

**PUBLIC HEARING NOTICE**  
**PLANNING COMMISSION**

Notice is hereby given that public hearings will be held by the Town of Amherst Planning Commission at 7:00 PM on April 2, 2025, in the Council Chambers of the Town Hall at 174 South Main Street, Amherst, VA, on the following:

**1. CAPITAL IMPROVEMENT PROGRAM**

To receive comments on the Town's 2025 – 2026 Capital Improvement Program that identifies acquisition, construction and improvement of town facilities, and acquisition of capital equipment.

**2. APPLICATION TO REZONE A PORTION OF PROPERTY KNOWN AS 305 SUNSET DRIVE**

To consider an application of Actual Surveyors, LLC, on behalf of Sandra L. Brown, to rezone a portion of Lot 15 (Tax Map No. 95-A-1), consisting of 0.768 acres and generally known as 305 Sunset Drive, Amherst, Virginia which, if approved, would rezone the property from A-1 to R-1.

All interested persons may express their views by emailing [sara.mcguffin@amherstva.gov](mailto:sara.mcguffin@amherstva.gov) prior to the meeting. Anyone who has questions regarding the above may contact the Town Hall Office at 434-946-7885.

Supporting documentation is available for inspection below and in the Town Hall during normal working hours.



# TOWN OF AMHERST

P.O. Box 280 174 S. Main Street Amherst, VA 24521  
Phone (434)946-7885 Fax (434)946-2087

**To:** Planning Commission  
**From:** Tracie Morgan  
**Date:** January 3, 2025  
**Re:** FY26 Capital Improvement Plan Requests

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## **Background**

The Code of Virginia 15.2-2239 states that the planning commission shall submit a Capital Improvement Plan annually to the governing body. The capital improvement program shall include the commission's recommendations and cost estimates as well the means of financing them. The recommended plan shall be compiled of recommendations from department heads as well as the Town Manager and interested citizens.

The Town's Capital Improvement Plan consists of requests from Department Heads for items that are needed or desired for town functions under their umbrella. The requests are for any item over \$5,000 and should be submitted as soon as five years prior to the purchase of the item needed to properly plan for the requested items in each year's budget process.

## **Requests Descriptions**

### **Police:**

**Police Interceptor**-Police Interceptors are reoccurring capital expenses. The Town had a period where it went several years without buying a new police car. This resulted in all police units needing to be replaced at the same time or multiple purchases in one year. We are currently caught up on car purchase for the Police department, however, this will be an ongoing reminder of this need. The quoted \$67,030 included the cost of the car purchase as well as outfitting and equipment. Unless a grant can be found in the year the purchase is needed, funding for this purchase will come from the general fund reserves.

**Tasers** - Police Tasers will also stay on the capital plan as a reoccurring request. Tasers have a useful life and, in some cases, become obsolete so that they can no longer be serviced, and parts cannot be purchased for them. Our current tasers are at this point. The company from which they were purchased can no longer repair them. The requested new tasers will be 95% effective versus 75% on the current tasers as well as strike up to 45 feet while the current tasers only strike up to 35 feet. It is being requested that all six tasers be replaced at one time and a new taser be purchased each year after. Unless a grant can be found in the year of purchase, funding for this purchase will come from the general fund.

**Toughbooks** - Toughbooks are another reoccurring capital expense for police. These usually have a useful life of roughly five years.

**Dash Cameras and Body Cameras** – Current body cameras are can no longer be serviced. It would be beneficial if all body and dash cameras could sync together, and the functionality of the devices were the same.

#### **Plants:**

**Raw Influent Pumps** – Requesting purchase of three pumps. Each pump is approaching its 20 years of service life. These pumps are used in pumping wastewater received from the Town's sewer collection and pumping it to the facilities upper level for treatment. Mr. Williams is currently requesting the purchase of one pump per year.

**Digester Blower/Motor** – Requesting purchase of two digester blower motors for Wastewater Treatment Plant. This equipment runs on a constant alternating schedule and has been in service since 2005. Mr. Williams is currently requesting the purchase of one blower/motor each year.

**\*\*Please note that plants intend to utilize these pieces of equipment as long as they will properly function, and the repair costs do not outweigh the purchase costs. However, at such time that either of these pieces of equipment were to break, we will have to make an emergency purchase.**

**Plants Security Cameras** – New to the CIP this year. In the past year there has been some vandalism at the Wastewater Treatment Plant, so this is being requested at both plants. This system would include recording and up to eight cameras. There has been a discussion on whether something less expensive would accommodate our needs for the time being, such as a Ring camera, however, those devices must have a good internet service in order to function properly and we aren't sure this is possible where they are needed.

**Waste Activated Sludge Flow Meter** – Used to record the volume of wasted sludge sent to the digesters. The current meter is no longer working.

#### **Maintenance:**

**Half Ton Pick-Up** – This is an ongoing request due to the age of the maintenance truck fleet.

**Covered Metal Canopy** – Requesting for storage and protection of equipment from the elements of weather resulting in longer service life. This would be an open-ended canopy type structure and would be used to house the boom lift, backhoe, trailer, etc.

**Reseal Town Parking Lot** – This is an ongoing request.

#### **Town Office:**

**Town Pool Car** – The current Town Explorer is used for conferences and day meetings. This vehicle is utilized by any Town staff and Council member as needed. There has been an ongoing leak in this vehicle, with multiple failed fixes. This leak is causing mildew and musky smells when used. This type of vehicle is also not needed for the purposes of which it is used. Town staff would like a smaller sedan that is easier to maneuver on city streets and parking garages.

#### **Water Line Replacements:**

Please note that all of these have been listed for some time and are being checked off as grant funds or other funds become available for use.

A full request packet is attached for your convenience. Please note that most of these prices are estimates or outdated quotes and prices are subject to change based on the exact item or system of purchase.

# TOWN OF AMHERST

## CAPITAL IMPROVEMENT PROGRAM FY25-26

Project Description & Ranking	CIP Committee Evaluation	Planning Commission Ranking	Total Estimated Cost	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Recommended Sources of Funds
<b>Police</b>									
Police Ford Interceptor	18		67,030.00	-	67,030.00				General Fund
Tasers-Recoccurring	23		36,653.00	36,653.00	4,148.00	4,158.00	4,158.00	4,158.00	General Fund
Toughbooks-Reoccurring	16		28,000.00					28,000.00	General Fund
Dash & Body Camera-New	19		90,000.00		90,000.00				General Fund
<b>Plants</b>									
Raw Influent Pumps (3)	19		54,000.00		18,000.00	18,000.00	18,000.00		Wastewater
WWTP Digester Blower/Motor (2)	17		45,400.00			-	45,400.00		Wastewater
WWTP Security Cameras-New			13,200.00						Wastewater
WTP Security Cameras-New			13,200.00						Water Fund
Waste Sludge Flow Meter	12		9,640.00		9,640.00				Wastewater
<b>Maintenance</b>									
Half Ton Pick-up	16		50,000.00	-	50,000.00				All Funds
Metal Structure	13		50,000.00		-		50,000.00		All Funds
Reseal Town Hall Lot	16		11,000.00		11,000.00				All Funds
<b>Town Hall/Finance</b>									
Town Pool Car	8		35,000.00	35,000.00					General Fund
<b>Water Line Replacements</b>									
Replace Author Court W/L			200,000.00		200,000.00				Grant and Water
Christian Springs Replacement									Grant and Water
Waugh's Ferry Road Replacement			3,000,000.00			3,000,000.00			Grant and Water
Walnut Street Replacement			400,000.00					400,000.00	Grant and Water
Union Hill Replacement			420,416.00						Grant and Water
Zane Snead Replacement			294,400.00						Grant and Water
<b>TOTAL</b>			4,817,939.00	71,653.00	449,818.00	3,022,158.00	117,558.00	432,158.00	





**Town of Amherst  
Capital Improvement Project  
Request Form**

<b>Department/Agency:</b> Police Department	<b>Justification Code:</b>
<b>Project Title:</b> Ford Interceptor Police Package (SUV)	<b>Priority:</b> 1

**Description**

Ford Interceptor SUV PPV 4 WD Police Vehicle. This quote is for a 2025 Ford Inteceptor SUV and the necessary equipment that will be needed to properly outfit the vehicle with emergency equipment and prisoner transport cage. The quote is based off state contract through Sheehy for the vehicle, AVS for the equipment and for the install. The Department anticipates the prices of the vehicle and equipment to be enhanced by the time of replacement.

**History Associated with Request**

Car 102 and 106 will be the oldest cars in the fleet. It is estimated Car 106 will have the most miles on it at the time of replacement. It is a 2021 model and by the time of the requested the mileage will be over 100,000. Historically when these police vehicles reach this type of mileage they begin to have mechanical problems that are not covered under warranty resulting in high expenditures to fix.

**Impact on Future Operating Costs**

The Department anticipates the price of vehicle and equipment to be enhanced significantly by the time of replacement.

**Cost of Project**

Planning/Engineering	Acquisition	Contruaction	Equipment	Project Total
	\$49,776.00	\$ 5,700.00	\$11,554.00	\$ 67,030.00

Proposed Financing for Project:

Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):

Year 1	Year 2	Year 3	Year 4	Year 5
		\$ 67,030.00		

**Notes (To be used by CIP Committee)**

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Contract Line Item #	Vehicle Configurator		Option / Order Code	UNIT PRICE
	DPS Contract #: CTR005744 Effective 12/20/21 thorough 12/19/2025			
	eVA Commodity: Ford Police Interceptor Utility			
	eVA Vendor: Sheehy Ford of Richmond			
	eVA Vendor ID#: E57154			
	NIGP Commodity Code: 07100			

**THIS SPREADSHEET IS SOLEY FOR REFERENCE/INTERNAL PURPOSES. PLEASE ENT**

1	<b>2025 Ford Police Interceptor Utility with the 3.3L V6 Hybrid engine</b> LATE AVAILABILITY	K8A/500A/99W/4 4B	\$48,355.85
2	<b>2025 Ford Police Interceptor Utility with the 3.0L EcoBoost V6</b> engine	K8A/500A/99C/4 4U	\$49,776.00
3	<b>2025 Ford Police Interceptor Utility with the 3.3L V6 Direct-Injection</b> FFV engine	K8A/500A/99B/4 4U	\$46,112.00
4	<b>Additional Delivery Charges</b> -(Note: 50 Miles are included in the base price of each vehicle.) Only enter miles in excess of 50. The spreadsheet will auto calculate the mileage by the qty of vehicles ordered.	n/a	\$ 1.80

