator	135 Second Street
6/25/2026	Change in Use- Business in a home	134 Second Street
6/30/2026	Sign Permit	300, 302, 304 Lexington Turnpike

Upcoming Council Meetings

Worksessions:

- Sign Ordinance Revisions
- Park Master Planning
- Nuisance Ordinance
- Property Maintenance
- Noise
- Golf carts/UTV's on public streets

Regular Meeting Topics:

- Park Master Planning Process
- Ordinance amendment for inoperable vehicles on the public right of way
- Ordinance amendments for deletion of out of date or conflicting codes
- Policy review and updates
- Comprehensive Plan update

WATTS JUNE 2026 MONTHLY REPORT

CALLS FOR SERVICE	NUMBER
MOTORIST ASSIST	12
ALARM	6
PHONE COMPLAINT	30
BOLO	29
MISSING PERSON / RUNAWAY	1
LARCENY	3
PROBLEM WITH OTHERS	13
DOMESTIC VIOLENCE	1
CHECK WELFARE	2
ANIMAL COMP.	4
TRAFFIC CRASH	5
FIRE / EMS CALLS	7
DEATH INVESTIGATION	1
SUSPICIOUS PERSON	5
NOISE	3
CALLS AT AMBRIAR	4

TRAFFIC WARNINGS	NUMBER
SPEEDING	7
EQUIPMENT VIOLATION	1
RECKLESS DRIVING	
SUSPENDED LICENSE	2
INSPECTION / REGISTRATION	18
SEAT BELT / TEXTING	
ALL OTHER VIOLATIONS	11

OTHER	NUMBER
ASSIST OTHER OFFICER	35
ASSIST OTHER AGENCY	33
COURT	5
REPORTS	9
CAREER DEVELOPMENT / IN-SERVICE	4
MEETINGS	2
TOWED / IMPOUNDED VEH	1

OFFICER INITIATED	NUMBER
BUILDING CHECKS	36
BUSINESS VISIT	75
BUILDING SEARCH	3
PROPERTY WALK AROUNDS	3
EXTRA PATROLS / PARKS	75
SEARCH WARRANT	
TRAFFIC SUMMONS	43
WARRANT SERVICE	8
WARRANTS OBTAINED	2
PARKING TICKETS	
MISD. INVESTIGATION	8
FELONY INVESTIGATION	4
NARCOTICS INVESTIGATION	2
OTHER COMPLAINTS	17
IN TOWN COMMUNITY POLICING	7
CITIZEN CONTACT	458

TRAFFIC STOPS TICKETED	NUMBER
SPEEDING	8
EQUIPMENT VIOLATION	
RECKLESS DRIVING	1
SUSPENDED LICENSE	3
INSPECTION/REGISTRATION	9
SEAT BELT / TEXTING	1
ALL OTHER VIOLATIONS	21

ARREST	NUMBER
MISDEMEANOR	4
FELONY	1
EPO / PPO	3
ECO	
NARCOTICS VIOLATION	
DUI / DUID	1
DRUNK IN PUBLIC	2

PLEASE LIST ALL PASS ON'S, INVESTIGATIONS, ARREST, IMPOUNDED VEHICLES WITH REASON AND LOCATION, AND BUSINESSES WITH OPEN DOORS OR ANY OTHER SIGNIFICANT COMPLAINTS.

MONTH OF JUNE 2026 ACTIVITIES:

06/10/2026- Chief Watts attended the Council Meeting.

06/27/2026- All Officers worked the Independence Day Celebration. It was a success thanks to an amazing collaboration between multiple departments.

Clarkson attended and completed ALERT training. 40 hrs.

AFTER HOURS CALLS

06/03/2026	Dulwich Dr.	Suspicious Person	Advice
06/03/2026	Foxfield Run	Alarm	False Alarm
06/04/2026	Newington Dr.	Problems with Others	Advice
06/04/2024	Newington Dr.	Suspicious Vehicle	No Disposition
06/08/2026	60 East	Alarm	False Alarm
06/16/2026	South Main St.	Suspicious Vehicle	Advice
06/20/2026	Newington Dr.	Problems with Others	Information
06/21/2026	Dogwood St.	Check Welfare	Advice

06/23/2026	Loch Lane	Problems with Others	Advice
06/28/2026	60 East	Alarm	Building Secure

NOISE COMPLAINTS

06/17/2026	South Main At Second St.	Idling TT	Advice
06/02/2026	137 Newington Dr	Party	Advise

To: Town Council
From: Patty Martin
Date: July 5, 2026
Re: June 2026 Monthly Report

Monthly Recap

This month we began collecting on delinquent business license and prepared for the end of fiscal year.

Utilities

- June 2026 utility billing total: **\$232,598.30**
 - **Ten** disconnects were completed in June 2026
 - **Five** new account set-ups
 - Our online payment system now includes an **Auto-Pay** feature. Notices were included on monthly utility bills and posted on the Town's Facebook page.
-

Accounts Payable

- Total amount of checks issued for April bills, including payroll deductions: **\$248,771.22 (This included our quarterly VRA loan payment)**
 - Please see the attached report for a complete check listing.
-

Meals and Beverage Tax

- **16 businesses** submitted a total of **\$68,578.24** in Meals and Beverage Tax for May 2026.
-

Revenue and Expense Report

- The attached report provides revenue and expense totals for June 2026.
-

License Fee Tax

- We are still working on collections for license tax fees. We have been successful with the state debt-set off collections.
-

Business License Tax

- We have sent out delinquent notices, collections have began.

Town of Amherst
Statement of Revenue and Expenditures - Standard

07/05/2026
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Revenue Account Range: First to zzz-z-zzzzz-zzzz

Include Non-Anticipated: Yes

Year To Date As Of: 06/30/26

Expend Account Range: First to zzz-z-zzzzz-zzzz

Include Non-Budget: No

Current Period: 06/01/26 to 06/30/26

Print Zero YTD Activity: No

Prior Year: 06/01/25 to 06/30/25

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
100-3-11030-0001	PERSONAL PROPERTY TAX-CURRENT	0.00	0.00	0.00	600.00	600.00	0
	11030 Total	0.00	0.00	0.00	600.00	600.00	0
100-3-11060-0002	INTEREST ON DEL TAXES	31.25	0.00	0.00	341.23	341.23	0
	11060 Total	31.25	0.00	0.00	341.23	341.23	0
100-3-12010-0001	LOCAL SALES & USE TAX	7,295.93	168,000.00	13,689.78	151,552.56	16,447.44-	90
	12010 Total	7,295.93	168,000.00	13,689.78	151,552.56	16,447.44-	90
100-3-12020-0001	CONSUMER UTILITY TAX-GAS, ELEC	2,090.44	25,200.00	0.00	24,574.81	625.19-	98
100-3-12020-0002	ELECTRIC CONSUMPTION TAX	1,033.12	13,200.00	0.00	13,962.70	762.70	106
	12020 Total	3,123.56	38,400.00	0.00	38,537.51	137.51	100
100-3-12030-0006	BUSINESS LICENSE TAX	80,859.09	200,000.00	5,082.68	227,954.37	27,954.37	114
100-3-12030-0007	BUSINESS LIC TAX-INTEREST & PEN	8,109.42	4,000.00	258.52	1,695.78	2,304.22-	42
	12030 Total	88,968.51	204,000.00	5,341.20	229,650.15	25,650.15	112
100-3-12050-0001	MOTOR VEHICLE LICENSES	0.00	42,000.00	0.00	40,691.00	1,309.00-	97
100-3-12050-0002	MOTOR VEHICLE LICENSES PENALTIES/INTE	60.91	500.00	0.00	798.86	298.86	160
	12050 Total	60.91	42,500.00	0.00	41,489.86	1,010.14-	97
100-3-12060-0001	BANK STOCK FEE	39,520.00	65,000.00	21,298.00	71,095.00	6,095.00	109
	12060 Total	39,520.00	65,000.00	21,298.00	71,095.00	6,095.00	109
100-3-12080-0001	CIGARETTE TAX	0.00	30,000.00	6,000.00	27,000.00	3,000.00-	90

Town of Amherst
Statement of Revenue and Expenditures

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Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
	12080 Total	0.00	30,000.00	6,000.00	27,000.00	3,000.00-	90
100-3-12100-0001	LODGING TAX	2,051.89	17,000.00	1,495.32	13,549.78	3,450.22-	80
	12100 Total	2,051.89	17,000.00	1,495.32	13,549.78	3,450.22-	79
100-3-12110-0001	MEALS TAX	71,279.08	770,000.00	70,470.46	785,772.59	15,772.59	102
100-3-12110-0002	MEALS TAX-PEN & INTEREST	118.18	1,500.00	384.12	2,125.82	625.82	142
	12110 Total	71,397.26	771,500.00	70,854.58	787,898.41	16,398.41	102
100-3-13030-0007	ZONING PERMITS	600.00	0.00	0.00	5,457.00	5,457.00	0
	13030 Total	600.00	0.00	0.00	5,457.00	5,457.00	0
100-3-14010-0001	FINES & FORFEITURES	3,078.53	7,400.00	1,606.89	11,376.75	3,976.75	154
	14010 Total	3,078.53	7,400.00	1,606.89	11,376.75	3,976.75	153
100-3-15010-0001	INTEREST ON BANK DEPOSITS	3,242.12	51,000.00	0.00	23,682.35	27,317.65-	46
100-3-15010-0002	INTEREST ON INVESTMENTS	13,539.96	150,000.00	0.00	121,779.05	28,220.95-	81
100-3-15010-0003	VIP UNREALIZED GAIN/LOSS	8,436.71	20,000.00	0.00	5,985.19-	25,985.19-	30-
	15010 Total	25,218.79	221,000.00	0.00	139,476.21	81,523.79-	63
100-3-15020-0005	TOWER LEASE	904.93	10,859.16	1,809.86	10,859.16	0.00	100
	15020 Total	904.93	10,859.16	1,809.86	10,859.16	0.00	100
100-3-16030-0001	POLICE SECURITY	0.00	5,000.00	215.28	8,395.92	3,395.92	168
	16030 Total	0.00	5,000.00	215.28	8,395.92	3,395.92	167
100-3-16150-0003	SALE OF BANNERS	0.00	0.00	125.00	250.00	250.00	0

Town of Amherst
Statement of Revenue and Expenditures

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Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
	16150 Total	0.00	0.00	125.00	250.00	250.00	0
100-3-18030-0001	REFUNDS	3,276.23	5,220.00	775.00	10,816.07	5,596.07	207
100-3-18030-0005	RETURNED CHECK FEE	100.00	1,200.00	0.00	1,250.00	50.00	104
100-3-18030-0006	ACCIDENT REPORTS	20.00	300.00	0.00	205.00	95.00-	68
100-3-18030-0007	MISC REV	0.20	0.00	46.98	1,175.38	1,175.38	0
100-3-18030-0008	COLLECTION FEE	418.92	1,500.00	399.99	4,490.35	2,990.35	299
	18030 Total	3,815.35	8,220.00	1,221.97	17,936.80	9,716.80	218
100-3-18990-0003	DONATIONS-POLICE	0.00	0.00	0.00	371.00	371.00	0
100-3-18990-0005	SALE OF SALVAGE/SURPLUS PROPERTY	2,500.00	0.00	0.00	14,397.70	14,397.70	0
	18990 Total	2,500.00	0.00	0.00	14,768.70	14,768.70	0
100-3-19020-0005	DMV STOP FEES	156.77	2,000.00	33.98	1,201.62	798.38-	60
	19020 Total	156.77	2,000.00	33.98	1,201.62	798.38-	60
100-3-22010-0007	ROLLING STOCK TAX	8.27	2,800.00	0.00	2,889.35	89.35	103
100-3-22010-0009	PERSONAL PROPERTY TAX RELIEF	0.00	17,455.92	0.00	17,455.92	0.00	100
100-3-22010-0010	RENTAL TAX	416.30-	2,000.00	0.00	26.67	1,973.33-	1
100-3-22010-0030	COMMUNICATION TAX FROM STATE	5,706.90	65,000.00	5,473.20	64,578.23	421.77-	99
	22010 Total	5,298.87	87,255.92	5,473.20	84,950.17	2,305.75-	97
100-3-24010-0001	DCJS GRANTS	0.00	0.00	0.00	550.00	550.00	0
100-3-24010-0003	STATE POLICE AID	0.00	70,448.00	0.00	70,449.00	1.00	100
	24010 Total	0.00	70,448.00	0.00	70,999.00	551.00	100
100-3-24020-0001	FIRE PROGRAM GRANT	0.00	15,000.00	0.00	15,000.00	0.00	100

