

AMHERST INDUSTRIAL DEVELOPMENT AUTHORITY

Monday, October 4, 2021

AGENDA

5:15 PM

1. Call to Order & Determination of Quorum - Town Hall at 174 S. Main Street
2. Approval of the minutes from the September 7th meeting-----Chairman
3. Review of script for business visitation ----- Chairman
4. Review of Business List for Visitation Program-----Chairman
Mrs. Mahler has created a sharable spreadsheet for the group. We will go over the contents and begin designating visitors to each business.
5. Other Business
6. Adjournment

**Town of Amherst
Industrial Development Authority**

Chairperson Sharon W. Turner called a meeting of the Town of Amherst Industrial Development Authority to order on September 7, 2021, at 5:15 p.m. in the Council Chambers of the Town Hall at 174 S. Main Street.

It was noted that a quorum was present as follows:

P	Sharon Turner	P	Jacob Bailey
P	C. Manly Rucker	P	Kim Stein
P	Clifford Hart	P	Richard Wydner
P	Aaron Mahler - Remote		

Town Manager Sara E. Carter, in her capacity as Secretary to the Authority, and Clerk of Council Vicki Hunt, were present.

Mr. Rucker made a motion which was seconded by Mr. Stein to approve the minutes of the August 2, 2021, and August 24, 2021, meetings of the Industrial Development Authority. There being no discussion, the motion carried 7-0 as follows:

Sharon Turner	Aye	Jacob Bailey	Aye
C. Manly Rucker	Aye	Kim Stein	Aye
Clifford Hart	Aye	Richard Wydner	Aye
Aaron Mahler	Aye		

Town Manager Carter gave a report on the group sharable business list spreadsheet for the Authority's Visitation Program created by Elisabeth Mahler. Town Manager Carter will distribute the list to the members for review. Individual business selection will first be made by each Authority Member. Assignment of remaining businesses, if any, will be made by Town Manager Carter.

Town Manager Carter gave a report on a model revolving loan fund application packet for consideration. Further discussion was deferred.

There being no further business, the meeting adjourned at 6:02 P.M. on motion of Mr. Rucker, seconded by Mr. Wydner.

Sharon W. Turner, Chairperson

ATTEST: _____
Secretary

Possible Script for business visits:

Hello, I'm _____, and I represent business interests to the Town of Amherst Council. We are taking time to contact every business in the town and see how things are going, and if there are things that the Town should be doing to improve how things are in the town.

How are things going for your business?

Have you found the Town helpful when you have needed assistance for your business? Do you have positive or negative examples to share?

Are there things that Town Council or staff could be doing to improve the business climate in town?

Are there things that Town Council or staff could do to improve the overall nature of the Town?

What would you like to share about doing business in Town?