## FACTORY OPTIONS

F1	Interior Upgrade Package	65U	\$ 386.10
F2	Front Headlamp Lighting Solution	66A	\$ 891.00
F3	Tail Lamp / Police Interceptor Housing Only	86T	NOW STD
F4	Tail Lamp Lighting Solution	66B	\$ 425.70
F5	Rear Lighting Solution	66C	\$ 455.40
F6	Wheel Covers (18 in. Full Face Wheel Cover)	65L	\$ 69.30
F7	18 in. Painted Aluminum Wheel	64E	NO LONGER AVAILABLE
F8	Ultimate Wiring Package	67U	\$ 633.60
F9	Police Wire Harness Connector Kit - Front/Rear	67V	\$ 198.00
F10	Engine Block Heater	41H	\$ 188.10
F11	Dark Car Feature – Courtesy lamp disable	43D	NOW STD
F12	Daytime Running Lamps	942	\$ 49.50
F13	Dome Lamp - Red/White in Cargo Area	17T	NOW STD
F14	Front Warning Auxiliary Light	21L	\$ 574.20
F15	Front Interior Windshield Warning Lights	96W	NO LONGER AVAILABLE
F16	Pre-Wiring for grille LED lights, siren and speaker	60A	NOW STD
F17	Rear Auxiliary Liftgate Lights	43A	\$ 396.00
F18	Rear Quarter Glass Side Marker Lights	63L	\$ 574.20
F19	Rear Spoiler Traffic Warning Lights	96T	\$ 1,485.00
F20	Side Marker LED - Sideview Mirrors (req. 60A)	63B	\$ 336.60
F21	Spot Lamp Prep Kit, Driver Side	51P	\$ 138.60
F22	Spot Lamp Prep Kit, Dual Side	51W	\$ 277.20
F23	Spot Lamp - LED Bulb, Driver Only (Unity)	51R	\$ 396.00
F24	Spot Lamp - LED Bulb, Driver Only (Whelen)	51T	\$ 415.80

F25	Spot Lamp - LED Bulb, Dual (driver and passenger) (Unity)	51S	\$ 613.80
F26	Spot Lamp - LED Bulb, Dual (driver and passenger) (Whelen)	51V	\$ 663.30
F27	Glass - Solar Tint 2nd Row, Rear Quarter and Liftgate Window (Deletes Privacy Glass)	92G	\$ 118.80
F28	Glass - Solar Tint 2nd Row Only, Privacy Glass on Rear Quarter and Liftgate Window	96R	\$ 89.10
F29	Deflector Plate	76D	\$ 336.60
F30	12.1 in. Integrated Computer Screen	47E	\$ 3,663.00
F31	Rear View Camera (mirror display)	87R	\$ -
F32	Rear Camera On-Demand	19V	NOW STD
F33	Hidden Door-Lock Plunger w/Rear-door controls inoperable	52P	\$ 158.40
F34	Rear-Door Handles Controls Inoperable / Locks Inoperable (with 52P)	68G	\$ -
F35	Rear-Door Handles Controls Inoperable / Locks Inoperable (without 52P)	68G	\$ 74.25
F36	Global Lock / Unlock feature	18D	\$ -
F37	Remote Keyless-Entry Key FOB	55F	NOW STD
F38	Keyed Alike – 1435x	59E	\$ 49.50
F39	Keyed Alike – 1284x	59B	\$ 49.50
F40	Keyed Alike – 0135x	59D	\$ 49.50
F41	Keyed Alike – 0576x	59F	\$ 49.50
F42	Keyed Alike – 1111x	59J	\$ 49.50
F43	Keyed Alike – 1294x	59C	\$ 49.50
F44	Keyed Alike – 0151x	59G	\$ 49.50
F45	1st and 2nd row carpet floor covering (incl. floor mats, front and rear)	16C	\$ 148.50
F46	2nd Row Cloth Seats	88F	\$ 69.30
F47	Power Passenger Seat	87P	NOW STD
F48	Front Console Plate - Delete	85D	\$ -
F49	Rear Center Seat Delete	85S	NO LONGER AVAILABLE
F50	Rear Console Plate	85R	\$ 59.40
F51	Ballistic Door Panels (LVL III+) – Driver Front Door Only	90D	\$ 1,574.10
F52	Ballistic Door Panels (LVL III+) – Driver & Pass Front Doors	90E	\$ 3,138.30
F53	Ballistic Door Panels (LVL IV+) – Driver Front Door Only	90F	\$ 2,395.80
F54	Ballistic Door Panels (LVL IV+) – Driver & Pass Front Doors	90G	\$ 4,781.70
F55	Rear Bumper Step Pad	16P	\$ 99.00
F56	BLIS - Blind Spot Monitoring with Cross Traffic Alert	55B	NOW STD
F57	Police Perimeter Alert	68B	NOW STD
F58	Pre-Collision Assist with Pedestrian Detection	76P	NOW STD
F59	Mirrors - Heated Sideview	549	NOW STD
F60	Perimeter Anti-Theft Alarm - Activated by Hood, Door, or Liftgate (req 55F)	593	NOW STD
F61	Police Engine Idle Feature	47A	NOW STD
F62	Reverse Sensing System	76R	NOW STD
F63	Aux Air Conditioning	17A	NOW STD

F64	Rear Aux Air Conditioning without Controls	91F	NO LONGER AVAILABLE
F65	Badge Delete	16D	\$ -
F66	Cargo Storage Vault	63V	\$ 267.30
F67	H8 AGM Battery	19K	NOW STD
F68	Low-Band Frequency Noise Suppression Kit	68E	NO LONGER AVAILABLE
F69	Noise Suppression Bonds (Ground Straps)	60R	\$ 99.00
F70	100 Watt Siren/Speaker (includes bracket and pigtail)	18X	\$ 346.50
F71	OBD - II Split Connector	61B	NO LONGER AVAILABLE

### ADDITIONAL OPTIONS - DEALER INSTALLED

A1	Two-Tone Paint Black & White (LAPD) Hood, Roof, All Doors below Window Moulding	LAPD	\$ 2,184.00
A2	Two-Tone Paint Black & White (LAPD) DOORS ONLY	DOORS	\$ 1,635.00
A3	Tremco Anti-Theft System	TREMCO	\$ 245.00

### PAINT COLOR OPTIONS

P1	Arizona Beige Metallic Clearcoat - late availability	E3	\$ -
P2	Vermillion Red	E4	\$ -
P3	Iconic Silver Metallic	JS	\$ -
P4	Dark Blue	LK	\$ -
P5	Royal Blue	LM	\$ -
P6	Silver Grey Metallic	TN	\$ -
P7	Sterling Grey Metallic	UJ	\$ -
P8	Carbonized Grey	M7	\$ -
P9	Oxford White	YZ	\$ -
P10	Agate Black	UM	\$ -

### Interior COLOR OPTIONS

I1	Charcoal Black		\$ -
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### Interior COLOR OPTIONS

G1	Virginia State Police Graphics	G-VSP	\$ 1,186.75
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Total Cost for **each** Base Vehicle plus Mileage & Options

**Column Totals** for **All** Base Vehicle Plus Options

Grand Total of all vehicles ordered on this spreadsheet: \$

Enter Other Information or Instructions in Yellow Block to the Right Note: Entities may not order anyt

Use this spread sheet to configure your vehicle(s). You will need to use a separate column for each model type you options. Only complete the Yellow cells in the spreadsheet with the Quantity for the base vehicle and each option eVA PUNCHOUT Catalog. CLICK BELOW FOR PUN

**Punchout Catalog Ordering Guide**

Not for order use

ORDER THE ORDER THROUGH THE eVA PUNCH OUT CATALOG					
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hing other than what's stated above. Buyers must choose a color choice above - do not enter it here.

are ordering. Use a separate spreadsheet for each model type ordered if it has different you want to order. When you are done the actual order needs to be entered through the CH OUT ORDERING GUIDE



## Alliance Vehicle Solutions LLC

382 Lee Jackson Hwy  
Staunton, VA 24402 USA  
+15405152871  
billing@DriveAVS.com  
www.driveavs.com

## INVOICE

### BILL TO

Town of Amherst Police Department - Ryan Watts  
174 South Main Street  
Amherst, VA 24521

### INVOICE

846  
DATE 10/24/2024  
TERMS Net 30  
DUE DATE 11/23/2024

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	Hours	Labor	45	95.00	4,275.00
	Whelen Package for Amherst Police Department 2023 Ford PIU 7/24/24	Whelen Package for Amherst Police Department 2023 Ford PIU 7/24/24	1	5,364.87	5,364.87
					Subtotal: 9,639.87
	Hours	Labor	5	95.00	475.00
	Havis Package for Amherst Police Department 2023 Ford PIU 7/24/24	Havis Package for Amherst Police Department 2023 Ford PIU 7/24/24	1	1,019.90	1,019.90
	Magnetic Mic	Magnetic Mic	2	39.95	79.90
	1" Console Filler Plate	1 Console Filler Plate	2	7.82	15.64
	Custom Amount	Freight **Estimated Cost, Actual Cost Passed Through to Customer**			45.44
					Subtotal: 1,635.88
	Hours	Labor	6	95.00	570.00
	Pro-Gard Package for Amherst Police Department 2023 Ford PIU 7/24/24	Pro-Gard Package for Amherst Police Department 2023 Ford PIU 7/24/24	1	3,429.60	3,429.60
	Custom Amount	Freight **Estimated Cost, Actual Cost Passed Through to Customer			274.92
					Subtotal: 4,274.52
	Hours	Labor	4	95.00	380.00
	Westin Package for Town of Amherst PD PIU 8/26/24	Westin Package for Town of Amherst PD PIU 8/26/24	1	545.59	545.59
	Westin 2020 Ford Police Interceptor Utility Elite	Westin 2020 Ford Police Interceptor Utility Elite	1	0.00	0.00

Upright Wire Cover - Black	Upright Wire Cover - Black			
Custom Amount	Freight **Estimated Cost, Actual Cost Passed Through to Customer**			28.35
				Subtotal: 953.94
20A Rocker Switch	20A Rocker Switch	2	4.20	8.40
2 Pin Automotive Connector Plug	2 Pin Automotive Connector Plug	1	1.98	1.98
2 Pin Automotive Connector Receptacle	2 Pin Automotive Connector Receptacle	1	1.80	1.80
2 Pin Wedge Lock Plug	2 Pin Wedge Lock Plug	1	0.28	0.28
2 Pin Wedge Lock Receptacle	2 Pin Wedge Lock Receptacle	1	0.27	0.27
Snap Bushing, 3/4 ID, 1" KO	Snap Bushing, 3/4 ID, 1" KO	2	0.28	0.56
Rear View Mounting Tabs	Rear View Mounting Tabs	1	2.99	2.99
250A Junction Block	250A Junction Block	1	12.72	12.72
100A Circuit Breaker	100A Circuit Breaker	1	52.92	52.92
75 Amp 12 Volt Power Relay	75 Amp 12 Volt Power Relay	1	44.52	44.52
6 Position 100A Fuse Block w/Clear Cover	6 Position 100A Fuse Block w/Clear Cover	1	18.58	18.58
10 Position Fuse Block	10 Position Fuse Block	2	26.19	52.38
6 Gauge #10 Stud Battery Lug	6 Gauge #10 Stud Battery Lug	3	2.50	7.50
6 Gauge 1/4" Stud Battery Lug	6 Gauge 1/4" Stud Battery Lug	2	1.74	3.48
Female Terminal 14/16G MX150	Female Terminal 14/16G MX150	2	0.24	0.48
20-14ga Mate N Lock Socket	20-14ga Mate N Lock Socket	15	0.20	3.00
Mate N Lock Pin 20-14Ga	Mate N Lock Pin 20-14Ga	4	0.31	1.24
2 Position Socket Free Connector Mate N Lock	2 Position Socket Free Connector Mate N Lock	2	0.57	1.14
2 Position Connector Female Socket Mate N Lock	2 Position Connector Female Socket Mate N Lock	2	0.70	1.40
Male TNC Crimp Connector	Male TNC Crimp Connector	1	5.12	5.12
7' Cat 6 Ethernet Cable	7' Cat 6 Ethernet Cable	2	3.53	7.06
1 Amp Blade Type Fuse	1 Amp Blade Type Fuse	1	0.36	0.36
3 Amp Blade Type Fuse	3 Amp Blade Type Fuse	4	0.36	1.44
5 Amp Blade Type Fuse	5 Amp Blade Type Fuse	6	0.36	2.16