Town of Amherst
Statement of Revenue and Expenditures

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Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
	24020 Total	0.00	15,000.00	0.00	15,000.00	0.00	100
100-3-41010-0001	INSURANCE CLAIMS	1,819.16	0.00	0.00	28,084.70	28,084.70	0
	41010 Total	1,819.16	0.00	0.00	28,084.70	28,084.70	0
100-3-42000-0000	RESERVE	0.00	155,659.40	0.00	0.00	155,659.40-	0
	42000 RESERVE	0.00	155,659.40	0.00	0.00	155,659.40-	0
	3 Total	255,841.71	1,919,242.48	129,165.06	1,770,470.53	148,771.95-	92
	GENERAL FUND Revenue Totals	255,841.71	1,919,242.48	129,165.06	1,770,470.53	148,771.95-	92

Town of Amherst
Statement of Revenue and Expenditures

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
100-4-11010-0000	TOWN COUNCIL	0.00	0.00	0.00	0.00	0.00	0
100-4-11010-1100	WAGES	500.00	11,400.00	650.00	8,550.00	2,850.00	75
100-4-11010-2100	FICA	38.26	872.10	49.74	654.28	217.82	75
100-4-11010-5501	TRAVEL-MILAGE/HOTELS/CONFERENCE	223.80	4,000.00	0.00	1,946.20	2,053.80	49
	11010 TOWN COUNCIL	762.06	16,272.10	699.74	11,150.48	5,121.62	69

Town of Amherst
Statement of Revenue and Expenditures

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
100-4-12110-0000	TOWN MANAGER	0.00	0.00	0.00	0.00	0.00	0
100-4-12110-1100	WAGES	3,971.30	47,656.85	2,664.56	41,360.25	6,296.60	87
100-4-12110-1300	PT WAGES	3,446.91	45,740.03	3,518.60	45,651.52	88.51	100
100-4-12110-2100	FICA	576.63	7,144.86	485.78	6,798.82	346.04	95
100-4-12110-2200	VRS	1,379.07	11,451.94	859.84	11,841.95	390.01-	103
100-4-12110-2300	HEALTH INSURANCE	726.03	6,508.32	296.88	4,011.37	2,496.95	62
100-4-12110-2400	GROUP LIFE INSURANCE	57.61	562.35	35.04	493.82	68.53	88
100-4-12110-2500	STD/LONG-TERM DISABILITY	25.47	319.00	30.44	217.02	101.98	68
100-4-12110-2600	UNEMPLOYMENT INSURANCE	0.00	20.00	0.00	16.00	4.00	80
100-4-12110-2700	WORKER'S COMP	131.80	98.43	0.00	0.00	98.43	0
100-4-12110-3150	PROFESSIONAL SVCS	0.00	8,000.00	438.42	727.60	7,272.40	9
100-4-12110-3600	ADVERTISING	0.00	2,500.00	0.00	364.61	2,135.39	15
100-4-12110-5000	CONTINGENCY REQUIREMENT	45.55	52,907.00	199.63	16,108.59	36,798.41	30
100-4-12110-5210	POSTAGE	32.75	550.00	0.00	399.71	150.29	73
100-4-12110-5230	TELECOMMUNICATIONS	90.00	1,080.00	90.00	967.50	112.50	90
100-4-12110-5307	CRIME & CYBER INSURANCE	2,225.00	2,025.00	0.00	0.00	2,025.00	0
100-4-12110-5501	TRAVEL-MILAGE/HOTEL/CONFERENCE	72.55	8,500.00	396.36	8,315.18	184.82	98
100-4-12110-5810	DUES & MEMBERSHIPS	1,423.00	4,000.00	19.99	2,673.97	1,326.03	67
	12110 TOWN MANAGER	14,203.67	199,063.78	9,035.54	139,947.91	59,115.87	70

Town of Amherst
Statement of Revenue and Expenditures

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
100-4-12210-3150	TOWN ATTORNEY	13,078.67	50,000.00	3,989.50	39,881.50	10,118.50	80
	12210 Total	13,078.67	50,000.00	3,989.50	39,881.50	10,118.50	80

Town of Amherst
Statement of Revenue and Expenditures

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
100-4-12240-3150	INDEPENDENT AUDITOR	21,250.00	21,000.00	0.00	0.00	21,000.00	0
	12240 Total	21,250.00	21,000.00	0.00	0.00	21,000.00	0

Town of Amherst
Statement of Revenue and Expenditures

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
100-4-12420-0000	FINANCE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0
100-4-12420-1100	WAGES	4,392.36	59,568.58	3,140.76	48,833.14	10,735.44	82
100-4-12420-1300	PT WAGES	932.99	5,636.33	397.90	5,305.15	331.18	94
100-4-12420-2100	FICA	430.71	4,988.18	309.00	4,812.80	175.38	96
100-4-12420-2200	VRS	1,218.74	12,616.97	880.40	11,658.48	958.49	92
100-4-12420-2300	HEALTH INSURANCE	1,544.44	11,050.68	758.68	11,927.93	877.25-	108
100-4-12420-2400	GROUP LIFE INSURANCE	63.68	702.91	43.24	561.00	141.91	80
100-4-12420-2500	HYBRID DISABILITY	4.65	134.46	22.12	101.82	32.64	76
100-4-12420-2600	UNEMPLOYMENT INSURANCE	0.00	50.00	0.00	33.75	16.25	68
100-4-12420-2700	WORKER'S COMP	112.99	86.66	0.00	0.00	86.66	0
100-4-12420-3009	DMV STOPS	400.00	1,550.00	75.00	1,200.00	350.00	77
100-4-12420-3150	PROFESSIONAL SVCS	45.00	3,400.00	0.00	3,328.76	71.24	98
100-4-12420-3160	BANKING SERVICE CHARGES	0.00	150.00	0.00	109.26	40.74	73
100-4-12420-3170	VIP MANAGEMENT FEE	271.43	3,500.00	0.00	2,645.37	854.63	76
100-4-12420-3320	SERVICE CONTRACTS	0.00	5,062.53	0.00	5,062.53	0.00	100
100-4-12420-3600	ADVERTISING	0.00	787.47	0.00	958.99	171.52-	122
100-4-12420-5210	POSTAGE	158.85	1,861.67	162.00	1,360.06	501.61	73
100-4-12420-5230	TELECOMMUNICATIONS	90.00	1,080.00	45.00	765.00	315.00	71
100-4-12420-5400	TUITION REIMBURSEMENT	0.00	3,759.00	0.00	3,759.00	0.00	100
100-4-12420-5501	TRAVEL-MILEAGE/HOTEL/CONFERENCE	50.00	1,600.00	0.00	1,400.27	199.73	88
100-4-12420-5810	DUES & MEMBERSHIPS	160.00	963.33	0.00	963.33	0.00	100
100-4-12420-6001	OFFICE SUPPLIES	47.03	7,350.00	41.96	7,376.47	26.47-	100
	12420 FINANCE DEPARTMENT	9,922.87	125,898.77	5,876.06	112,163.11	13,735.66	89

Town of Amherst
Statement of Revenue and Expenditures

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
100-4-12510-0000	INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0
100-4-12510-3150	I.T. SERVICES	1,082.54	15,000.00	910.78	9,898.37	5,101.63	66
100-4-12510-3340	WEBSITE MAINTENANCE	0.00	1,000.00	0.00	450.00	550.00	45
100-4-12510-5600	MICROSOFT OFFICE SERVICE	1,364.00	10,000.00	716.10	7,053.00	2,947.00	71
100-4-12510-5610	TECH CLUB DONATION	0.00	2,000.00	0.00	2,000.00	0.00	100
100-4-12510-6002	I.T. SUPPLIES	731.99	5,000.00	0.00	1,310.55	3,689.45	26
100-4-12510-8001	I.T. EQUIPMENT	0.00	16,600.00	0.00	8,499.44	8,100.56	51
	12510 INFORMATION TECHNOLOGY	3,178.53	49,600.00	1,626.88	29,211.36	20,388.64	59

Town of Amherst
Statement of Revenue and Expenditures

07/05/2026
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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
100-4-31100-0000	POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0
100-4-31100-1100	WAGES	33,798.03	459,837.21	33,918.04	450,676.09	9,161.12	98
100-4-31100-1200	OVERTIME	132.60	10,000.00	0.00	939.97	9,060.03	9
100-4-31100-1300	PT WAGES	1,182.81	31,482.64	1,520.72	20,481.06	11,001.58	65
100-4-31100-1400	OTHER PAY/HOLIDAY	176.99	14,562.53	541.12	9,769.77	4,792.76	67
100-4-31100-1500	SECURITY WAGES	0.00	5,000.00	0.00	1,400.00	3,600.00	28
100-4-31100-2100	FICA	2,580.22	39,396.24	2,691.92	35,698.09	3,698.15	91
100-4-31100-2200	VRS	7,938.28	95,315.81	7,405.30	90,446.42	4,869.39	95
100-4-31100-2300	HEALTH INSURANCE	2,591.77	85,182.00	6,367.50	80,187.88	4,994.12	94
100-4-31100-2400	GROUP LIFE INSURANCE	432.89	5,426.08	425.62	5,184.65	241.43	96
100-4-31100-2500	STD/LONG-TERM DISABILITY	10.93	137.47	0.00	34.38	103.09	25
100-4-31100-2600	UNEMPLOYMENT INSURANCE	0.00	69.15	0.00	65.04	4.11	94
100-4-31100-2700	WORKER'S COMP	16,356.36	15,902.11	0.00	0.00	15,902.11	0
100-4-31100-2710	LODA INSURANCE	2,631.00	3,621.00	0.00	0.00	3,621.00	0
100-4-31100-3310	REPAIR & MAINT. SVCS	0.00	2,000.00	0.00	560.49	1,439.51	28
100-4-31100-3320	PROFESSIONAL SERVICES	0.00	5,000.00	0.00	1,150.00	3,850.00	23
100-4-31100-3400	CODE RED	0.00	2,700.00	0.00	2,700.00	0.00	100
100-4-31100-3600	ADVERTISING	80.07	1,200.00	0.00	0.00	1,200.00	0
100-4-31100-5210	POSTAGE	10.72	500.00	0.00	96.75	403.25	19
100-4-31100-5230	TELECOMMUNICATIONS	679.49	11,640.00	307.09	7,803.93	3,836.07	67
100-4-31100-5305	MOTOR VEHICLE INSURANCE	2,933.78	3,451.55	0.00	0.00	3,451.55	0
100-4-31100-5306	OTHER PROPERTY INSURANCE	534.96	689.54	0.00	0.00	689.54	0
100-4-31100-5400	TUITION REIMBURSEMENT	0.00	5,500.00	0.00	5,500.00	0.00	100
100-4-31100-5501	TRAVEL-MILEAGE/CONFERENCE/HOTEL	0.00	3,000.00	0.00	2,276.16	723.84	76
100-4-31100-5700	EVENTS	12,383.33	15,000.00	5,445.00	9,035.79	5,964.21	60
100-4-31100-5800	FIRE RANGE FEES	0.00	5,400.00	0.00	5,095.04	304.96	94
100-4-31100-5801	ATTORNEY FEES	900.00	2,500.00	0.00	1,450.00	1,050.00	58

