

AMHERST INDUSTRIAL DEVELOPMENT AUTHORITY

Monday, November 1, 2021

AGENDA

5:15 PM

1. Call to Order & Determination of Quorum - Town Hall at 174 S. Main Street
2. Approval of the minutes from the October 4th meeting-----Chairman
3. Review of script for business visitation ----- Chairman
4. Dissemination of Business List for Visitation Program-----Chairman
5. Creation of Events Committee-----Chairman
6. Other Business
7. Adjournment

**Town of Amherst
Industrial Development Authority**

Chairperson Sharon W. Turner called a meeting of the Town of Amherst Industrial Development Authority to order on October 4, 2021, at 5:15 p.m. in the Council Chambers of the Town Hall at 174 S. Main Street.

It was noted that a quorum was present as follows:

P	Sharon Turner	A	Jacob Bailey
P	C. Manly Rucker	P	Kim Stein
P	Clifford Hart	P	Richard Wydner
P	Aaron Mahler - Remote		

Vicki Hunt, Clerk of Council, was also present. Sara Carter, Town Manager/Secretary, was absent.

Mr. Wydner made a motion which was seconded by Mr. Rucker to approve the minutes of the September 7, 2021, meeting of the Industrial Development Authority. There being no discussion, the motion carried 6-0 as follows:

Sharon Turner	Aye	Jacob Bailey	Absent
C. Manly Rucker	Aye	Kim Stein	Aye
Clifford Hart	Aye	Richard Wydner	Aye
Aaron Mahler	Aye		

Authority members discussed a draft script for business visitation and reviewed the group sharable business list spreadsheet for the Authority's Visitation Program created by Elisabeth Mahler. Authority Members will return their selections to staff on or before October 8, 2021.

There being no further business, the meeting adjourned at 5:33 P.M. on motion of Mr. Rucker, seconded by Mr. Stein.

Sharon W. Turner, Chairperson

ATTEST: _____
Secretary

Updated Script for business visits:

Hello, I'm _____, and I represent business interests to the Town of Amherst Council. We are taking time to contact every business in the town and see how things are going, and if there are things that the Town should be doing to improve how things are in the town.

How are things going for your business?

What brought you to the Town of Amherst?

Are you aware of the Town's Christmas parade and decoration contest? Would you like more information?

Have you found the Town helpful when you have needed assistance for your business? Do you have positive or negative examples to share?

Are there things that Town Council or staff could be doing to improve the business climate in town?

Are there things that Town Council or staff could do to improve the overall nature of the Town?

What would you like to share about doing business in Town?

What can the Town do to help your business?