7.5 Amp Blade Type Fuse	7.5 Amp Blade Type Fuse	3	0.36	1.08
10 Amp Blade Fuse	10 Amp Blade Fuse	4	0.36	1.44
15 Amp Blade Type Fuse	15 Amp Blade Type Fuse	2	0.36	0.72
20 Amp Blade Type Fuse	20 Amp Blade Type Fuse	1	0.36	0.36
25 Amp Blade Type Fuse	25 Amp Blade Type Fuse	2	0.36	0.72
30 Amp Blade Type Fuse	30 Amp Blade Type Fuse	2	0.33	0.66
12 Pin Connector Plug	12 Pin Connector Plug	1	4.80	4.80
12 Pin Receptacle Connector	12 Pin Receptacle Connector	1	4.42	4.42
6 Pin Automotive Connector Plug	6 Pin Automotive Connector Plug	2	2.58	5.16
6 Pin Automotive Connector Receptacle	6 Pin Automotive Connector Receptacle	2	2.40	4.80
12 Pin Wedge Lock Receptacle	12 Pin Wedge Lock Receptacle	1	0.35	0.35
12 Pin Wedge Plug	12 Pin Wedge Plug	1	0.37	0.37
6 Pin Wedge Lock Receptacle Green	6 Pin Wedge Lock Receptacle Green	2	0.17	0.34
6 Pin Wedge Lock Plug Green	6 Pin Wedge Lock Plug Green	2	0.21	0.42
3 Pin Wedge Lock Plug	3 Pin Wedge Lock Plug	2	0.28	0.56
3 Pin Wedge Lock Receptacle	3 Pin Wedge Lock Receptacle	2	0.28	0.56
3 Position Automotive Connector Plug E SEAL	3 Position Automotive Connector Plug E SEAL	2	2.10	4.20
3 Position Automotive Connectors Receptacle Sz 16	3 Position Automotive Connectors Receptacle Sz 16	2	2.58	5.16
White Sealing Plug Sz12 & 16	White Sealing Plug Sz12 & 16	1	0.36	0.36
Male Nickel Pin Contact 20-16GA Size 16 Solid	Male Nickel Pin Contact 20-16GA Size 16 Solid	30	0.78	23.40
Female Nickel Socket Contact 16-20GA Size 16 Solid	Female Nickel Socket Contact 16-20GA Size 16 Solid	30	0.74	22.20
Mini Relay 12V 40A	Mini Relay 12V 40A	2	9.12	18.24
Snap Bushing, 5/8 ID, 3/4" KO	Snap Bushing, 5/8 ID, 3/4" KO	1	0.22	0.22
20GA Brown Wire	20GA Brown Wire	45	0.11	4.95
20GA Red Wire	20GA Red Wire	35	0.11	3.85
20GA Orange Wire	20GA Orange Wire	35	0.11	3.85
20GA Yellow Wire	20GA Yellow Wire	35	0.08	2.80
20GA Green Wire	20GA Green Wire	35	0.11	3.85

20GA Blue Wire	20GA Blue Wire	35	0.11	3.85
20GA Violet Wire	20GA Violet Wire	35	0.11	3.85
20GA Gray Wire	20GA Gray Wire	35	0.11	3.85
20GA White W/BROWN STRIPE Wire	20GA White W/BROWN STRIPE Wire	35	0.11	3.85
20GA White W/RED STRIPE Wire	20GA White W/RED STRIPE Wire	35	0.11	3.85
20GA White W/ORANGE STRIPE Wire	20GA White W/ORANGE STRIPE Wire	35	0.11	3.85
20GA White W/Yellow Stripe Wire	20GA White W/Yellow Stripe Wire	35	0.11	3.85
20GA White W/GREEN STRIPE Wire	20GA White W/GREEN STRIPE Wire	35	0.11	3.85
20GA White W/BLUE STRIPE Wire	20GA White W/BLUE STRIPE Wire	35	0.11	3.85
20GA White W/VIOLET STRIPE Wire	20GA White W/VIOLET STRIPE Wire	35	0.11	3.85
20GA White W/GRAY STRIPE Wire	20GA White W/GRAY STRIPE Wire	35	0.07	2.45
20GA Black Wire	20GA Black Wire	135	0.11	14.85
12GA Red Wire	12GA Red Wire	10	0.50	5.00
12GA Black Wire	12GA Black Wire	10	0.50	5.00
10GA Red Wire	10GA Red Wire	15	0.61	9.15
6 GA SGX Red Cross-Link Bare Copper Battery Cable	6 GA SGX Red Cross-Link Bare Copper Battery Cable	5	1.74	8.70
6 GA SGX Black Cross-Link Bare Copper Battery Cable	6 GA SGX Black Cross-Link Bare Copper Battery Cable	5	1.74	8.70
16/2 GA Parallel Bonded Red Black Wire	16/2 GA Parallel Bonded Red Black Wire	10	0.45	4.50
14GA Blue Wire	14GA Blue Wire	20	0.29	5.80
14GA GXL White Wire	14GA GXL White Wire	10	0.29	2.90
14GA Black Wire	14GA Black Wire	85	0.29	24.65
18GA Gray Wire	18GA Gray Wire	10	0.11	1.10
18GA White Wire	18GA White Wire	35	0.11	3.85
18GA Black Wire	18GA Black Wire	75	0.14	10.50
14GA Red Wire	14GA Red Wire	110	0.29	31.90
16GA Green W/WHITE STRIPE Wire	16GA Green W/WHITE STRIPE Wire	10	0.19	1.90
14GA Gray Wire	14GA Gray Wire	10	0.29	2.90
18GA Violet W/BLACK STRIPE Wire	18GA Violet W/BLACK STRIPE Wire	10	0.14	1.40

16GA Red W/BLACK STRIPE Wire	16GA Red W/BLACK STRIPE Wire	30	0.19	5.70
16GA White Wire	16GA White Wire	10	0.19	1.90
18GA Yellow Wire	18GA Yellow Wire	10	0.11	1.10
18GA White W/VIOLET STRIPE Wire	18GA White W/VIOLET STRIPE Wire	10	0.14	1.40
18GA Black W/WHITE STRIPE Wire	18GA Black W/WHITE STRIPE Wire	15	0.14	2.10
18GA Red Wire	18GA Red Wire	40	0.11	4.40
18GA Black W/RED STRIPE Wire	18GA Black W/RED STRIPE Wire	15	0.14	2.10
20AWG Multi-Conductor Cables1PR FOIL SHLD	20AWG Multi-Conductor Cables1PR FOIL SHLD	50	1.89	94.50
14GA Green Wire	14GA Green Wire	15	0.29	4.35
				Subtotal: 652.92
Hours		0	175.00	0.00
NMO Mount	NMO Mount	1	33.30	33.30
Flashlight DC1 Charge Cord Streamlight	Flashlight DC1 Charge Cord Streamlight	1	26.58	26.58
KA-Band Mount Windshield	KA-Band Mount Windshield	1	90.00	90.00

Subtotal: 149.88

Shopmonkey Order #846, Town of Amherst Police Department 024846-  
PGB97767 Patrol Build  
Year: 2023  
Make: Ford  
Model: Explorer  
VIN: 1FM5K8AC5PGB97767  
Service Writer: Chris Ropp

SUBTOTAL	17,307.01
DISCOUNT	-52.92
TAX	0.00
TOTAL	17,254.09
BALANCE DUE	<b>\$17,254.09</b>



**Town of Amherst**  
**Capital Improvement Project**  
**Request Form**

<b>Department/Agency:</b> Police Department	<b>Justification Code:</b> Other
<b>Project Title:</b> Taser Replacement	<b>Priority:</b> 2

**Description**

The Police Department is requesting to purchase six Axon Taser 10. The previous models that we carry are no longer being repaired by Axon and are considered outdated. Liability for the X26 has been placed on the department due to the age of the devices. The Taser 10 is 95% effective compared to being 70% effective on older models. The range on the Taser 10 is 45 feet, where the X26 is 35 feet. With the Taser 10, the officer is able to control the spread of the darts. The Taser 10 has a rechargeable battery and the software documents when the device is pulled from the holster and when it is pointed. The X26 only documents deployment.

**History Associated with Request**

The current Axon Taser's are no longer covered and are considered unservicable. If there is a malfunction with one of these devices Axon will not fix them and the solution is to buy a new one. The only maintenance available are new cartridges and new batteries. Axon covers liability insurance on their devices for 5 years for \$10,000,000. After the 5 years the department assumes liability. The quote listed is from 04/24/2024.

**Impact on Future Operating Costs**

Replacing six of the current Taser's will outfit the six full time employees. After the initial six are replaced we will attempt to cycle out the part time employees by purchasing one a year.

**Cost of Project**

Planning/Engineering	Acquisition	Construction	Equipment	Project Total
	\$ 36,653.00			\$ 36,653.00

Proposed Financing for Project:

Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):

Year 1	Year 2	Year 3	Year 4	Year 5
\$ 36,653.00	\$ 4,158.00	\$ 4,158.00	\$ 4,158.00	\$ 4,158.00

**Notes (To be used by CIP Committee)**

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# Non-Binding Budgetary Estimate



**Axon Enterprise, Inc.**  
 17800 N 85th St.  
 Scottsdale, Arizona 85255  
 United States  
 VAT: 86-0741227  
 Domestic: (800) 978-2737  
 International: +1.800.978.2737

Q-533797-45406.758NR

Issued: 04/24/2024

Quote Expiration: 03/15/2024

Estimated Contract Start Date: 08/01/2024

Account Number: 213688

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO	SALES REPRESENTATIVE	PRIMARY CONTACT
Amherst Police Dept. - VA 174 S Main St Amherst, VA 24521-2642 USA	Amherst Police Dept. - VA PO Box 280 Amherst VA 24521-0280 USA Email:	Nick Roche Phone: 6466611266 Email: nroche@axon.com Fax:	C.R. - "Ryan" Watts Phone: 434-946-7874 Email: ryan.watts@amherstva.gov Fax:

## Quote Summary

Program Length	60 Months
<b>TOTAL COST</b>	<b>\$36,653.28</b>
<b>ESTIMATED TOTAL W/ TAX</b>	<b>\$38,374.76</b>

## Discount Summary

Average Savings Per Year	\$2,660.11
<b>TOTAL SAVINGS</b>	<b>\$13,300.56</b>

Non-Binding Budgetary Estimate

Payment Summary

Date	Subtotal	Tax	Total
Jul 2024	\$36,653.28	\$1,721.48	\$38,374.76
Total	\$36,653.28	\$1,721.48	\$38,374.76