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
100-4-31100-5810	DUES & MEMBERSHIP	100.00	8,000.00	6,456.00	6,489.38	1,510.62	81
100-4-31100-6001	OFFICE SUPPLIES	275.74	3,000.00	0.00	2,321.91	678.09	77
100-4-31100-6008	FUEL	2,343.60	20,000.00	4,730.80	20,754.99	754.99-	104
100-4-31100-6009	VEHICLE/POWER EQUIPMENT SUPPLIES	1,409.40	12,000.00	348.82	10,570.09	1,429.91	88
100-4-31100-6010	POLICE SUPPLIES	4,401.38	34,000.00	482.82	22,646.23	11,353.77	67
100-4-31100-6011	UNIFORMS	423.83	7,000.00	39.34	3,895.04	3,104.96	56
100-4-31100-6030	CRIME PREVENTION	0.00	2,000.00	0.00	515.51	1,484.49	26
100-4-31100-6032	INVESTIGATION EXPENSE	60.00	3,000.00	0.00	3,464.64	464.64-	115
	31100 POLICE DEPARTMENT	94,368.18	913,513.33	70,680.09	801,209.30	112,304.03	88

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
100-4-32200-0000	CONTROL	0.00	0.00	0.00	0.00	0.00	0
100-4-32200-5600	FIRE DEPT CONTRIBUTIONS	0.00	15,000.00	0.00	15,000.00	0.00	100
100-4-32200-5701	FIRE PROGRAM GRANTS	0.00	15,000.00	0.00	15,000.00	0.00	100
	32200 CONTROL	0.00	30,000.00	0.00	30,000.00	0.00	100

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
100-4-41320-5100	STREETLIGHTS	5,768.81	35,665.00	2,851.81	29,150.49	6,514.51	82
	41320 Total	5,768.81	35,665.00	2,851.81	29,150.49	6,514.51	82

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
100-4-43200-0000	GENERAL MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
100-4-43200-1100	WAGES	1,743.26	26,473.99	2,048.30	22,995.06	3,478.93	87
100-4-43200-1300	PT WAGES	1,230.21	19,834.36	1,581.88	15,417.32	4,417.04	78
100-4-43200-1400	OTHER PAY/HOLIDAY	0.00	410.62	0.00	221.59	189.03	54
100-4-43200-2100	FICA	224.93	3,574.00	267.21	2,680.19	893.81	75
100-4-43200-2200	VRS	708.35	5,435.11	485.53	5,102.86	332.25	94
100-4-43200-2300	HEALTH INSURANCE	1,084.14	6,632.20	505.36	7,175.72	543.52-	108
100-4-43200-2400	GROUP LIFE INSURANCE	31.80	312.39	27.60	318.93	6.54-	102
100-4-43200-2500	HYBRID DISABILITY	0.00	19.42	3.36	20.13	0.71-	104
100-4-43200-2600	UNEMPLOYMENT INSURANCE	0.00	64.00	0.00	51.73	12.27	81
100-4-43200-2700	WORKER'S COMP	849.24	149.53	0.00	0.00	149.53	0
100-4-43200-3310	MAINTENANCE CONTRACTS	0.00	2,300.00	3,333.34	5,633.34	3,333.34-	245
100-4-43200-5100	ELECTRIC	559.75	10,385.00	544.34	9,481.40	903.60	91
100-4-43200-5110	HEATING SERVICES	0.00	3,000.00	0.00	1,580.76	1,419.24	53
100-4-43200-5120	WATER/SEWER	245.87	4,303.82	0.00	2,670.86	1,632.96	62
100-4-43200-5230	TELECOMMUNICATION	1,231.76	12,838.00	1,249.04	15,047.40	2,209.40-	117
100-4-43200-5304	PROPERTY INSURANCE	0.00	511.50	0.00	0.00	511.50	0
100-4-43200-5305	MOTOR VEHICLE INSURANCE	1,162.05	1,367.14	0.00	0.00	1,367.14	0
100-4-43200-5306	OTHER PROPERTY INSURANCE	2,841.13	3,421.11	0.00	0.00	3,421.11	0
100-4-43200-5308	GENERAL LIABILITY INSURANCE	5,475.00	5,553.00	0.00	0.00	5,553.00	0
100-4-43200-5410	LEASE OF EQUIPMENT	0.00	7,000.00	0.00	3,540.20	3,459.80	51
100-4-43200-5501	TRAVEL-MILEAGE/CONFERENCE/HOTEL	0.00	4,134.10	0.00	4,262.10	128.00-	103
100-4-43200-6001	OFFICE SUPPLIES	0.00	615.90	0.00	273.68	342.22	44
100-4-43200-6005	JANITORIAL SUPPLIES	0.00	1,250.00	38.21	842.94	407.06	67
100-4-43200-6007	REPAIR & MAINT. SUPPLIES	22,980.24	24,287.62	1,428.75	24,259.61	28.01	100
100-4-43200-6008	FUEL	908.62	20,000.00	2,030.63	10,623.11	9,376.89	53
100-4-43200-6009	VEHICLE/POWER EQUIPMENT SUPPLIES	512.47	19,250.00	399.98	9,089.13	10,160.87	47

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
100-4-43200-6011	UNIFORMS	144.00	3,000.00	0.00	1,937.19	1,062.81	65
100-4-43200-6012	CHRISTMAS DECORATIONS	0.00	1,662.38	0.00	1,662.38	0.00	100
100-4-43200-6013	AG SUPPLIES	0.00	2,500.00	55.00	432.42	2,067.58	17
100-4-43200-8005	EQUIPMENT/VEHICLES	0.00	47,798.00	268.66	44,066.66	3,731.34	92
	43200 GENERAL MAINTENANCE	41,932.82	238,083.19	14,267.19	189,386.71	48,696.48	80

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
100-4-71300-5600	SECOND STAGE CONTRIBUTION	1,000.00	0.00	0.00	0.00	0.00	0
	71300 Total	1,000.00	0.00	0.00	0.00	0.00	0

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
100-4-72100-5600	VILLAGE GARDEN CLUB CONTRI.	2,914.60	3,000.00	0.00	1,290.87	1,709.13	43
	72100 Total	2,914.60	3,000.00	0.00	1,290.87	1,709.13	43

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
100-4-72200-5600	MUSEUM CONTRIBUTIONS	2,500.00	2,500.00	0.00	0.00	2,500.00	0
	72200 Total	2,500.00	2,500.00	0.00	0.00	2,500.00	0

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
100-4-81100-0000	PLANNING/ZONING	0.00	0.00	0.00	0.00	0.00	0
100-4-81100-3100	PROFESSIONAL SERVICES	0.00	10,000.00	0.00	0.00	10,000.00	0
100-4-81100-3600	ADVERTISING	430.92	1,455.08	0.00	1,394.49	60.59	96
100-4-81100-5210	POSTAGE	0.00	144.92	0.00	144.92	0.00	100
100-4-81100-5701	PLANNING GRANTS	0.00	1,227.00	0.00	1,227.00	0.00	100
	81100 PLANNING/ZONING	430.92	12,827.00	0.00	2,766.41	10,060.59	22

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
100-4-83500-5600	NEIGHBORS HELPING NEIGHBORS CONTRIB	0.00	1,000.00	0.00	1,000.00	0.00	100
	83500 Total	0.00	1,000.00	0.00	1,000.00	0.00	100

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
100-4-90000-0001	TRANSFER TO OTHER FUNDS	4,349.58	0.00	0.00	0.00	0.00	0
	90000 Total	4,349.58	0.00	0.00	0.00	0.00	0

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
100-4-94000-0000	CONTROL	0.00	0.00	0.00	0.00	0.00	0
100-4-94000-5120	TRANSFER TO SEWER	0.00	216,469.73	0.00	216,469.73	0.00	100
100-4-94000-7000	TRANSFER TO EDA	0.00	4,349.58	0.00	4,349.58	0.00	100
100-4-94000-8000	PURCHASE OF LAND/BUILDING	0.00	0.00	0.00	357,925.55	357,925.55-	0
94000 CONTROL		0.00	220,819.31	0.00	578,744.86	357,925.55-	262
4 Total		215,660.71	1,919,242.48	109,026.81	1,965,903.00	46,660.52-	102
GENERAL FUND Expenditure Totals		215,660.71	1,919,242.48	109,026.81	1,965,903.00	46,660.52-	102

100 GENERAL FUND	Prior	Current	YTD
Revenues:	255,841.71	129,165.06	1,770,470.53
Expenditures:	215,660.71	109,026.81	1,965,903.00
Net Income:	40,181.00	20,138.25	195,432.47 -

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Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
150-3-24010-0000	ASSET FORFEITURE STATE FUNDS	0.00	0.00	0.00	2,050.00	2,050.00	0
	24010 ASSET FORFEITURE STATE FUNDS	0.00	0.00	0.00	2,050.00	2,050.00	0
	3 Total	0.00	0.00	0.00	2,050.00	2,050.00	0
	Fund 150 Revenue Totals	0.00	0.00	0.00	2,050.00	2,050.00	0

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150 Fund	Prior	Current	YTD
Revenues:	0.00	0.00	2,050.00
Expenditures:	0.00	0.00	0.00
Net Income:	0.00	0.00	2,050.00

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Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
501-3-16080-0005	WATER IN-TOWN BASE CHARGES	23,746.98	285,052.37	0.00	278,242.30	6,810.07-	98
501-3-16080-0006	WATER OT BASE CHARGES	12,367.38	176,256.18	0.00	141,556.89	34,699.29-	80
501-3-16080-0007	WATER IN-TOWN USAGE CHARGE	38,848.21	429,477.74	0.00	418,498.07	10,979.67-	97
501-3-16080-0008	WATER OT USAGE CHARGES	20,754.14	291,011.27	0.00	226,471.08	64,540.19-	78
501-3-16080-0009	PENALTIES	4,283.34	25,000.00	0.00	28,205.32	3,205.32	113
501-3-16080-0010	TRIP CHARGES	800.00	8,000.00	0.00	7,050.00	950.00-	88
501-3-16080-0011	DORMANT ACCT FEE	214.10	3,380.94	0.00	2,674.62	706.32-	79
501-3-16080-0012	FIRE SPRINKLERS	397.00	4,599.00	0.00	4,367.00	232.00-	95
501-3-16080-0013	AVAILABILITY FEE	750.00	5,000.00	0.00	10,763.98	5,763.98	215
501-3-16080-0014	WATER CHARGES-SBC	8,025.00	106,200.00	0.00	97,102.50	9,097.50-	91
501-3-16080-0016	SBC WATER CAPITAL COSTS REIMB	2,185.60	26,227.20	0.00	24,041.60	2,185.60-	92
	16080 Total	112,371.75	1,360,204.70	0.00	1,238,973.36	121,231.34-	91
501-3-18990-0005	SALVAGED/SOLD PROPERTY	0.00	9,039.60	0.00	0.00	9,039.60-	0
	18990 Total	0.00	9,039.60	0.00	0.00	9,039.60-	0
501-3-21000-0000	GRANT REVENUE	0.00	0.00	0.00	187,585.34	187,585.34	0
	21000 GRANT REVENUE	0.00	0.00	0.00	187,585.34	187,585.34	0
501-3-33020-0003	BUILD BACK BETTER FUNDS	96,691.63	0.00	0.00	637,141.46	637,141.46	0
	33020 Total	96,691.63	0.00	0.00	637,141.46	637,141.46	0
501-3-41010-0001	INSURANCE CLAIM REIMBURSEMENT	0.00	18,425.85	0.00	0.00	18,425.85-	0
	41010 Total	0.00	18,425.85	0.00	0.00	18,425.85-	0
501-3-41040-0006	TRANSFER FROM OTHR FUNDS	0.00	278,442.36	0.00	0.00	278,442.36-	0
	41040 Total	0.00	278,442.36	0.00	0.00	278,442.36-	0