Non-Binding Budgetary Estimate

Quote List Price: \$49,953.84  
Quote Subtotal: \$36,653.28

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Term	Qty	List Price	Net Price	Subtotal	Tax	Total
<b>BUNDLE - TASER 10 CERTIFICATION</b>								
71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA		1	\$11.77	\$8.64	\$8.64	\$0.46	\$9.10
70033	AXON - DOCK WALL MOUNT - BRACKET ASSY		1	\$43.90	\$32.21	\$32.21	\$1.71	\$33.92
100401	AXON TASER 10 - CARTRIDGE - INERT		80	\$1.00	\$0.73	\$58.40	\$3.09	\$61.49
80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN		1	\$88.97	\$65.28	\$65.28	\$3.46	\$68.74
101193	AXON TASER - ON DEMAND CERTIFICATION	60m	1	\$130.20	\$95.54	\$95.54	\$0.00	\$95.54
80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED		1	\$177.89	\$130.54	\$130.54	\$6.92	\$137.46
20018	AXON TASER - BATTERY PACK - TACTICAL		2	\$110.00	\$80.72	\$161.44	\$8.56	\$170.00
20248	AXON TASER - EVIDENCE.COM LICENSE	60m	1	\$338.40	\$248.31	\$248.31	\$0.00	\$248.31
100399	TASER 10 LIVE CARTRIDGE		20	\$22.00	\$16.14	\$322.80	\$17.11	\$339.91
100399	TASER 10 LIVE CARTRIDGE		20	\$22.00	\$16.14	\$322.80	\$17.11	\$339.91
100395	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE		3	\$160.00	\$117.41	\$352.23	\$18.67	\$370.90
101180	AXON TASER - DATA SCIENCE PROGRAM	60m	8	\$64.80	\$47.55	\$380.40	\$0.00	\$380.40
100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE		4	\$160.00	\$117.41	\$469.64	\$24.89	\$494.53
100399	TASER 10 LIVE CARTRIDGE		30	\$22.00	\$16.14	\$484.20	\$25.66	\$509.86
100399	TASER 10 LIVE CARTRIDGE		30	\$22.00	\$16.14	\$484.20	\$25.66	\$509.86
100616	AXON TASER 10 - HOLSTER - BLACKHAWK - RH		8	\$83.20	\$61.05	\$488.40	\$25.88	\$514.28
100623	AXON TASER - TRAINING - ENHANCED HALT SUIT V2		1	\$750.00	\$550.34	\$550.34	\$29.17	\$579.51
20018	AXON TASER - BATTERY PACK - TACTICAL		8	\$110.00	\$80.72	\$645.76	\$34.23	\$679.99
100400	AXON TASER 10 - CARTRIDGE - HALT		50	\$22.00	\$16.14	\$807.00	\$42.77	\$849.77
100393	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK		8	\$160.00	\$117.41	\$939.28	\$49.78	\$989.06
100396	AXON TASER 10 - MAGAZINE - INERT RED		8	\$160.00	\$117.41	\$939.28	\$49.78	\$989.06
100400	AXON TASER 10 - CARTRIDGE - HALT		60	\$22.00	\$16.14	\$968.40	\$51.32	\$1,019.72
100400	AXON TASER 10 - CARTRIDGE - HALT		60	\$22.00	\$16.14	\$968.40	\$51.32	\$1,019.72
100400	AXON TASER 10 - CARTRIDGE - HALT		70	\$22.00	\$16.14	\$1,129.80	\$59.88	\$1,189.68
100400	AXON TASER 10 - CARTRIDGE - HALT		70	\$22.00	\$16.14	\$1,129.80	\$59.88	\$1,189.68
74200	AXON TASER - DOCK - SIX BAY PLUS CORE		1	\$1,689.32	\$1,239.60	\$1,239.60	\$65.70	\$1,305.30
20248	AXON TASER - EVIDENCE.COM LICENSE	60m	8	\$338.40	\$248.31	\$1,986.48	\$0.00	\$1,986.48
100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	60m	8	\$381.00	\$279.57	\$2,236.56	\$118.54	\$2,355.10
100399	TASER 10 LIVE CARTRIDGE		160	\$22.00	\$16.14	\$2,582.40	\$136.86	\$2,719.26
100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R		8	\$2,300.00	\$1,687.71	\$13,501.68	\$715.59	\$14,217.27
80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	49m	2	\$25.97	\$19.05	\$38.10	\$1.01	\$39.11
80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	49m	8	\$25.97	\$19.05	\$152.40	\$4.04	\$156.44
80396	AXON TASER 7 - EXT WARRANTY - DOCK SIX BAY	49m	1	\$388.57	\$285.13	\$285.13	\$7.56	\$292.69
100704	AXON TASER 10 - EXT WARRANTY - HANDLE	49m	8	\$416.99	\$305.98	\$2,447.84	\$64.87	\$2,512.71
<b>Total</b>						<b>\$36,653.28</b>	<b>\$1,721.48</b>	<b>\$38,374.76</b>

## Non-Binding Budgetary Estimate

### Delivery Schedule

#### Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - TASER 10 CERTIFICATION	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	8	2	07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100393	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK	8		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	4		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100395	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE	3		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100396	AXON TASER 10 - MAGAZINE - INERT RED	8		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100399	TASER 10 LIVE CARTRIDGE	160		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	50		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100401	AXON TASER 10 - CARTRIDGE - INERT	80		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100616	AXON TASER 10 - HOLSTER - BLACKHAWK - RH	8		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100623	AXON TASER - TRAINING - ENHANCED HALT SUIT V2	1		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	20018	AXON TASER - BATTERY PACK - TACTICAL	8		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	20018	AXON TASER - BATTERY PACK - TACTICAL	2		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1		07/01/2024
BUNDLE - TASER 10 CERTIFICATION	100399	TASER 10 LIVE CARTRIDGE	30		07/01/2025
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	70		07/01/2025
BUNDLE - TASER 10 CERTIFICATION	100399	TASER 10 LIVE CARTRIDGE	20		07/01/2026
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	60		07/01/2026
BUNDLE - TASER 10 CERTIFICATION	100399	TASER 10 LIVE CARTRIDGE	30		07/01/2027
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	70		07/01/2027
BUNDLE - TASER 10 CERTIFICATION	100399	TASER 10 LIVE CARTRIDGE	20		07/01/2028
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	60		07/01/2028

#### Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 10 CERTIFICATION	101180	AXON TASER - DATA SCIENCE PROGRAM	8	08/01/2024	07/31/2029
BUNDLE - TASER 10 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	8	08/01/2024	07/31/2029
BUNDLE - TASER 10 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	1	08/01/2024	07/31/2029

#### Services

Bundle	Item	Description	QTY
BUNDLE - TASER 10 CERTIFICATION	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	8
BUNDLE - TASER 10 CERTIFICATION	101193	AXON TASER - ON DEMAND CERTIFICATION	1

#### Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
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Non-Binding Budgetary Estimate

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 10 CERTIFICATION	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	8	07/01/2025	07/31/2029
BUNDLE - TASER 10 CERTIFICATION	80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	8	07/01/2025	07/31/2029
BUNDLE - TASER 10 CERTIFICATION	80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	2	07/01/2025	07/31/2029
BUNDLE - TASER 10 CERTIFICATION	80396	AXON TASER 7 - EXT WARRANTY - DOCK SIX BAY	1	07/01/2025	07/31/2029

# Non-Binding Budgetary Estimate

## Shipping Locations

Location Number	Street	City	State	Zip	Country
	174 S Main St	Amherst	VA	24521-2642	USA
2	174 S Main St	Amherst	VA	24521-2642	USA

## Payment Details

Jul 2024						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	8	\$13,501.68	\$715.59	\$14,217.27
Year 1	100393	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK	8	\$939.28	\$49.78	\$989.06
Year 1	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	4	\$469.64	\$24.89	\$494.53
Year 1	100395	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE	3	\$352.23	\$18.67	\$370.90
Year 1	100396	AXON TASER 10 - MAGAZINE - INERT RED	8	\$939.28	\$49.78	\$989.06
Year 1	100399	TASER 10 LIVE CARTRIDGE	20	\$322.80	\$17.11	\$339.91
Year 1	100399	TASER 10 LIVE CARTRIDGE	160	\$2,582.40	\$136.86	\$2,719.26
Year 1	100399	TASER 10 LIVE CARTRIDGE	30	\$484.20	\$25.66	\$509.86
Year 1	100399	TASER 10 LIVE CARTRIDGE	30	\$484.20	\$25.66	\$509.86
Year 1	100399	TASER 10 LIVE CARTRIDGE	20	\$322.80	\$17.11	\$339.91
Year 1	100400	AXON TASER 10 - CARTRIDGE - HALT	50	\$807.00	\$42.77	\$849.77
Year 1	100400	AXON TASER 10 - CARTRIDGE - HALT	70	\$1,129.80	\$59.88	\$1,189.68
Year 1	100400	AXON TASER 10 - CARTRIDGE - HALT	70	\$1,129.80	\$59.88	\$1,189.68
Year 1	100400	AXON TASER 10 - CARTRIDGE - HALT	60	\$968.40	\$51.32	\$1,019.72
Year 1	100400	AXON TASER 10 - CARTRIDGE - HALT	60	\$968.40	\$51.32	\$1,019.72
Year 1	100401	AXON TASER 10 - CARTRIDGE - INERT	80	\$58.40	\$3.09	\$61.49
Year 1	100616	AXON TASER 10 - HOLSTER - BLACKHAWK - RH	8	\$488.40	\$25.88	\$514.28
Year 1	100623	AXON TASER - TRAINING - ENHANCED HALT SUIT V2	1	\$550.34	\$29.17	\$579.51
Year 1	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	8	\$2,447.84	\$64.87	\$2,512.71
Year 1	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	8	\$2,236.56	\$118.54	\$2,355.10
Year 1	101180	AXON TASER - DATA SCIENCE PROGRAM	8	\$380.40	\$0.00	\$380.40
Year 1	101193	AXON TASER - ON DEMAND CERTIFICATION	1	\$95.54	\$0.00	\$95.54
Year 1	20018	AXON TASER - BATTERY PACK - TACTICAL	2	\$161.44	\$8.56	\$170.00
Year 1	20018	AXON TASER - BATTERY PACK - TACTICAL	8	\$645.76	\$34.23	\$679.99
Year 1	20248	AXON TASER - EVIDENCE.COM LICENSE	1	\$248.31	\$0.00	\$248.31
Year 1	20248	AXON TASER - EVIDENCE.COM LICENSE	8	\$1,986.48	\$0.00	\$1,986.48
Year 1	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	\$32.21	\$1.71	\$33.92
Year 1	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	\$8.64	\$0.46	\$9.10
Year 1	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	\$1,239.60	\$65.70	\$1,305.30
Year 1	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	\$130.54	\$6.92	\$137.46
Year 1	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	\$65.28	\$3.46	\$68.74
Year 1	80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	2	\$38.10	\$1.01	\$39.11
Year 1	80374	AXON TASER 7 - EXT WARRANTY - BATTERY PACK	8	\$152.40	\$4.04	\$156.44
Year 1	80396	AXON TASER 7 - EXT WARRANTY - DOCK SIX BAY	1	\$285.13	\$7.56	\$292.69

Non-Binding Budgetary Estimate

Jul 2024						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Total				\$36,653.28	\$1,721.48	\$38,374.76

#### **Non-Binding Budgetary Estimate**

This Rough Order of Magnitude estimate is being provided for budgetary and planning purposes only. It is non-binding and is not considered a contractable offer for sale of Axon goods or services.