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Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
501-3-41060-0007	DEPOSIT-UTILITY ACCTS	598.79-	5,000.00	0.00	688.01	4,311.99-	14
	41060 Total	598.79-	5,000.00	0.00	688.01	4,311.99-	13
501-3-42000-0000	RESERVE FUNDS	0.00	30,205.00	0.00	0.00	30,205.00-	0
	42000 RESERVE FUNDS	0.00	30,205.00	0.00	0.00	30,205.00-	0
	3 Total	208,464.59	1,701,317.51	0.00	2,064,388.17	363,070.66	121
	WATER FUND Revenue Totals	208,464.59	1,701,317.51	0.00	2,064,388.17	363,070.66	121

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
501-4-12110-0000	TOWN MANAGER	0.00	0.00	0.00	0.00	0.00	0
501-4-12110-1100	WAGES	3,867.43	64,335.01	3,947.50	51,206.50	13,128.51	80
501-4-12110-1300	PT WAGES	430.86	5,717.50	439.82	5,706.38	11.12	100
501-4-12110-2100	FICA	345.70	5,359.02	354.50	4,574.24	784.78	85
501-4-12110-2200	VRS	1,127.58	15,459.70	1,235.82	14,867.51	592.19	96
501-4-12110-2300	HEALTH INSURANCE	370.52	8,135.40	415.30	4,983.55	3,151.85	61
501-4-12110-2400	GROUP LIFE INSURANCE	47.90	674.28	50.24	602.87	71.41	89
501-4-12110-2500	STD/LONG-TERM DISABILITY	21.54	339.69	45.16	270.96	68.73	80
	12110 TOWN MANAGER	6,211.53	100,020.60	6,488.34	82,212.01	17,808.59	82

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
501-4-12210-3150	LEGAL FEE/STUDY	0.00	100,000.00	0.00	6,280.50	93,719.50	6
	12210 Total	0.00	100,000.00	0.00	6,280.50	93,719.50	6

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
501-4-12420-0000	FINANCE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0
501-4-12420-1100	WAGES	3,411.56	45,911.90	2,888.60	49,136.90	3,225.00-	107
501-4-12420-1300	PT WAGES	767.69	11,272.66	795.81	10,610.31	662.35	94
501-4-12420-2100	FICA	295.92	4,374.62	281.43	4,430.04	55.42-	101
501-4-12420-2200	VRS	683.60	10,183.95	714.04	9,400.25	783.70	92
501-4-12420-2300	HEALTH INSURANCE	231.28	8,608.70	464.04	6,965.66	1,643.04	81
501-4-12420-2400	GROUP LIFE INSURANCE	38.52	541.76	35.06	487.64	54.12	90
501-4-12420-2500	HYBRID DISABILITY	9.10	189.39	43.28	199.18	9.79-	105
501-4-12420-3320	SUPPORT CONTRACTS	0.00	3,500.00	2,674.04	7,649.40	4,149.40-	219
501-4-12420-5210	POSTAGE	335.69	4,200.00	345.20	4,280.31	80.31-	102
501-4-12420-6001	OFFICE SUPPLIES	0.00	2,077.50	0.00	2,077.50	0.00	100
	12420 FINANCE DEPARTMENT	5,773.36	90,860.48	8,241.50	95,237.19	4,376.71-	105

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
501-4-44000-0000	WATER OPERATIONAL	0.00	0.00	0.00	0.00	0.00	0
501-4-44000-1100	WAGES	16,701.22	138,693.83	10,848.28	139,066.66	372.83-	100
501-4-44000-1300	PT WAGES	1,887.15	31,677.00	2,291.40	30,589.80	1,087.20	97
501-4-44000-1400	OTHER/HOLIDAY	244.82	5,023.13	350.90	4,528.59	494.54	90
501-4-44000-2100	FICA	1,431.85	13,417.64	1,032.17	13,333.31	84.33	99
501-4-44000-2200	VRS	4,213.82	31,626.29	2,590.32	30,194.49	1,431.80	95
501-4-44000-2300	HEALTH INSURANCE	2,688.10	31,290.00	2,655.24	31,496.15	206.15-	101
501-4-44000-2400	GROUP LIFE INSURANCE	210.67	1,636.59	138.40	1,641.24	4.65-	100
501-4-44000-2500	LONG-TERM DISABILITY	37.81	475.57	38.72	231.96	243.61	49
501-4-44000-2600	UNEMPLOYMENT INSURANCE	0.00	82.00	0.00	42.61	39.39	52
501-4-44000-2700	WORKER'S COMP	4,105.22	2,281.86	0.00	0.00	2,281.86	0
501-4-44000-3140	TESTING SERVICES	291.40	19,950.00	220.00	8,226.00	11,724.00	41
501-4-44000-3150	PROFESSIIIONAL SVCS	250.00	6,200.00	250.00	2,750.00	3,450.00	44
501-4-44000-3310	REPAIR & MAINT. SVCS	0.00	10,000.00	5,534.12	10,885.65	885.65-	109
501-4-44000-3600	ADVERTISING	0.00	2,000.00	0.00	461.77	1,538.23	23
501-4-44000-5100	ELECTRICAL SVCS	5,660.07	75,400.00	6,010.36	75,859.26	459.26-	101
501-4-44000-5120	WATER & SEWER	6,968.94	93,830.71	0.00	61,670.84	32,159.87	66
501-4-44000-5210	POSTAGE	0.00	2,000.00	0.00	15.60	1,984.40	1
501-4-44000-5230	TELECOMMUNICATIONS	335.35	7,500.00	342.09	3,622.13	3,877.87	48
501-4-44000-5301	TRAVEL-MILEAGE/HOTEL/CONFERENCE	0.00	1,500.00	0.00	0.00	1,500.00	0
501-4-44000-5304	PROPERTY INSURANCE	2,215.50	2,951.04	0.00	0.00	2,951.04	0
501-4-44000-5305	MOTOR VEHICLE INSURANCE	372.00	437.65	0.00	0.00	437.65	0
501-4-44000-5501	TRAVEL-MILEAGE/HOTEL/CONFERENCE	0.00	0.00	0.00	250.00	250.00-	0
501-4-44000-5600	PERMITS	0.00	7,000.00	0.00	3,558.00	3,442.00	51
501-4-44000-5810	DUES & MEMBERSHIPS	0.00	2,000.00	0.00	511.19	1,488.81	26
501-4-44000-6001	OFFICE SUPPLIES	69.97	2,000.00	0.00	351.21	1,648.79	18
501-4-44000-6004	LAB SUPPLIES	946.96	20,000.00	743.72	7,774.23	12,225.77	39

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
501-4-44000-6007	REPAIR & MAINT. SUPPLIES	10,848.02-	78,630.85	0.00	42,587.40	36,043.45	54
501-4-44000-6008	FUEL/OIL	0.00	2,000.00	0.00	0.00	2,000.00	0
501-4-44000-6009	VEHICLE & EQUIP SUPPLIES	0.00	3,000.00	0.00	482.74	2,517.26	16
501-4-44000-6011	UNIFORMS	0.00	1,500.00	0.00	991.10	508.90	66
501-4-44000-6051	CHEMICALS	16,248.80	108,000.00	0.00	78,375.14	29,624.86	73
501-4-44000-8005	EQUIPMENT	5,479.40-	0.00	0.00	0.00	0.00	0
	44000 WATER OPERATIONAL	48,552.23	702,104.16	33,045.72	549,497.07	152,607.09	78

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
501-4-45000-0000	WATER MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
501-4-45000-1100	WAGES	3,183.88	132,369.94	10,241.54	100,623.04	31,746.90	76
501-4-45000-1200	PT WAGES	0.00	3,529.57	0.00	47.86	3,481.71	1
501-4-45000-1300	PT WAGES	129.00	2,053.10	596.20	2,058.45	5.35-	100
501-4-45000-2100	FICA	240.62	10,553.38	776.65	9,847.23	706.15	93
501-4-45000-2200	VRS	1,083.99	27,175.55	2,279.04	27,787.71	612.16-	102
501-4-45000-2300	HEALTH INSURANCE	1,356.66	28,161.00	2,361.52	28,238.88	77.88-	100
501-4-45000-2400	GROUP LIFE INSURANCE	62.30	1,561.97	129.64	1,562.35	0.38-	100
501-4-45000-2500	HYBRID DISABILITY	0.00	97.10	16.64	91.52	5.58	94
501-4-45000-2700	WORKER'S COMP	3,749.00	5,376.92	0.00	0.00	5,376.92	0
501-4-45000-5130	MISS UTILITY	103.50	800.00	0.00	561.25	238.75	70
501-4-45000-5305	MOTOR VEHICLE INSURANCE	1,162.05	1,367.14	0.00	0.00	1,367.14	0
501-4-45000-5410	LEASE OF EQUIPMENT	0.00	5,000.00	0.00	375.00	4,625.00	8
501-4-45000-5501	TRAVEL-MILEAGE/CONFERENCE/HOTEL	0.00	2,000.00	0.00	130.00	1,870.00	6
501-4-45000-5810	DUES & MEMBERSHIP	0.00	200.00	0.00	0.00	200.00	0
501-4-45000-6007	REPAIR & MAINT. SUPPLIES	423,131.80-	25,000.00	538.97	12,183.43	12,816.57	49
	45000 WATER MAINTENANCE	412,060.80-	245,245.67	16,940.20	183,506.72	61,738.95	75

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
501-4-94000-0000	CONTROL	0.00	0.00	0.00	0.00	0.00	0
501-4-94000-5000	DEPRECIATION EXPENSE	493,634.02	0.00	0.00	0.00	0.00	0
501-4-94000-8002	WATER TREATMENT PLANT IMPROVEMENTS	28,972.34	0.00	11,802.50	14,846.51	14,846.51-	0
501-4-94000-8003	SUNSET WATERLINE REPLACEMENT	526,322.79-	0.00	0.00	784,786.71	784,786.71-	0
	94000 CONTROL	3,716.43-	0.00	11,802.50	799,633.22	799,633.22-	0

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
501-4-95000-0000	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0
501-4-95000-9000	60W W/L PRINCIPLE	8,795.36-	18,258.30	8,927.28	17,854.56	403.74	98
501-4-95000-9001	60W W/L INTEREST	5,594.68	10,785.62	5,594.68	11,189.36	403.74-	104
501-4-95000-9004	MAINSTREET W/L PRINCIPLE	41,198.24	83,792.13	41,198.24	82,396.48	1,395.65	98
501-4-95000-9005	MAINSTREET W/L INTEREST	20,277.60	39,159.55	20,277.60	40,555.20	1,395.65-	104
501-4-95000-9006	STERLING BANK DEBT REFI PRIN	86,998.93-	109,311.69	0.00	100,202.44	9,109.25	92
501-4-95000-9007	STERLING BANK DEBT REFI INTEREST	3,517.25	17,891.54	0.00	16,540.20	1,351.34	92
501-4-95000-9008	WATER PLANT UPGRADES PRINCIPLES	46,047.64-	95,099.78	46,740.52	93,481.04	1,618.74	98
501-4-95000-9009	WATER PLANT UPGRADES INTEREST	40,683.57	79,748.40	40,683.57	81,367.14	1,618.74-	102
	95000 DEBT SERVICE	30,570.59-	454,047.01	163,421.89	443,586.42	10,460.59	98
	4 Total	385,810.70-	1,692,277.92	239,940.15	2,159,953.13	467,675.21-	128
	WATER FUND Expenditure Totals	385,810.70-	1,692,277.92	239,940.15	2,159,953.13	467,675.21-	128