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.





**Town of Amherst**  
**Capital Improvement Project**  
**Request Form**

<b>Department/Agency:</b> Amherst Police Department	<b>Justification Code:</b> Other
<b>Project Title:</b> Dash Camera and Body Camera	<b>Priority:</b> 1

**Description**

The Amherst Police Department is requesting to purchase seven Axon in car camera's and fourteen body cameras. The Watchguard car camera's and body camera's are no longer covered by Motorola and will not be serviced or replaced by the company. Two of the recently installed in-car camera systems have issues and one needs replacement. Axon currently does not have a representative for our agency and is working to remedy this. We are currently going off an estimate based on another agency quote and will update as soon as we get official quotes. The price would include the install of the in-car camera's and storage of data.

**History Associated with Request**

Watchguard is currently the in-car camera's and body camera's that we utilize. Watchguard was bought by motorola several years ago and they have dissolved the Watchguard system and name. Motorola will no longer cover the camera's that the deparment has and they do not perform program updates. It is imperative that the deparment has camera's in good operating order to protect the Town, Employees, and Citizens. The camera's will assist with frivolous lawsuits against the Town. They will also be used to evaluate Officers and look for areas that an Officer may need improvement or retraining to give better customer service to the citizens.

**Impact on Future Operating Costs**

There will be possible cost associated with replacements if the camera's get damaged.

**Cost of Project**

Planning/Engineering	Acquisition	Contruction	Equipment	Project Total
			\$90,000.00	\$ 90,000.00

Proposed Financing for Project:

Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):


Year 1	Year 2	Year 3	Year 4	Year 5
	\$ 90,000.00			

**Notes (To be used by CIP Committee)**

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Criteria	Ranking					Project Ranking
	5	4	3	2	1	
Federal or State Mandates	Project is required by enforceable standards within the next year.	Project is needed to bring existing component up to enforceable standards.	Project is required by enforceable standards within the next two years.	Project is not required by any law but is required to continue operations at the current level. (example; system will no longer support software version).	Project is not mandated by law or any other requirements.	3
Efficiency	Project will directly increase employee efficiency by greater than 20%	Project will directly increase employee efficiency by greater than 10%	Project will directly increase employee efficiency by greater than 5%.	Project will make daily work easier, but not necessarily save time.	Project has not impacted on employee efficiency.	2
Economic Development	Project will directly provide jobs with in the Town.	Project will attract potential business within the Town.	Project will attract new residents to locate to the Town.	Project will revitalize and improve areas within the Town.	Project has little or no impact related to economic development.	3
Budgetary Impact	Project will provide the Town with additional revenue.	Project will provide the Town with future budget savings.	After initial cost of project there will be no impact on the budget.	Without project cost of current operations could rise (example; maintenance cost due to age of current assets).	Project will continue to require additional funds to operate after completion (example; additional personnel).	2
Readiness to Proceed	Project is ready now. Money has been approved (by outside sources or grants), costs estimates have been received.	Cost estimates have been received and initial planning has begun. Project is ready to start once approved and funded by the Town.	No initial planning has taken place. However, planning and prep can take place once approved and funded.	Project will still not be ready to take place until future period in time even after approval and funding.	Project is not needed until two or more years in the future.	3
Health/Public Safety	Failure to do project presents major risk to citizens or employees.	Project could increase safety or health concerns of citizens or employees.	Project could enrich quality of lives and health within the Town.	Project could have long term effects on health or safety that is unknown at this time.	Project has no impact on health or public safety.	5
Funding	100% of funding is being received from grants or other outside sources.	Increased tax revenue received from project will help recoupe initial cost.	Grants received but will require a Town "match" in funds less than 50%.	Grants received but will require a Town "match" in funds greater than 50%.	100% of funding will come from General/Water/Sewer Fund.	1
Total for this project						19
Notes						



<b>PROJECT:</b> #1 Raw Influent Pump(10-0038) / Motor(10-0041)							
			<b>PROJECT DESCRIPTION:</b> Replacement of raw wastewater pump and motor due to age and ware. Raw influent pumps are used in pumping wastewater received from the Towns sewer collection system and pumping it to the facilities upper level for the treatment.				
<b>PROJECT JUSTIFICATION:</b> Pump and motor are approaching the 20 years of service life.							
<b>FUNCTION:</b>		<u>UTILITIES</u>		<b>YEAR INTRODUCED:</b>		2020	
<b>PROJECT TYPE:</b>		<u>Wastewater</u>		<b>CHANGE FROM PRIOR:</b>		na	
<b>DEPARTMENT:</b>		<u>PLANTS</u>		<b>START YEAR:</b>			
<b>ACCOUNT NUMBER:</b>		<u>502</u>		<b>END YEAR:</b>			
<b>FINANCIAL SUMMARY:</b>							
<b>PROJECT ESTIMATE:</b>		Initial Price/Quote	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Planning/Engineering							
Acquisition							
Construction							
Equipment		12,136.59	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18
<b>Total Estimate</b>		12,136.59	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18
<b>FUNDING SOURCES:</b>			FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
General Fund							
Waer Fund							
Sewer Fund		12,136.59	13,350.25	14,685.27	16,153.80	17,769.18	
Grants/Others							
<b>Total Funding</b>		12,136.59	13,350.25	14,685.27	16,153.80	17,769.18	
<b>PROJECT RANKING:</b>		<b>CIP Committee Review/Rank</b>		<b>Planning Comments:</b>			
	Department Rank						
	Total						
Federal/State Mandates	5						
Efficiency	1						
Economic Development	4						
Budgetary Impact	2	22					
Readiness to Proceed	4						
Health / Public Safety	5						
Funding	1						

<b>PROJECT:</b> <b>#2 Raw Influent Pump(10-0039) / Motor(10-0042)</b>																																																
			<b>PROJECT DESCRIPTION:</b> Replacement of raw wastewater pump and motor due to age and ware. Raw influent pumps are used in pumping wastewater received from the Towns sewer collection system and pumping it to the facilities upper level for the treatment.																																													
<b>PROJECT JUSTIFICATION:</b> Pump and motor are approaching the 20 years of service life.																																																
<table style="width: 100%; border: none;"> <tr> <td style="width: 20%;"><b>FUNCTION:</b></td> <td style="width: 20%;"><u>UTILITIES</u></td> <td style="width: 20%;"><b>YEAR INTRODUCED:</b></td> <td style="width: 20%;"><u>2020</u></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> <tr> <td><b>PROJECT TYPE:</b></td> <td><u>Wastewater</u></td> <td><b>CHANGE FROM PRIOR:</b></td> <td><u>na</u></td> <td></td> <td></td> </tr> <tr> <td><b>DEPARTMENT:</b></td> <td><u>PLANTS</u></td> <td><b>START YEAR:</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>ACCOUNT NUMBER:</b></td> <td><u>502</u></td> <td><b>END YEAR:</b></td> <td></td> <td></td> <td></td> </tr> </table>							<b>FUNCTION:</b>	<u>UTILITIES</u>	<b>YEAR INTRODUCED:</b>	<u>2020</u>			<b>PROJECT TYPE:</b>	<u>Wastewater</u>	<b>CHANGE FROM PRIOR:</b>	<u>na</u>			<b>DEPARTMENT:</b>	<u>PLANTS</u>	<b>START YEAR:</b>				<b>ACCOUNT NUMBER:</b>	<u>502</u>	<b>END YEAR:</b>																					
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<b>PROJECT TYPE:</b>	<u>Wastewater</u>	<b>CHANGE FROM PRIOR:</b>	<u>na</u>																																													
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<table style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">PROJECT ESTIMATE:</th> <th style="text-align: right;">Initial Price/Quote</th> <th style="text-align: right;">FY 2021/22</th> <th style="text-align: right;">FY 2022/23</th> <th style="text-align: right;">FY 2023/24</th> <th style="text-align: right;">FY 2024/25</th> <th style="text-align: right;">FY 2025/26</th> </tr> <tr> <td>Planning/Engineering</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Acquisition</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Construction</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Equipment</td> <td style="text-align: right;">12,136.59</td> <td style="text-align: right;">12,136.59</td> <td style="text-align: right;">13,350.25</td> <td style="text-align: right;">14,685.27</td> <td style="text-align: right;">16,153.80</td> <td style="text-align: right;">17,769.18</td> </tr> <tr> <td><b>Total Estimate</b></td> <td style="text-align: right;"><b>12,136.59</b></td> <td style="text-align: right;"><b>12,136.59</b></td> <td style="text-align: right;"><b>13,350.25</b></td> <td style="text-align: right;"><b>14,685.27</b></td> <td style="text-align: right;"><b>16,153.80</b></td> <td style="text-align: right;"><b>17,769.18</b></td> </tr> </table>							PROJECT ESTIMATE:	Initial Price/Quote	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	Planning/Engineering							Acquisition							Construction							Equipment	12,136.59	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18	<b>Total Estimate</b>	<b>12,136.59</b>	<b>12,136.59</b>	<b>13,350.25</b>	<b>14,685.27</b>	<b>16,153.80</b>	<b>17,769.18</b>
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<table style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: left;">PROJECT RANKING:</th> <th style="text-align: center;">CIP Committee Review/Rank</th> <th style="text-align: center;">Planning Comments:</th> </tr> <tr> <th style="text-align: left;"></th> <th style="text-align: center;">Department Rank Total</th> <th style="text-align: center;">Total</th> <th></th> </tr> <tr> <td>Federal/State Mandates</td> <td style="text-align: center;">5</td> <td></td> <td></td> </tr> <tr> <td>Efficiency</td> <td style="text-align: center;">1</td> <td></td> <td></td> </tr> <tr> <td>Economic Development</td> <td style="text-align: center;">4</td> <td></td> <td></td> </tr> <tr> <td>Budgetary Impact</td> <td style="text-align: center;">2      22</td> <td></td> <td></td> </tr> <tr> <td>Readiness to Proceed</td> <td style="text-align: center;">4</td> <td></td> <td></td> </tr> <tr> <td>Health / Public Safety</td> <td style="text-align: center;">5</td> <td></td> <td></td> </tr> <tr> <td>Funding</td> <td style="text-align: center;">1</td> <td></td> <td></td> </tr> </table>							PROJECT RANKING:		CIP Committee Review/Rank	Planning Comments:		Department Rank Total	Total		Federal/State Mandates	5			Efficiency	1			Economic Development	4			Budgetary Impact	2      22			Readiness to Proceed	4			Health / Public Safety	5			Funding	1								
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Readiness to Proceed	4																																															
Health / Public Safety	5																																															
Funding	1																																															

**PROJECT:** #3 Raw Influent Pump(10-0040) / Motor(10-0043)



**PROJECT DESCRIPTION:**

Replacement of raw wastewater pump and motor due to age and wear. Raw influent pumps are used in pumping wastewater received from the Towns sewer collection system and pumping it to the facilities upper level for the treatment.

**PROJECT JUSTIFICATION:**

Pump and motor are approaching the 20 years of service life.

<b>FUNCTION:</b>	<u>UTILITIES</u>	<b>YEAR INTRODUCED:</b>	<u>2020</u>
<b>PROJECT TYPE:</b>	<u>Wastewater</u>	<b>CHANGE FROM PRIOR:</b>	<u>na</u>
<b>DEPARTMENT:</b>	<u>PLANTS</u>	<b>START YEAR:</b>	
<b>ACCOUNT NUMBER:</b>	<u>502</u>	<b>END YEAR:</b>	

**FINANCIAL SUMMARY:**

PROJECT ESTIMATE:	Initial Price/Quote	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	
Planning/Engineering							
Acquisition							
Construction							
Equipment	12,136.59	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18	
<b>Total Estimate</b>	<b>12,136.59</b>	<b>12,136.59</b>	<b>13,350.25</b>	<b>14,685.27</b>	<b>16,153.80</b>	<b>17,769.18</b>	

FUNDING SOURCES:	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26	
General Fund						
Waer Fund						
Sewer Fund	12,136.59	13,350.25	14,685.27	16,153.80	17,769.18	
Grants/Others						
<b>Total Funding</b>	<b>12,136.59</b>	<b>13,350.25</b>	<b>14,685.27</b>	<b>16,153.80</b>	<b>17,769.18</b>	

**PROJECT RANKING:**

Department Rank		CIP Committee Review/Rank		Planning Comments:
	Total		Total	
Federal/State Mandates	5			
Efficiency	1			
Economic Development	4			
Budgetary Impact	2	22		
Readiness to Proceed	4			
Health / Public Safety	5			
Funding	1			



**PROJECT:** #1 Digester Blower(10-0145) / Motor(10-0147)



**PROJECT DESCRIPTION:**

Replacement of sludge digester blower and motor due to age and wear along with fiberglass cover.

**PROJECT JUSTIFICATION:**

Motor and blowers are run on a constant alternating schedule and have been in service since the upgraded facility came on line in 2005.

**FUNCTION:** UTILITIES

**YEAR INTRODUCED:** 2020

**PROJECT TYPE:** Wastewater

**CHANGE FROM PRIOR:** na

**DEPARTMENT:** PLANTS

**START YEAR:**

**ACCOUNT NUMBER:** 502

**END YEAR:**

**FINANCIAL SUMMARY:**

PROJECT ESTIMATE:	Initial Price/Quote	FY	FY	FY	FY	FY	
		2021/22	2022/23	2023/24	2024/25	2025/26	
Planning/Engineering		0.10	0.20	0.30	0.40	0.50	
Acquisition		0.10	0.20	0.30	0.40	0.50	
Construction		0.10	0.20	0.30	0.40	0.50	
Equipment	15,525.00	15,525.00	17,077.50	18,785.25	20,663.78	22,730.15	
Total Estimate	15,525.00	15,525.30	17,078.10	18,786.15	20,664.98	22,731.65	

**FUNDING SOURCES:**

	FY	FY	FY	FY	FY	
	2021/22	2022/23	2023/24	2024/25	2025/26	
General Fund						
Wear Fund						
Sewer Fund	15,525.30	17,078.10	18,786.15	20,664.98	22,731.65	
Grants/Others						
Total Funding	15,525.30	17,078.10	18,786.15	20,664.98	22,731.65	

**PROJECT RANKING:**

Department Rank		CIP Committee Review/Rank		Planning Comments:
	Total		Total	
Federal/State Mandates	5			
Efficiency	1			
Economic Development	4			
Budgetary Impact	2	21		
Readiness to Proceed	4			
Health / Public Safety	4			
Funding	1			

PROJECT: #2 Digester Blower(10-0146) / Motor(10-0148)



**PROJECT DESCRIPTION:**

Replacement of sludge digester blower and motor due to age and wear along with fiberglass cover.

**PROJECT JUSTIFICATION:**

Motor and blowers are run on a constant alternating schedule and have been in service since the upgraded facility came on line in 2005.

FUNCTION: UTILITIES

YEAR INTRODUCED: 2020

PROJECT TYPE: Wastewater

CHANGE FROM PRIOR: na

DEPARTMENT: PLANTS

START YEAR:

ACCOUNT NUMBER: 502

END YEAR:

**FINANCIAL SUMMARY:**

PROJECT ESTIMATE:	Initial Price/Quote	FY	FY	FY	FY	FY
		2021/22	2022/23	2023/24	2024/25	2025/26
Planning/Engineering		0.10	0.20	0.30	0.40	0.50
Acquisition		0.10	0.20	0.30	0.40	0.50
Construction		0.10	0.20	0.30	0.40	0.50
Equipment	15,525.00	15,525.00	17,077.50	18,785.25	20,663.78	22,730.15
Total Estimate	15,525.00	15,525.30	17,078.10	18,786.15	20,664.98	22,731.65

**FUNDING SOURCES:**

	FY	FY	FY	FY	FY
	2021/22	2022/23	2023/24	2024/25	2025/26
General Fund					
Wear Fund					
Sewer Fund	15,525.30	17,078.10	18,786.15	20,664.98	22,731.65
Grants/Others					
Total Funding	15,525.30	17,078.10	18,786.15	20,664.98	22,731.65

**PROJECT RANKING:**

Department Rank		CIP Committee Review/Rank		Planning Comments:
	Total		Total	
Federal/State Mandates	5			
Efficiency	1			
Economic Development	4			
Budgetary Impact	2	21		
Readiness to Proceed	4			
Health / Public Safety	4			
Funding	1			

PROJECT: WWTP Camera Surveillance System									
					PROJECT DESCRIPTION: For budgetary, estimated cost to be close to \$12K. This would include a DVR (Video Recorder) for up to 8 cameras. 6 cameras so this will allow for expansion at a later time.				
PROJECT JUSTIFICATION:									
FUNCTION:		UTILITIES		YEAR INTRODUCED:		2024			
PROJECT TYPE:		Wastewater		CHANGE FROM PRIOR:		n/a			
DEPARTMENT:		PLANTS		START YEAR:					
ACCOUNT NUMBER:		502		END YEAR:					
FINANCIAL SUMMARY:									
PROJECT ESTIMATE:		Initial Price/Quote		FY		FY		FY	
				2025/26		2026/27		2027/28	
				0.00		0.00		0.00	
Planning/Engineering				0.00		0.00		0.00	
Acquisition		12,000.00		13,200.00		14,520.00		15,972.00	
Construction				0.00		0.00		0.00	
Equipment				0.00		0.00		0.00	
Total Estimate		12,000.00		13,200.00		14,520.00		15,972.00	
FUNDING SOURCES:		FY		FY		FY		FY	
		2025/26		2026/27		2027/28		2028/29	
General Fund									
Water Fund									
Sewer Fund		13,200.00		14,520.00		15,972.00		17,569.20	
Grants/Others									
Total Funding		13,200.00		14,520.00		15,972.00		17,569.20	
PROJECT RANKING:		CIP Committee		Planning Comments:					
Department Rank		Review/Rank							
Total		Total							
Federal/State									
Mandates									
Efficiency									
Economic									
Development									
Budgetary Impact									
Readiness to									
Proceed									
Health / Public									
Safety									
Funding									



**From:** Patrick Embry <[pembry@valleyautomation.net](mailto:pembry@valleyautomation.net)>

**Sent:** Friday, October 25, 2024 3:35 PM

**To:** 'GSW' <[gary.williams@amherstva.gov](mailto:gary.williams@amherstva.gov)>

**Cc:** John Keeler <[jkeeler@valleyautomation.net](mailto:jkeeler@valleyautomation.net)>; Devan Duncan <[dduncan@valleyautomation.net](mailto:dduncan@valleyautomation.net)>

**Subject:** Camera system

Gary:

I talked with our security manager this AM about your system. He has looked at some recent jobs and we have a budgetary number for you to consider regarding camera for the WWTP

For budgetary, I would estimate the cost to be close to \$12K. This would include a DVR (Video Recorder) for up to 8 cameras. You requested 6 cameras so this will allow for expansion at a later time if you find the need.

The DVR is capable of being accessed through an App on your phone or computer for remote viewing and video playback.

Pricing includes installation, using the network already in place for from the controls upgrade (you have 2 spare fiber pulls for each fiber pull). By utilizing this network, there are no need for additional radios, cellular cards, monthly fees, etc.

Pricing also includes a monitor to be placed in the lab / admin building for full time viewing of the camera network.

I will get a firewall / remote access quote to you as discussed. I can put both this camera and the firewall quote into one package to save some funding as much of this can overlap.

If our scope of work and pricing is competitive and warrants a formal proposal, please let me know and we will turn that around early next week.

Remember, for projects or T/M support, we have a state contract that we can perform this work under to comply with any procurement needs you may have.

I look forward to your reply.

Thanks,

Patrick C. Embry, P.E.  
Sr. Systems Engineer – Owner  
Cell: (540) 271-3854



DCJS: 11-6642

Fax: (866) 436-6706

Luray, VA 22835 (540) 743-7772: Harrisonburg, VA 22801 (540) 433-3555: Winchester, VA 22601

PROJECT: WTP Camera Surveillance System / River Intake													
PROJECT DESCRIPTION: For budgetary, estimated cost to be close to \$12K. This would include a DVR (Video Recorder) for up to 8 cameras. 6 cameras so this will allow for expansion at a later time.													
PROJECT JUSTIFICATION:													
FUNCTION:		UTILITIES		YEAR INTRODUCED:		2024							
PROJECT TYPE:		Wastewater		CHANGE FROM PRIOR:		n/a							
DEPARTMENT:		PLANTS		START YEAR:									
ACCOUNT NUMBER:		501		END YEAR:									
FINANCIAL SUMMARY:													
PROJECT ESTIMATE:		Initial Price/Quote		FY 2025/26		FY 2026/27		FY 2027/28		FY 2028/29		FY 2029/30	
Planning/Engineering				0.00		0.00		0.00		0.00		0.00	
Acquisition		12,000.00		13,200.00		14,520.00		15,972.00		17,569.20		19,326.12	
Construction				0.00		0.00		0.00		0.00		0.00	
Equipment				0.00		0.00		0.00		0.00		0.00	
Total Estimate		12,000.00		13,200.00		14,520.00		15,972.00		17,569.20		19,326.12	
FUNDING SOURCES:				FY 2025/26		FY 2026/27		FY 2027/28		FY 2028/29		FY 2029/30	
General Fund													
Water Fund													
Sewer Fund				13,200.00		14,520.00		15,972.00		17,569.20		19,326.12	
Grants/Others													
Total Funding				13,200.00		14,520.00		15,972.00		17,569.20		19,326.12	
PROJECT RANKING:		CIP Committee		Planning Comments:									
Department Rank		Review/Rank											
Total		Total											
Federal/State Mandates		3											
Efficiency		5											
Economic Development		1											
Budgetary Impact		3		20									
Readiness to Proceed		4											
Health / Public Safety		3											
Funding		1											



**From:** Patrick Embry <[pembry@valleyautomation.net](mailto:pembry@valleyautomation.net)>

**Sent:** Friday, October 25, 2024 3:35 PM

**To:** 'GSW' <[gary.williams@amherstva.gov](mailto:gary.williams@amherstva.gov)>

**Cc:** John Keeler <[jkeeler@valleyautomation.net](mailto:jkeeler@valleyautomation.net)>; Devan Duncan <[dduncan@valleyautomation.net](mailto:dduncan@valleyautomation.net)>

**Subject:** Camera system

Gary:

I talked with our security manager this AM about your system. He has looked at some recent jobs and we have a budgetary number for you to consider regarding camera for the WWTP

For budgetary, I would estimate the cost to be close to \$12K. This would include a DVR (Video Recorder) for up to 8 cameras. You requested 6 cameras so this will allow for expansion at a later time if you find the need.