501 WATER FUND	Prior	Current	YTD
Revenues:	208,464.59	0.00	2,064,388.17
Expenditures:	385,810.70-	239,940.15	2,159,953.13
Net Income:	594,275.29	239,940.15-	95,564.96-

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Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
502-3-16080-0005	SEWER IN-TOWN BASE CHARGES	35,722.40	408,714.71	0.00	416,510.27	7,795.56	102
502-3-16080-0006	SEWER OT BASE CHARGES	5,538.89	124,433.56	0.00	104,992.20	19,441.36-	84
502-3-16080-0007	SEWER IN-TOWN USAGE CHARGE	28,308.20	320,678.09	0.00	297,931.66	22,746.43-	93
502-3-16080-0008	SEWER OT USAGE CHARGE	4,451.13	101,102.27	0.00	84,770.61	16,331.66-	84
502-3-16080-0009	PENALTIES	3,464.41	25,000.00	0.00	29,047.18	4,047.18	116
502-3-16080-0011	DORMANT ACCT FEE	266.54	5,010.30	0.00	3,563.37	1,446.93-	71
502-3-16080-0012	AVALABILITY FEE	0.00	1,000.00	0.00	0.00	1,000.00-	0
	16080 Total	77,751.57	985,938.93	0.00	936,815.29	49,123.64-	95
502-3-19020-0003	SBC-RUT. CREEK OPERATIONS	0.00	68,000.00	0.00	106,917.60	38,917.60	157
502-3-19020-0004	SBC SEWER REHAB	0.00	11,172.00	0.00	13,965.00	2,793.00	125
	19020 Total	0.00	79,172.00	0.00	120,882.60	41,710.60	152
502-3-24040-0003	NUTRIENT CREDIT	0.00	400.00	0.00	552.81	152.81	138
	24040 Total	0.00	400.00	0.00	552.81	152.81	138
502-3-33020-0003	USDA GRANT FUNDS	107,529.62	0.00	0.00	0.00	0.00	0
	33020 Total	107,529.62	0.00	0.00	0.00	0.00	0
502-3-41010-0001	INSURANCE CLAIM REIMBURSEMENT	0.00	7,882.21	0.00	0.00	7,882.21-	0
	41010 Total	0.00	7,882.21	0.00	0.00	7,882.21-	0
502-3-41040-0006	TRANSFER FROM OTHER FUNDS	0.00	218,976.28	0.00	216,469.73	2,506.55-	99
	41040 Total	0.00	218,976.28	0.00	216,469.73	2,506.55-	98
502-3-42000-0000	RESERVE FUNDS	0.00	6,175.00	0.00	0.00	6,175.00-	0
	42000 RESERVE FUNDS	0.00	6,175.00	0.00	0.00	6,175.00-	0

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Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
	3 Total	185,281.19	1,298,544.42	0.00	1,274,720.43	23,823.99-	98
	SEWER FUND Revenue Totals	185,281.19	1,298,544.42	0.00	1,274,720.43	23,823.99-	98

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
502-4-12110-0000	CONTROL	0.00	0.00	0.00	0.00	0.00	0
502-4-12110-1100	WAGES	2,900.59	41,053.95	2,960.62	38,404.84	2,649.11	94
502-4-12110-1300	PT WAGES	450.69	5,717.50	439.82	5,706.38	11.12	100
502-4-12110-2100	FICA	269.06	3,578.02	274.30	3,539.81	38.21	99
502-4-12110-2200	VRS	845.69	9,865.26	926.88	11,150.81	1,285.55-	113
502-4-12110-2300	HEALTH INSURANCE	277.90	4,005.12	311.48	3,737.72	267.40	93
502-4-12110-2400	GROUP LIFE INSURANCE	35.92	484.44	37.68	452.15	32.29	93
502-4-12110-2500	STD/LONG-TERM DISABILITY	16.16	216.76	33.88	203.28	13.48	94
	12110 CONTROL	4,796.01	64,921.05	4,984.66	63,194.99	1,726.06	97

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
502-4-12420-0000	FINANCE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0
502-4-12420-1100	WAGES	2,796.20	37,720.66	2,253.63	37,418.90	301.76	99
502-4-12420-1300	PT WAGES	748.49	10,990.84	775.91	10,345.01	645.83	94
502-4-12420-2100	FICA	248.25	3,726.43	231.26	3,533.21	193.22	95
502-4-12420-2200	VRS	571.06	8,249.54	551.80	7,023.17	1,226.37	85
502-4-12420-2300	HEALTH INSURANCE	222.04	6,681.14	309.36	5,249.26	1,431.88	79
502-4-12420-2400	GROUP LIFE INSURANCE	32.30	445.10	27.10	367.38	77.72	83
502-4-12420-2500	HYBRID DISABILITY	6.07	0.00	28.86	132.81	132.81-	0
502-4-12420-3320	SERVICE CONTRACTS	0.00	3,500.00	2,674.03	7,649.38	4,149.38-	219
502-4-12420-5210	POSTAGE	335.69	4,500.00	345.20	4,280.25	219.75	95
502-4-12420-6001	OFFICE SUPPLIES	0.00	2,077.50	0.00	2,077.50	0.00	100
	12420 FINANCE DEPARTMENT	4,960.10	77,891.21	7,197.15	78,076.87	185.66-	100

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
502-4-44000-0000	SEWER OPERATIONAL	0.00	0.00	0.00	0.00	0.00	0
502-4-44000-1100	WAGES	16,621.37	176,872.50	13,605.57	176,492.94	379.56	100
502-4-44000-1400	OTHER/HOLIDAY	509.40	7,152.32	493.26	6,018.99	1,133.33	84
502-4-44000-2100	FICA	1,344.46	14,077.90	1,082.91	14,021.85	56.05	100
502-4-44000-2200	VRS	3,711.54	38,098.65	3,169.90	37,981.53	117.12	100
502-4-44000-2300	HEALTH INSURANCE	2,785.90	31,290.00	2,676.38	31,245.11	44.89	100
502-4-44000-2400	GROUP LIFE INSURANCE	205.18	2,087.10	173.64	2,077.86	9.24	100
502-4-44000-2500	LONG-TERM DISABILITY	21.43	619.54	86.50	519.00	100.54	84
502-4-44000-2600	UNEMPLOYMENT INSURANCE	0.00	24.00	0.00	20.00	4.00	83
502-4-44000-2700	WORKER'S COMP	3,762.31	3,396.67	0.00	0.00	3,396.67	0
502-4-44000-3120	SLUDGE & TRASH REMOVAL-RUT CRK.	4,935.83	9,650.00	1,007.65	7,805.45	1,844.55	81
502-4-44000-3140	TESTING SERVICES	2,987.20	53,057.29	2,527.00	45,590.40	7,466.89	86
502-4-44000-3150	PROFESSIONAL SVCS	250.00	3,000.00	250.00	2,750.00	250.00	92
502-4-44000-3310	REPAIR & MAINT. SVCS-RUT CRK	1,150.00	25,000.00	4,994.68	29,136.21	4,136.21-	117
502-4-44000-3600	ADVERTISING	0.00	500.00	0.00	0.00	500.00	0
502-4-44000-5100	ELECTRICAL SVCS-RUT CRK	5,310.43	66,000.00	5,740.99	71,764.45	5,764.45-	109
502-4-44000-5120	WATER, SEWER - RUT. CRK.	3,916.79	10,644.56	0.00	29,902.83	19,258.27-	281
502-4-44000-5130	ELECTRICAL SVCS-PUMP STATION	117.77	1,850.00	83.46	1,878.98	28.98-	102
502-4-44000-5140	WATER,SEWER-PUMP STATION	15.60	204.60	0.00	101.14	103.46	49
502-4-44000-5210	POSTAGE	0.00	125.00	0.00	104.80	20.20	84
502-4-44000-5230	TELECOMMUNICATIONS	991.92	8,476.00	592.16	8,720.23	244.23-	103
502-4-44000-5304	PROPERTY INSURANCE	3,302.41	4,398.81	0.00	0.00	4,398.81	0
502-4-44000-5305	MOTOR VEHICLE INSURANCE	353.07	415.38	0.00	0.00	415.38	0
502-4-44000-5501	TRAVEL-MILEAGE/HOTEL/CONFERENCE	0.00	500.00	0.00	0.00	500.00	0
502-4-44000-5600	PERMITS	0.00	4,523.00	0.00	4,523.00	0.00	100
502-4-44000-5810	DUES & MEMBERSHIPS	1,535.00	2,285.92	1,015.76	4,031.68	1,745.76-	176
502-4-44000-6001	OFFICE SUPPLIES	69.98	2,000.00	0.00	351.22	1,648.78	18

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
502-4-44000-6004	LAB SUPPLIES	933.18	10,000.00	194.83	4,301.13	5,698.87	43
502-4-44000-6007	REPAIR & MAINT. SUPPLIES-RUT. CRK.	25,664.49-	59,057.21	1,394.12	44,812.63	14,244.58	76
502-4-44000-6008	FUEL/OIL	253.14	3,000.00	432.12	2,379.78	620.22	79
502-4-44000-6009	VEHICLE & EQUIP SUPPLIES	0.00	3,000.00	0.00	30.00	2,970.00	1
502-4-44000-6011	UNIFORMS	0.00	1,184.08	0.00	1,133.24	50.84	96
502-4-44000-6051	CHEMICALS - RUT. CREEK	0.00	10,530.00	0.00	10,530.00	0.00	100
502-4-44000-8005	VEHICLES	5,479.40-	0.00	0.00	0.00	0.00	0
	44000 SEWER OPERATIONAL	23,940.02	553,020.53	39,520.93	538,224.45	14,796.08	97

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
502-4-45000-0000	SEWER MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
502-4-45000-1100	WAGES	3,183.88	132,369.94	10,241.54	168,796.18	36,426.24-	128
502-4-45000-1300	PT WAGES	139.22	3,529.57	596.20	2,058.45	1,471.12	58
502-4-45000-1400	OTHER PAY/HOLIDAY	0.00	2,053.10	0.00	47.86	2,005.24	2
502-4-45000-2100	FICA	240.62	10,553.38	776.65	9,847.11	706.27	93
502-4-45000-2200	VRS	1,083.99	27,175.55	2,279.04	27,772.19	596.64-	102
502-4-45000-2300	HEALTH INSURANCE	2,294.54	28,161.00	2,361.52	28,306.72	145.72-	101
502-4-45000-2400	GROUP LIFE INSURANCE	62.30	1,561.97	129.64	1,567.49	5.52-	100
502-4-45000-2500	HYBRID DISABILITY	0.00	97.10	16.98	101.88	4.78-	105
502-4-45000-5305	MOTOR VEHICLE INSURANCE	1,162.05	1,367.14	0.00	0.00	1,367.14	0
502-4-45000-6007	REPAIR & MAINT. SUPPLIES	2,223.03	19,039.60	1,235.89	17,817.23	1,222.37	94
	45000 SEWER MAINTENANCE	10,389.63	225,908.35	17,637.46	256,315.11	30,406.76-	113