The DVR is capable of being accessed through an App on your phone or computer for remote viewing and video playback.

Pricing includes installation, using the network already in place for from the controls upgrade (you have 2 spare fiber pulls for each fiber pull). By utilizing this network, there are no need for additional radios, cellular cards, monthly fees, etc.

Pricing also includes a monitor to be placed in the lab / admin building for full time viewing of the camera network.

I will get a firewall / remote access quote to you as discussed. I can put both this camera and the firewall quote into one package to save some funding as much of this can overlap.

If our scope of work and pricing is competitive and warrants a formal proposal, please let me know and we will turn that around early next week.

Remember, for projects or T/M support, we have a state contract that we can perform this work under to comply with any procurement needs you may have.

I look forward to your reply.

Thanks,

Patrick C. Embry, P.E.  
Sr. Systems Engineer – Owner  
Cell: (540) 271-3854



DCJS: 11-6642

Fax: (866) 436-6706

Luray, VA 22835 (540) 743-7772: Harrisonburg, VA 22801 (540) 433-3555: Winchester, VA 22601

PROJECT: Waste Activated Sludge Flow Meter(10-0091)



**PROJECT DESCRIPTION:**

Process waste flow meter used in recording the volume of wasted sludge sent to the digesters. Current meter has failed and is no longer working.

**PROJECT JUSTIFICATION:**

Waste sludge is measured by caculating mg/L of solids time the flow in million gallons. Wasted sludge/solids are measured so that enough but not to much is removed from the active process.

FUNCTION: UTILITIES YEAR INTRODUCED: 2020  
PROJECT TYPE: Wastewater CHANGE FROM PRIOR: na  
DEPARTMENT: PLANTS START YEAR:  
ACCOUNT NUMBER: 502 END YEAR:

**FINANCIAL SUMMARY:**

PROJECT ESTIMATE:	Initial Price/Quote	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
Planning/Engineering		0.00	0.00	0.00	0.00	0.00
Acquisition		0.00	0.00	0.00	0.00	0.00
Construction		0.00	0.00	0.00	0.00	0.00
Equipment	6,584.00	6,584.00	7,242.40	7,966.64	8,763.30	9,639.63
Total Estimate	6,584.00	6,584.00	7,242.40	7,966.64	8,763.30	9,639.63

FUNDING SOURCES:	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
General Fund					
Waer Fund					
Sewer Fund	6,584.00	7,242.40	7,966.64	8,763.30	9,639.63
Grants/Others					
Total Funding	6,584.00	7,242.40	7,966.64	8,763.30	9,639.63

**PROJECT RANKING:**

	Department Rank	CIP Committee	Planning Comments:
	Total	Review/Rank	
		Total	
Federal/State Mandates	5		
Efficiency	1		
Economic Development	1		
Budgetary Impact	3	16	
Readiness to Proceed	4		
Health / Public Safety	1		
Funding	1		



**Town of Amherst**  
**Capital Improvement Project**  
**Request Form**

<b>Department/Agency:</b> <i>Maintenance</i>	<b>Justification Code:</b>
<b>Project Title:</b> <i>HALF TON PICKUP TRUCK</i>	<b>Priority:</b> <i>3</i>

Description
<i>Half ton pickup truck</i>

History Associated with Request
<i>Truck is requesting due to age of fleet</i>

Impact on Future Operating Costs
<i>More efficient because of repair costs &amp; lack of parts</i>

Cost of Project				
Planning/Engineering	Acquisition	Construction	Equipment	Project Total
				<i>50,000.00</i>

<b>Proposed Financing for Project: County funding needed</b>				
<b>Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):</b>				
Year 1	Year 2	Year 3	Year 4	Year 5
<i>50,000.00</i>				

Notes (To be used by CIP Committee)
<i>2025</i>

Criteria	Ranking					Project Ranking
	5	4	3	2	1	
Federal or State Mandates	Project is required by enforceable standards within the next year.	Project is needed to bring existing component up to enforceable standards.	Project is required by enforceable standards within the next two years.	Project is not required by any law but is required to continue operations at the current level. (example; system will no longer support software version).	Project is not mandated by law or any other requirements.	
Efficiency	Project will directly increase employee efficiency by greater than 20%	Project will directly increase employee efficiency by greater than 10%	Project will directly increase employee efficiency by greater than 5%.	Project will make daily work easier, but not necessarily save time.	Project has not impacted on employee efficiency.	
Economic Development	Project will directly provide jobs within the Town.	Project will attract potential business within the Town.	Project will attract new residents to locate to the Town.	Project will revitalize and improve areas within the Town.	Project has little or no impact related to economic development.	
Budgetary Impact	Project will provide the Town with additional revenue.	Project will provide the Town with future budget savings.	After initial cost of project there will be no impact on the budget.	Without project cost of current operations could rise (example; maintenance cost due to age of current assets).	Project will continue to require additional funds to operate after completion (example; additional personnel).	
Readiness to Proceed	Project is ready now. Money has been approved (by outside sources or grants), costs estimates have been received.	Cost estimates have been received and initial planning has begun. Project is ready to start once approved and funded by the Town.	No initial planning has taken place. However, planning and prep can take place once approved and funded.	Project will still not be ready to take place until future period in time even after approval and funding.	Project is not needed until two or more years in the future.	
Health/Public Safety	Failure to do project presents major risk to citizens or employees.	Project could increase safety or health concerns of citizens or employees.	Project could enrich quality of lives and health within the Town.	Project could have long term effects on health or safety that is unknown at this time.	Project has no impact on health or public safety.	
Funding	100% of funding is being received from grants or other outside sources.	Increased tax revenue received from project will help recoupe initial cost.	Grants received but will require a Town "match" in funds less than 50%.	Grants received but will require a Town "match" in funds greater than 50%.	100% of funding will come from General/Water/Sewer Fund.	
Total for this project						
Notes						





**Town of Amherst**  
**Capital Improvement Project**  
**Request Form**

Protection for  
Storage/Equipment

<b>Department/Agency:</b> <u>Maintenance</u>	<b>Justification Code:</b> <u>OTHER</u>
<b>Project Title:</b> <u>Metal Structure</u>	<b>Priority:</b> <del>OTHER</del> <u>3</u>

**Description**

50' x 51' x 14' Metal Structure - Open on both ends

**History Associated with Request**

Storage and protection of equipment from the elements  
For items such as Lift, Backhoe, trailer, etc

**Impact on Future Operating Costs**

Longer Life of Equipment

**Cost of Project**

Planning/Engineering	Acquisition	Construction	Equipment	Project Total
				<u>50,000.<sup>00</sup></u>

Proposed Financing for Project: County funding needed

Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):

Year 1	Year 2	Year 3	Year 4	Year 5
<u>50,000.<sup>00</sup></u>				

**Notes (To be used by CIP Committee)**

2025

Criteria	Ranking					Project Ranking
	5	4	3	2	1	
Federal or State Mandates	Project is required by enforceable standards within the next year.	Project is needed to bring existing component up to enforceable standards.	Project is required by enforceable standards within the next two years.	Project is not required by any law but is required to continue operations at the current level. (example; system will no longer support software version).	Project is not mandated by law or any other requirements.	
Efficiency	Project will directly increase employee efficiency by greater than 20%	Project will directly increase employee efficiency by greater than 10%	Project will directly increase employee efficiency by greater than 5%.	Project will make daily work easier, but not necessarily save time.	Project has not impacted on employee efficiency.	
Economic Development	Project will directly provide jobs with in the Town.	Project will attract potential business within the Town.	Project will attract new residents to locate to the Town.	Project will revitalize and improve areas within the Town.	Project has little or no impact related to economic development.	
Budgetary Impact	Project will provide the Town with additional revenue.	Project will provide the Town with future budget savings.	After initial cost of project there will be no impact on the budget.	Without project cost of current operations could rise (example; maintenance cost due to age of current assets).	Project will continue to require additional funds to operate after completion (example; additional personnel).	
Readiness to Proceed	Project is ready now. Money has been approved (by outside sources or grants), costs estimates have been received.	Cost estimates have been received and initial planning has begun. Project is ready to start once approved and funded by the Town.	No initial planning has taken place. However, planning and prep can take place once approved and funded.	Project will still not be ready to take place until future period in time even after approval and funding.	Project is not needed until two or more years in the future.	
Health/Public Safety	Failure to do project presents major risk to citizens or employees.	Project could increase safety or health concerns of citizens or employees.	Project could enrich quality of lives and health within the Town.	Project could have long term effects on health or safety that is unknown at this time.	Project has no impact on health or public safety.	
Funding	100% of funding is being received from grants or other outside sources.	Increased tax revenue received from project will help recoupe initial cost.	Grants received but will require a Town "match" in funds less than 50%.	Grants received but will require a Town "match" in funds greater than 50%.	100% of funding will come from General/Water/Sewer Fund.	
Total for this project						
Notes						



**Town of Amherst**  
**Capital Improvement Project**  
**Request Form**

<b>Department/Agency:</b> <i>Maintenance</i>	<b>Justification Code:</b> <i>Maintenance</i>
<b>Project Title:</b> <i>Reseal Town Hall Parking Lot</i>	<b>Priority:</b> <i>3</i>

Description
<i>Reseal parking lot</i>

History Associated with Request
<i>Age and condition</i>

Impact on Future Operating Costs
<i>Operating cost - product failure and age</i>

Cost of Project				
Planning/Engineering	Acquisition	Construction	Equipment	Project Total
				<i>11,000.00</i>

<b>Proposed Financing for Project: County funding needed</b>				
<b>Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):</b>				
Year 1	Year 2	Year 3	Year 4	Year 5
<i>11,000.00</i>				