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
502-4-94000-0000	CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0
502-4-94000-8000	SLIPLINING PROJECT	0.00	0.00	0.00	87,861.48	87,861.48-	0
502-4-94000-8002	WWTP CENTRIFUGE	363,197.88-	0.00	0.00	0.00	0.00	0
	94000 CAPITAL PROJECTS	363,197.88-	0.00	0.00	87,861.48	87,861.48-	0

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
502-4-95000-0000	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0
502-4-95000-9002	STERLING BANK WWTP REFI PRIN	215,845.59-	232,287.34	0.00	212,930.00	19,357.34	92
502-4-95000-9003	STERLING BANK WWTP REFI INTEREST	1,655.18	38,019.53	0.00	35,148.00	2,871.53	92
502-4-95000-9004	SEWER REHAB PRINCIPLE	65,198.35-	72,094.24	0.00	66,102.62	5,991.62	92
502-4-95000-9005	SEWER REHAB INTEREST	3,734.84	43,441.76	0.00	39,805.38	3,636.38	92
	95000 DEBT SERVICE	275,653.92-	385,842.87	0.00	353,986.00	31,856.87	92

Town of Amherst
Statement of Revenue and Expenditures

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
	4 Total	594,766.04-	1,307,584.01	69,340.20	1,377,658.90	70,074.89-	105
	SEWER FUND Expenditure Totals	594,766.04-	1,307,584.01	69,340.20	1,377,658.90	70,074.89-	105

502 SEWER FUND	Prior	Current	YTD
Revenues:	185,281.19	0.00	1,274,720.43
Expenditures:	594,766.04-	69,340.20	1,377,658.90
Net Income:	780,047.23	69,340.20-	102,938.47 -

Town of Amherst
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
514-3-16080-0005	GARBAGE IT CHARGES	12,432.43	147,337.50	0.00	136,801.18	10,536.32-	93
514-3-16080-0006	GARBAGE OT CHARGES	1,694.09	19,512.50	0.00	18,893.44	619.06-	97
514-3-16080-0009	PENALTIES	528.88	5,000.00	0.00	4,625.44	374.56-	93
16080 Total		14,655.40	171,850.00	0.00	160,320.06	11,529.94-	93
3 Total		14,655.40	171,850.00	0.00	160,320.06	11,529.94-	93
GARBAGE FUND Revenue Totals		14,655.40	171,850.00	0.00	160,320.06	11,529.94-	93

Town of Amherst
Statement of Revenue and Expenditures

07/05/2026
09:57 PM

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
514-4-12110-0000	TOWN MANAGER	0.00	0.00	0.00	0.00	0.00	0
514-4-12110-1100	WAGES	290.04	1,282.94	296.06	3,840.42	2,557.48-	299
514-4-12110-1300	PT WAGES	19.82-	0.00	0.00	0.00	0.00	0
514-4-12110-2100	FICA	21.96	98.14	24.06	310.32	212.18-	316
514-4-12110-2200	VRS	84.57	308.29	92.68	1,114.99	806.70-	362
514-4-12110-2300	HEALTH INSURANCE	27.78	125.16	31.14	373.68	248.52-	299
514-4-12110-2400	GROUP LIFE INSURANCE	3.60	15.14	3.76	45.13	29.99-	298
514-4-12110-2500	STD/LONG-TERM DISABILITY	1.60	6.77	3.36	20.16	13.39-	298
514-4-12110-5000	CONTINGENCY	0.00	7,087.50	0.00	0.00	7,087.50	0
	12110 TOWN MANAGER	409.73	8,923.94	451.06	5,704.70	3,219.24	64

Town of Amherst
Statement of Revenue and Expenditures

07/05/2026
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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
514-4-12420-0000	FINANCE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0
514-4-12420-1100	WAGES	143.70	1,043.57	123.39	2,113.11	1,069.54-	202
514-4-12420-1300	PT WAGES	19.18	281.82	19.90	265.38	16.44	94
514-4-12420-2100	FICA	11.49	169.42	10.93	175.97	6.55-	104
514-4-12420-2200	VRS	28.62	430.50	30.56	406.23	24.27	94
514-4-12420-2300	HEALTH INSURANCE	9.24	375.48	20.62	300.34	75.14	80
514-4-12420-2400	GROUP LIFE INSURANCE	1.60	22.81	1.50	21.01	1.80	92
514-4-12420-2500	HYBRID DISABILITY	0.34	5.08	1.92	8.77	3.69-	173
	12420 FINANCE DEPARTMENT	214.17	2,328.68	208.82	3,290.81	962.13-	141

Town of Amherst
Statement of Revenue and Expenditures

07/05/2026
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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
514-4-43200-0000	CONTROL	0.00	0.00	0.00	0.00	0.00	0
514-4-43200-3160	COLLECTION IN-TOWN	11,092.00	135,559.68	11,972.00	140,847.04	5,287.36-	104
514-4-43200-3170	COLLECTION OUT OF TOWN	1,553.82	20,824.80	1,732.00	19,473.92	1,350.88	94
43200 CONTROL		12,645.82	156,384.48	13,704.00	160,320.96	3,936.48-	103

Town of Amherst
Statement of Revenue and Expenditures

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
514-4-45000-0000	GARBAGE MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
514-4-45000-1100	WAGES	70.73	2,941.55	227.61	2,953.48	11.93-	100
514-4-45000-1400	OTHER PAY/HOLIDAYS	0.00	45.62	0.00	1.04	44.58	2
514-4-45000-2100	FICA	5.11	228.52	16.25	212.12	16.40	93
514-4-45000-2200	VRS	24.09	334.54	50.65	607.95	273.41-	182
514-4-45000-2300	HEALTH INSURANCE	54.66	625.80	52.48	622.44	3.36	99
514-4-45000-2400	GROUP LIFE INSURANCE	1.40	34.71	2.90	34.37	0.34	99
514-4-45000-2500	DISABILITY	0.00	2.16	0.00	0.00	2.16	0
45000 GARBAGE MAINTENANCE		155.99	4,212.90	349.89	4,431.40	218.50-	105
4 Total		13,425.71	171,850.00	14,713.77	173,747.87	1,897.87-	101
GARBAGE FUND Expenditure Totals		13,425.71	171,850.00	14,713.77	173,747.87	1,897.87-	101

514 GARBAGE FUND	Prior	Current	YTD
Revenues:	14,655.40	0.00	160,320.06
Expenditures:	13,425.71	14,713.77	173,747.87
Net Income:	1,229.69	14,713.77-	13,427.81-

Town of Amherst
Statement of Revenue and Expenditures

07/05/2026
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Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
701-3-41030-0001	BP RECOUPMENT REV	0.00	64,795.16	56,240.86	56,240.86	8,554.30-	87
	41030 Total	0.00	64,795.16	56,240.86	56,240.86	8,554.30-	86
701-3-41040-0001	BOND ISSUE	0.00	2,612.50	0.00	2,612.50	0.00	100
701-3-41040-0006	TRANSFER FROM OTHER FUNDS	4,349.58	4,349.58	0.00	4,349.58	0.00	100
	41040 Total	4,349.58	6,962.08	0.00	6,962.08	0.00	100
701-3-41060-0001	HOME OWNERS REIM	0.00	1,718.82	0.00	10,600.44	8,881.62	617
	41060 Total	0.00	1,718.82	0.00	10,600.44	8,881.62	616
	3 Total	4,349.58	73,476.06	56,240.86	73,803.38	327.32	100
	IDA FUND Revenue Totals	4,349.58	73,476.06	56,240.86	73,803.38	327.32	100

Town of Amherst
Statement of Revenue and Expenditures

07/05/2026
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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
701-4-45000-0000	CONTROL	0.00	0.00	0.00	0.00	0.00	0
701-4-45000-1300	PT WAGES	1,547.88	12,654.87	1,791.87	12,882.84	227.97-	102
701-4-45000-2100	FICA	118.41	968.10	137.07	985.52	17.42-	102
701-4-45000-2700	WORKER'S COMP	227.08	449.22	0.00	0.00	449.22	0
	45000 CONTROL	1,893.37	14,072.19	1,928.94	13,868.36	203.83	99

Town of Amherst
Statement of Revenue and Expenditures

07/05/2026
09:57 PM

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
701-4-81500-0000	ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0
701-4-81500-5100	ELECTRICAL SERV.	25.74	330.00	27.49	344.76	14.76-	104
701-4-81500-5810	DUES AND MEMBERSHIP	0.00	2,800.00	0.00	2,658.00	142.00	95
701-4-81500-9200	TRANSFER TO IDA FUND	0.00	56,273.87	0.00	0.00	56,273.87	0
	81500 ECONOMIC DEVELOPMENT	25.74	59,403.87	27.49	3,002.76	56,401.11	5

Town of Amherst
Statement of Revenue and Expenditures

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
	4 Total	1,919.11	73,476.06	1,956.43	16,871.12	56,604.94	23
	IDA FUND Expenditure Totals	1,919.11	73,476.06	1,956.43	16,871.12	56,604.94	23

701 IDA FUND	Prior	Current	YTD
Revenues:	4,349.58	56,240.86	73,803.38
Expenditures:	1,919.11	1,956.43	16,871.12
Net Income:	2,430.47	54,284.43	56,932.26

Grand Totals	Prior	Current	YTD
Revenues:	668,592.47	185,405.92	5,345,752.57
Expenditures:	749,571.21-	434,977.36	5,694,134.02
Net Income:	1,418,163.68	249,571.44-	348,381.45-

CLERK OF COUNCIL REPORT

June 2026

COMMITTEE MEETINGS

Economic Development Authority

6/1/26 Regular Meeting: Schedule meeting; receive and review agenda materials; assemble packet for meeting, distribute, and post to Town website; prepare for and attend meeting; draft minutes for approval; post to Town website.

Town Council Meeting

6/10/26 Work Session and Regular Meeting: Receive and review agenda materials; assemble packet for meeting and post to Town website; prepare for and attend both meetings; draft minutes for approval; post to Town website.

Board of Zoning Appeals

6/23/26 Called Meeting: Schedule meeting; receive and review agenda materials; assemble packet for meeting, distribute, and post to Town website; prepare for and attend meeting; draft minutes for approval; post to Town website.

Quorums: Coordinated with board and commission members to confirm quorums for scheduled meetings and to communicate meeting cancellations as necessary.

TOWN WEBSITE ADMINISTRATOR - DESIGN AND CONTENT MANAGEMENT

Administered and maintained the Town's website through ongoing content creation and management by regularly uploading and updating information and documents; creating informational posts, public notices, announcements, and web pages to support Town operations and communicate timely information to residents and visitors; managing links to internal and external resources; monitoring website traffic and performance; maintaining the site's design and appearance, including layout, graphics, photographs, and color schemes; and creating, editing, posting, updating, and removing content to ensure the website remained accurate, current, user-friendly, and visually appealing.

FACEBOOK ADMINISTRATOR

Administered the Town's Facebook page by creating, editing, and publishing content, sharing Town website updates, notices, meetings, news, and events, and monitoring engagement to ensure information remained accurate and current.

FREEDOM OF INFORMATION ACT

Received, reviewed, and responded to two (2) Freedom of Information Act (FOIA) requests in accordance with applicable requirements and established timelines.

STREET BANNERS

Day in the Park – Receive and review application to Town for display of street banner to promote event; correspond with Amherst County Recreation & Tourism Special Events Coordinator

OTHER

- Prepared and drafted legal advertisements, public hearing notices, and vacancy announcements; submitted advertisements through the newspaper portal and posted notices to the Town website.
- Converted and posted audio recordings of Council and various Board meetings to Town website
- Coordinated response efforts related to a Town website outage and worked with technical support to restore service.
- Made edits to Clerk of Council Job Description to more accurately reflect job responsibilities
- Prepared proposed adopting resolution for revisions to Town Code Chapter 24.