Notes (To be used by CIP Committee)
<i>2025</i>

Criteria	Ranking					Project Ranking
	5	4	3	2	1	
Federal or State Mandates	Project is required by enforceable standards within the next year.	Project is needed to bring existing component up to enforceable standards.	Project is required by enforceable standards within the next two years.	Project is not required by any law but is required to continue operations at the current level. (example; system will no longer support software version).	Project is not mandated by law or any other requirements.	
Efficiency	Project will directly increase employee efficiency by greater than 20%	Project will directly increase employee efficiency by greater than 10%	Project will directly increase employee efficiency by greater than 5%.	Project will make daily work easier, but not necessarily save time.	Project has not impacted on employee efficiency.	
Economic Development	Project will directly provide jobs within the Town.	Project will attract potential business within the Town.	Project will attract new residents to locate to the Town.	Project will revitalize and improve areas within the Town.	Project has little or no impact related to economic development.	
Budgetary Impact	Project will provide the Town with additional revenue.	Project will provide the Town with future budget savings.	After initial cost of project there will be no impact on the budget.	Without project cost of current operations could rise (example; maintenance cost due to age of current assets).	Project will continue to require additional funds to operate after completion (example; additional personnel).	
Readiness to Proceed	Project is ready now. Money has been approved (by outside sources or grants), costs estimates have been received.	Cost estimates have been received and initial planning has begun. Project is ready to start once approved and funded by the Town.	No initial planning has taken place. However, planning and prep can take place once approved and funded.	Project will still not be ready to take place until future period in time even after approval and funding.	Project is not needed until two or more years in the future.	
Health/Public Safety	Failure to do project presents major risk to citizens or employees.	Project could increase safety or health concerns of citizens or employees.	Project could enrich quality of lives and health within the Town.	Project could have long term effects on health or safety that is unknown at this time.	Project has no impact on health or public safety.	
Funding	100% of funding is being received from grants or other outside sources.	Increased tax revenue received from project will help recoupe initial cost.	Grants received but will require a Town "match" in funds less than 50%.	Grants received but will require a Town "match" in funds greater than 50%.	100% of funding will come from General/Water/Sewer Fund.	
Total for this project						
Notes						





**Town of Amherst**  
**Capital Improvement Project**  
**Request Form**

<b>Department/Agency:</b> Town Hall	<b>Justification Code:</b> Convenience
<b>Project Title:</b> New Town Pool Car	<b>Priority:</b> 3

**Description**

Request a new Town Pool Car to replace the white Explorer.

**History Associated with Request**

Explorer has had a leak that has been unable to be repaired. After rain, the Explorer is wet and musky and moldy and has a horrible smell.

The Explorer is too big for the basic needs. A smaller size sedan would be more beneficial for training events in the cities and easier to navigate.

**Impact on Future Operating Costs**

Just purchase price.

**Cost of Project**

Planning/Engineering	Acquisition	Construction	Equipment	Project Total
				\$ 35,000.00

Proposed Financing for Project:

Can the project be phased in over more than one year? (If yes fill in amount of money needed each year):

Year 1	Year 2	Year 3	Year 4	Year 5

**Notes (To be used by CIP Committee)**

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Criteria	Ranking					Project Ranking
	5	4	3	2	1	
Federal or State Mandates	Project is required by enforceable standards within the next year.	Project is needed to bring existing component up to enforceable standards.	Project is required by enforceable standards within the next two years.	Project is not required by any law but is required to continue operations at the current level. (example; system will no longer support software version).	Project is not mandated by law or any other requirements.	1
Efficiency	Project will directly increase employee efficiency by greater than 20%	Project will directly increase employee efficiency by greater than 10%	Project will directly increase employee efficiency by greater than 5%.	Project will make daily work easier, but not necessarily save time.	Project has not impacted on employee efficiency.	1
Economic Development	Project will directly provide jobs within the Town.	Project will attract potential business within the Town.	Project will attract new residents to locate to the Town.	Project will revitalize and improve areas within the Town.	Project has little or no impact related to economic development.	1
Budgetary Impact	Project will provide the Town with additional revenue.	Project will provide the Town with future budget savings.	After initial cost of project there will be no impact on the budget.	Without project cost of current operations could rise (example; maintenance cost due to age of current assets).	Project will continue to require additional funds to operate after completion (example; additional personnel).	1
Readiness to Proceed	Project is ready now. Money has been approved (by outside sources or grants), costs estimates have been received.	Cost estimates have been received and initial planning has begun. Project is ready to start once approved and funded by the Town.	No initial planning has taken place. However, planning and prep can take place once approved and funded.	Project will still not be ready to take place until future period in time even after approval and funding.	Project is not needed until two or more years in the future.	2
Health/Public Safety	Failure to do project presents major risk to citizens or employees.	Project could increase safety or health concerns of citizens or employees.	Project could enrich quality of lives and health within the Town.	Project could have long term effects on health or safety that is unknown at this time.	Project has no impact on health or public safety.	1
Funding	100% of funding is being received from grants or other outside sources.	Increased tax revenue received from project will help recoupe initial cost.	Grants received but will require a Town "match" in funds less than 50%.	Grants received but will require a Town "match" in funds greater than 50%.	100% of funding will come from General/Water/Sewer Fund.	1
Total for this project						8
Notes						



**STAFF REPORT  
REZONING**  
Stuart Johnson  
Planning Commission Public Hearing

---

**General Information:**

Processing schedule:	The Planning Commission set a public hearing for this request at their November 6, 2024 meeting. The public hearing will be held on December 4, 2024. After the public hearing, the Planning Commission may continue their deliberations or forward the proposal onto the Town council with a recommendation.
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**Application Information:**

Owner:	Samuel Masie Estate
Applicant:	Stuart Johnson
Requested Action:	Rezoning from A-1 to R-1
Location:	End of Vista Drive
Existing Zoning:	A-1
Proposed Zoning:	R-1
Existing land uses:	Vacant
Comp. plan area:	Residential

**Summary of Request and Background Information:**

Stuart and Jennifer Johnson live adjacent to the subject property, though their property is addressed from Lexington Turnpike (they are located behind Amherst Baptist Church). Mr. Johnson is interested in purchasing this property to create three building lots and also allow for an access to his home from Vista Drive.

In order to divide the property, Mr. Johnson would need to rezone the property to a residential category in order to meet building lot requirements. The designation to R-1 matches the adjacent neighborhood and would create building lots consistent with the surrounding community.

**Public Notice**

The proposal was advertised for public hearing for two consecutive weeks, as required by State Code, and adjacent property owners received a public notice, also as required by Code. The property had a sign placed on it for notice as well.

**Consistency with the Comprehensive Plan:**

The Comprehensive Plan reflects the current zoning, however, the language of the Plan validates the additional residential units in the area, as does the existing water and sewer infrastructure.

**Consistency with the Zoning Ordinance:**

The proposed use of the subject property is compatible with surrounding zoning and the intent of the district.

**Citizen Comment:**

There has not yet been any citizen comments.

**Conclusion:**

The proposed use in this area is compliance with the Comprehensive Plan and the intent of the R-1 district. Staff recommends approval of the proposal.

**Recommendation:**

Staff recommends approval of the proposal. Should there be concerns from the public regarding aspects of the use, staff recommends that the Commission hear these concerns and hold the application over to next month's meeting so that they can be addressed.



DATE 10-24-2024

**APPLICATION FOR REZONING  
TOWN OF AMHERST  
POST OFFICE BOX 280  
AMHERST, VIRGINIA 24521  
(804) 946-7885**

APPLICANT  
ADDRESS

Stuart D Johnson  
P.O. Box 1071

OWNER  
ADDRESS

Estate of Samuel P Mass  
127 Vista Dr  
Amherst MA 01001

CITY \_\_\_\_\_  
TELEPHONE NO. \_\_\_\_\_

Amherst VA  
434-666-1154

CITY \_\_\_\_\_  
TELEPHONE NO \_\_\_\_\_

942-7603

REPRESENTATIVE

Stuart D Johnson

ADDRESS

PO Box 1071

CITY

Amherst

TELEPHONE NO.

660-1154

LOCATION OF REQUEST

end vista  $\mathbb{D}_r$

TAX MAP NO.

82-A-47, 96A-1-1-B6, 33

LOT AREA

3.47 acres total

## EXISTING ZONING

A-1

## PROPOSED ZONING

R-1

STATEMENT BY APPLICANT

wish to rezone the 2 parcels

Applicants are reminded that §18.1-1002 of the Town Code requires signs describing the action requested under this application to be posted on the property.

As (OWNER) (CONTRACT PURCHASER WITH OWNER'S WRITTEN CONSENT, ATTACHED) (OWNER'S AGENT) of the property listed above, I/we hereby petition the Amherst Town Council to rezone the above described property.

~~Signature of Applicant~~

Date \_\_\_\_\_

10-15-24

## PLANNING COMMISSION PUBLIC HEARING

Time

Date \_\_\_\_\_

## PLANNING COMMISSION ACTION

Zoning Administrator

Date \_\_\_\_\_

TOWN COUNCIL PUBLIC HEARING

Time

Date \_\_\_\_\_

## TOWN COUNCIL ACTION

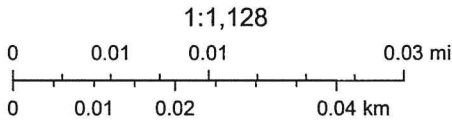
Clerk of Council

Date \_\_\_\_\_





October 15, 2024



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## Special Use Permit Application - Rezoning Application - Conditional Zoning Application - Variance Application - Appeal Application

[illegible]

*Note: Applicants are reminded that §18.1-1002 of the Town Code requires signs describing pending action by the Planning Commission, Town Council or Board of Zoning Appeals to be posted when approval of a site plan, subdivision, special use permit, rezoning, conditional zoning, variance, or appeal is requested.*

DATE 10-24-2024

CERTIFICATE OF OWNER'S REPRESENTATIVE  
TOWN OF AMHERST  
POST OFFICE BOX 280  
AMHERST, VIRGINIA 24521  
(804) 946-7885

Property Owner	<u>Estate of Samuel P Massie</u>
Company	
P.O. Box	<u>127 Vista Dr</u>
City, State, Zip	<u>Amherst VA 24521</u>
E-mail Address	
Telephone	<u>434-942-7603</u>
Fax	

This is to confirm that I am the owner of the property described as follows:

Deed Book/Page Number	
Tax Map Number	<u>96A1-1-B 6,33</u> <u>82-A-47</u>
Street Address	
Other Description	<u>WL 240000102</u>

and that I hereby make, constitute and appoint:

Representative	<u>Stuart D Johnson</u>
Company	
P.O. Box	<u>1071</u>
City, State, Zip	<u>Amherst VA 24521</u>
E-mail Address	<u>stuart.johnson@CSEonline.net</u>
Telephone	<u>434-660-1154</u>
Fax	

my true and lawful agent and in my name, place and stead giving unto this individual full power and authority to do and perform all acts and make all representation necessary, without any limitation whatsoever, to make application for zoning change(s), special use permit(s), and/or variance(s) for the property referenced herein. The right, powers, and authority of said agent herein granted shall commence and be in full force and effect as of the date this is signed and shall remain in full force and effect thereafter until actual notice is received by the Town Manager of the Town of Amherst stating that the terms of this power have been revoked or that another individual has been appointed as my representative.

Lewis C. Addison, Esq. (SEAL)  
Owner

STATE OF VIRGINIA AT LARGE, TO WIT:  
CITY/COUNTY OF Amherst

I, Joy William Long, a Notary Public in and for the State of Virginia At Large do hereby certify that Lewis C. Addison signed the foregoing instrument before me this 24<sup>th</sup> day of October, 2024.

My Commission Expires: 11-30-2026

Joy William Long  
Notary Public

JOY WILLIAMS LONG  
NOTARY PUBLIC  
Commonwealth of Virginia  
Registration No. 7769351  
My Commission Expires 11-30-2026