- Prepared Oaths of Office and corresponding transmittal letters to the Clerk of Court for appointments to various Town boards and commissions. Coordinated with newly appointed members by providing appointment information and communicating oath requirements.
- Corresponded with CivicPlus re WCAG 2.1 AA standards for website navigation, structure, and content.
- Coordinated meal arrangements for Town Council meetings.
- Responded to miscellaneous telephone inquiries and correspondence and conducted research on a variety of municipal matters.
- Submitted purchase receipts and supporting documentation to the Treasurer for payment

Town of Amherst Committees Report– June 30, 2026 - See Attached.

Town of Amherst Committees as of June 30, 2026

Appointed/Term Expires

TOWN COUNCIL

D. Dwayne Tuggle, Mayor	01/01/23	12/31/26
Kenneth S. Watts	01/01/25	12/31/28
Michael Driskill	01/01/25	12/31/28
Jared S. Martin	01/01/25	12/31/28
Sonny Sundaramurthy	11/17/25	12/31/26
Janice N. Wheaton	01/01/23	12/31/26

PLANNING COMMISSION

June Driskill, Chairperson	07/01/24	06/30/28
Janice Wheaton	01/01/25	12/31/26 (TC rep)
William Jones	07/01/23	06/30/27
Veda Butcher	11/12/25	11/11/29
John Kendrick Vandervelde	07/01/22	06/30/26
	Vacancy created	
Harold Thomas	07/09/25	06/30/27
Anne Webster Day	07/01/22	06/30/26
	John Ruff Appointed June 10, 2026 to fill this position	

BOARD OF ZONING APPEALS

R.A. "Tony" Robertson - Chairperson	09/01/23	08/31/28
Ventris Gibson	08/25/25	08/31/26
Shannan C. Carter	09/01/22	08/31/27
Jason David Eagle	09/01/24	08/31/29 Vacancy created
June Driskill	09/01/25	08/31/30

ECONOMIC DEVELOPMENT AUTHORITY

Sharon Watts Turner - Chairperson	07/01/22	06/30/26 – reappointed 6/10/26
Jared Martin	07/09/25	12/31/28 TC Rep
Jaynene Stewart Casey	07/01/25	06/30/29
Steven A. Jefferson	07/01/24	06/30/28
Manly Rucker	07/01/25	06/30/29
Mark Milhous	08/18/22	08/31/26
Meredith Newman	09/10/25	04/31/28

PROPERTY MAINTENANCE INVESTIGATION BOARD

CENTRAL VIRGINIA PLANNING COMMISSION/MPO

D. Dwayne Tuggle	01/01/25	12/31/26
Sara McGuffin	01/01/25	12/31/26

Appointed/Term Expires

CENTRAL VIRGINIA TRANSPORTATION COUNCIL (MPO)

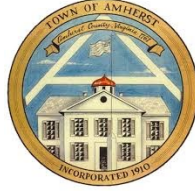
D. Dwayne Tuggle	01/01/25	12/31/26
Sara E. McGuffin	01/01/25	12/31/26

Appointed/Term Expires

STANDING COUNCIL COMMITTEES 01/01/25 12/31/26

Town Council will act as a whole in lieu of standing council committees.

TOWN OF AMHERST



Maintenance Department

173 Industrial Park Drive, Amherst, Virginia 24521

PHONE: (434) 665-0604 FAX: (434) 946-2087

June '26 Monthly Report

- Working on manhole inspections, while inspecting manholes we have found and completed several small projects like tree removal near Dulwich and a crossing that had washed out near Buffalo Air Handling.
- Sent both mowers to have the hydraulics serviced this month, which hasn't been done since we owned the mowers.
- Repaired water hydrant at the new park on main street.
- Cleaned up lower fence line at the water treatment plant.
- Been working with town hall staff on keeping up with the residential water meters. Some are being damaged by residents, and some need to be reset or replaced.
- We have ordered our new truck we went with a 1500 Chevrolet pickup it will be delivered in 4 months.
- 60 west pumping station is continuing to trip off; we will start looking into ordering and replacing the soft start.
- Marking VA-811 tickets.
- Met with Clearwater Inc. and calibrated Glad's sewer meter.
- Installed 6 new water connections.
- Raised a meter box for a resident on Garland who is going to have some work done on their driveway.
- Continuing to maintain town streets by spraying weed killer and vacuuming.
- Finally got the floor in the new building at the maintenance shop redone. Been back and forth with Harrisonburg Construction for almost a year so glad to get it done.

Floor in new building at Maintenance shop.



Fence line at the waterplant being cleared.



Cleaning the streets.



Some pictures of the water taps that were installed.



Raised meter on Garland.



One of the manholes found for inspection was 3 feet underground.



**Town of Amherst Planning Commission
Minutes
July 1, 2026**

A meeting of the Town of Amherst Planning Commission was called to order by Chairperson June Driskill on July 1, 2026, at 7:00 P.M., in the Council Chambers of Town Hall at 174 S. Main Street.

It was noted that a quorum was present as follows:

P	June Driskill	P	John Ruff
A	William Jones	P	Veda Butcher
P	Janice Wheaton	P	Harold Thomas
	Vacant		

Town Manager Sara McGuffin and Clerk of Council Vicki K. Hunt in her capacity as Secretary were also present.

The Chair opened the floor for citizen comments.

There being no one listed to speak on the citizen comment sign-in sheet, or otherwise, no comments were made.

Mr. Thomas made a motion that was seconded by Ms. Butcher to approve the minutes of the May 6, 2026, meeting.

There being no discussion, the motion carried 5-0 according to the following:

June Driskill	Aye		John Ruff	Aye
Janice Wheaton	Aye		Veda Butcher	Aye
William Jones	Absent		Harold Thomas	Aye
Vacant				

Town Manager McGuffin reported on the proposed Amherst Woods townhouse development at the end of Whitehouse Drive. Ms. McGuffin stated that the site plan, submitted by Hurt & Proffitt, had been reviewed by staff and was determined to be ready for conditional approval, pending recordation of the required easements and completion of homeowners' association (HOA) documents.

Town Manager McGuffin further reported that, at its June 23, 2026, meeting, the Board of Zoning Appeals heard an appeal of the Zoning Administrator's interpretation regarding compliance with the front yard setback requirements. The Board determined that the sidewalk is not part of the "common area" and that a one-foot portion of the sidewalk may be included in calculating the front yard setback to satisfy the requirement.

Staff recommended that the Planning Commission grant conditional approval of both the site plan and the subdivision plat.

Mr. Thomas made a motion, seconded by Mr. Ruff, to conditionally approve the site plan and subdivision plat subject to the completion of the HOA documents and the recordation of the required easements.

After discussion, the motion carried 5-0 according to the following:

June Driskill	Aye		John Ruff	Aye
Janice Wheaton	Aye		Veda Butcher	Aye
William Jones	Absent		Harold Thomas	Aye
Vacant				

Town Manager McGuffin presented the Town Manager's monthly report on development and zoning activity, which had been requested by the Planning Commission. Ms. McGuffin asked the Commission for guidance on whether any additional information should be included in future reports.

Following discussion, the Planning Commission directed Town Manager McGuffin to prepare updated reports and include them in future agenda packets.

There being no further business, on motion of Ms. Wheaton, seconded by Mr. Thomas, the meeting adjourned at 7:14 PM.

After discussion, the motion carried 5-0 according to the following:

June Driskill	Aye		John Ruff	Aye
Janice Wheaton	Aye		Veda Butcher	Aye
William Jones	Absent		Harold Thomas	Aye
Vacant				

June Driskill, Chairperson

Attest: _____

**Town of Amherst
Board of Zoning Appeals**

A meeting of the Town of Amherst Board of Zoning Appeals was called to order by Town Manager Sara E. McGuffin at 6:00 P.M. on June 23, 2026, in the Council Chambers of the Town Hall at 174 S. Main Street.

Town Manager McGuffin noted that a quorum was present as follows and asked for a moment of silence.

P	June Driskill	P	R. A. “Tony” Robertson
P	Shannan Carter		Vacant
P	Ventris Gibson		

Town Manager Sara McGuffin, and Clerk of Council Vicki Hunt, were also present.

Town Manager McGuffin called for nominations for Chairperson. A nomination was made by Ms. Driskill for R. A. “Tony” Robertson. Hearing no other nominations for Chairperson, the nominations were closed. R. A. “Tony” Robertson was elected Chairperson by a vote of 4-0 as follows:

June Driskill	Aye	Ventris Gibson	Aye
Shannon Carter	Aye	R. A. “Tony” Robertson	Aye
		Vacant	

Town Manager McGuffin turned the meeting over to Chairperson Robertson.

The Chair called for nominations for Vice Chairperson. A nomination was made by Mr. Robertson for Shannon Carter. Hearing no other nominations for Vice Chairperson, the nominations were closed. Shannon Carter was elected Vice Chairperson by a vote of 4-0 as follows:

June Driskill	Aye	Ventris Gibson	Aye
Shannon Carter	Aye	R. A. “Tony” Robertson	Aye
		Vacant	

Mr. Robertson made a motion that was seconded by Ms. Carter to approve the minutes of the March 10, 2025, meeting.

There being no discussion, the motion carried 4-0 according to the following:

June Driskill	Aye	Ventris Gibson	Aye
Shannon Carter	Aye	R. A. “Tony” Robertson	Aye
		Vacant	

Appeal of Bill Lane (Hurt & Proffitt) on Decision of Zoning Administrator of Violation of Town Code Section 24-477 (a) 3 Front Yard related to Amherst Woods Townhomes Project

Town Manager McGuffin presented the appeal filed by Bill Lane of Hurt & Proffitt regarding the interpretation of the front yard setback requirements for the proposed townhouse development. A determination was made by the Zoning Administrator that Town Code Section 24-477 (a) 3. requires a minimum ten-foot setback measured from the building façade to the adjacent common area and that several units did not meet this requirement. The applicant contended that the sidewalk should be included within the required front yard area. Staff acknowledged that the ordinance language is unclear but determined that the HOA-maintained sidewalk constitutes a common area and that the setback must be measured from the edge of the sidewalk to the building façade. Based on this interpretation, portions of the proposed layout do not comply with the Town Code. Staff further noted that the ordinance would benefit from clarification and that changes necessary to achieve compliance could negatively affect the development design.

Upon the timely appeal of the Zoning Administrator's decision by Bill Lane of Hurt & Proffitt, a hearing was held. Staff reiterated that the ordinance language regarding the required front yard setback is unclear and noted that the sidewalk is located on property owned by the development, though it will be maintained by the Homeowners Association.

Staff did not make a recommendation to the Board but outlined the following options for consideration: (1) uphold the Zoning Administrator's determination requiring a minimum ten-foot setback between the front of the townhouse and the sidewalk; (2) determine that the sidewalk is not part of the "common area" and allow the sidewalk area to be included within the required setback; or (3) determine that only a portion of the sidewalk may be included in calculating the required setback.

Joel Hartman of Hurt & Proffitt, Bill Lane of Hurt & Proffitt, and Terry Morcom of Morcom Homes, were present to make statements and to answer questions.

After discussion, Ms. Driskill made a motion, seconded by Mr. Robertson, to determine that the sidewalk is not a part of the "common area" and that a one-foot portion of the sidewalk may be included in calculating the required front yard setback.

The motion carried 4-0 according to the following:

June Driskill	Aye	Ventris Gibson	Aye
Shannon Carter	Aye	R. A. "Tony" Robertson	Aye
		Vacant	

Mr. Robertson made a motion that was seconded by Ms. Driskill to convene a future meeting to further discuss the appeal of Steve and Jerry Martin on Decision of Zoning Administrator of Violation of the Sign Ordinance related to Martin's Paint and Body Shop.

The motion carried 4-0 according to the following:

June Driskill	Aye	Ventris Gibson	Aye
Shannon Carter	Aye	R. A. "Tony" Robertson	Aye
		Vacant	

There being no further business, the meeting adjourned at 6:40 P.M.

R. A. "Tony" Robertson, Chairperson

ATTEST: _____
Secretary

**Town of Amherst
Economic Development Authority**

Chairperson Sharon Turner called a meeting of the Town of Amherst Economic Development Authority, formerly Industrial Development Authority, to order on July 6, 2026, at 5:15 p.m. in the Council Chambers of the Town Hall at 174 S. Main Street, Amherst, Virginia.

It was noted that a quorum was present as follows:

P	Sharon Turner	A	Steven Jefferson
P	C. Manly Rucker	A	Jared Martin
A	Mark Milhous	P	Jaynene Casey
P	Meredith Newman		

Town Manager Sara E. McGuffin, in her capacity of Secretary, and Clerk of Council Vicki K. Hunt were also present.

Mr. Rucker made a motion which was seconded by Ms. Newman to approve the minutes of the May 4, 2026, and June 1, 2026, meetings.

There being no discussion the motion carried 4-0 as follows:

Sharon Turner	Aye		Steven Jefferson	Absent
C. Manly Rucker	Aye		Jared Martin	Absent
Mark Milhous	Absent		Jaynene Casey	Aye
Meredith Newman	Aye			

Mr. Jefferson joined the meeting at 5:20 p.m.

Town Manager McGuffin reported that the Economic Development Authority has held previous discussions regarding the future goals and strategic direction of Brockman Park, including potential changes to its development priorities to generate revenue, create jobs, increase activity, support business development, and foster the Town's overall economic growth. During these discussions, members also considered how the park's strategic direction has evolved from its original industrial development purpose following the sale of a portion of the property for a long-term care and senior living facility, and the implications of that transition for future land use and development.

Town Manager McGuffin requested guidance from the Authority regarding the scope of a proposed Request for Proposal (RFP) for a market analysis.

Authority Members discussed whether the market analysis should compare the costs of a detailed versus a broader market assessment and whether recommendations should be limited to retirement-related development or encompass other uses that could enhance the Town's tax base, economic growth, and provision of services.

The consensus of the Authority was that the market analysis should not be limited to retirement or elder care but should identify the highest and best use of the property while considering a range of development opportunities that would maximize revenue to the Town, support economic growth, improve quality of life, expand services for the Town, and attract high-quality developers.

Town Manager McGuffin stated that a draft RFP would be prepared to reflect the direction of the Authority and will be distributed to the members for review and discussion at a future meeting.

There being no further business, the meeting adjourned at 5:36 p.m. on motion of Ms. Casey and seconded by Mr. Rucker.

The motion carried 5-0 as follows:

Sharon Turner	Aye	Steven Jefferson	Aye
C. Manly Rucker	Aye	Jared Martin	Absent
Mark Milhous	Absent	Jaynene Casey	Aye
Meredith Newman	Aye		

Sharon W. Turner, Chairperson

ATTEST: _____
Secretary



TOWN OF AMHERST

P.O. Box 280 174 S. Main Street Amherst, VA 24521
Phone (434)946-7885 Fax (434)946-2087

To: Town Council

From: Sara McGuffin

Date: July 2, 2026

Re: Purchase Approval for new maintenance truck

The FY 26-27 budget contains funding for a new truck for the maintenance department. Staff has put together a purchase order for a Chevrolet Silverado 1500Crew Cab 4WD. The total cost of the vehicle is \$47,107.50. It is being purchased through a state contract, and should arrive at the Town in about four months.

Staff requests that Council approve this purchase. The price is about \$3,000 higher than anticipated in the budget, but this additional cost can be covered with already budgeted and appropriated funds.

PURCHASE ORDER

TOWN OF AMHERST
174 S. MAIN ST P.O. BOX 280
AMHERST, VA 24521
PH. 434-946-7885 FAX 434-946-2087

REQUISITION #:
DATE: 6/16/26
P.O. #: 07012026MT
ORDERED BY: Buddy Smith
ORDER TAKEN BY:

VENDOR RK Chevrolet's Fleet Manager
 PO Box or St. 2661 Virginia Beach Blvd
 City, State, Zip Virginia Beach, VA 23452
 Phone 757-373-8056
 Fax

SHIP TO Town of Amherst
 174 S Main ST
 Amherst, VA 24521
 434-946-7885

SHIPPING METHOD	PAYMENT METHOD
☐ PICK UP ☒ DELIVERY	☐ TOWN CREDIT CARD ☒ TOWN
Internet order ☐ YES ☒ NO If yes, please attach detailed internet order information and confirmation.	

QTY	UNITS	DESCRIPTION	UNIT PRICE	TOTAL	EXPENSE ACCT. NUMBER
1	1	eac	Silverado 1500 Crew Cab 4WD Turbomax (Longbed)	\$ 47,107.50	100-4-43200-8005
2					
3					
4					
5					
6				\$ -	
7				\$ -	
8					
9					
10					

2. Please notify us immediately if you are unable to ship as specified.

3 To avoid delay in payments being made please mail all invoices to :

TOWN OF AMHERST
 ATTN: ACCOUNTS PAYABLE
 P.O. BOX 280
 AMHERST, VA 24521
 PH 434-946-7885
 FAX 434-946-2087

SHIPPING/
HANDLING

TOTAL

\$ 47,107.50	PAY SHIPPING
\$ -	☐ YES ☐ NO
\$ 47,107.50	☐ ACTUAL ☐ ESTIMATE

Patricia Martin

Authorized by

6/16/2026

Date

Remarks:



TOWN OF AMHERST

P.O. Box 280 174 S. Main Street Amherst, VA 24521
Phone (434)946-7885 Fax (434)946-2087

To: Town Council

From: Sara McGuffin

Date: July 2, 2026

Re: Chapter 24 Inoperable Vehicles

At the last meeting, Council discussed edits to the Inoperable Vehicles Codes in Chapter 20 and 24. It was clear at that meeting that a broader discussion on how inoperable vehicles on private property was needed. Council has broad authority to regulate this issue through the Zoning Ordinance.

For residential property in the Town, staff would like to discuss the following questions:

- How many inoperable vehicles should one property be allowed to have?
- Does it matter if they are screened or covered?
- What qualifies as screening?
- Does the size of the lot matter for how many may be kept?
- Does the location on the lot matter (front yard, side yard, back yard or driveway)?
- Do different zoning districts (A-1, R-1, R-2, R-3) make a difference?

For commercially zoned properties, are the rules the same as for residential properties (excepting properties zoned for salvage or tow lots)?

Staff recommends discussing these questions to determine how the Council would like to proceed with regulation of inoperable vehicles on private property.



TOWN OF AMHERST

P.O. Box 280 174 S. Main Street Amherst, VA 24521
Phone (434)946-7885 Fax (434)946-2087

To: Town Council

From: Sara McGuffiin

Date: July 2, 2026

Re: Chapter 20 Inoperable Vehicles

At the last meeting, Council discussed edits to the Inoperable Vehicles Codes in Chapter 20 and 24. Council came to broad agreement on the Chapter 20 edits, and staff is requesting that these be set for public hearing at the August meeting.

The Chapter 24 edits will require review by the Planning Commission and will proceed separately.

ARTICLE IV. ABANDONED VEHICLES¹

Sec. 20-141. Disposition of inoperable abandoned motor vehicles.

When in the opinion of the chief of police any motor vehicle, trailer, semitrailer, or part thereof which is inoperable and which by virtue of its condition cannot be feasibly restored to operable condition, such vehicle, trailer or semitrailer may be disposed of to a demolisher. The chief of police shall thereupon certify on behalf of the town to the division of motor vehicles that such motor vehicle, trailer or semitrailer has been found or abandoned on property located within the town and was determined before it was demolished that it was inoperable and could not be feasibly restored to operable condition. The chief of police shall further request reimbursement from the state for demolishing such inoperable vehicle.

(Code 2005, § 16-74)

Sec. 20-142. Enforcement.

The chief of police is directed to enforce the provisions of Code of Virginia, title 46, ch. 12, art. 1 (Code of Virginia, § 46.2-1200 et seq.).

(Code 2005, § 16-75)

Sec. 20-143. Inoperative motor vehicles on public rights of way on residential, commercial or agricultural property.

Inoperative vehicles, as defined in the Code of Virginia, title 46.2, et seq, and 15.2 904, et seq, shall not be kept on any public right of way. Inoperable vehicles remaining on the public right of way for longer than seven days shall be removed at the owner's expense. It shall be unlawful for any person, firm, or corporation to keep, except within a fully enclosed building or structure or otherwise shielded or screened from public view, any motor vehicle, trailer or semitrailer, as such is defined in Code of Virginia, § 46.2-100 et seq., or its successor statute, which is inoperative. As used in this section, the term "inoperative motor vehicle" means any motor vehicle which is not in operating condition; or which, for a period of 60 days or longer, has been partially or totally disassembled by the removal of tires and wheels, the engine or other essential parts required for the operation of the vehicle, or on which there are displayed neither valid license plates nor a valid inspection decal. The provisions of this section shall not apply to any licensed business which, subsequent to June 26, 1970, is regularly engaged in business as an automobile dealer, salvage dealer or scrap processor. Any violation of this section shall be a Class 4 misdemeanor with a fine of not more than \$100.00 for each offense.

{Code 2005, § 16-76; Ord. of 3-8-2023 (2)}

State law reference(s)—Penalty for ordinance violations, Code of Virginia, § 15.2-1429; punishments for Class 1—4 misdemeanors, Code of Virginia, § 18.2-11.

¹State law reference(s)—Abandoned vehicles, Code of Virginia, § 46.2-1200 et seq.; local restrictions on certain abandoned vehicles, Code of Virginia, § 15.2-904.

Sec. 20-144. Removal of inoperative motor vehicles.

The owner of any property in any zoning district within the town shall remove from its property any inoperative motor vehicles, trailers or semitrailers as defined in Code of Virginia, title 46.2 et seq., that are not kept within a fully enclosed building or structure or otherwise screened from public view and adjacent properties. Any owner of property must remove any such vehicles, trailers or semitrailers within seven days after having received notice from the chief of police, the town manager or the town council. In the event that such vehicle, trailer or semitrailer is not removed within seven days of notice to remove the same, the town, through its agents or employees, may remove any such inoperative motor vehicle, trailer or semitrailer. In the event that the town removes any such inoperative motor vehicle, trailer or semitrailer after having given notice to remove the same, the town may sell, dispose, destroy or store such inoperative vehicle, trailer or semitrailer, as the town deems appropriate, after having given 15 days of advance notice to the owner. The cost of any such removal and disposal shall be chargeable to the owner of the vehicle and/or the owner of the premises upon which the inoperative vehicle, trailer or semitrailer was located, and may be collected when the taxes of the town are collected. The cost of removal and disposal as authorized by this section shall constitute a lien on the real estate from which the vehicle was removed and the lien shall continue until the payment of such costs have been made to the town. The provisions of this section shall not apply to any licensed business which on June 26, 1970, is regularly engaged in business as an automobile dealer, salvage dealer or scrap processor

(Code 2005, § 16-77; Ord. of 3-8-2023 (2))

Secs. 20-145—20-171. Reserved.